

TOWN BOARD MEETING AGENDA
September 21, 2022

TOWN BOARD WORKSHOP – Board Room – 6:15 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

FARMER’S MARKET: Every Wednesday from 3-6 in the Abele Park. Come visit our local farms, crafters, and vendors that will be on hand every week.

FALL CLEANUP: Fall Cleanup is limited to Halfmoon Residents and no contractors. A required Transfer Station sticker can be obtained at the Town Clerk’s Office. Dates: September 20, 23, 24, 27, 30 and October 1st.

Times: Tuesday 8am-12pm, Friday 12pm-5pm, Saturday 8am-3pm

Fees: Car Load \$5.00, Truck/Van Load \$10.00, Trailer/U-Haul, Priced accordingly. Regular household garbage, charged normal rate

HARVEST FESTIVAL: Saturday, September 24 from 12:00pm to 4:00pm Kids fun activities, Shopping/Vendors 12:00pm to 7:00pm. Chicken BBQ Dinners 4:00-6:00pm, Live Music Featuring Jukebox Rebellion 4:30-7:00pm and Fireworks at 7:00pm. Come and join us for a fun filled day!

2022 RABIES CLINICS: October 8. At the 4-H Training Center 556 Middle line Road, Ballston Spa. Cats 5:30-6:30, Dogs 6:30-7:30
Vaccinations are FREE.

ERIE CANAL TOWPATH WALK: Saturday, October 8th at 10:30 am. Park at the Town Complex and you will be transported to the Trailhead. Upon completion of the walk, we will return to Town Hall and enjoy lunch at the Historical Society Building and Highlight the History of the Canal.

COUNTYWIDE MUSEUM OPEN HOUSE: October 8, 9, 10th from 10am-1:00pm. The Historical Society will be featuring our new displays: One Room Schoolhouse, the History of Quilting and the connection with the Underground Railroad, and History of the Erie Canal.

TRUNK OR TREAT: Saturday, October 22nd from 5-7:00pm at Halfmoon Town Park. This is a “Drive-Through” event. Dress up in your costume & join the fun!

MOTT FAMILY EMPIRE PRESENTATION: Tuesday, October 25th at 6:00 PM at in the A. James Bold Meeting Room. Did you know the Mott Company started in 1842 on Farm to Market Road? Come join us and hear this amazing story!

VETERAN’S MEMORIAL: 6TH ANNUAL MEMORIAL CEREMONY – Saturday, October 29th at 10:00 am. Join us as we honor our Veterans at the Veteran’s Memorial Park.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

Trails and Open Space Committee: 11/21/22, at 7:00 pm in the Town Hall.

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

John Wasielewski (Town Board Member): (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

Eric Catricala: (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Dana Cunniff (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

1. **Town Justice Fodera**
Total # Cases – 150 Total Fees Submitted to the Supervisor - \$18,479.50

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Assessor's Office, Receiver of Taxes

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the September 12, 2022, meeting for Site Plan Approval for the Robleno Parking Expansion Project, 7 & 9 Parkford Drive and for a Site Plan Application for the 113 Tabor Road Flex Space Addition, 113 Tabor Road.
2. **Received** from the Town of Colonie, notification of a public hearing regarding an amendment to the Town Code, to be held at Memorial Town Hall, 534 New Loudon Road, Latham, NY at 7:00 PM on September 29, 2022.
3. **Received** from the USA federal Energy Regulatory Commission, the Notice of Settlement for the City of Watervliet, N.Y. for the Normanskill Hydroelectric Project.
4. **Received** from Dan Ziarno, 41 Gladstone Circle, a letter with his concerns about the Tribley Residential PDD.
5. **Received** from Kurt & Suzanne Merrill, 5a Inglewood Drive, a letter about their concerns about the One-Four-Six Marketplace PDD.
6. **Received** from Carol Katz, signatures of many Sheldon Hills residents, voicing their opposition for the proposed Twin Bridges/Hughes Energy Eco Park Project.
7. **Received** from the Town of Waterford, notification of a public hearing for 291 Hudson River Road, to be held at the Waterford Town Offices on 65 Broad Street at 7:30 PM on October 11, 2022.

8. **Received** from Saratoga County, a Notice of Public Hearing for the 2023 scale of sewer user charges proposed by the Saratoga County Sewer District No.1. The Public Hearing is scheduled for 9:00 am on October 6, 2022 at the Board of Supervisors' Chambers in Ballston Spa.

9. **Received** from the Halfmoon – Waterford Fire District #1 their 2023 proposed budget.

10. **Received** from several residents, letters voicing their opposition for the proposed Twin Bridges/Hughes Energy Eco Park Project.

11. **Received** from Jason Dell from Lansing Engineering, a letter dated September 20, 2022 regarding the Twin Bridges Eco Park Project withdrawing their application to the Town of Halfmoon.

OLD BUSINESS

279. **Resolution** that the Town Board re-tables the Tribley Residential PDD until the October 19th Town Board meeting.
Resolution Introduced by Building, Planning and Development Coordinator Harris

NEW BUSINESS

280. **Resolution** that the Town Board approves the minutes of Town Board Meeting of September 7, 2022 as presented.
Resolution Introduced by Town Clerk Bryan

281. **Resolution** that the Town Board hereby amends resolution No. 56-2022 approved on January 19, 2022 for the water treatment facility pump replacement and modification project. The Town engineers have reevaluated the project and determined that the original cost estimate of \$1,002,300.00 must be increased to \$1,402,000, an increase of \$399,700, and that the Town Supervisor is hereby authorized to sign any and all documentation necessary to effectuate this project, per the review and approval of the Town Attorney.
Resolution Introduced by Director of Water Tironi

282. **Resolution** that the Town Board hereby re-classes Paula Wait's position from Senior Account Clerk Typist to Principal Account Clerk, Grade 5 Base \$23.04, effective date 9/24/2022.
Resolution Introduced by Comptroller Hatter

283. Resolution that the Town Board approves the Comptroller's Report for August, 2022 as presented.

Resolution Introduced by Comptroller Hatter

284. Resolution that the Town Board authorizes the Building, Planning and Development Department to purchase a 2022 Dodge Durango Pursuit, model code WDEE75 from Main Motorcar pursuant to the mini-bid process in the not to exceed amount of \$38,143.25 and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

Resolution Introduced by Building, Planning and Development Coordinator Harris

285. Resolution that the Town Board of the Town of Halfmoon authorizes the Town Court to apply for a grant from the Justice Court Assistance Program for a State Grant in the not to exceed amount of \$30,000 for additional fire proof filing cabinets and that upon approval of said request, authorize the Town Supervisor to enter into and execute a project agreement and all other necessary documents with the appropriate State agencies.

Resolution Introduced by Town Justices Suchocki & Fodera

286. Resolution that the Town Board authorizes the Supervisor to execute any documents associated with the Pomeroy Foundation grant in the amount of \$10,000.00, said funds to be utilized for historic signage, subject to the review and approval of the Town Attorney.

Resolution Introduced by Town Historian Bryan

287. Resolution that the Town Board hereby approves extending the Kensington at Halfmoon Phase II Planned Development District for an additional one year period, to commence development by September 21, 2023.

Resolution Introduced by Building Planning and Development Coordinator Harris

288. Resolution that the Town Board authorizes the Supervisor to execute any documents associated with the Saratoga County Economic Development grant in the amount of \$14,200.00, said funds to be utilized to upgrade the lighting in the Town Complex, subject to the review and approval of the Town Attorney

Resolution Introduced by Superintendent of Buildings and Grounds Maiello

289. Resolution that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

Resolution Introduced by Comptroller Hatter

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project.

This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT: Revenues 25-980 \$540.00
 Subsidiary: Home & Community Services
 25-4-2189.00 \$540.00

CREDIT: Appropriations 25-960 \$540.00
 Subsidiary: Engineering Contractors Inspections
 25-5-1440.40 \$540.00

Information Only: The above was derived from the following breakdown of charges to be paid on September 29, 2022, Abstract for engineering and related fees.

NAME	AMOUNT
Mott Orchard	\$540.00
Total	\$540.00

A resolution is necessary to amend the Resolution No. 276-2022, created on September 7, 2022, as it relates to the Highway Garage Improvement project. The sole purpose of the amendment is to adjust revenue figures for the project.

Amend budgetary accounts from Town of Halfmoon General Fund:

DEBIT: Revenues 10-980 \$2,177,467
 Subsidiary: Federal Aid, Other
 10-4-4089.00 \$1,124,659.07
 Unappropriated Fund Balance 10-911 \$1,052,807.93

CREDIT: Appropriations 10-960 \$2,177,467
 Subsidiary: Transfer to Capital Projects
 10-5-9950.90 \$2,177,467

A resolution is necessary to create/amend the project budgetary accounts to adjust the revenue source for the pump modifications at the Town's water Treatment Plant created on February 2, 2022, Resolution No. 73-2022 and amended on August 3, 2022, Resolution No. 256-2022.

DEBIT: Revenue 10-980 \$502,300
 Subsidiary: Federal Aid, Other

	10-4-4089.00		\$502,300
CREDIT:	Appropriations	10-960	\$502,300
	Subsidiary: Transfer to Capital Projects		
	10-5-9950.90		\$502,300

Amend budgetary accounts from Town of Halfmoon Water Fund:

DEBIT:	Appropriations	30-960	\$502,300
	Subsidiary: Transfer to Capital Projects		
	30-5-9950.90		\$502,300
CREDIT:	Unappropriated Fund Balance	30-911	\$502,300

A resolution is necessary to create an increase in appropriations within the Capital Projects Fund for the pump modifications at the Town's Water Treatment Plant due to bid results awarded on September 7, 2022, resolution no. 268-2022 & 269-2022.

DEBIT:	Revenues	35-980	\$399,700
	Subsidiary: Interfund Transfers		
	35-4-5031		\$399,700
CREDIT:	Appropriations	35-960	\$399,700
	Subsidiary: Transmission & Distribution- WTP Pump Modifications		
	35-5-8340.21		\$399,700

Create budgetary accounts from Town of Halfmoon General Fund:

DEBIT:	Revenue	10-980	\$399,700
	Subsidiary: Federal Aid, Other		
	10-4-4089.00		\$399,700
CREDIT:	Appropriations	30-960	\$399,700
	Subsidiary: Transfer to Capital Projects		
	10-5-9950.90		\$399,700

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

