

The January 3, 2024, meeting was called to order at 7:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Eric A. Catricala, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

The **“BUY A BRICK”** program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

FARMER’S MARKET: Every Wednesday from 2-5 in the Town Hall Foyer. Come visit our local farms, crafters, and vendors that will be on hand every week.

Halfmoon Comprehensive Plan Update page is now live at <https://www.planhalfmoon.com/> . Visit the website to find out more about the Halfmoon Comprehensive Plan Update, learn about upcoming meetings, review draft documents, get added to email announcements and to share your own comments about the future of Halfmoon.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of the month at 7:00pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00 pm. Pre-meeting at 6:15 pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

Trails & Open Space Committee: 3rd Monday of the 3rd month at 7:00 pm unless otherwise announced. The 2024 dates are 1/16, 4/15, 7/15, and 10/21.

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (4) Co-Chair for Character Counts, (5) Liaison to Comprehensive Plan Update Committee

John Wasielewski (Town Board Member); (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services.

Thank you, Mr. Supervisor. I would like to thank those who supported me and my colleagues to serve another term as Councilman for the Town of Halfmoon. I am

proud and humbled to serve the residents of Halfmoon and take my position very seriously. I look forward to many good things happening in 2024!

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Chair of Business and Economic Development Committee (3) Chair for Not-for-Profit Organizations, (4) Liaison to Comprehensive Plan Update Committee

Eric Catricala: (Town Board Member): (1) Co-Liaison to Planning Board, (2) Co-Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts, (6) Liaison to Trails and Open Space Committee

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Dana Cunniff (Receiver of Taxes): (1) Chair of Committee on Residents Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Deputy Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics) No one came forward.

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings where we all discuss the important things that go on in each of the offices.

DEPARTMENT REPORTS –

- 1. Senior Express Total # Rides – 488 Total # Meals – 501
- 2. Town Clerk Total Fees Submitted to the Supervisor - \$6,119.83

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Receiver of Taxes, Water Department, Town Clerk, Building & Planning

CORRESPONDENCE

1. Received from the Halfmoon Fire District #1 (Hillcrest), notification of their Organizational Meeting to be held on January 2nd at 6:30 PM and their regular meetings for the year 2024 to be held on the third Monday of each month at 7:00 PM at the Hillcrest Fire Department, 145 Pruyn Hill Road, Mechanicville, NY.

Received & Filed

2. Received from Harvey & Carol Hayner, a Christmas & thank you card with a generous donation to the Senior Express.

Received & Filed

3. Received from the Halfmoon-Waterford Fire District, their Certificate of Inspectors of Election.

Received & Filed

4. Received from Lansing Engineering, a PDD application for 1542 Route 9 Mixed Use PDD with project narrative and site plans.

Received & Filed

5. Received from Charlene Zetina, a Christmas & thank you card with a generous donation to the Senior Express.

Received & Filed

NEW BUSINESS

RESOLUTION NO. 51-2024

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Town Clerk Bryan

RESOLVED, that the Town Board approves the minutes of Town Board Meeting of December 20, 2023, as presented.

RESOLUTION NO. 52-2024

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Receiver of Taxes Cunniff

RESOLVED, that the Town Board hires Anna LopezNegrete as Part -time Account Clerk Typist for the Receiver of Taxes Office, Grase 2 Base Pay, \$21.32/hr., per completion of all per-employment testing.

RESOLUTION NO. 53-2024

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Highway Superintendent Bryans

RESOLVED, that the Supervisor is hereby authorized to sign Change Order #2 for the Highway Garage Improvements to reflect a deduct of allowance contingency for funds not used in the amount of \$19,523.00, per the recommendation of C.T.Male Associates, engineers of the project, subject to the review and approval of the Town Attorney.

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward.

There being no further business to discuss or resolve on a motion by Councilman Wasielewski and seconded by Councilman Connors, the meeting was adjourned at 7:03 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk