

The March 20, 2024, meeting was called to order at 7:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room with the following members present:

Kevin J. Tollisen, Supervisor - Excused
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman - Excused
Eric A. Catricala, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: HALFMOON CELEBRATIONS ASSOCIATIONS

Deputy Supervisor Hotaling welcomed David Maxfield and all of the volunteers of the Celebration Committee

David Maxfield, President of the Halfmoon Celebrations Association read the following:

Good evening.... As I mentioned my name is Dave Maxfield and I am a volunteer on Halfmoon Celebrations Association. For those of you that are not familiar with Halfmoon Celebrations Association, we are a not-for-profit organization run by a group of volunteers who are committed to delivering free family-fun events in a secure, safe and friendly environment that builds on the foundation of a strong, neighborly community. The Association takes pride in providing these events for over 35 years.

I am excited tonight to let you all know of our ambitious schedule of FREE events for 2024. These well planned and organized events are:

1. If you joined us last Friday on Friday March 15th from 6:30pm-9:00pm we had a full house at our 1st concert of the year at the Halfmoon Senior Center. We hosted On The Road Again which was a Pasty Cline and Willie Nelson Tribute concert. A wonderful time was had by all, and Halfmoon Character Counts served up some delicious food that was enjoyed by many.
2. Then this Saturday, March 23rd 12:00pm-4:00pm hop on over to the Halfmoon Town Complex will be hosting the annual Easter "Egg"Stravaganza. This event has tons of Easter fun! Get your picture taken with the Easter Bunny, make some holiday crafts, pose at the photo mirror, meet Ms. Lamb, Goofy, Donald Duck and friends, enjoy a egg hunt and so much more. Refreshments will be available to purchase, and all proceeds will benefit Halfmoon Celebrations Association and Halfmoon Character Counts. This is a rain or shine event.
3. Saturday, May 4th from 10:00am-4:00pm we will be hosting our annual Spring Fling Shopping Bazaar at the Halfmoon Town Hall. This is an indoor shopping experience to complete all your Spring shopping needs with our vendors while supporting local small businesses. Refreshments will be available for purchase to benefit Halfmoon Celebrations Association.
4. Friday, June 14th, from 6:30pm-9:00pm Concert at the park we will be featuring the Joe Adee and The Lug Nuts Band at the Halfmoon Town Park. Bring a lawn chair and enjoy the music. Joe Adee and The Lug Nuts Band play Americana, R&B, Good Country, Southern Rock and Low-Down Dirty Blues with a dangerous edge. Light refreshments will be available to purchase, and all proceeds will benefit the Halfmoon Character Counts Program.

5. Friday, June 26th, at Dusk (around 8:30pm) Drive-in movie at the Halfmoon Town Park. We will be playing Minions the Rise of Gru; We will be handing out free water and a snack along with a free themed gift to all kids while supplies last.
6. Friday, July 12th, from 6:30pm-9:00pm Concert in the park. We will be featuring Double Barreled at the Halfmoon Town Park. Bring a lawn chair and enjoy the music. Double Barreled is a country rock band. Light refreshments will be available to purchase, and all proceeds will benefit the Halfmoon Character Counts Program.
7. Friday, July 26th, at Dusk (around 8:15pm) Drive-in movie at the Halfmoon Town Park. We will be playing The Bad Guys; We will be handing out free water and a snack along with a free themed gift to all kids while supplies last.
8. Friday, August 16th, from 6:30pm-9:00pm Concert in the park. We will be featuring the T.S. Ensemble Band at the Halfmoon Town Park. Bring a lawn chair and enjoy the music. TSE is a high energy, eight-piece musical group. They feature male and female vocalists, trumpet, sax, guitar, bass, drums, and keyboards, catering to music from Sinatra to today's dance hits! Light refreshments will be available to purchase, and all proceeds will benefit the Halfmoon Character Counts Program.
9. Friday, August 23rd, at Dusk (Around 8:00pm) Drive-in movie at the Halfmoon Town Park. We will be playing Migration. We will be handing out free water and a snack along with a free themed gift to all kids while supplies last.
10. Saturday, September 21st, from 12:00pm – 4:00pm at the Halfmoon Town Park will be hosting our annual Harvest Festival. Fun family fall activities with a carnival theme sprinkled in and lots of shopping. Enjoy hayrides, games, raffles, child ID's, face painters, balloon artists, pumpkin decorating, Circle of Safety and so much more. Refreshments will be available to purchase, and proceeds will benefit Halfmoon Celebrations Association and Halfmoon Character Counts.
11. Sunday, December 1st, at 5:00pm at the Halfmoon Abele Memorial Park will be our annual Holiday Memories Memorial Tree Lighting Ceremony. This is the time when we light your personally decorated memorial tree as well as the Town Tree in remembrance of loved ones who have passed away but are forever in our hearts. Free refreshments will be provided.
12. Saturday, December 7th, 12:00pm-4:00pm at the Halfmoon Town Complex will be hosting our annual Jingle Bell Bash. Lots of holiday family fun for the entire family! Get your picture taken with Santa and Mrs. Claus, make some holiday crafts, pose at the photo mirror, meet Frosty, Rudolph and friends, enjoy an outdoor carriage ride, and so much more. Refreshments will be available to purchase, and all proceeds will benefit Halfmoon Celebrations Association and Halfmoon Character Counts
13. Friday, December 13th, at 6:00pm at the Halfmoon Town Hall we will be hosting our annual "An Evening with Mrs. Claus". Enjoy Mrs. Claus's favorite Christmas stories while you enjoy her famous Christmas cookies and milk. Each kid will receive a special gift from Mrs. Claus.
14. Saturday, December 14th from 10:00am-4:00pm we will be hosting our annual Marketplace on Candy Cane Lane at the Halfmoon Town Hall. This is an indoor

shopping experience to and complete all your Holiday shopping needs with our vendors while supporting local small businesses. Refreshments will be available for purchase to benefit Halfmoon Celebrations Association.

I hope that you all can top by the Halfmoon Town Complex this Saturday, to enjoy our FREE family fun Easter "Egg"Stravaganza. I also hope to see you at the other planned events for this year.

Lastly, I want to quickly say THANK YOU to all the volunteers that work tirelessly to make these events possible and to which I know I drive crazy at times, nonetheless they know it's all driven from our passion to be the best of the best! These outstanding folks are Kristen Woodworth, Sandy McAlonie, Francyne Cunningham, Traci McCumber, Eric Clark, Ed Jordan, Marilyn Sehgal, Annie Nickerson, Erin Palmer, Mara Sweeter, Mary Wilcox, Donna DeVoe, Susan Olszewski, Alina LaMere and to our newest members that joined us this year, Barbara Atwell. I am proud of each of you and blessed to have each of your talents make Halfmoon Celebrations an exceptional organization.

Thank you for all for your valuable time this evening and have a great night!

Deputy Supervisor Hotaling: Thanked David and all of the volunteers for their hard work throughout the year making residents happy!

PUBLIC HEARING: AUTHORIZING THE EXPENDITURE OF WATER CAPITAL RESERVE MONIES FOR THE REPLACEMENT OF THE WATER MAIN LOCATED AT THE INTERSECTION OF NYS ROUTE 9 & 236.

Deputy Supervisor Hotaling stated that the next item on the agenda is a public hearing to discuss authorizing the expenditure of Water Capital Reserve monies for the replacement of the water main located at the intersection of NY Routes 9 & 236. He asked if anyone wanted the Public Hearing read. Hearing from no one, he opened the Public Hearing.

OPEN: 7:10 PM

Brittany Fitzgerald, Engineer for MJ Engineering presented the following:

NYS Route 9-236 Intersection Water Main Replacement

- **Project Need** – Businesses have faced numerous water service interruptions due to repeated water main breaks. Replacing the aging infrastructure will provide redundancy and improve system hydraulics in this area.
- **Project Location** – NYS Route 9 and NYS Route 236 between Guideboard Road and Crescent Commons
- **Infrastructure Required** – 1,400 linear feet of 8-inch HDPE water main, hydrants, valves, and water service shutoffs
- **Estimated Project Cost** - \$591,000
- **Funding Source** – Capital Reserve Funds
- **User Cost Impacts** – No change in individual user costs
- **Schedule** – Anticipated Construction in Fall 2024



Deputy Supervisor Hotaling asked if there were any questions or comments from the Board.

Councilman Wasielewski: What is the estimated time to complete this project once all of the approvals are in place?

Pete from MJ Engineering stated that after going out to bid, the contract is awarded, it should be a couple of months, Fall of this year.

