

TOWN BOARD MEETING AGENDA

NOVEMBER 15, 2023

TOWN BOARD WORKSHOP – Board Room – 6:15 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: MJ ENGINEERING ON THE COMPREHENSIVE PLAN UPDATE

PUBLIC HEARING: AMENDMENT TO THE ZONING MAP OF THE TOWN OF HALFMOON

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

FARMER’S MARKET: Every Wednesday from 2-5 in the Town Hall Foyer. Come visit our local farms, crafters, and vendors that will be on hand every week.

Halfmoon Comprehensive Plan Update page is now live at <https://www.planhalfmoon.com/> . Visit the website to find out more about the Halfmoon Comprehensive Plan Update, learn about upcoming meetings, review draft documents, get added to email announcements and to share your own comments about the future of Halfmoon.

THANKSGIVING FOOD DRIVE: The Town of Halfmoon will be accepting food donations for baskets to be delivered to local seniors and families in need. Items needed are Instant Potatoes, Stuffing Mix; Dessert Mix; Canned Cranberries; Gravy/Gravy Mix; canned vegetables. If you need a holiday food basket, please contact the Supervisor’s Office at 518-371-7410 Ext.2200.

JINGLE BELL BASH: Saturday, December 2nd from 12:00 – 4:000 pm at the Halfmoon Town Complex. Tons of Holiday fun for the kids! Pictures with Santa & Mrs. Claus, Horse Drawn Sleigh Rides, Balloon Artists, and all of your Holiday Friends there to greet you!

SONS OF THE AMERICAN LEGION SQUADRON #1450 BREAKFAST BUFFET:
275 Grooms Road, Halfmoon on Sunday, December 3rd from 8am – 11:30am. Adults \$10.00, Children under 12- \$3.00. For more information call 518-371-4463.

HOLIDAY MEMORIES & TREE LIGHTING CERMONY: Sunday, December 3rd at 5:00 pm at the Gazebo in the Abele Memorial Park in front of the Town Municipal Center. This is a lighted tree memorial in remembrance of loved ones who have passed away but are forever in our hearts.

MARKETPLACE ON CANDY CANE LANE: Saturday, December 16th from 11:00am – 3:00 pm for all of your Holiday Shopping at Halfmoon Town Hall! Sooo many vendors with exciting gift ideas for you!

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

Trails & Open Space Committee: Meetings to resume in 2024

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (4) Co-Chair for Character Counts, (6) Liaison to Comprehensive Plan Update Committee

John Wasielewski (Town Board Member): (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services.

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Chair of Business and Economic Development Committee (3) Chair for Not-for-Profit Organizations, (4) Liaison to Comprehensive Plan Update Committee

Eric Catricala: (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations,

(4) Chair for Recreation (5) Co-Chair for Character Counts, (6) Liaison to Trails and Open Space Committee

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Dana Cunniff (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Deputy Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

1. **Town Clerk - Total Fees Submitted to the Supervisor - \$10,730.01**
2. **Building
Total # Permits – 62 Total Fees Submitted to the Supervisor - \$16,770.00**
3. **Firework Permits –1 Total Fees Submitted to the Supervisor - \$150.00**
4. **Fire Inspections – 42 Total Fees Submitted to the Supervisor - \$4,550.00**
5. **Town Justice Fodera Total Fees Submitted to the Supervisor - \$15,303.00**

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Building, Planning & Development, Animal Control, Receiver of Taxes, Buildings & Grounds

CORRESPONDENCE

1. **Received from the Town Planning Board Resolutions approved at the November 13, 2023, meeting.**
2. **Received from the Highway Superintendent notification that the Highway Department will be returning to their winter hours which are Monday-Friday from 7:00 am to 3:00 pm.**
3. **Received from Jason Southwood of Capital Cannabis, notification of his intent to file an application with the Office of Cannabis Management.**

4. Received from the NYS Department of State, notification that Local Law #6-2023 for approval of the One-Four-Six Marketplace PDD was filed on October 25, 2023.
5. Received from the NYS Department of State, notification that Local Law #7-2023 for amending the Town Code for Emergency Access Systems was filed on October 25, 2023.
6. Received from the Planning Board that they are in receipt of a Special Use Permit application for Guariglia Duplex, 43 Parkford Drive, Halfmoon, NY.
7. Received from Remeica Vaval of 4081 Retail, LLC, notification of his intent to file an application with the Office of Cannabis Management.

OLD BUSINESS

304. Resolution that the Preliminary Budget as presented is hereby adopted as the 2024 Budget for the Town of Halfmoon.
Resolution Introduced by Comptroller Hatter

NEW BUSINESS

305. Resolution to approve minutes of Town Board Meeting of November 1, 2023, as presented.
Resolution Introduced by Town Clerk Bryan
306. Resolution that the Town Board authorizes a cash advance from the General Fund to the Button Road Culvert Capital Project in the not to exceed amount of \$500,000 to be repaid upon receipt of reimbursement through grant funding, subject to the review and approval of the Town Attorney.
Resolution Introduced by Highway Superintendent Bryans
307. Resolution that the Town Board hereby approves an expenditure in the not to exceed amount of \$14,000 for playground equipment, said monies to come from the Recreation Fees located in the Special Revenue Fund, and to authorize the Supervisor to sign any and all documentation needed to proceed with this purchase, subject to the review and approval of the Town Attorney.
Resolution Introduced by Supervisor of Buildings and Grounds Maiello

308. Resolution that the Town Board hereby hires Shawn Brady as a full-time Parks Laborer Grade 1 Base Pay \$19.91/hr. subject to successful completion of all pre-employment testing.

Resolution Introduced by Supervisor of Buildings and Grounds Maiello

309. Resolution that the Town Board approves Change Order #1 for the Electrical Construction contract awarded to Koval Contracting, LLC, for the Button Road Water Storage Tank to reflect a change in the substantial completion date to June 28, 2024, and a change in the ready for payment date of July 26, 2024, based upon unforeseen delays associated with the foundation pile driving and the resulting scheduling impacts pertaining to the applications of coatings; and further authorizes the Supervisor to sign Change Order #1 at no additional costs to the Town of Halfmoon as prepared and recommended by MJ Engineering and Land Surveying, P.C, the engineers for this project, subject to the review and approval of the Town Attorney.

Resolution Introduced by Director of Water Tironi

310. Resolution that the Town Board approves Change Order #1 for the General Construction contract awarded to CB&I, for the Button Road Water Storage Tank to reflect a change in the substantial completion date to June 28, 2024, and a change in the ready for payment date of July 26, 2024, based upon unforeseen delays associated with the foundation pile driving and the resulting scheduling impacts pertaining to the applications of coatings; and further authorizes the Supervisor to sign Change Order #1 at no additional costs to the Town of Halfmoon as prepared and recommended by MJ Engineering and Land Surveying, P.C., the engineers for this project, subject to the review and approval of the Town Attorney.

Resolution Introduced by Director of Water Tironi

311. Resolution that the Supervisor is hereby authorized to sign Change Order #5 for the Outdoor Recreation Pavilion to increase the payment due to Gallo Construction Corp. by \$9,598.25 representing the expenses incurred for additional electrical work, construction/painting of aesthetic trim and the removal of the sealant for the shuffleboard court and authorizes the Town Supervisor to sign Change Order #5, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor of Buildings and Grounds Maiello

312. Resolution that the Town Board authorizes the Supervisor to accept \$10,000.00 pursuant to the 2023 Trails Grant from Saratoga County, said funds to be utilized towards the creation of a platform overlook with interpretive panels for the Floud Preserve Scenic Outlook, and authorizes the Town Supervisor to sign any necessary documentation to effectuate said project and the receipt of said funds, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor of Buildings and Grounds Maiello

313. Resolution that the Town Board authorizes the Supervisor to enter into an Intermunicipal Agreement for mutual aid and assistance with the City of Mechanicville for mutual aid and assistance services between the Building, Planning and Development Department of the Town of Halfmoon and the Code Enforcement Officer of the City of Mechanicville, subject to the review and approval of the Town Attorney's Office.

Resolution Introduced by Director of Building, Planning and Development Harris

314. Resolution that the Town Board hereby authorizes the Town Supervisor to enter into an Agreement with MJ Engineering and Land Surveying, PC, to apply for the intersection improvements at the I-87 Northway, Exit 8A and Grooms Road from the TAP/CMAQ/CRE grant program and execute any documents necessary to submit the grant, subject to the review and approval of the Town Attorney.

