

The July 5, 2023, meeting was called to order at 7:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Eric A. Catricala, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: HALFMOON CELEBRATIONS ASSOCIATION

Halfmoon Celebration Association and the Town of Halfmoon honored Kristen Woodworth for her 10 years of volunteering on the Celebration Committee

David Maxfield, President of the Halfmoon Celebration Association read:

Good evening. My name is David Maxfield, and I am a volunteer on Halfmoon Celebrations Association. For those of you that do not know what Halfmoon Celebrations Association is, we are not-for-profit organization run by a group of volunteers who are committed to delivering free family-fun events in a secure, safe, and friendly environment that builds on the foundation of a strong, neighborly community. The Association takes pride in providing these events for over 35 years.

I personally have been a volunteer on this committee since 2007 and since that time I have seen volunteers come and go, events get changed, some new events get added and some events are ended, nonetheless one thing that has not changed is Kristen Woodworth's commitment to this organization.

I am lucky enough to know Kristen for the past 43 years as she was my neighbor ever since I was born and surprise, surprise here we are still neighbors after all these years as we both bought our family homes in Halfmoon. Kristen and I didn't hangout growing up because I was much younger than her and it wasn't cool to have a little Dave by your side as it is nowadays, right Kristen? I would have never imagined we would be constantly calling and texting each other later in life and having our own "executive" meetings if you will over cocktails, pool parties and mani-pedis. Once Kristen and I reconnect 10 years ago, we have been thick as thieves. A few others and I assisted Kristen and her husband Brian Woodworth, and their daughter Brianna Woodworth move back to Kristen's family home on Guideboard Road and somehow, I sweettalked Kristen into joining Halfmoon Celebrations and here we are 10 years later honoring Kristen.

Kristen is always there to ask, what can I do to help, or I will take care of that. Kristen loves to help create our family activities that are community oriented. She loves being right in the thick of it with me and helping in whatever capacity she can, even if it means going into the hot as hell attic. Kristen is the expert I call upon for any of the events that call for vendor and crafter shopping. She is absolutely outstanding at obtaining vendors & crafters, coordinating the layout for shopping, and building relationships with all our vendors & crafters that makes them want to return year after year. Kristen has brought thousands of dollars of revenue in for HCA because of the number of vendors she acquires to participate in our vending events. All these funds help keep all our events free and open to the public along with our sponsorship funds and donations.

Kristen became secretary for Celebrations in 2017 and then in 2019 she convinced her daughter Brianna Woodworth to join Halfmoon Celebrations. Then in 2020 Kristen was voted in as Vice President, which brought new challenges to HCA as we had to rethink everything, we have ever done due to the pandemic. We meet safely with the other volunteers, and I feel as though we all did an outstanding job to continue some normalcy in our community during a time of the “the unknown”.

Kristen is more than just a volunteer and Vice President for Halfmoon Celebrations. She attends all of our meetings and always has ideas to share. She is always right there to help pass out informative information about our events, pop fresh popcorn, reorganize our storage areas, hold your baby at events so she gets her baby fix in and even helps with decorating for all our themed events. She is my shopping sidekick and helps me get the best price so that we can save money therefore we can do more things for our community. These are just some examples of the type of person Kristen is. Kristen is kindhearted, contributing, selfless, passionate, hardworking, devoted and accident prone are just a few words that come to mind when I think of Kristen. I think her years of being a Girl Scout paid off, along with being raised by her wonderful mother Aleta Kennedy and her father Lawrence Moyer. I'm sure Kristen was a perfect role model to her baby Sister Kim Holloran and of course, I think being married to Brian Woodworth for the past 21 years and being a mom to Brianna Woodworth has reshaped the person she is today.

Besides Kristen being a volunteer on Halfmoon Celebrations Associations she also works a fulltime job and has her own small business with Style Dots Jewelry which keeps her busy! Now I need to earn some points to get into Kristen's Prize wheel, so Francyne doesn't keep winning every month. So, for those of you that are not familiar with Style Dots it's interchangeable jewelry that offers exclusive snap jewelry designs that snap right into a recessed setting. You can customize your jewelry to suit your one-of-a-kind personality by combining any bracelet, necklace, ring, earrings and so much more with the Dot snaps you choose. Just swap out a Dot and snap in a new one for a totally different look. So, I need to ask Kristen, how many tickets does that get me for this month's drawing? Oh and wait its wear it Wednesday, that's another ticket!