Town Attorney Murphy: The motion is subject to Permissive Referendum so it will be 30 days before any action can be taken.

Deputy Supervisor Hotaling asked if there were any questions or comments of the audience or on video. Hearing from no one, he closed the Public Hearing

CLOSED: 7:13

RESOLUTION NO. 111-2024

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, & Catricala
Resolution Introduced by Director of Water Tironi

RESOLVED, that the Town Board approves the expenditure of \$600,000 of Water Capital Reserve monies for the replacement of the water main located at the intersection of NY Routes 9 & 236 as presented, subject to Permissive Referendum and the review and approval of the Town Attorney.

POLL OF THE BOARD

Councilman Catricala	Aye
Councilman Wasielewski	Aye
Deputy Supervisor Hotaling	Aye

COMMUNITY EVENTS:

The “**BUY A BRICK**” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

FARMER’S MARKET: Every Wednesday from 2-5 in the Town Hall Foyer. Come visit our local farms, crafters, and vendors that will be on hand every week.

Halfmoon Comprehensive Plan Update page is now live at <https://www.planhalfmoon.com/> . Visit the website to find out more about the Halfmoon Comprehensive Plan Update, learn about upcoming meetings, review draft documents, get added to email announcements and to share your own comments about the future of Halfmoon.

EASTER “EGG”STRAVAGANZA”: Saturday, March 23rd from 12-4:00 pm at the Town Hall Complex. Loads of FREE Activities and fun for the Kids! Pictures with the Easter Bunny, Pony Rides, Balloon Art, Face Painting with all of our Easter Friends!

PAPER SHREDDING DAY - Saturday, March 30th from 9:30 – 11:30 am at the Highway Department located at 322 Route 146. This is a FREE service to Halfmoon residents, but you are asked to bring at least one canned good for the Food Pantry for each box of shredding with a 3-box maximum. Please get your 2024 Permit Sticker at the Town Clerk’s Office.

SPRING CLEANUP DATES – at the Halfmoon Transfer Station
Residents Only, No Contractors or Businesses. 2024 Permit Sticker Required
Dates: April 9, 12, 13, 16, 19 and 20.
Hours of operation: Tues. 8-12 Friday 12-5 Sat. 8-3
Fees: \$5 per Carload \$10 per Truck/Van \$10 per Trailer/U-Haul

CANAL CLEAN SWEEP – Saturday, April 20th from 10am – 1pm. Meet at the bottom of Terminal Road. Help keep the Erie Canal area clean & beautiful!

HALFMOON HISTORICAL SOCIETY OPEN HOUSE – Saturday, April 20th from 10am to 1:00pm. Come see the new display “NAVIGATING THE MOHAWK” with an emphasis on donated newspaper articles from 1955-1960 on the building of the Crescent Bridge. Stop by and see us!

SPRING FLING SHOPPING BAZAAR – Saturday, May 4th from 10am to 4pm at Town Hall. Soooo many vendors to choose from for all your shopping pleasures!

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of the month at 7:00pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00 pm. Pre-meeting at 6:15 pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

Trails & Open Space Committee: 3rd Monday of the 3rd month at 7:00 pm unless otherwise announced. The 2024 dates are 4/15, 7/15, and 10/21.

PUBLIC COMMENT (for discussion of agenda topics)

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor) Excused

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (4) Co-Chair for Character Counts, (5) Liaison to Comprehensive Plan Update Committee

Starting tomorrow, MJ is going to have a Comprehensive Plan Survey on-line as part of our project. We ask that you please take the survey. Thank you.

John Wasielewski (Town Board Member): (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services.

Thanks Mr. Deputy. The only item that I would like to mention tonight is the prestigious Donovan Ayotte Award given to a young member of the volunteer fire service within the town, will be presented at the next Town Board meeting here on April 3rd. Thanks.

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Chair of Business and Economic Development Committee (3) Chair for Not-for-Profit Organizations, (4) Liaison to Comprehensive Plan Update Committee

Excused

Eric Catricala: (Town Board Member): (1) Co-Liaison to Planning Board, (2) Co-Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts, (6) Liaison to Trails and Open Space Committee

I have nothing this evening.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Thank you. The Senior Center has been hopping this month. We had a full house this past Friday evening for the Patsy Cline/Willie Nelson Concert, the first concert for 2024. We celebrated both St. Patrick's Day and Easter with wonderful luncheons and welcomed our new Director at the Center Jim Hayes. We wish him the very best and look forward to working with him!

