

TOWN BOARD MEETING AGENDA
September 4, 2019

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Halfmoon Farmer’s Market, every Wednesday through September 25, 2019 from 3-6 p.m. The Farmer’s Market is located at the corner of Route 236 and Harris Road at the Gazebo.

Hazardous Waste Day is on Saturday, September 7, 2019 @ 22 Ray Road, from 8 a.m. to 2 p.m. (Must Register by September 3rd) Register online at www.cliftonpark.org or call (518) 371-6651 for more information).

Sons of the American Legion Squadron #1450, 275 Grooms Road is holding their Breakfast Buffet on Sunday September 8th from 8am – 11:30am Adults \$8.00, Children (under 12) \$3.00.

The Town of Halfmoon 17th Annual Patriot Day Ceremony, Wednesday September 11, 2019 at the Abele Memorial Park, Harris Road. Military and Emergency Services Members will be participating. Please go to www.townofhalfmoon.org for further information.

2019 Fall Clean Up Dates: September 17, 20, 21, 24, 27, and 28. Halfmoon Residents can obtain the required Transfer Station Permit at the Town Clerk’s Office. For further information, please go to www.townofhalfmoon-ny.gov.

Active Shooter Drill will be held on September 19th at 6:00pm in the A. James Bold Meeting Room. This is conjunction with the Saratoga County Sheriff’s Department. All are encourage to attend.

Bounce Back to School – Halfmoon Recreation in conjunction with the Southern Saratoga YMCA will be hosting a kid friendly event on Sept 21st from 6 p.m. – 9 p.m. for grades 1-7 at the YMCA. Must pre-register.

Harvest Fest Saturday September 28, 2019 from 12 pm to 4 pm at the Halfmoon Town Park. New addition this year: Take out Chicken BBQ from 4 pm to 6 pm Tickets may be purchased in advance at the Town Clerk's office.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Trails & Open Space Committee: 2/19, 4/15, 6/17, 8/19, 10/21, and 12/16, the 3rd Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Liaison to Planning Board

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

Eric Catricala (Town Board Member): (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Karen Pingelski (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

1. **Town Clerk** **Total Fees Submitted to the Supervisor - \$9,700.99**

2. **Judge Suchocki**
Total # Cases – 266 **Total Fees Submitted to the Supervisor - \$32,776**

3. **Judge Fodera**
Total # Cases – 190 **Total Fees Submitted to the Supervisor - \$23,573.50**

4. **Senior Express** **Total # Riders – 507** **Total # Meals – 633**

5. **Building Department**
Building Permits – 70 **Total Fees Submitted to the Supervisor - \$20,793**
Fire Inspections – 31 **Total Fees Submitted to the Supervisor - \$2,710**

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) Assessors Office, Receiver of Taxes, Town Clerk

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the August 26, 2019 meeting: Sign Applications for Koval Contracting, 110 Button Road, for Hometown Healthcare, 26 Corporate Drive and for Halfmoon Church of Christ, 250 Pruyn Hill Road, Change of Use/Tenant Applications for Mother Theresa Academy, 1524 Route 9, for Rugani Family Chiropractic, 1515 Route 9, and for the Modification of the prior Approval of the Change of Use/Tenant Application for GT Toyz LLC, 1516 Route 9, Site Plan Approval for 421 Halfmoon Flex Park in the Parkford PDD, 421 Route 146, Approval for the 421 Halfmoon Flex Park in the Parkford PDD Minor Subdivision, 421 Route 146, Approval for the McBride & McBride Subdivision, 163 Pruyn Hill Road & 12 McBride Road, and Approval of the Amendment to the Final Site Plan Approval for GT Toyz, 1537 Route 9.

2. **Received** from Nicholas McDonald, his letter of resignation as Court Officer effective August 30, 2019.

3. **Received** from Momentive Performance Materials, Inc., notification that they have been issued a NY State DEC department initiated Minor Permit Modification to their Part 373 Permit.
4. **Received** from Lucy Belkevich-Manupella, her letter of resignation as a Parks Laborer, effective September 6, 2019.
5. **Received** from Mechanicville City School District, letter of thanks for permitting members of their staff to use the conference room on numerous occasions.
6. **Received** from the County of Saratoga Board of Supervisors, a letter reiterating the details of the distribution of landfill profits to the municipalities.
7. **Received** from the Saratoga Economic Development Corporation, their mid-year report for 2019 on their advanced Saratoga initiatives.
8. **Received** from the U.S. Army Corps of Engineers, a copy of the letter to Dan Rourke, Saratoga County Sewer Authority stating that a Dept. of the Army Permit will not be required for the “Saratoga County Sewer District #1, Sewer Interceptor Rehabilitation, Phase VIIA.
9. **Received** from Anne Tarsa a thank you card to Kevin and staff for the wonderful time everyone had at the Senior Picnic on August 28th.
10. **Received** from Gladys Faulkner, a thank you card to Kevin for her deep appreciation for the wonderful and moving ceremony honoring Ed Faulkner, her husband as “Veteran of the Month” for August 2019 for Saratoga County Board of Supervisors.
11. **Received** from Lisa Crisone, her resignation as part-time clerk in the Recreation Department, effective September 13, 2019.

NEW BUSINESS

1. **Resolution** that the Town Board approves the minutes of Town Board Meeting of August 21, 2019 as presented.
2. **Resolution** that the Town Board hereby waives all fees associated with the application for a tent at the Halfmoon Lighthouse Park for the Kayaking 4 Meso event to be held on September 7, 2019, subject to the review and approval of the Town Attorney.

3. **Resolution** that the Town Board hereby approves a modification to the §166-904(E) of the Betts Farm Planned Development District to extend the completion time for the construction of the building at the Vandenburg Park from December 2019 until April 30, 2020.

4. **Resolution** that the Town Board hereby authorizes the Supervisor to enter into a contract for purchase and sale of real property from James W. Floud for the purpose of creating the Floud Memorial Preserve for a purchase price of \$40,000.00 and execute any necessary documents to proceed with the contract, contingent on obtaining the appropriate governmental approvals and subject to the review and approval of the Town Attorney.

5. **Resolution** that the Town Board hereby approves the additional expenditure in the not to exceed amount of \$65,000.00 for the First Responders Memorial and improvements to Abele Memorial Park, said monies to come from the Recreation Fees located in the Special Revenue Fund, and to authorize the Supervisor to sign any and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.

6. **Resolution** that the Town Board awards the bid for the First Responder's Memorial and Abele Memorial Park Improvements to low bidder Bast Hatfield Construction, Inc.

7. **Resolution** that the Town Board hereby rescinds Resolution No. 304-2019 which authorizes the Supervisor to enter into an Agreement with Adam Ross Cut Stone Co, Inc.

8. **Resolution** that the Town Board hereby authorizes the Supervisor to enter into an agreement with Grethen-Cahrenger Memorials, to provide three granite monuments and one granite plaza inlay at a cost of \$59,500.00, the provision of which requires special and/or technical skills and expertise, and authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

9. **Resolution** that the Town Board hereby authorizes the Supervisor to enter into an agreement with Barton & Loguidice to complete the Tasks detailed in the proposal dated August 26, 2019 to enable the Town to secure a wetland permit from the ACOE for the Halfmoon Preserve – Vosburgh Road at a cost of \$3,000.00, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

10. **Resolution** that the Town Board hereby appoints Derek Messier as a full time Parks Laborer Grade 1 Step Base Pay \$16.92/hr.

11. **Resolution** that the Town Board request DOT to do a speed study extending the 40mph north by the Rusty Nail on Route 9 to the Farm to Market Road intersection currently at 55mph.

12. **Resolved**, that the Town Board of the Town of Halfmoon hereby authorizes the temporary closure of a portion of Fairway Drive from Raylinsky Lane to #35 Fairway Drive be closed to perform necessary culvert repairs per the recommendation of the Town of Halfmoon Highway Superintendent.

13. **Resolution** that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations

A resolution is needed to appropriate the contributions made to the Memorial Bench Project for the purposes of purchasing and installing the Memorial Benches in the Halfmoon Town Park.

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| DEBIT: Estimated Revenues | 10-510 | \$5,100.00 | |
| Subsidiary: Community Gift Contributions | 10-4-2705.00 | | \$5,100.00 |

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|---------------------------------|--------------|------------|------------|
| CREDIT: Appropriations | 10-960 | \$5,100.00 | |
| Subsidiary: Parks – Contractual | 10-5-7110.40 | | \$5,100.00 |

A resolution is necessary to close the project budgetary accounts for the Sitterly Road Pavement Preservation project. The project included milling the existing travel lanes, shoulders and replacing with a two inch asphalt overlay and installing a right turn lane on Sitterly Road at the intersection of Route 9. The project totaled approximately \$849,000 which was funded by Federal, NYSDOT-Marchiselli, Private Developer and Town Highway fund monies. Money remaining will be returned to the Highway Fund.

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| DEBIT: Appropriations | 35-960 | \$863,409.00 | |
| Subsidiary: Highway Improvements Capital Project | 35-5-5112.21 | | \$863,409.00 |

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| CREDIT: Estimated Revenues | 35-510 | \$863,409.00 | |
| Subsidiary: Transportation Federal Grant | 35-4-4589.00 | | \$690,727.00 |
| Subsidiary: Transportation State Grant | 35-4-3589.00 | | \$76,392.00 |
| Subsidiary: Interfund Transfers | 35-4-5031.00 | | \$96,290.00 |

A resolution is necessary to create appropriations within the Consolidated Water District from Fund Balance in the amount of \$60,000 to purchase and install heating and ventilation equipment in the Water Treatment Plant to replace three (3) boilers removed as part of dismantling of the Plant.

DEBIT:Appropriated Fund Balance 30-599 \$60,000

CREDIT: Appropriations 30-960 \$60,000
Subsidiary: Administration-Equipment
30-5-8310.20 \$60,000

A resolution is necessary to create an increase in appropriations within the Special Revenue fund from Recreation Fees for the Emergency Services First Responders Memorial in the not to exceed amount of \$65,000 per resolution passed September 4, 2019 for the purchase of three (3) granite monuments and one (1) granite plaza inlay and for bid construction costs that were higher than estimates provided by the engineers.

DEBIT:Appropriated Fund Balance 25-599 \$65,000

CREDIT: Appropriations 25-960 \$65,000
Subsidiary: 25-5-7180.20
Special Recreation Facilities-Parks-Emergency Services Memorial
\$65,000

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