Ever since I became President for Halfmoon Celebrations Association, I always wanted to thank those currently on the committee, but I was not sure what to do. Then I thought about, what if after 10 years a volunteer could get an award and be recognized for being with us for so long? Let's be honest, a volunteer giving time back to their community for a day is great, but 10 years is unselfish and should really be recognized. So, with conversations with our Town Supervisor Kevin Tollisen, we agreed to have the volunteers of Halfmoon Celebrations get acknowledged by the Town Board and their Celebrations peers. We thought that this would be a wonderful way to say thank you.

So, with all that said Kristen, on behalf of Halfmoon Celebrations, I would like to say THANK YOU for being you and always being there to help. You truly are someone I look up to and I am honored to call you my friend. Kristen, I am excited to volunteer with you for many more years to come! Please come up and accept this well-deserved award.

Thank you!

Supervisor Tollisen read the following resolution:

RESOLUTION HONORING THE VOLUNTEER SERVICE OF KRISTEN WOODWORTH

WHEREAS, the Town Board of the Town of Halfmoon recognizes the extraordinary time and effort that Kristen Woodworth has provided to the Town of Halfmoon as a volunteer for the Halfmoon Celebrations Association, Inc., and

WHEREAS, the Town Board of the Town of Halfmoon applauds Kristen's willingness to utilize her abilities and unique talents to make our community a better place by volunteering and serving on the Halfmoon Celebrations Association, Inc, an organization committed to providing great celebrations for our Town residents; and

WHEREAS, the Board wishes to extend its gratitude and sincere appreciation to Kristen Woodworth for her extraordinary service to our community over the past ten (10) years; and

WHEREAS, Kristen, who was also a girl scout, is passionate about making a difference in our community; and

WHEREAS, Kristin Woodworth married the love of her life, Brian Woodworth, on September 8, 2001, and they are blessed by one daughter, Brianna Woodworth, born on November 18, 2002; and

WHEREAS, Kristen Woodworth served as the Secretary for the Halfmoon Celebrations Association and currently is serving as the Vice President of the Halfmoon Celebrations Association; and

WHEREAS, Kristen Woodworth works for Auston & Co., Inc. as an Accountant and also is a direct selling vendor for Style Dots Interchangeable Jewelry; and

WHEREAS, the Halfmoon community, and the communities around us benefit greatly from Kristen's choice to provide such exemplary service and for Kristen's willingness to volunteer in any capacity to ensure our residents enjoy the creative family fun events sponsored by Halfmoon Celebrations Association; and

WHEREAS, such service, which is truly the lifeblood of the community and the Town; and

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Town Board of the Town of Halfmoon hereby recognizes and commends Kristen Woodworth for her ten (10) years of extraordinary service to the Halfmoon Celebrations Association, Inc., and the Town of Halfmoon.

2. That a copy of this Resolution be presented to Kristen Woodworth as an "Outstanding Citizen" of the Town of Halfmoon.

3. That July 5, 2023, be forever marked in the records of the Town of Halfmoon as a date set aside to honor Kristen Woodworth for all she has done to make our community a better place.

DATED: July 5, 2023

KEVIN J. TOLLISEN, TOWN SUPERVISOR
TOWN OF HALFMOON

Supervisor asked that the Celebrations Volunteers please stand so that the Town of Halfmoon could thank all of them for their hours of volunteering and making the Town of Halfmoon a better place to live. He asked that they come forward to take pictures as Supervisor Tollisen and the Town Board presented Kristen with a framed copy of the resolution that her just read.

RESOLUTION NO. 214-2023

**Offered by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Supervisor Tollisen**

RESOLVED, that the Town Board honors Kristen Woodworth as an "Outstanding Citizen" of the Town of Halfmoon and that July 5, 2023, be forever marked in the

records of the Town of Halfmoon as a date set aside to honor Kristen Woodworth for all she has done to make our community a better place.

COMMUNITY EVENTS:

The "BUY A BRICK" program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

FARMER'S MARKET: Every Wednesday from 3-6 in the Abele Memorial Park. Come visit our local farms, crafters, and vendors that will be on hand every week.

Halfmoon Comprehensive Plan Update page is now live at <https://www.planhalfmoon.com/> . Visit the website to find out more about the Halfmoon Comprehensive Plan Update, learn about upcoming meetings, review draft documents, get added to email announcements and to share your own comments about the future of Halfmoon.

MOVIE NIGHT IN THE PARK – Friday, July 7th in the Town Park near the Parks Building starting at dusk 8-8:30. This is a FREE event! We provide popcorn and a special themed giveaway. Come and bring the kids and start the SUMMER FUN!

SUMMER SPEAKER SERIES for the 250th ANNIVERSARY OF THE AMERICAN REVOLUTION – Tuesday, July 11th at the Lighthouse Park. Park opens at 6:00 PM with Re-enactors, demonstrations, 1800's games and more! Learn about Halfmoon's part in the war as Brookwood Manor, the house next door was the Widow Peebles Tavern in the 1700's and had many documented guests including George Washington & Alexander Hamilton. Speeches start at 7:00 PM. Hamburgers, Hot Dogs and Watermelon will be served. Come and learn about our history!

HALFMOON HISTORICAL SOCIETY will be open on Saturday, July 15th from 10-1:00 PM next to the Senior Center. Come see the One Room Schoolhouse Setting and Quilting displays. Learn about quilts importance to the Underground Railroad.

CONCERT IN THE PARK – Friday, July 28th at the Stage in the Town Park from 6:30-9:00. Bring your chair and enjoy a concert under the stars!

MOVIE NIGHT IN THE PARK – Friday, August 11th in the Town Park near the Parks Building starting at dusk 8-8:30. This is a FREE event! We provide popcorn and a special themed giveaway. Come and bring the kids and start the SUMMER FUN!

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00 pm. Pre-meeting at 6:15 pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

Trails & Open Space Committee: 3rd Monday of the 3rd month at 7:00 pm unless otherwise announced. (If the Holiday falls on that Monday, the meeting will be held on the next day, Tuesday). The proposed dates are 7/17, and 10/16.

PUBLIC COMMENT (for discussion of agenda topics) No one came forward

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

There are several Community Events on the agenda this evening. I would like to highlight the Movie Event this Friday, July 7th in the Town Park starting at dusk around 8-8:30.

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (4) Co-Chair for Character Counts, (5) Liaison to Comprehensive Plan Update Committee

I would just like to remind everyone to checkout <https://www.planhalfmoon.com/> for the weekly updates on the Comprehensive Plan Committee. There is a lot going on so please check it out.

John Wasielewski (Town Board Member): (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services.

I have nothing this evening, Mr. Supervisor

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Chair of Business and Economic Development Committee (3) Chair for Not-for-Profit Organizations, (4) Liaison to Comprehensive Plan Update Committee

Thank you. Just a few things this evening, Mr. Supervisor. I have some Youth sport updates for the travel teams both for softball and baseball. They are having tryouts within the coming weeks. Please check the websites if your child is interested in joining one of the travel teams.

Eric Catricala: (1) Co-Liaison to Planning Board, (2) Co-Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts, (6) Liaison to Trails and Open Space Committee

I have nothing this evening, Mr. Supervisor

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

SUMMER SPEAKER SERIES for the 250th ANNIVERSARY OF THE AMERICAN REVOLUTION – has been rescheduled for Tuesday, July 11th at the Lighthouse Park. The Park opens at 6:00 PM with Re-enactors, demonstrations, 1800's games and more! Learn about Halfmoon's part in the war as Brookwood Manor, the house next door was the Widow Peebles Tavern in the 1700's and had many documented guests including George Washington & Alexander Hamilton. Speeches start at 7:00 PM. Hamburgers, Hot Dogs and Watermelon will be served. Come and learn about our history!

HALFMOON HISTORICAL SOCIETY will be open on Saturday, July 15th from 10-1:00 PM next to the Senior Center. Come see the One Room Schoolhouse Setting and Quilting displays. Learn about quilts importance to the Underground Railroad.

Dana Cunniff (Receiver of Taxes): (1) Chair of Committee on Residents Relations

Lyn Murphy, Esq., (Town Attorney) I have nothing this evening.

Cathy Drobny, Esq. (Deputy Town Attorney) I have nothing this evening.

PUBLIC COMMENT (for discussion of agenda topics) No one came forward.

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

DEPARTMENT REPORTS –

1. Town Clerk Total Fees Submitted to the Supervisor - \$10,583.536

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Recreation Office, Animal Control, Building, Planning & Development, Water Department

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the June 26, 2023, meeting: Minor Subdivision (Lot-line Adjustment) for Three Jones Road Subdivision, 3 Jones Road, Halfmoon, Minor Subdivision for Park Place on the Peninsula, 2 Towpath Road/Beach Road, Halfmoon.