Resolution Introduced by Highway Superintendent Bryans

315. Resolution that the Town Board hereby authorizes the Town Supervisor to enter into an Agreement with Creighton Manning Engineering, LLP, to apply for the intersection improvements at Route 236 and Guideboard Road from the TAP/CMAQ/CRE grant program and execute any documents necessary to submit the grant, subject to the review and approval of the Town Attorney.

Resolution Introduced by Highway Superintendent Bryans

316. Resolution that the Town Board approves the Comptrollers Report for the month of October 2023 as presented.

Resolution Introduced by Comptroller Hatter

317. Resolution that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT:	Revenues	25-980	\$10,388.99
	Subsidiary: Home & Community Services		
	25-4-2189.00		\$10,388.99
CREDIT:	Appropriations	25-960	\$10,388.99
	Subsidiary: Engineering Contractors Inspections		
	25-5-1440.40		\$10,388.99

Information Only: The above was derived from the following breakdown of charges to be paid on November 22, 2023, Abstract for engineering and related fees.

NAME	AMOUNT
ELP Solar Site	\$3,105.00
Creekview Estates	\$7,283.99
Total	\$10,388.99

A resolution is necessary to increase appropriations within the Special Revenue fund from Recreation Fees in the not to exceed amount of \$14,000, per resolution passed November 15, 2023 for purchase playground equipment designed for children with special needs from Jeffrey Associates to be installed at the Town Park.

DEBIT:	Unappropriated Fund Balance	25-911	\$14,000
CREDIT:	Appropriations	25-960	\$14,000
	Subsidiary: Parks		
	25-5-7110.20		\$14,000

A creation of appropriations is necessary to create the budgetary accounts within the Capital Projects Fund for the Button Road Culvert Replacement Project. The project entails the design and construction for the replacement of a deteriorating culvert that conveys an Unnamed Creek under Button Road in Town.

DEBIT:	Estimated Revenues	35-510	\$1,499,000
	Subsidiary: Transportation Capital Projects- Bridge NY		
	35-4-3597.00		\$1,499,000
CREDIT:	Appropriations	35-960	\$1,499,000
	Subsidiary: Highway Improvements- Button Road Culvert Replacement		
	35-5-5112.21		\$1,499,000

Resolution Introduced by Comptroller Hatter

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

CHANGE ORDER NO.: 1

Owner: Town of Halfmoon
 Engineer: MJ Engineering and Land Surveying, P.C.
 Contractor: Koval Contracting, LLC
 Project: Button Road Water Storage Tank
 Contract Name: 1E – Electrical Construction
 Date Issued: October 25, 2023
 Owner's Project No.:
 Engineer's Project No.: 964.25
 Contractor's Project No.:
 Effective Date of Change Order: October 25, 2023

The Contract is modified as follows upon execution of this Change Order:

Description: This no-cost Change Order adjusts the Contract Times to account for unforeseen delays associated with the foundation pile driving, and the resulting schedule impacts pertaining to the application of tank coatings. MJ, the Contractor, and the Town agree that the final coating of the tank exterior should be postponed until Spring to ensure optimal environmental conditions for coating application.

Attachments: None

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ 99,000.00	Original Contract Times: Substantial Completion: October 31, 2023 Ready for final payment: November 30, 2023
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. ____ : \$ N/A	[Increase] [Decrease] from previously approved Change Orders No.1 to No. ____ : Substantial Completion: N/A Ready for final payment: N/A
Contract Price prior to this Change Order: \$ 99,000.00	Contract Times prior to this Change Order: Substantial Completion: October 31, 2023 Ready for final payment: November 30, 2023
[Increase] [Decrease] this Change Order: \$ 0.00	[Increase] [Decrease] this Change Order: Substantial Completion: June 28, 2024 Ready for final payment: July 26, 2024
Contract Price incorporating this Change Order: \$ 99,000.00	Contract Times with all approved Change Orders: Substantial Completion: June 28, 2024 Ready for final payment: July 26, 2024

Recommended by Engineer
 By: *Bruce Fitzgerald*
 Title: Design Engineer
 Date: October 25, 2023

Authorized by Owner

Accepted by Contractor
 By: *[Signature]*
 Title: _____
 Date: _____

Approved by Funding Agency (if applicable)

CHANGE ORDER NO.: 1

Owner: Town of Halfmoon
 Engineer: MJ Engineering and Land Surveying, P.C.
 Contractor: CB&I
 Project: Button Road Water Storage Tank
 Contract Name: 1G – General Construction
 Date Issued: October 25, 2023
 Owner's Project No.:
 Engineer's Project No.: 964.25
 Contractor's Project No.: 251806
 Effective Date of Change Order: October 25, 2023

The Contract is modified as follows upon execution of this Change Order:

Description: This no-cost Change Order adjusts the Contract Times to account for unforeseen delays associated with the foundation pile driving, and the resulting schedule impacts pertaining to the application of tank coatings. MJ, the Contractor, and the Town agree that the final coating of the tank exterior should be postponed until Spring to ensure optimal environmental conditions for coating application.

Attachments: None

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ <u>5,865,900.00</u>	Original Contract Times: Substantial Completion: <u>October 31, 2023</u> Ready for final payment: <u>November 30, 2023</u>
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. ___ : \$ <u>N/A</u>	[Increase] [Decrease] from previously approved Change Orders No.1 to No. ___ : Substantial Completion: <u>N/A</u> Ready for final payment: <u>N/A</u>
Contract Price prior to this Change Order: \$ <u>5,865,900.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>October 31, 2023</u> Ready for final payment: <u>November 30, 2023</u>
[Increase] [Decrease] this Change Order: \$ <u>0.00</u>	[Decrease] [Increase] this Change Order: Substantial Completion: <u>June 28, 2024</u> Ready for final payment: <u>July 26, 2024</u>
Contract Price incorporating this Change Order: \$ <u>5,865,900.00</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>June 28, 2024</u> Ready for final payment: <u>July 26, 2024</u>

Recommended by Engineer
 By: *Bruce Fitzgerald*
 Title: Design Engineer
 Date: October 25, 2023

Authorized by Owner

Accepted by Contractor
 By: Jonathan Cooper *[Signature]*
 Title: Project Manager
 Date: 11/06/2023

Approved by Funding Agency (if applicable)

Date of Issuance: 11/03/2023

Effective Date: 11/10/2023

Owner: Town of Halfmoon, New York

Owner's Contract No.:

Contractor: Gallo Construction Corp.

Contractor's Project No.:

Engineer: Weston & Sampson, PE, LS, LA, Architects PC

Engineer's Project No.: ENG22-0624

Project: Construction of Outdoor Recreation Pavilion

Contract Name: Construction of Outdoor Recreation Pavilion

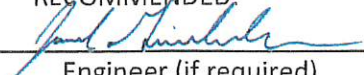
The Contract is modified as follows upon execution of this Change Order:

Description: Modifications to scope of work to accommodate additional electrical work beyond original contract as requested by the Town (wiring to hand dryers, additional outlet, relocation of outlets), construction / painting of aesthetic trim work on column encasements & LVL beams, and removal of shuffleboard court sealcoating & striping from scope due to adverse temperatures impacting warranty of product.

Attachments: *[List documents supporting change]*

Proposed costs for additional / deduct work provided by Gallo Construction Corp.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: <u>\$ 1,123,000.00</u>	Original Contract Times: - Substantial Completion: <u>September 15, 2023</u> Ready for Final Payment: <u>December 15, 2023</u> _____ days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>5</u> : <u>\$ 112,486.00</u>	[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>5</u> : Substantial Completion: <u>October 20, 2023</u> Ready for Final Payment: - _____ days
Contract Price prior to this Change Order: <u>\$ 1,010,514.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>October 20, 2023</u> Ready for Final Payment: <u>December 15, 2023</u> _____ days or dates
[Increase] [Decrease] of this Change Order: <u>\$ 9,598.25</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: - Ready for Final Payment: - _____ days or dates
Contract Price incorporating this Change Order: <u>\$ 1,020,112.25</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>October 20, 2023</u> Ready for Final Payment: <u>December 15, 2023</u> _____ days or dates

RECOMMENDED:
 By: 
 Engineer (if required)
 Title: Project Manager
 Date: 11/06/2023

ACCEPTED:
 By: _____
 Owner (Authorized Signature)
 Title: _____
 Date: _____

ACCEPTED:
 By: _____
 Contractor (Authorized Signature)
 Title: _____
 Date: _____

Approved by Funding Agency (if applicable)

By: _____ Date: _____
 Title: _____



OFFICE OF THE COUNTY ATTORNEY

R-312

518.884.4770

SARATOGACOUNTYNY.GOV

MICHELLE W. GRANGER, ESQ., COUNTY ATTORNEY

40 MC MASTER ST, BALLSTON SPA, NY 12020

First Assistant Attorney

Maribeth A. Hunt, Esq.

