

TOWN BOARD MEETING AGENDA
November 3, 2021

TOWN BOARD WORKSHOP – Board Room – 6:15 pm

2022 BUDGET WORKSHOP

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PUBLIC HEARING: TOWN OF HALFMOON 2022 PRELIMINARY BUDGET

PUBLIC HEARING: TO PROHIBIT ON-SITE CANNABIS CONSUMPTION ESTABLISHMENTS IN THE TOWN OF HALFMOON SUBJECT TO PERMISSIVE REFERENDUM

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

2022 BUDGET WORKSHOP: Wednesday, November 03, 2021 at 6:15 pm in the A. James Bold Meeting Room.

HALFMOON FARMERS MARKET: Every Wednesday from 3:00 pm – 6 pm inside the Halfmoon Town Hall. There are many vendors participating. Stop by and support our local vendors.

ANNUAL THANKSGIVING FOOD DRIVE: Donation boxes are located at the front entrance of the Town Hall and in the Recreation Office. Donations will be collected until November 16th, and made into baskets to be delivered to our local seniors and families in need. For more information, please contact Ross MacNeil, Recreation Director at 518-371-7410 Ext. 2272

JINGLE BELL BASH WITH MARKETPLACE ON CANDY CANE LANE: Saturday, December 04, 2021 at the Town Complex from 3:00pm – 7:00pm.

MEMORIAL TREE LIGHTING CEREMONY: at the Abele Memorial Park Sunday December 5, 2021 from 5:00pm – 7:00pm. A time to remember our loved ones.

OUTDOOR HOLIDAY HOME DECORATING CONTEST: More information to come.

AN EVENING WITH MRS. CLAUS: December 17 at 6:00 p.m. at the Halfmoon Town Hall. Join Mrs. Claus for stories with cookies and milk. For more information, please contact the Halfmoon Celebrations Association at halfmooncelebrations@gmail.com .

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

John Wasielewski (Town Board Member): (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

Eric Catricala: (Town Board Member): (1) Co-Liaison to Planning Board, (2) Co-Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Dana Cunniff (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

1. **Town Clerk** **Total Fees Submitted to the Supervisor - \$8,670.35**

2. **Senior Express** **Total # Meals – 555** **Total # Rides - 571**

3. **Building Permits**
Total # Permits – 87 **Total Fees Submitted to the Supervisor - \$26,905.00**

4. **Fire Inspections**
Total # Inspections – 35 **Total Fees Submitted to the Supervisor - \$4,160.00**

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) Buildings and Grounds Department, Highway Department, Water Department

CORRESPONDENCE

1. **Received from the Town Planning Board Resolutions approved at the October 25, 2021 meeting: Approval of Change/Use Tenant and Sign application for Other One Brewing Company, 1505 Route 9 (Glennpeter Plaza), Approval of Site Plan for Earl-NPPM Temporary Storage, 1867 Route 9, Halfmoon for temporary storage of dumpsters and containers for one year with an expiration of November 1, 2022, Approval of Site Plan for **Summit at Halfmoon Senior Living Facility**, 1620 Route 9, Halfmoon for the proposed 110-unit senior living facility conditioned on review by the fire department and Town Engineer. Tabled/Referred to Agencies: **Noradki Subdivision**, 3 Tabor Road- Major Subdivision & Special Use Permit (21.149 & 21.169) Board received a presentation on the proposed 16-lot subdivision, requested additional information and referred it to the necessary agencies and Town Engineer for review. TABLED/REFERRED TO AGENCIES: **Tribley Active Adult Community PDD**, 315 Farm to Market Road-PDD Recommendation (21.186) Board received a presentation on the proposed Planned Development District to allow the construction of a 146-unit senior living facility. The Board requested additional information and referred it to the necessary agencies and Town Engineer for review. Public Hearing Set: **35 Woodin Road Subdivision**, 35 Woodin Road- Minor Subdivision (21.145) Board received a presentation on the proposed subdivision to allow the construction of a single-family home and called for a Public Hearing to be held at the November 8, 2021 meeting.**