Received & Filed

2. Received from the NYS Department of Taxation and Finance our Certificate of Final Special Franchise Full Values for the 2023 assessment roll.

Received & Filed

3. Received from the Federal Energy Regulatory Commission, their report for the Gate Redevelopment Post Construction Report for Tainter Gate No. 3.

Received & Filed

4. Received from BST, their Financial Report of the Town of Halfmoon for the year ending December 31, 2022.

Received & Filed

NEW BUSINESS

RESOLUTION NO. 204-2023

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Town Clerk Bryan

RESOLVED, that the Town Board approves the minutes of Town Board Meeting of June 21, 2023, as presented.

RESOLUTION NO. 205-2023

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Director of Water Tironi

WHEREAS, the Town Board awarded the construction contract for the McBride Road Water Main Extension to Bellamy Construction Co., Inc.; and

WHEREAS, MJ Engineering and Land Surveying, PC, the Engineer for the Town of Halfmoon for the McBride Road Water Main Extension prepared Change Order #1 to reflect a decrease in payment to Bellamy Construction Corp. in the amount of \$28,900.00 for the Project representing underruns in the total amount of the Project; and

WHEREAS, MJ Engineering and Land Surveying, PC, as the Engineers on the project recommends approval of Change Order #1;

NOW THEREFORE, BE IT RESOLVED, that the Supervisor is hereby authorized to sign Change Order #1 to decrease the cost of the McBride Road Water Main Extension by \$28,900.00 as prepared and recommended by the engineers for this project, for a total cost of \$507,733.00, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 206-2023

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Superintendent of Buildings & Grounds Maiello

RESOLVED, that the Town Board authorizes charging a \$1.00 fee per use for the utilization of the electric charging stations located on property owned by the Town of Halfmoon and authorizes the Town Supervisor to execute any documents necessary to enact the fee, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 207-2023

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Building, Planning Development Coordinator Harris

RESOLVED, that the Town Board authorizes the renewal of the Mobile Home Park License for the 2023-2024 licensing year, per the inspection and approval of the Town Code Enforcement Officers as follows: Smith Road MHP.

RESOLUTION NO. 208-2023

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Superintendent of Buildings & Grounds Maiello

RESOLVED, that the Town Board hereby approves an expenditure in the not to exceed amount of \$20,000 for the Upper Newtown Trail Head, \$10,000 to come from the Recreation Fees located in the Special Revenue Fund and utilizing \$10,000 from the 2022 County Trails Grant, and to authorize the Supervisor to sign any and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 209-2023

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Highway Superintendent Bryans

WHEREAS, the Town Board awarded the electrical contract for the Highway Garage Improvements to Stilsing Electric, Inc.; and

WHEREAS, C.T. Male Associates, the Engineer for the Town of Halfmoon for the Highway Garage Improvements prepared Change Order #1 to reflect an extension of the date for Substantial Completion from June 30, 2023, to August 29, 2023; and

WHEREAS, C.T. Male Associates, as the Engineers on the project recommends approval of Change Order #1;

NOW THEREFORE, BE IT RESOLVED, that the Supervisor is hereby authorized to sign Change Order #1 to extend the Substantial Completion date from June 30, 2023, to August 29, 2023, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 210-2023

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Highway Superintendent Bryans

WHEREAS, the Town Board awarded the plumbing contract for the Highway Garage Improvements to John W. Danforth; and

WHEREAS, C.T. Male Associates, the Engineer for the Town of Halfmoon for the Highway Garage Improvements prepared Change Order #1 to reflect an extension of the date for Substantial Completion from June 30, 2023, to August 29, 2023; and

WHEREAS, C.T. Male Associates, as the Engineers on the project recommends approval of Change Order #1;

NOW THEREFORE, BE IT RESOLVED, that the Supervisor is hereby authorized to sign Change Order #1 to extend the Substantial Completion date from June 30, 2023, to August 29, 2023, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 211-2023

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Highway Superintendent Bryans

WHEREAS, the Town Board awarded the HVAC contract for the Highway Garage Improvements to John W. Danforth; and

WHEREAS, C.T. Male Associates, the Engineer for the Town of Halfmoon for the Highway Garage Improvements prepared Change Order #1 to reflect an

extension of the date for Substantial Completion from June 30, 2023, to August 29, 2023; and