SERVICE BY EMAIL NOT ACCEPTED

Assistant Attorneys

Jacqueline C. Lombardo, Esq.

Nicholas M. Martin, Esq.

Andrew J. Proler, Esq.

Ann Flower E. Stitt, Esq.

MEMORANDUM

DATE: August 18, 2023

TO: Jason Kemper
Department of Planning & Economic Development

FROM: Michelle Granger *mwg*
County Attorney

SUBJECT: Trails Grant 2023-Town of Halfmoon

- For Your Signature & Return
- Per Resolution No. _____
- For Your Approval
- Per Our Conversation
- For Your Information
- For Your Files
- For Your Review
- For Appropriate Action
- Comments/Recommendations
- Other _____

MESSAGE/REMARKS: Attached please find one original of the above Agreement. If this agreement meets with your approval, please secure the signature of the Contractor. Return the documents **along with proper insurance documents, if required by contract**, to this office for further processing.

THIS AGREEMENT, made the _____ day of _____, 2023,

BY AND BETWEEN

COUNTY OF SARATOGA, a municipal corporation duly organized under the laws of the State of New York, with offices at 40 McMaster Street, Ballston Spa, New York 12020 (COUNTY);

-and-

TOWN OF HALFMOON, a municipal corporation duly organized under the laws of the State of New York with principal offices at 2 Halfmoon Town Plaza, Halfmoon, New York 12065 (TOWN);

WITNESSETH:

WHEREAS, the Saratoga County Trails Grant Program was established to provide a matching fund grant program to assist municipalities in the construction of local trails; and

WHEREAS, pursuant to Resolution 309-2022, the Saratoga County Board of Supervisors awarded a Trails Grant Program grant to the TOWN in the amount of \$10,000 upon the condition that the TOWN contributes matching funds or in-kind services in at least the same amount towards the Floud Preserve Scenic Outlook to include the construction of a 10' x 12' timber platform with interpretive panels along Coons Crossing Rd that overlooks the wetland / shrubland vegetation and wildlife that make up the Floud Preserve and Anthony Kill. The platform overlook and interpretive panel will connect to the Zim Smith Trail Trailhead on Coons Crossing Rd using a 120' long, 5' wide stone dust trail.

NOW, THEREFORE, IT IS AGREED, by the parties as follows:

1. The TOWN shall include the construction of a 10' x 12' timber platform with interpretive panels along Coons Crossing Rd that overlooks the wetland / shrubland vegetation and wildlife that make up the Floud Preserve and Anthony Kill. The platform overlook and interpretive panel will connect to the Zim Smith Trail Trailhead on Coons Crossing Rd using a 120' long, 5' wide stone dust trail.
2. The TOWN shall provide matching funds or perform in kind services in the minimum amount of \$10,000 towards the construction of a 10' x 12' timber platform with interpretive panels along Coons Crossing Rd that overlooks the wetland / shrubland vegetation and wildlife that make up the Floud Preserve and Anthony Kill.
3. The COUNTY will issue a check from the Trails Grant Program funds payable to the Town of Halfmoon in the amount of \$10,000 within 30 days of the receipt from the TOWN of a properly executed Saratoga County voucher. The voucher

must be supported by documentation acceptable to the Saratoga County Auditor documenting the TOWN's expenditure of matching funds or the performance of in-kind services equaling or exceeding \$10,000 in value towards the Floud Preserve Scenic Outlook.

IN WITNESS WHEREOF, the parties have hereunto set their hands hereinafter on the date set opposite their signatures.

APPROVED AS TO
FORM AND CONTENT:

By: _____
County Attorney

COUNTY OF SARATOGA

By: _____
Theodore T. Kusnierz, Jr., Chair
Board of Supervisors
Pursuant to Resolution: 216-2023

Date: _____

Town of Halfmoon

Date: _____

By: _____
Town Supervisor
Kevin Tollisen

DRAFT



BOARD OF SUPERVISORS

8/15/2023

RESOLUTION 216 - 2023

Introduced by Trails and Open Space: Supervisors Grasso, Connolly, Gaston, Kinowski, and M. Veitch

AWARDING 2023 TRAILS GRANTS

WHEREAS, the 2023 Saratoga County Budget included a Trails Grant Program to give matching grants to local municipalities to fund trail development and construction projects; and

WHEREAS, the 2023 Trails Grant Program provides a pool of up to \$100,000 to fund trail feasibility studies, engineering work, and construction in local municipalities; and

WHEREAS, the Trails and Open Space Committee received twelve applications for funding totaling \$120,000, which the Committee recommended to be fully funded; and

WHEREAS, our Trails and Open Space Committee and Law and Finance Committee approved fully funding all twelve applications submitted, at a cost of \$120,000 utilizing allotted 2023 Trails Grant funds and a budget transfer from unsolicited 2023 Farmland and Open Space Grant funds; now, therefore, be it

RESOLVED, that the Saratoga County Board of Supervisors authorizes the payment under the 2023 Trails Grant Program of the sum of \$120,000 to the following municipalities for the purposes stated, upon condition that each municipality provide matching funds or services in-kind:

1. City of Saratoga Springs: The amount of \$10,000 to be applied towards the Saratoga Springs Railroad Run Trail Improvements to include the installation of energy-efficient lighting to ~1/2-mile segment of the trail, between the Saratoga Springs YMCA and NYS Rt 50 that is heavily wooded and dark.
2. City of Mechanicville: The amount of \$10,000 to be applied towards the Zim Smith Trail Extension Improvement to include the placement of an asphalt surface on the existing stone dust trail that connects the City of Mechanicville to the Zim Smith Trail off Elizabeth Street Extension and around the City's ball fields.
3. Town of Ballston: The amount of \$10,000 to be applied towards the Ballston Creek Preserve to include a trailhead and small parking lot/area for people to access the existing trail on a Saratoga PLAN-owned parcel off of East Line Road.

4. Town of Clifton Park: The amount of \$10,000 towards the Town Center Park to include entrance signage and a kiosk with wayfinding signage at both entrances of the Town Center Park. The informational signage will be placed at 499 Moe Road and at the intersection of Maxwell Drive and Southside Drive that will lead to the existing 0.6 miles of trail in the park.
5. Town of Edinburg: The amount of \$10,000 towards the Fox Hill West Trail Expansion Ph. 2 to include a continuation of the 2022 trail grant award which will supplement the 2022 work but not duplicate any of the work that includes bridges, clearing and grubbing, grading, and permitting of the 10 miles of snowmobile path that connects the Saratoga County Snowmobile Trail System with the Great Sacandaga Lake.
6. Town of Greenfield: The amount of \$10,000 towards the Brookhaven Park Trail Improvement to include a continuation of the 2022 (amended 2023) trail grant award, a proposal to continue placing stone dust on another 0.5-mile segment of the 11-mile trail system at Brookhaven Park.
7. Town of Halfmoon: The amount of \$10,000 towards the Floud Preserve Scenic Outlook to include the construction of a 10' x 12' timber platform with interpretive panels along Coons Crossing Rd that overlooks the wetland / shrubland vegetation and wildlife that make up the Floud Preserve and Anthony Kill. The platform overlook and interpretive panel will connect to the Zim Smith Trail Trailhead on Coons Crossing Rd using a 120' long, 5' wide stone dust trail.
8. Town of Malta: The amount of \$10,000 towards the Malta Nature Preserve Trail Restoration – Year 3 to include a continuation from a 2020 & a 2021 grant to continue restoring the trails by laying down more engineered wood fiber in the needed areas to keep the trail dry and walkable.
9. Town of Milton: The amount of \$10,000 towards the Woods Hollow Nature Preserve Trailhead Improvements to include the placement of signage and resurfacing of visitor parking areas, where applicable, at each of the five trail heads to Woods Hollow Nature Preserve. Signage at each trailhead will provide visitors updated mapping of the trail network that includes distance, topography, and natural features.
10. Town of Moreau: The amount of \$10,000 towards the Scenic Hudson River/Big Bend Trail - Ph. I Amenities to include the placement of trail amenities to Phase I of the trail such as: bicycle rack, bench seating and a vehicular access gate.
11. Town of Northumberland: The amount of \$10,000 towards the Hudson Crossing Park to include rehabilitation of the park's existing trail network with stone dust by prioritizing the highly traveled trail segment from the parking lot leading to the Riverwalk Sensory trail.
12. Town of Stillwater: The amount of \$10,000 towards the Bemis Heights Historic Trail -Ph. II to include the further need for studies due to additional wetlands and difficult topography encountered in the northern third of the trail. Phase II funding will

specifically assist in wetlands survey, trail route and mapping adjustments and schematic trail design with the preparation of a cost estimate for construction.

; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.

August 15, 2023 Regular Meeting

Motion to Adopt: Supervisor Tollisen

Second: Supervisor Barrett

AYES (199263.5): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Jonathon Schopf (19014.5), Eric Butler (6500), Diana Edwards (819), Michael Smith (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Mark Hammond (17130), Thomas Richardson (5163), Scott Ostrander (18800), Theodore Kusnierz (16202), Ian Murray (5808), Matthew E. Veitch (14245.5), John Lawler (8208), John Lant (17361)

NOES (0):

ABSENT (36245.5): Jean Raymond (1333), Willard H. Peck (5242), Sandra Winney (2075), Tara N. Gaston (14245.5), Edward D. Kinowski (9022)

DRAFT

INTERMUNICIPAL AGREEMENT

THIS AGREEMENT, made as of this ____ day of November, 2023 by and between the Town of Halfmoon, a municipal corporation with offices at 2 Halfmoon Town Plaza, Town of Halfmoon, NY 12065 (“Halfmoon”) and the City of Mechanicville, a municipal corporation with offices located at 36 North Main Street, Mechanicville, New York 12118 (“Mechanicville”).

WHEREAS, by authority of section 119-o of the General Municipal Law of the State of New York, the parties hereto are enabled to enter into binding agreements for the cooperative performance of various municipal projects, contracts and functions, and

WHEREAS, Halfmoon and Mechanicville recognize the benefits to both municipalities that arise from the cooperative provision of services to their residents; and

WHEREAS, Halfmoon and Mechanicville wish to enter onto an Agreement whereby Halfmoon and Mechanicville will provide Code Enforcement/Building Inspection services to the other municipality should it be deemed necessary in case of an emergency, unavailability, and/or possible conflict of interest; and

WHEREAS, both municipalities have the personnel and equipment to provide Code Enforcement/Building Inspection Services to assist the other municipality when such assistance is deemed necessary;

NOW THEREFORE, the parties agree as follows:

Section 1. Each municipality does hereby agree to provide Code Enforcement/Building Inspection services for the other municipality should it be deemed necessary in case of an emergency, unavailability, and/or possible conflict of interest.

Section 2. Both municipalities agree to provide equipment and manpower necessary for the service described in Section 1 from November 15, 2023 through December 31, 2026.

Section 3. It is further agreed by both municipalities that they shall be responsible for all loss or damage to their own equipment in answering such calls.

Section 4. Each municipality shall continue to maintain insurance and hold one another harmless for any and all claims that may arise as a result of the services described herein. The municipalities shall list one another as an additional insured on its general liability policy for any claims arising out of activity within the other municipality. Nothing in this agreement shall be deemed to in any way establish an employer/employee relationship. The contract is for services only and no rights or benefits usually conferred to employees of either municipality shall be conferred via this contract.

Section 5. Each municipality will provide documentation to the other for each call responded to in the other municipality.

Section 6. If any provision of this Agreement is or becomes illegal, invalid or unenforceable that

shall not affect the validity or enforceability of any other provision of the Agreement.

Section 7. The terms and conditions of this Agreement shall be enforced pursuant to the laws of the State of New York.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date first written above.

TOWN OF HALFMOON

BY: _____
Supervisor

CITY OF MECHANICVILLE

BY: _____
Mayor

DRAFT