

The January 19, 2022 meeting was called to order at 7:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room with the following members present:

Kevin J. Tollisen, Supervisor  
Paul L. Hotaling, Councilman  
John P. Wasielewski, Councilman  
Jeremy W. Connors, Councilman  
Eric A. Catricala, Councilman  
Lyn A. Murphy, Town Attorney  
Cathy L. Drobny, Deputy Town Attorney  
Lynda A. Bryan, Town Clerk

#### **PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

#### **COMMUNITY EVENTS:**

The **“BUY A BRICK”** program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

#### **TOWN MEETINGS:**

Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:00 pm. Pre-meeting at 6:45pm

Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of the month at 7:00 pm. Pre-meeting at 6:15 pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

#### **PUBLIC COMMENT (for discussion of agenda topics)**

#### **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

I have to say hats off to the Highway Crew. I have travelled around town and county all week and the roads are always the best in Halfmoon! Great effort by all. Thank you.

**John Wasielewski (Town Board Member):** (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and Related Services

Thank you, Mr. Supervisor. Since our last Town Board meeting I have gotten totals from our 1<sup>st</sup> Responders:

Total number of 1<sup>st</sup> Responder calls in 2021 were: 1,500 Fire calls – 4 Fire Depts.  
8,100 EMS calls  
9,600 Total calls

I'm not even including the sheriff's or troopers that responded here in town. 9,600 calls, is quite impressive. They really do an outstanding job on keeping us all safe and for that, I am thankful. That is all that I have this evening.

**Jeremy Connors (Town Board Member):** (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

I have no report this evening, Mr. Supervisor

**Eric Catricala:** (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

I also have no report this evening.

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

I have nothing this evening, thank you.

**Dana Cunniff (Receiver of Taxes):** (1) Chair of Committee on Residents Relations

**Lyn Murphy, Esq., (Town Attorney)** I have nothing this evening.

**Cathy Drobny, Esq. (Town Attorney)** I have nothing this evening.

**PUBLIC COMMENT (for discussion of agenda topics) No one came forward**

**Supervisor Tollisen:** Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings that we all discuss the important things that go on in each of the offices.

#### **DEPARTMENT REPORTS –**

1. **Town Justice Fodera**  
Total # Cases – 210      Total Fees Submitted to the Supervisor - \$18,130.00
2. **Town Justice Suchocki**  
Total # Cases – 103      Total Fees Submitted to the Supervisor - \$13,877.00
3. **Building**  
Total # Permits      Total Fees Submitted to the Supervisor - \$16,801.00
4. **Fire Inspections**  
Total # Inspections      Total Fees Submitted to the Supervisor - \$3,535.00

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Animal Control, Water Department, Planning Department, Zoning Board of Appeals, Building/ Code Enforcement**

#### **CORRESPONDENCE**

1. **Received** from the Town Planning Board Resolutions approved at the January 05, 2022 meeting: Sign Applications for Emma Jayne's Restaurant, 1475 Route 9 and for Connect Life, 11C Solar Drive, for Change of Use/Tenant Applications for Saratoga Tents, Farm to Market Self-Storage Center, 40 Farm to

Market Road, for Carbon's Golden Malted, Farm to Market Self-Storage Center, 40 Farm to Market Road, and for Carl Cab's, Farm to Market Self-Storage Center, 40 Farm to Market Road.

***Received & Filed***

2. **Received** from the New York Department of State, notification that Title 19 of the New York Codes, Rules and Regulations (NYCRR) Part 1203 Municipal Annual Report for Uniform and Energy Code for the Town of Halfmoon was filed on 2/08/2021.

***Received & Filed***

3. **Received** from the New York Department of State, notification that Title 19 of the New York Codes, Rules and Regulations (NYCRR) Part 1203 Municipal Annual Report for Uniform and Energy Code Administration and Enforcement Report (Reporting Year 2021) for the Town of Halfmoon was filed on 1/10/2022.

***Received & Filed***

4. **Received** from the New York Department of State, notification that Local Law #5-2021 for Prohibiting On-Site Cannabis Consumption Establishments in the Town of Halfmoon on December 22, 2021.

***Received & Filed***

5. **Received** from the Federal Energy Regulatory Commission, notification that the project structures were reported to be in satisfactory condition on the Mechanicville project #P-6032-NY.

***Received & Filed***

6. **Received** from New York Municipal Insurance Reciprocal (NYMIR), their Notice of Conditional Renewal for the Town of Halfmoon's Insurance for the period of March 1, 2022 through March 1, 2023.

***Received & Filed***

7. **Received** from Lemery, Greisler, Attorneys at Law, an executed RP-412-a and the corresponding Payment In Lieu of Tax Agreement with respect to the County of Saratoga Industrial Development Agency, PVA Campus II Project, filed in accordance with the Section 412-a of the Real Property Tax Law and Section 874 of the General Municipal Law.