WHEREAS, C.T, Male Associates, as the Engineers on the project recommends approval of Change Order #1;

NOW THEREFORE, BE IT RESOLVED, that the Supervisor is hereby authorized to sign Change Order #1 to extend the Substantial Completion date from June 30, 2023, to August 29, 2023, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 212-2023

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Supervisor Tollisen

RESOLVED, that the Town Board authorizes the Town Supervisor to enter into a Small Wireless Facilities Master License Agreement with Verizon Wireless to permit the deployment of Small Wireless Facilities within the Town's public rights-of-way, subject to all applicable laws including but not limited to the Federal Communications Commission, New York State Public Service Commission, State Law, and any applicable local laws/ordinances of the Town of Halfmoon and to authorize the Town Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

Supervisor Tollisen: This is an agreement that the towns of Halfmoon, Clifton Park and Ballston are working on together to be the first in Saratoga County for these upgraded macro towers and upgraded technology to come to our area. It is a project that Verizon is excited about bringing into our area. We believe that the three towns together will be the most effective for the pilot part of this and will be instrumental in making this happen. I think that we are the first town to pass this, and the other two towns will be passing it in the next few weeks. Our three attorneys are also working on it so we can submit it all together. It is a really good thing for the town and for our whole community. It is actually something that is well needed in our area.

Councilman Connors: I just want to acknowledge your hard work and cooperation on this project. This is a huge step that will increase mobility and internet services. Kudos to you and the other Supervisor's for stepping up and taking this on. Thank you.

Supervisor Tollisen: This is good for the town.

RESOLUTION NO. 213-2023

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala
Resolution Introduced by Comptroller Hatter

RESOLVED, that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to

comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT: Revenues 25-980 \$18,115.83
 Subsidiary: Home & Community Services
 25-4-2189.00 \$18,115.83

CREDIT: Appropriations 25-960 \$18,115.83
 Subsidiary: Engineering Contractors Inspections
 25-5-1440.40 \$18,115.83

Information Only: The above was derived from the following breakdown of charges to be paid on July 6, 2023, Abstract for engineering and related fees.

NAME	AMOUNT
Betts Farm	\$877.50
Creekview Estates	\$9,893.33
Crescent Commons PDD	\$590.00
Dawson Senior Center PDD	\$640.00
ELP Solar Site Plan	\$920.00
Next Gen Roofing Site Plan	\$802.50
Pearl Landscaping Site Plan	\$532.50
Tribley Active Adult PDD	\$3,380.00
Trick Shots Billiard	\$480.00
Total	\$18,115.83

A resolution is necessary to create the project budgetary accounts within Capital Projects Fund for the Outdoor Recreation Area. The Town is to develop an outdoor gathering area and picnic pavilion adjacent to the parking area near the Senior Center on the Town-owned parcel at the corner of Harris Road and Lower Newtown Road.

DEBIT:Revenues 35-980 \$1,192,910
 Subsidiary: Interfund Transfers
 35-4-5031 \$1,192,910

CREDIT: Appropriations 35-960 \$1,192,910
 Subsidiary: Special Recreation Facilities- Outdoor Recreation Area
 35-5-7180.20 \$1,192,910

Create budgetary accounts from Town of Halfmoon General Fund:

DEBIT:Revenues 10-980
 Subsidiary: Other Unclassified Revenues- Momentive EBP
 10-4-2770.50 \$75,000
 Unappropriated Fund Balance 10-911 \$1,117,910

CREDIT: Appropriations 10-960 \$1,192,910
 Subsidiary: Transfer to Capital Projects
 10-5-9950.90 \$1,192,910

A resolution is necessary to increase appropriations within the Special Revenue fund in the not to exceed amount of \$20,000, \$10,000 from Rec Fees held in the fund and \$10,000 from a 2022 Saratoga County trails grant, per resolution dated 07/05/2023. The Town is to establish a trailhead entrance and parking area on the north side of Upper Newtown Road with a crosswalk, signage, new turf establishment and gravel parking. The Town has been awarded a 2022 Saratoga County trails grant in the amount of \$10,000 and it requires a 100% local match.