Dana Cunniff (Receiver of Taxes): (1) Chair of Committee on Residents Relations

Lyn Murphy, Esq., (Town Attorney) I have nothing this evening.

Cathy Drobny, Esq. (Deputy Town Attorney) I have nothing this evening.

PUBLIC COMMENT (for discussion of agenda topics) No one came forward.

Supervisor Tollisen: Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings where we all discuss the important things that go on in each of the offices.

DEPARTMENT REPORTS –

1. **Town Justice Fodera**

Total # Cases – 141 Total Fees Submitted to the Supervisor - \$16,404.00

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) Animal Control, Assessor’s Office

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the March 11, 2024, meeting.

Received & Filed

2. Received from the Saratoga County Dept. of Human Resources, a letter to the Supervisor stating that NYS Civil Service Law Section 100 requires the town to submit a complete payroll for the month of January 2024 for them to properly review and certify town’s payroll.

Received & Filed

3. Received from the NYS Department of State notification that Local Law #1-2024, amending Town Code to add regulations as they relate to the issuance of Soil Disturbance permits was filed on February 26, 2024.

Received & Filed

4. Received from the NYS Department of Taxation & Finance, Office of Real Property, the 2024 Tentative Telecommunications Ceilings -Roll Section 6.

Received & Filed

5. Received from the Water Department, notification of their Summer Schedule effective April 1, 2024: Monday – Friday 6:00am – 4:00pm.

Received & Filed

6. Received from the Highway Department, notification of their Summer Schedule effective April 1, 2024: Monday – Thursday 6:00am – 4:00pm. Coverage on Friday’s will be the same hours as usual.

Received & Filed

NEW BUSINESS

RESOLUTION NO. 102-2024

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, & Catricala
Resolution Introduced by Town Clerk Bryan

RESOLVED, that the Town Board approves the minutes of Town Board Meeting of March 6, 2024, as presented.

RESOLUTION NO. 103-2024

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, & Catricala
Resolution Introduced by Director of Water Tironi

RESOLVED, that the Town Board authorizes the Supervisor to enter into an Agreement with Bruce Tanski Construction to provide potable water to the Dawson Senior Living facility and to authorize the Supervisor to execute any documents to enter into the Agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 104-2024

**Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, & Catricala
Resolution Introduced by Director of Water Tironi**

RESOLVED, that the Town Board authorizes the Town Supervisor to solicit bids for American Made Brass Fittings and Mueller Brass for the Town Water Department for the contract period of May 1, 2024, through May 1, 2027, to be received in the Town Clerk's Office by 1:00 pm on April 10, 2024. The sealed bids received shall be publicly opened and read aloud at that time.

RESOLUTION NO. 105-2024

**Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, & Catricala
Resolution Introduced by Town Clerk Bryan**

RESOLVED, that the Town Board hereby authorizes the disposal of the Town Clerk's records in accordance with Records Retention & Disposition Schedule LGS-01, Section 185.11, 8NYCRR (Appendix H) adopted by the Town Board on January 18, 2023, with Resolution No. 64-2023. These records have met their minimum retention period, and an inventory of these records will be kept, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 106-2024

**Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, & Catricala
Resolution Introduced by Superintendent of Buildings & Grounds Maiello**

RESOLVED, that the Town Board hereby acknowledges that the Crescent Park Trailhead Expansion project was completed \$28,023.50 under budget, making the final cost of the project \$226,121.50 and authorizing the Supervisor to sign the letter agreement dated March 13, 2024, which details the revised contract value, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 107-2024

**Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, & Catricala
Resolution Introduced by Supervisor Tollisen**

RESOLVED, that the Town Board authorizes the Town Supervisor to enter into a contract with Josh Fitzpatrick to act as the Public Information Officer for the Town of Halfmoon in the not to exceed amount of \$30,000 per year, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 108-2024

**Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, & Catricala
Resolution Introduced by Highway Superintendent Bryans**

RESOLVED, that the Town Board hereby appoints Brian Selig as a full time Working Supervisor in the Highway Department at Grade 7 Step 2, \$30.78/hr., effective 3/23/2024.

Clerk Bryan: Brian is not able to be with us this evening but asked that the following be read:

I would like to formally thank you for the opportunity to expand my skills and move up to a working supervisor at the Highway Department. After being with the town for over 15 years, accepting this position has been a long-term goal of mine. I will continue to demonstrate good character and morals on behalf of the town. Sorry I cannot attend the meeting tonight; I am out of town. Thank you, Brian Selig.

RESOLUTION NO. 109-2024

**Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, & Catricala
Resolution Introduced by Recreation Director Hayes**

RESOLVED, that the Town Board hereby authorizes the Supervisor to enter into a Market Participation Agreement with New York State to detail the operation of the Halfmoon Farmer's Market and authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 110-2024

**Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, & Catricala
Resolution Introduced by Comptroller Hatter**

RESOLVED, that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT:	Revenues	25-980	\$4,290.00
	Subsidiary: Home & Community Services		
		25-4-2189.00	\$4,290.00
CREDIT:	Appropriations	25-960	\$4,290.00
	Subsidiary: Engineering Contractors Inspections		
		25-5-1440.40	\$4,290.00

Information Only: The above was derived from the following breakdown of charges to be paid on March 28, 2024, Abstract for engineering and related fees.

<u>NAME</u>	<u>AMOUNT</u>
Cheema Petro	\$495.00
MJ Properties Tabor Road	\$1,980.00
MJ Tarar Subdivision	\$330.00
Tabor Road Flex Space	\$1,485.00
Total	\$4,290.00

A resolution is necessary to increase appropriations within the Special Revenue fund from Recreation Fees in the not to exceed amount of \$14,910, per resolution passed March 6, 2024 for commercial grade chain link fence mesh at Woodin Road softball field #1.

DEBIT:	Unappropriated Fund Balance	25-911	\$14,910
CREDIT:	Appropriations	25-960	\$14,910
	Subsidiary: Parks- Improvements		
	25-5-7110.21		\$14,910

2023 Creation

A resolution is necessary to **close** the project budgetary accounts for the Canal Road Trailhead Expansion Project. The Town of Halfmoon improved and expanded an Empire State Trail trailhead near the intersection of Crescent Vischer Ferry Road, Old Canal Road and the Crescent Bridge and created a new paved parking area, increasing parking capacity. The project was funded by a 2021 CFA Canalway Grant along with Rec Fees held in the Special Revenue Fund. The balance in the Capital Projects fund plus any interest earned will be returned to Rec Fees held in the Special Revenue Fund.

DEBIT:	Appropriations	35-960	\$293,500
	Subsidiary: Special Recreation Facilities- Canal Road Trailhead		
	35-5-7180.21		\$293,500
CREDIT:	Estimated Revenues	35-510	\$293,500
	Subsidiary: Culture and Recreation- Capital Projects- Grant		
	35-4-3897.00		\$100,000
	Subsidiary: Interfund transfers		
	35-4-5031.00		\$193,500

PUBLIC COMMENT (for discussion of non-agenda items)

There being no further business to discuss or resolve on a motion by Councilman Wasielewski and seconded by Councilman Catricala, the meeting was adjourned at 7:21 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk

Carver CONSTRUCTION

Carver Construction Incorporated
PO Box 890, 2170 River Road | Coeymans, NY 12045
Phone: 518-355-6034

March 13, 2024

Owner: Town of Halfmoon
2 Halfmoon Town Plaza
Halfmoon, NY 12065

Project: Crescent Park Trailhead Expansion
Town of Halfmoon
Saratoga County

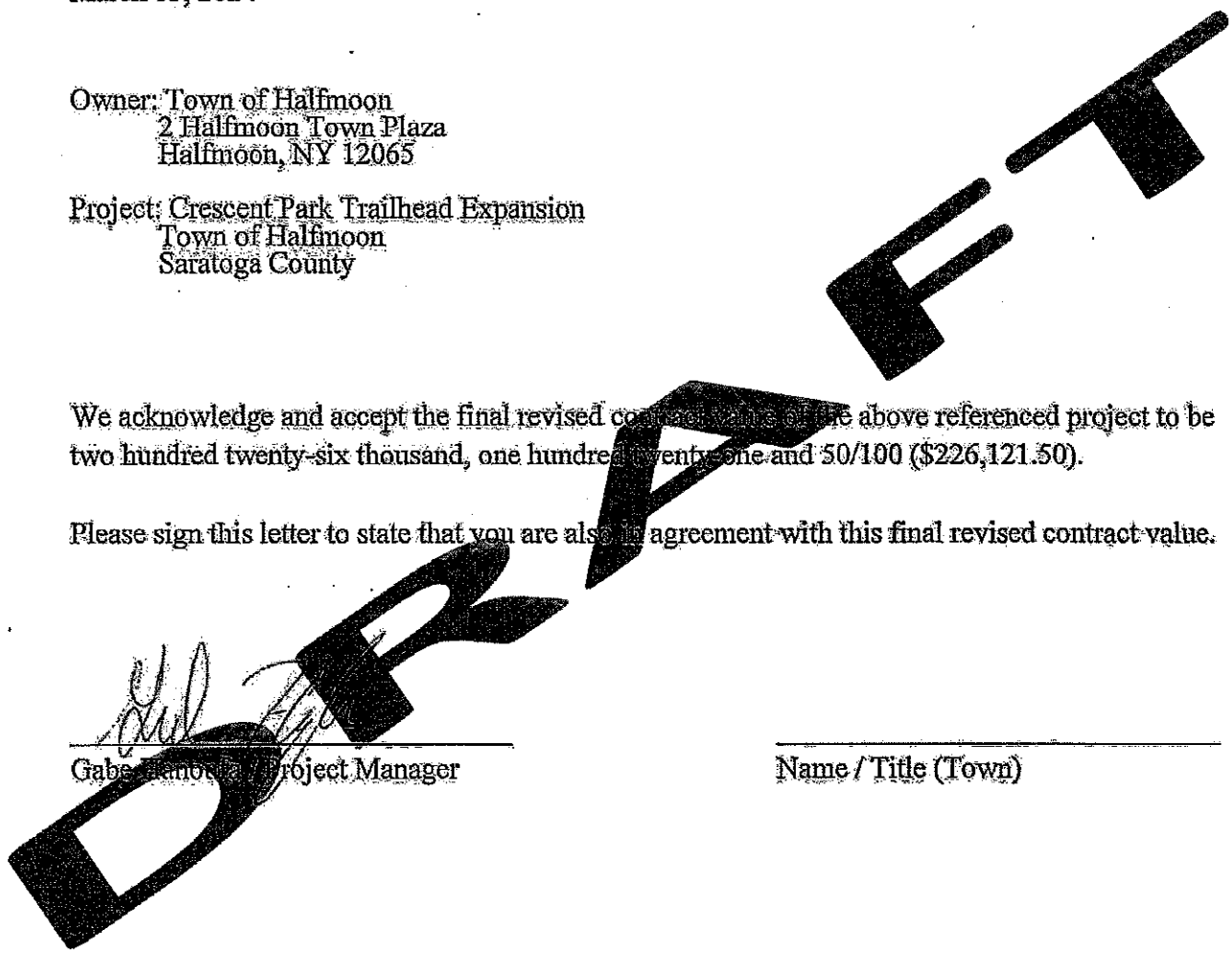
We acknowledge and accept the final revised contract value of the above referenced project to be two hundred twenty-six thousand, one hundred twenty-one and 50/100 (\$226,121.50).

Please sign this letter to state that you are also in agreement with this final revised contract value.



Gabe Ambrose, Project Manager

Name / Title (Town)



Contract
Town of Halfmoon, New York
and
Josh Fitzpatrick, Public Information Officer

This contract defines the contractual relationship between the Town of Halfmoon, New York and Josh Fitzpatrick, Public Information Officer. Mr. Fitzpatrick shall provide his experience in assisting entities to communicate with the community, media and other appropriate entities for the Town as requested by the Town Supervisor, and or his designee. Mr. Fitzpatrick shall provide services including but not limited to composing press releases, social media content and posting, assisting with grant writing and submissions, and assisting with governmental relations.

This contract in no way establishes an employer/employee relationship. The contract is for services only and no rights or benefits usually conferred to employees of the Town of Halfmoon shall be conferred via this contract.

Mr. Fitzpatrick hereby acknowledges and agrees that he is solely responsible for the content of his work product. The Town of Halfmoon will in no way incur liability based upon his work product as an independent contractor with the Town.

This contract will commence on March 20, 2024 and will end no later than December 31, 2024. Mr. Fitzpatrick's fee is hereby established as \$50/hour in the amount not to exceed \$30,000 annually. The fee will be paid upon submission of invoices from Mr. Fitzpatrick

Town of Halfmoon

Josh Fitzpatrick

Date

Date