

The June 01, 2022 meeting was called to order at 7:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room with the following members present:

Kevin J. Tollisen, Supervisor  
Paul L. Hotaling, Councilman  
John P. Wasielewski, Councilman  
Jeremy W. Connors, Councilman  
Eric A. Catricala, Councilman  
Lyn A. Murphy, Town Attorney  
Cathy L. Drobny, Deputy Town Attorney  
Lynda A. Bryan, Town Clerk

#### **PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

#### **COMMUNITY EVENTS:**

The **“BUY A BRICK”** program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

**SPLASH PAD OPENING:** The Splash Pad in the Town Park is open for the season between the hours of 10am – 7pm.

**SENIOR BAZAAR:** June 11<sup>th</sup> from 9am – 2pm at the Senior Center. Grandma’s Treasure’s, Wonderful crochet & knitted items, the Best Baked Goods around and much more. Come out and support our seniors!

**FARMER’S MARKET:** Every Wednesday from 3-6 in the Abele Park. Come visit our local farms, crafters, and vendors that will be on hand every week.

**2022 RABIES CLINICS:** June 28, August 23, October 8. At the 4-H Training Center 556 Middle line Road, Ballston Spa. Cats 5:30-6:30, Dogs 6:30-7:30  
Vaccinations are FREE.

**TWO TOWNS ONE BOOK –** Nominate your favorite book for the 2023 Community Read online by going to [cphfriends+nycap.rr.com@ccsend.com](mailto:cphfriends+nycap.rr.com@ccsend.com)

**DRIVE IN MOVIE:** Friday, June 3<sup>rd</sup> in Town Park near the Parks Building starting approximately at dusk 8-8:15 PM. This FREE event comes with FREE popcorn, water and a special themed giveaway for the kids. Come start the Summer Fun!

**CONCERT IN THE PARK:** Friday, June 24<sup>th</sup> at the Stage in Town Park from 6:30 – 9:00 PM featuring TS Ensemble, an eight piece group playing music from Sinatra to today’s dance hits. Bring your chair and enjoy a concert under the stars!

#### **TOWN MEETINGS:**

**Town Board Meetings:** 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00pm. Pre-meeting at 6:15 pm

**Zoning Board of Appeals:** 1<sup>st</sup> Monday of month at 7:00 pm. Pre-meeting at 6:45pm

**Planning Board Meeting:** 2<sup>nd</sup> & 4<sup>th</sup> Monday of the month at 7:00 pm. Pre-meeting at 6:15 pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

**Trails and Open Space Committee:** 2/22, 4/18, 5/16, 7/18, 9/19, and 11/21/22, at 7:00 pm in the Town Hall.

**PUBLIC COMMENT (for discussion of agenda topics)**

**REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

This Friday night Celebrations Associations will have a Drive in Movie Night in Town Park.

On Saturday, June 4<sup>th</sup>, in honor of National Trails Day, we will be walking the Zim Smith Trail and Picnic in the Park. We will be meeting at the Zim Smith Trailhead at Coons Crossing for 10:30. You will be shuttled down to the Mechanicville entrance to the trail have a 2.5 mile walk, or if you are not able to walk and would like to participate, we have golf carts that will be available that day to bring you down the trail. At the end of the trail at Coons Crossing where your car was left, we will have a little picnic with burgers, hot dogs, and spend a little time together. It will be a good day to honor National Trails Day. We are going to be doing this again in August as we try to highlight some of our great trails that we have in our county and most specifically in our town.

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

I would like to ask the Board to pass a resolution in recognition of MJ Engineering, a Halfmoon business that was recognized by the Capital Region Chamber of Commerce as Corporation of the Year.

**RESOLUTION NO. 195-2022**

**Offered** by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by the Councilman Hotaling**

**RESOLVED**, that the Town Board honors MJ Engineering, a Halfmoon business that was awarded Corporation of the Year by the Capital Region Chamber of Commerce.

**John Wasielewski (Town Board Member):** (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

I have no report this evening, thank you Mr. Supervisor.

**Jeremy Connors (Town Board Member):** (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

I would like to add to Deputy Supervisor Hotaling's report, the Capital Region Chamber of Commerce is going to be honoring two other Halfmoon businesses as well. These businesses are also going to be recognized at the Salute to Business Awards on June 15<sup>th</sup> at the Hilton Garden in Clifton Park.

I had the opportunity to sit in on the selection committee and I was able to hear about all of the great businesses in and around Saratoga County and the surrounding towns. To be able to have 3 out of the 5 awards come out of Halfmoon

is a true testament to these businesses, their willingness to do business in the Town of Halfmoon and the support of both the Chamber and the Town of Halfmoon. I would like to make a motion to recognize Kevin Koval's Adirondack Basement Systems and Rollin Smoke on Groom's Road. Both of these businesses are in the Town of Halfmoon.

**RESOLUTION NO. 196-2022**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala  
**Resolution Introduced by the Councilman Connors**

**RESOLVED**, that the Town Board honors Adirondack Basement Systems, for receiving the Entrepreneurial Spirit Award, and Rollin Smoke for receiving the Rising Star/Outstanding New Business Award by the Capital Region Chamber of Commerce.

**Councilman Connors:** We look forward to recognizing them in a couple of weeks.

**Supervisor Tollisen:** Mr. Connors, we will excuse you from the next meeting so that you can attend.

**Councilman Connors:** Thank you.

**Eric Catricala:** (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

I have nothing this evening this evening.

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Thank you. Earlier today, I had the privilege of swearing in the newly elected officers at the Senior Center, each for a two year term for 2022-2024. Our new slate of Officers are as follows:

President – Nancy Morris

Vice President – Gary Shellenbarger

Secretary - Naomi Kruger

Treasurer – Ruth Smalley

Assistant Treasurer – Cheryl Dibble

Members at Large: Al Arlitz, Dottie Becker & Jan Harrington

Town Appointed Members: Kelly Catricala, Dana Cunniff, Sandy McAlonie & Ross MacNeil

Congratulations to all of the newly elected and we thank them very much for their time and dedication to our seniors!

Also, the Senior's Bazaar will be held at the Center next Saturday from 9-2. They have marvelous crafts, quilted and crocheted items, Grandma's Treasurer's and the best baked goods around. Please stop by and support our seniors!

**Dana Cunniff (Receiver of Taxes):** (1) Chair of Committee on Residents Relations

**Lyn Murphy, Esq., (Town Attorney)**

**Cathy Drobny, Esq. (Town Attorney)**

**PUBLIC COMMENT (for discussion of agenda topics) No one came forward**

**Supervisor Tollisen:** Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

**DEPARTMENT REPORTS –**

1. **Town Clerk**                      **Total Fees Submitted to the Supervisor - \$19,364.95**
  
2. **Senior Express**            **Total # Rides – 473**                      **Total # Meals - 584**

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Water Department, Highway Department**

**CORRESPONDENCE**

1. **Received** from the Town Planning Board Resolutions approved at the May 23, 2022 meeting: Sign Applications for Popeye's, 485 Route 146, for Thermally Yours, 149 Plant Road, for Watkins Plaza, 1657 Route 9 and for Aurora Tattoo Society, 457 Route 146, Approval of a Change of Use/Tenant Application for KPB Architecture, 1426 Crescent-Vischer Ferry Road, for a Site Plan Application for the Craig and Carolyn Hayner PDD Barn Conversion, 148 Route 236 and for a Minor Subdivision for 1613-1615 Route 9 Subdivision, 1613-1615 Route 9.

***Received & Filed***

2. **Received** from NYS Department of State, notification that Local Law #3-2022 for the Craig & Carolyn Hayner PDD Amendment, was filed in their office on April 25, 2022.

***Received & Filed***

3. **Received** from the Federal Energy Regulatory Commission, Office of Energy Projects, a copy of a letter to Mr. Dan Maguire about the Brookfield Renewable Power – New York East in Potsdam, NY, 2021 Dam Safety Surveillance and Monitoring Report Review.

***Received & Filed***

4. **Received** from Lorraine Siegel, a thank you card and donation for the Senior Express for giving her rides.

***Received & Filed***

5. **Received** from Cody King, his letter of resignation as Water Department MEO effective May 21, 2022.

***Received & Filed***

6. **Received** from Derek Messier, his letter of resignation as Park's Laborer, effective June 6, 2022.

***Received & Filed***

7. **Received** from Clifton Park & Halfmoon Emergency Corps. Inc., a letter of thanks to Supervisor Tollisen and the Town of Halfmoon for making EMS Week 2022 a great experience for their staff.

***Received & Filed***

8. **Received** from the Clifton Park – Halfmoon Memorial Post No. 1498 of the Veterans of Foreign Wars, a letter of thanks to Supervisor Tollisen for all that is done for their post and for sponsoring the Veterans Breakfast held on May 21<sup>st</sup>.

***Received & Filed***

## **OLD BUSINESS**

### **RESOLUTION NO. 184-2022**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by the Superintendent of Buildings and Grounds Maiello**

**RESOLVED**, that the Town Board and the Superintendent of Buildings and Grounds Maiello award Bid #3-2022 for Justice Building Pool Concrete, received and opened June 1, 2022 to low bidder Rozelle Industries Inc., 129 Park Road, Queensbury, NY 12804, and further authorizes the Town Supervisor to sign any and all documents necessary to effectuate the agreement, per the review and approval of the Town Attorney.

### **RESOLUTION NO. 185-2022**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by the Superintendent of Buildings and Grounds Maiello**

**RESOLVED**, that the Town Board and the Superintendent of Buildings and Grounds Maiello award Bid #4-2022 for Athletic Court Fencing, received and opened June 1, 2022 to low bidder WBE Fence Co. Inc., 11 Deer Court, Brewster, NY, and further authorizes the Town Supervisor to sign any and all documents necessary to effectuate the agreement, per the review and approval of the Town Attorney.

## **NEW BUSINESS**

### **RESOLUTION NO. 186-2022**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by Town Clerk Bryan**

**RESOLVED**, that the Town Board approves the minutes of Town Board Meeting of May 18, 2022 as presented.

### **RESOLUTION NO. 187-2022**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala  
**Resolution Introduced by Supervisor of Buildings & Grounds Maiello**

**RESOLVED**, that the Town Board that the Town Board hereby appoints Cody King as a Parks and Town Property Department MEO at Grade 5 Base Pay \$23.04/hr., effective May 21, 2022.

### **RESOLUTION NO. 188-2022**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala  
**Resolution Introduced by Director of Water Tironi**

**RESOLVED**, that the Town Board authorizes an additional cash advance from the Consolidated Water District to the Button Road Water Storage Tank and Water Main Extension Capital Project up to the amount of \$100,000 to be repaid upon receipt of proceeds from the sale of bonds for the project.

**Councilman Hotaling:** Yes, I would just like to make a comment. This is going to take care of a great need to the lower part of Halfmoon and continuing building on our water system. A lot of people don't realize that when you turn your faucet, how much work actually goes into getting that water there and we have a great team taking care of that. Thank you.

#### **RESOLUTION NO. 189-2022**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by Building, Planning Development Coordinator Harris**

**RESOLVED**, that the Town Board hereby appoints Dave Milkiewicz as a part time Senior Code Enforcement Officer at his current rate of pay of \$30.58/hr. for a maximum of nineteen and one half hours a week effective July 5, 2022, subject to the review and approval of the Town Attorney.

#### **RESOLUTION NO. 190-2022**

**Offered** by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala  
**Resolution Introduced by Supervisor of Buildings & Grounds Maiello**

**RESOLVED**, that the Town Board hereby appoints Derek Messier as a Recreation Maintenance Worker at Grade 3, Base Pay \$19.89/hr., effective June 6, 2022.

#### **RESOLUTION NO. 191-2022**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by Supervisor of Buildings & Grounds Maiello**

**RESOLVED**, that the Town Board hereby hires Nicholas Godino as a full time Parks Laborer at Grade 1, Base Pay \$18.71/hr., effective June 6, 2022, subject to successful completion of all pre-employment testing.

#### **RESOLUTION NO. 192-2022**

**Offered** by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by Highway Superintendent Bryans**

**WHEREAS**, the Town Board of the Town of Halfmoon is cognizant of their obligation to be fiscally responsible when determining appropriate expenditure of Town funds; and

**WHEREAS**, the Town has consistently sought a cost effective way to insure that town owned equipment is functioning as efficiently as possible and in a cost effective manner; and

**WHEREAS**, a tractor utilized by the highway department was brought to United Ag & Turf for repairs; and

**WHEREAS**, in an effort to determine what repairs were necessary, United Ag & Turf took the mower apart; and

**WHEREAS**, there is no possibility for competition as it relates to the procurement of the necessary repairs as the tractor is currently disassembled and located at United Ag & Turf;

**NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Town Highway Superintendent may execute the documentation necessary to effectuate the repair of the tractor currently disassembled and in the possession of United Ag & Turf at a cost of \$18,478.33.

2. That the competitive bidding policy as set forth in §VII(H) of the Town of Halfmoon Employee Manual shall be waived in compliance with the Town Board authorized exceptions as set forth in §VII(H) in that the above constitutes a procurement for which there is no possibility of competition.

3. That this Resolution shall take effect immediately.

DATED: June 1, 2022

LYNDA BRYAN, TOWN CLERK  
TOWN OF HALFMOON

**RESOLUTION NO. 193-2022**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by Supervisor of Buildings & Grounds Maiello**

**RESOLVED**, authorizing the Supervisor to enter into an agreement with Weston & Sampson PE, LS, P.C. for professional services in connection with the Outdoor Recreation Area at the Senior Center Project in the not to exceed amount of fifty one thousand five hundred dollars (\$51,500.00) and to authorize the Supervisor to sign the proposal dated May 23, 2022, and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

**RESOLUTION NO. 194-2022**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala  
**Resolution Introduced by Recreation Director MacNeil**

**RESOLVED**, that the Town Board hereby authorizes the Supervisor to enter into an Agreement with Rollin' Smoke in Miller's Backyard BBQ to provide ½ Chicken dinners at the Harvest Festival on September 24, 2022, at a cost of \$10.00 per meal and hereby authorizes the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

**Supervisor Tollisen:** One thing that I forgot to mention earlier that we hosted a breakfast with our VFW Post 1498 a week ago Saturday. They sent a letter

thanking the Town for all of the hard work of the dedicated employees and those who made that breakfast possible for our Veteran's. This was something that they did for the first time and they had some very good speakers talking about some of the actual problems and realities that veteran's face when they come home and the prolonged effect of war and combat. We appreciate our good partnership with the VFW.

Also, this past Monday, we were back to the American Legion for their annual Memorial Service and what a great service it was to honor of those who paid the ultimate sacrifice for our freedom. We wanted to acknowledge all those who served, all of our veteran's and those who paid the full last bit of devotion and gave their lives for our benefit.

**PUBLIC COMMENT (for discussion of non-agenda items)**

**John Mitchell, 6 Meldon Court:**

John is a bicyclist who represents the bicycling community and takes care of issues in Halfmoon & Mechanicville. He is also the Chairman of the Open Space & Trails Committee for Halfmoon and invites all to attend the Zim Smith Walk Saturday.

There are some details that need to be resolved and finalized for the trail:

- Need signage for area where the Zim Smith Trail starts
- He appreciates the working partnership with the Town for the trails

Supervisor Tollisen thanked John for his time and service to the Open Space & trails Committee. We did get your notes in the pre-meeting for what you would like done on the trail. I had already contacted our Parks Superintendent and on Saturday we will make every effort to look at those things and see what we need to do to enhance the signage in that area.

**John Mitchell:** If you are a bicyclist going through the trail, you might ask how would I get myself back and forth? Mechanicville has done a good job with putting some signs up but I will be nudging them for a few more.

**Supervisor Tollisen:** We will do our best to knock it out of the park, how's that?

**John Mitchell:** Excellent, appreciate it and thank you.

**Darlene McGraw, 4 North Point:**

- Thank you's to the Fire Department & Emergency Services that responded to the County Waste fire the other night.
- Looking for a Complete Streets Committee
- Bikes are becoming more popular including E-Bikes as an alternate mode of transportation
- A Non-Profit in Saratoga called "Bikeatoga" and maybe a similar program might be good for this area (she handed out booklets to the Board for it)

**There being no further business to discuss or resolve, on a motion by Councilman Wasielewski and seconded by Councilman Connors, the meeting was adjourned at 7:25 pm.**

**Respectfully Submitted,**

**Lynda A. Bryan, Town Clerk**