DEBIT:Revenues 25-980 \$10,000
 Subsidiary: Other Unclassified Revenues, Saratoga County Grant- Champlain
 Canalway Trail Trailhead- Upper Newtown Road
 25-4-2770.10 \$10,000
 Unappropriated Fund Balance 25-911 \$10,000

CREDIT:	Appropriations	25-960	\$20,000
	Subsidiary: Special Recreation Facilities- Champlain Canalway Trail Trailhead- Upper Newtown Road		
		25-5-7180.22	\$20,000

A resolution is necessary to create the project budgetary accounts within the Capital Projects Fund for the NYS Route 9 Water Main Connection, the NYS Route 236 Water Main Connection and the Northern Sites Drive Water Main Extension. The NYS Route 9 Connection will provide redundancy in the distribution system and provide an alternative way to supply water to the southwest portion of the Town in the event of service disruption elsewhere. The NYS Route 236 Connection will provide redundancy in the distribution system and allow water to flow from the Town's higher pressure zone to the lower in an emergency. The Northern Sites extension, which is not currently served by the Town's water distribution system, will provide a reliable source of supply. The project will be funded by Water Fund Capital Reserves.

DEBIT :	Revenues	35-980	\$1,000,000
	Subsidiary: Interfund Transfers		
		35-4-5031	\$1,000,000

CREDIT:	Appropriations	35-960	\$1,000,000
	Subsidiary: Transmission & Distribution- NYS Route 9 & Route 236 Water Main Connections & Northern Sites Water Main Extension		
		35-5-8340.27	\$1,000,000

Create budgetary accounts from Town of Halfmoon Water Fund:

DEBIT:	Appropriated Reserves	30-511	\$1,000,000
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CREDIT:	Appropriations	30-960	\$1,000,000
	Subsidiary: Transfer to Capital Projects		
		30-5-9950.90	\$1,000,000

PUBLIC COMMENT (for discussion of non-agenda items)

Ted Luciano, 23 Rosemore Place, in the Glen Meadows Community

Ted asked the Board for an update on the situation at 6 Hearthstone with the resident who has been ticketed for not mowing her lawn this year.

Supervisor Tollisen: We have a couple of updates from the last meeting:

- We reported it to the Sheriff's Department for action and they did do a check.
- At my request, it was elevated to the captain.
 - Captain stated that resident hasn't broken any laws and the signs that are there can be purchased at the department store.
 - They are aware of the situation and will continue to monitor it, but nothing that they can do at this point.
- Mowing of the lawn issue: tickets have been issued & are pending in the courts now. Our Code Enforcement continues to follow up on accordance with our polices and tickets issues as required.

Ted Luciano: Is the Board aware that she has mowed her lawn?

Supervisor Tollisen: I am not aware of that.

Ted Luciano: That she mowed only inside her fence?

Supervisor Tollisen: I am aware of that.

Ted Luciano: It is not only a thumb in the eye to our community but a thumb in the eye to the town.

Supervisor Tollisen: There is no question.

Ted Luciano: Has it been re-looked at if the town can go on her property and actually mow? Ms. Murphy said last time we were here that it would be trespassing. Are there any legal action that can be taken?

Attorney Murphy: As we discussed the last time you were here; the HOA does have legal avenues that they can follow based on your bi-laws and standards. As part of the resolution of the tickets, especially because she has had the audacity to cut a path and then mow her back lawn, we can ask that either she do it within 2 days or the town be permitted to go in and take it and bill her for it. We have to wait until she gets to the Town Court. I am not sure what the return date is, but if you can call tomorrow, we can let you know when that is.

Ted Luciano: I had heard it was the end of July.

Attorney Murphy: You may be very well correct; I just don't know.

Ted Luciano: Ok, thank you.

Supervisor Tollisen: Thank you.

There being no further business to discuss or resolve on a motion by Councilman Hotaling and seconded by Councilman Connors, the meeting was adjourned at 7:27 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk



Res. 209

6/12/2023

Re: Halfmoon garage expansion project completion date

Nick Lobosco,

The electrical contract EC-04 completion date is currently 6/30/2023, however since the building construction has been significantly delayed preventing us from starting our work until now, we are formally requesting a contract extension. We are requesting a 60-day extension to the date of 8/29/2023 to give us adequate time to complete our scope.

DRAFT

Thanks for this consideration,

George Gipp
518-491-9273
Project Executive
Stilsing Electric Inc.



AIA Document G701 - 2017

Change Order

PROJECT: (Name and address)
Town of Halfmoon
Highway Garage Improvements
322 NYS Route 146
Halfmoon, New York 12065

CONTRACT INFORMATION:
Contract For: Contract 04 - BC
Date: December 21st, 2022

CHANGE ORDER INFORMATION:
Change Order Number: 01
Date: June 12, 2023

OWNER: (Name and address)
Town of Halfmoon
2 Halfmoon Plaza
Halfmoon, New York 12065

ARCHITECT: (Name and address)
C.T. Male Associates, Engineering,
Surveying, Architecture, Landscape
Architecture & Geology, D.P.C.
50 Century Hill Drive
Latham, NY 12110

CONTRACTOR: (Name and address)
Stilsing Electric, Inc
500 South Street
Rensselaer, NY 12151

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to Executed Construction Change Directives.)

Time Extension of 60 days due to a shift in the schedule provided by the General Contractor on 09/2023. The General Contractor's proposed finish dates of the two new building additions does not provide sufficient time to complete full mechanical systems installation prior to the current substantial completion date.

Original Date of Substantial Completion in accordance with the Contract for Construction is June 30, 2023.

Attachments:

-Contractor's Time Extension Request, dated June 12, 2023.

The original Contract Sum was

\$ 129,500.00

The net change by previously authorized Change Orders is

\$ 0.00

The Contract Sum prior to this Change Order is

\$ 129,500.00

The Contract Sum will be increased by this Change Order in the amount of

\$ 0.00

The new Contract Sum including this Change Order will be

\$ 129,500.00

The Contract Time will be increased by Sixty (60) days.

The new date of Substantial Completion will be August 29, 2023.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Architect and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

C.T. Male Associates

Stilsing Electric, Inc

Town of Halfmoon

ARCHITECT (Firm name)

CONTRACTOR (Firm name)

OWNER (Firm name)

SIGNATURE

SIGNATURE

SIGNATURE

Nicholas Lobosco, R.A., Project Manager
PRINTED NAME AND TITLE

George Gipp, Project manager
PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

6/12/2023

6/12/2023

DATE

DATE

DATE

DATE



John W. Danforth Company - 100% Employee Owned

Ref. 210

John W. Danforth Company
5 Lieblich Lane
Clifton Park, NY 12065

May 12, 2023

Town of Halfmoon Highway Department
Highway Superintendent-William Bryans
322 Route 146,
Halfmoon, NY 12065

RE: Notice of Claim-Schedule Delays
Delays on Project 02 Plumbing

John W. Danforth Company (Danforth) is writing this letter to submit claims of delay per General Conditions, Article 15 Claims & Disputes. The potential for schedule delay for this project has been identified due to a shift in the schedule provided by the Contractor on 4/19/2023. The Contractor's proposed finish dates of the 2 new building additions are 6/21/2023 & 6/29/2023. This will not provide Danforth sufficient time to complete full plumbing systems installation prior to the current substantial completion date.

Until the new maintenance building and other structures are constructed Danforth is unable to install any above ground plumbing systems in these building sections. Due to this we are asking for an extension of 60 days to the original substantial completion date of 6/30/2023.

These delays are due to circumstances outside of Danforth's control, we reserve the right to submit any additional costs incurred at a later time when fully realized.


Ahmad Anani
Project Manager, John W. Danforth

AIA Document G701 - 2017

Change Order

PROJECT: (Name and address) Town of Halfmoon Highway Garage Improvements 322 NYS Route 146 Halfmoon, New York 1206	CONTRACT INFORMATION: Contract For: Contract 02 - PC Date: December 21 st , 2022	CHANGE ORDER INFORMATION: Change Order Number: 01 Date: June 9, 2023
OWNER: (Name and address) Town of Halfmoon 2 Halfmoon Plaza Halfmoon, New York 12065	ARCHITECT: (Name and address) C.T. Male Associates, Engineering, Surveying, Architecture, Landscape Architecture & Geology, D.P.C. 50 Century Hill Drive Latham, NY 12110	CONTRACTOR: (Name and address) John W. Danforth Company 5 Liebich Lane Clifton Park, New York

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Time extension of 60 days, due to a shift in the schedule provided by the General Contractor on 6/9/2023. The General Contractor's proposed finish dates of the two new building additions does not provide sufficient time to complete full plumbing systems installation prior to the current substantial completion date.

Original Date of Substantial Completion in accordance with the contract for construction is June 30, 2023.

Attachments:



-Contractor's Time Extension Request, dated May 12, 2023

The original Contract Sum was	\$	231,400.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order	\$	231,400.00
The Contract Sum will be increased by this Change Order in the amount of	\$	0.00
The new Contract Sum including this Change Order will be	\$	231,400.00

The Contract Time will be increased by sixty (60) days.
 The new date of Substantial Completion will be August 29, 2023.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Architect and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

C.T. Male Associates ARCHITECT (Firm name)	John W. Danforth Company CONTRACTOR (Firm name)	Town of Halfmoon OWNER (Firm name)
 SIGNATURE	 SIGNATURE	 SIGNATURE
Nicholas Lobosco, R.A., Project Manager PRINTED NAME AND TITLE	Ahmed Alawi PRINTED NAME AND TITLE	 PRINTED NAME AND TITLE
6/9/2023 DATE	6/12/2023 DATE	 DATE



John W. Danforth Company • 100% Employee Owned

Res: 211

John W. Danforth Company
5 Lieblich Lane
Clifton Park, NY 12065

May 12, 2023

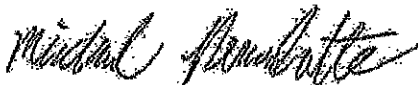
Town of Halfmoon Highway Department
Highway Superintendent-William Bryans
322 Route 146,
Halfmoon, NY 12065

RE: Notice of Claim-Schedule Delays
Delays on Project 03 HVAC

John W. Danforth Company (Danforth) is writing this letter to submit claims of delay per General Conditions, Article 15 Claims & Disputes. The potential for delay to the schedule for this project has been identified due to a shift in the schedule provided by the C-Contractor on 4/19/2023. The C-Contractor's proposed finish dates of the 2 new building additions are 6/21/2023 & 6/29/2023. This will not provide Danforth sufficient time to complete full mechanical systems installation prior to the current substantial completion date.

Until the new maintenance building and garage are constructed Danforth is unable to install any mechanical systems within these building additions. Due to this we are asking for an extension of 60 days to the original substantial completion date of 6/30/2023.

These delays are due to circumstances outside of Danforth's control, we reserve the right to submit any additional costs incurred at a later time when fully realized.



Michael Reverdatto
Project Manager, John W. Danforth

Delivering industry leading experiences to our customers every day.

AIA Document G701 - 2017

Change Order

PROJECT: (Name and address)
 Town of Halfmoon
 Highway Garage Improvements
 322 NYS Route 146
 Halfmoon, New York 1206

CONTRACT INFORMATION:
 Contract For: Contract 03 - HC
 Date: December 21st, 2022

CHANGE ORDER INFORMATION:
 Change Order Number: 01
 Date: June 9, 2023

OWNER: (Name and address)
 Town of Halfmoon
 2 Halfmoon Plaza
 Halfmoon, New York 12065

ARCHITECT: (Name and address)
 C.T. Male Associates, Engineering,
 Surveying, Architecture, Landscape
 Architecture & Geology, D.P.C.
 50 Century Hill Drive
 Latham, NY 12110

CONTRACTOR: (Name and address)
 John W. Danforth Company
 5 Liebich Lane
 Clifton Park, New York

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Time Extension of 60 days due to a shift in the schedule provided by the General Contractor on 6/9/2023. The General Contractor's proposed finish dates of the two new building additions does not provide sufficient time to complete full mechanical systems installation prior to the current substantial completion date.

Original Date of Substantial Completion in accordance with the contract to construction is June 30, 2023.

Attachments:

-Contractor's Time Extension Request, dated May 12, 2023.

The original Contract Sum was
 The net change by previously authorized Change Orders
 The Contract Sum prior to this Change Order
 The Contract Sum will be increased by this Change Order in the amount of
 The new Contract Sum including this Change Order will be

	186,500.00
	0.00
	186,500.00
	0.00
	186,500.00

The Contract Time will be increased by Sixty (60) days.
 The new date of Substantial Completion will be August 29, 2023.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Architect and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

C.T. Male Associates
 ARCHITECT (Firm name)
 SIGNATURE
 Nicholas Labosca, R.A., Project Manager
 PRINTED NAME AND TITLE
 6/9/2023
 DATE

John W. Danforth Company
 CONTRACTOR (Firm name)
 SIGNATURE
 James J Larson
 PRINTED NAME AND TITLE
 6/12/2023
 DATE

Town of Halfmoon
 OWNER (Firm name)
 SIGNATURE
 PRINTED NAME AND TITLE
 DATE