***Received & Filed***

8. **Received** from the NYS Canal Corporation, notifying the Town of Halfmoon that their application for the Canal Road Trailhead Expansion has been selected for a \$100,000 matching grant through the NYS Canal Corporation's 2021 CFA Canalway Grant Program.

***Received & Filed***

9. **Received** from Bruce Tanski Construction & Development LLC, an Application for PDD Amendment for the Tribley Residential- Arlington Heights PDD Amendment along with the Narrative, Conceptual Site Plan and Full Environmental Assessment Form.

***Received & Filed***

## **NEW BUSINESS**

### **RESOLUTION NO. 54-2022**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by Town Clerk Bryan**

**RESOLVED**, that the Town Board approves the minutes of the Town Board Organizational Meeting of January 05, 2022 as presented.

**RESOLUTION NO. 55-2022**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by Town Clerk Bryan**

**RESOLVED**, that the Town Board approves the minutes of the Town Board Regular Meeting of January 5, 2022 meeting as presented.

**RESOLUTION NO. 56-2022**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by Director of Water Tironi**

**WHEREAS**, the Town Board of the Town of Halfmoon has continued the implementation of its long-range planning for extended improvements and utilities to service Town residents, which services, it has been determined, should be wherever possible under Town control; and

**WHEREAS**, the Town is cognizant of the need to maintain facilities to provide potable water in the most efficient and effective manner; and

**WHEREAS**, the Town engineers have reviewed and evaluated the current water treatment plant and determined that upgrades to the system were necessary; and

**WHEREAS**, the Town engineers have determined that the municipal water system would benefit from modifications and replacement of the pumps at the water treatment plant;

**NOW THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF HALFMOON FINDS AS FOLLOWS:**

1. That the Town Board hereby approves the water treatment facility pump replacement and modification project in the not to exceed amount of \$1,002,300.00.

2. That the Town Supervisor is hereby authorized to sign any and all documentation necessary to effectuate this project.

**Supervisor Tollisen:** Just note that this is another project that the town is undertaking to improve and upgrade our water facilities and will again be without borrowing.

**RESOLUTION NO. 57-2022**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala  
**Resolution Introduced by Director of Water Tironi**

**RESOLVED**, that the Town Board hereby authorizes the Supervisor to enter into an agreement with MJ Engineering and Land Surveying, P.C., to provide engineering services associated with pump modifications at the Town's Water Treatment Plant consistent with the proposal outlined in a letter dated January 3, 2022, in the not to exceed amount of \$78,300.00, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

**RESOLUTION NO. 58-2022**

**Offered** by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala  
**Resolution Introduced by Superintendent of Highways Bryans**

**RESOLVED**, that the Town Board hereby authorizes the Supervisor to hire Town and Country Bridge and Rail to remove and dispose of a damaged guide rail at Stone Quarry and Woodin road and replace with a new guard rail in the not to exceed amount of \$6,877.00 utilizing both the Warren County Contract WC 53-21 and the Franklin County Contract V, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

**Councilman Wasielewski:** Mr. Supervisor, is the town seeking reimbursement from the motorist that caused this damage?

**Supervisor Tollisen:** Ms. Murphy, do you know if the courts are seeking restitution from the person who damaged the guard rail?

**Attorney Murphy:** I believe that restitution is part of a plea bargain as it relates to the damage, however, I don't feel that the individual has the ability to actually pay.

**Supervisor Tollisen:** I believe that our Deputy Comptroller (in the audience) is signifying yes, so thank you very much. Does that answer your question?

**RESOLUTION NO. 59-2022**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala  
**Resolution Introduced by Supervisor of Buildings and Grounds Maiello**

**RESOLVED**, that the Town Board authorizes the purchase of a land pride power rake from Land Pride pursuant to Sourcewell contract #070821-LPI in the not to exceed amount of \$8,218.77 and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

**RESOLUTION NO. 60-2022**

**Offered** by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala  
**Resolution Introduced by Supervisor of Buildings and Grounds Maiello**

**RESOLVED**, that the Town Board authorizes the purchase of a land pride claw Grapple including hoses and flat fitting bundle from Land Pride pursuant to Sourcewell contract #070821-LPI in the not to exceed amount of \$4,762.98 and to

authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

**RESOLUTION NO. 61-2022**

**Offered** by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by Supervisor of Buildings and Grounds Maiello**

**RESOLVED**, that the Town Board authorizes the purchase of a 5' snow blade with side kit and a BOSS Dingo snow blade attachment from Grassland Equipment and Irrigation Corp. pursuant to NYS contract PC68896 in the not to exceed amount of \$2,567.43 and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

**RESOLUTION NO. 62-2022**

**Offered** by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by Director of Water Tironi**

**RESOLVED**, that the Town Board approves placing the Water Department's Whisperwatt model 70/40 trailer mounted generator on Auctions International for sale as the Town no longer has use for it, and upon completion of the sale, to remove this vehicle from the Town's fixed asset list.

**RESOLUTION NO. 63-2022**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by Superintendent of Highways Bryans**

**RESOLVED**, that the Town Board authorizes the Superintendent of Highways to purchase a Mack 64 FR with plow package using Onondaga County bid #99-B from Gabrielli Truck Sales in the not to exceed amount of \$233,990.70 and to authorize the Highway Superintendent to execute any necessary documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

**RESOLUTION NO. 64-2022**

**Offered** by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by Town Clerk Bryan**

**RESOLVED**, that the Town Board hereby appoints the Town Clerk to be responsible to collect certified payrolls and to review them for validity at no additional compensation in compliance with the New York State Department of Labor, subject to the review and approval of the Town Attorney.

**Councilman Connors:** So, who does payroll currently, the Comptroller's Office?

**Supervisor Tollisen:** Correct.

**Attorney Murphy:** This has to do with the prevailing wage rates for when people bid on projects they have to comply with, and since the Town Clerk's Office lets the bid, they are the first in line and look to the Comptroller's Office to make the determination, but they hold the actual prevailing wage

**Councilman Hotaling:** So it has nothing to do with town payroll?

**Supervisor Tollisen:** Correct.

**Attorney Murphy:** It doesn't have to do with town payroll, it has to do with when we bid, we have to

**Councilman Connors:** with contractual agreements, ok, I'm good now.

#### **RESOLUTION NO. 65-2022**

**Offered** by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala  
**Resolution Introduced by Supervisor of Buildings and Grounds Maiello**

**RESOLVED**, that the Town Board authorizes the purchase of a 38 HP Kohler EFI w/96" Turbo Force from Grassland Equipment and Irrigation Corp. pursuant to NYS contract PC68896 in the not to exceed amount of \$28,793.39 and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

#### **PUBLIC COMMENT (for discussion of non-agenda items)**

**Pat Donovan, 9 Saville Row:** I noticed on the agenda under Correspondence that Bruce Tanski was supposed to be submitting an application for the Tribley project, and I was curious just how does this process work? Is he supposed to send a proposal to the Town Board and you look at it and then to the Planning Board?

**Supervisor Tollisen has recused himself from this project and Deputy Supervisor Hotaling will proceed.**

**Deputy Supervisor Hotaling:** We will have another public meeting that will be presented here and then it will be sent to the Planning Board for review, if we choose too.

**Pat Donovan:** OK, what kind of detail does he have to give?

**Attorney Murphy:** He files the application, the Town Board acknowledges it. Then they determine when they want the presentation to the Town Board, which will be an actual agenda item and then after discussion, they determine whether or not, just as Deputy Superior just said, to refer it to the Planning Board for further review.

**Pat Donovan:** OK, so how much detail in this proposal, does he have to have this all laid out when he gives it to you?

**Deputy Supervisor Hotaling:** Yes.

**Pat Donovan:** Pretty much no surprises. He can fine tune it easily

**Councilman Connors:** We see topographical maps, where things are going to land, roads and infrastructure, things like that.

**Pat Donovan:** OK, great, thank you.

**Deputy Supervisor Hotaling:** We have to have a basic proposal from him, we then review it, it goes to the Planning Board, our engineers review it, the State DOT reviews it and we get comments back and then we will alter the plan

**Councilman Connors:** with what recommendations comes back from those agencies.

**Pat Donovan:** At what point can the public look at it?

**Attorney Murphy:** There are two different opportunities at the public Town Board meetings, obviously, you will be able to comment when they have the agenda item that says public comment for agenda items, and can FOIL the documentation that was submitted at any point in time. The Planning Board, typically has an informational meeting where people can speak and the Town Board has yet another public hearing, where people will be heard over and above the actual agenda item for people to comment.

**Pat Donovan:** And the people who get that notification are just the people whose property adjoins the Tribley property?

**Councilman Connors:** I'm assuming that there will be an expanded notice just based on past history of the other project as well.

**Councilman Catricala:** and everybody who signed up for email notification. There will be changes from the different departments as we go along, so if you grab all of the information right away, it may have some changes.

**Pat Donovan:** So, is there an opportunity to come into the Town Hall and to the Planning Department to just look at them?

**Councilman Connors:** Sure.

**Darlene McGraw, 4 North Point:** I wanted to let our Highway Department how thankful I am for how clear and salted our roads are so they are not icy. I enjoy riding my trike places when the FLEX bus doesn't take me.

Darlene also commented about how dangerous the Crossing Blvd. area is and asking for some signage to not block the side roads.

**There being no further business to discuss or resolve, on a motion by Councilman Wasielewski and seconded by Councilman Connors, the meeting was adjourned at 7:20 pm.**

**Respectfully Submitted,**

**Lynda A. Bryan, Town Clerk**