2. **Received** from Anthony P. Rocco, 109 Pruyn Hill Road, a letter of thank you to the Town and the Town's Highway Department for handling the drainage problem on Pruyn Hill Road.
3. **Received** from Concord Court Association, a letter of thank you to the Town and its staff for cutting back the tree branches in the Knoxwood Development.
4. **Received** from Saratoga County, the 2021 Final Assessment Roll Totals
5. **Received** from Clifton Park-Halfmoon Fire District #1, their 2022 Adopted Budget.
6. **Received** from Halfmoon-Waterford Fire District No.1, their 2022 Adopted Budget.
7. **Received** from the Town of Halfmoon Highway Superintendent, notification that they will return to their winter hours of Monday-Friday from 7am-3pm as of November 22, 2021. The hours of the Transfer Station will remain the same.
8. **Received** from Christina Woodard, her letter of resignation as full-time Clerk to the Town Justice effective October 29, 2021.
9. **Received** from Christina Lane, her letter of resignation as part-time Clerk to the Town Justice effective November 12, 2021.

OLD BUSINESS

NEW BUSINESS

286. **Resolution** to approve the minutes of Town Board Meeting of October 20, 2021 as presented.

Resolution Introduced by Town Clerk Bryan

287. **Resolution** that the Town Board approves the Bi-Annual Water Report for Usage as submitted.

Resolution Introduced by Director of Water and Building Maintenance Tironi

288. **Resolution** that the Town Board approves the Director of Water and Building and Maintenance to dispose of a 2008 Ditch Witch FX30 Vacuum Excavator deemed no longer of use to the Town, by placing it on Auctions International.

Resolution Introduced by Director of Water and Building Maintenance Tironi

289. Resolution that the Town Board hereby awards the Bid No.7-2021 for the furnishing and delivery to the Town of water distribution valves and hydrants to Ferguson Waterworks in the amount of \$203,502.00, and authorizes the Supervisor to execute any and all necessary documents to proceed with this purchase. Subject to the review and approval of the Town Attorney.

Resolution Introduced by Director of Water and Building Maintenance Tironi

290. Resolution that the Town Board authorizes the Supervisor to enter into an Agreement with BDG Development, LLC to provide potable water to the Mott Orchard Planned Development Agreement and to authorize the Supervisor to execute any documents to enter into the Agreement, subject to the review and approval of the Town Attorney.

Resolution Introduced by Director of Water and Building Maintenance Tironi

291. Resolution that the Town Board hereby appoints Christina Lane as Clerk to the Town Justice at Grade 4, Base Pay at a salary of \$43,910 pro-rated, commencing November 15, 2021.

Resolution Introduced by Town Justice Fodera

292. Resolution that the Town Board hereby appoints Kristen Mone as a part time Clerk at Grade 1 Base Pay \$16.81/hr, effective November 15, 2021, contingent on successful completion of all pre- employment testing.

Resolution Introduced by Town Justice Fodera

293. Resolution that the Town Board authorizes the Comptroller to make the attached Creations of Appropriations.

Resolution Introduced by Comptroller Hatter

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT:	Estimated Revenues	25-510	\$17,295.84
	Subsidiary: Home & Community Services		
	25-4-2189.00		\$17,295.84
CREDIT:	Appropriations	25-960	\$17,295.84
	Subsidiary: Engineering Contractors Inspections		

25-5-1440.40

\$17,295.84

Information Only: The above was derived from the following breakdown of charges to be paid on November 10, 2021 Abstract for engineering and related fees.

NAME	AMOUNT
Howland PDD	\$359.04
Paar Estates	\$321.00
Pinebrook Hills Construction	\$2370.12
Plant Road	\$592.08
Swatling Falls	\$359.04
Creekview Estates Insprection	\$13,294.56
Total	\$17,295.84

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN