

TOWN BOARD MEETING AGENDA
September 20, 2023

TOWN BOARD WORKSHOP – Board Room – 1:15 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

FARMER’S MARKET: Every Wednesday from 3-6 in the Town Hall Foyer. Come visit our local farms, crafters, and vendors that will be on hand every week.

Halfmoon Comprehensive Plan Update page is now live at <https://www.planhalfmoon.com/> . Visit the website to find out more about the Halfmoon Comprehensive Plan Update, learn about upcoming meetings, review draft documents, get added to email announcements and to share your own comments about the future of Halfmoon.

HARVEST FESTIVAL – September 23rd from 12:00-4:00 at the Town Park. Family Fun for all ages! Vendor space still available. For more information go to www.halfmooncelebrations.org

PAPER SHREDDING DAY – Sept. 30th from 9:30 – 11:30AM at the Highway Dept. located at 322 Route 146. Max 3 bags/boxes at no cost but residents are asked to bring canned items for the food pantry.

TRUNK OR TREAT: Saturday, October 28th from 5:00-7:00 at the Halfmoon Town Park. The “Trick or Treaters” will stay in the car and drive around the decorated park. Local businesses & community groups will provide treats from their trunks!

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

Trails & Open Space Committee: 3rd Monday of the 3rd month at 7:00 pm unless otherwise announced. (If the Holiday falls on that Monday, the meeting will be held on the next day, Tuesday). The next meeting is 10/16.

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee (3) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (4) Chair for Character Counts, (5) Liaison to Comprehensive Plan Update Committee

John Wasielewski (Town Board Member): (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services.

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Chair of Business and Economic Development Committee (3) Chair for Not-for-Profit Organizations (4) Liaison to Comprehensive Plan Update Committee

Eric Catricala: (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Liaison to Trails and Open Space Committee

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Dana Cunniff (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney) Attorney for the Comprehensive Plan Update Committee

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

1. **Town Justice Suchocki**
Total # Cases – 151 Total Fees Submitted to the Supervisor - \$15,774.50
2. **Town Justice Fodera**
Total # Cases – 101 Total Fees Submitted to the Supervisor - \$13,459.00

3. **Building Permits**
Total # Permits – 86 Total Fees Submitted to the Supervisor - \$28,916.50
4. **Fire Inspections**
Total # Inspections – 1 Total Fees Submitted to the Supervisor - \$750.00

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office)

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the August 28, 2023 meeting.
2. **Received** from the Town Planning Board Resolutions approved at the September 11, 2023 meeting.
3. **Received** from the Halfmoon-Waterford Fire District their 2024 Proposed Budget approved at the district meeting on September 11, 2023.
4. **Received** from CAPTAIN, Community Human Services, a thank you letter to the Town of Halfmoon & residents for their support for the school supply drive, helping kids with their Back-to-School needs.
5. **Received** from Clifton Park Halfmoon Public Library, their adopted Proposed Service Plan and Budget for 2024.

OLD BUSINESS

NEW BUSINESS

248. Resolution that the Town Board approves the minutes of Town Board Meeting of September 6, 2023, as presented.
Resolution Introduced by Town Clerk Bryan

249. Resolution that the Town Board hereby approves extending the Kensington at Halfmoon Phase II Planned Development District for an additional one-year period, to commence development by September 21, 2024.
Resolution Introduced by Building & Planning Director Harris

250. Resolution That the Town Board of the Town of Halfmoon hereby designates itself as Lead Agency pursuant to the State Environmental Quality Review Act for the 1-4-6 Marketplace PDD and that the Town Supervisor for the Town of Halfmoon is hereby authorized to execute any necessary documentation to remain in compliance with the State Environmental Quality Review Act, subject to the review and approval of the Town Attorney.

Resolution Introduced by Building & Planning Director Harris

251. Resolution that the Town Board approves the Comptroller's Report for the month of August 2023, as presented.

Resolution Introduced by Comptroller Hatter

252. Resolution that the Town Board hereby approves extending the Halfmoon Commercial Planned Development District for an additional one-year period, subject to the review and approval of the Town Attorney.

Resolution Introduced by Building & Planning Director Harris

253. Resolution that the Town Board authorizes the Highway Department to purchase a rotary lift per the HGAC Contract #FL03-21 for \$28,411.33 from Vehicle Service Group and to authorize the Highway Superintendent to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

Resolution Introduced by Highway Superintendent Bryans

254. Resolution that the Town Board schedule a public hearing for October 18, 2023, at 7:00pm or as soon as the agenda allows in the A. James Bold meeting room to discuss the 1-4-6 Marketplace PDD project, subject to the review and approval of the Town Attorney.

Resolution Introduced by Building & Planning Director Harris

255. Resolution that the Town Board hereby hires James Berry as a Highway Department MEO at Grade 5 Base Pay \$24.24/hr. effective September 25, 2023, subject to successful completion of pre-employment testing.

Resolution Introduced by Highway Superintendent Bryans

256. Resolution that the Town Board authorizes the Superintendent of Highways to dispose of a 2022 Chevrolet Truck Box that has been deemed no longer of use to the Town, and to place on Auctions International for sale or disposal.

Resolution Introduced by Highway Superintendent Bryans

257. Resolution that the Town Board accepts for Road Dedication Betts Lane (as extended), Sagebrook Drive, Magnolia Drive, Blue Ridge Drive and Silver Oak Drive and related easements in the Betts Farm Planned Development District (PDD) – Phase I Subdivision (a/k/a Juniper Ridge). The standards as set by the Town of Halfmoon Roadway Dedication Procedure have been satisfied, with minor conditions. All roads are public roads and are open to the public 24 hours a day. The Town of Halfmoon accepts the legal responsibility and The Town of Halfmoon Highway Department will be responsible for all maintenance and repair of the above designated roads. The Town shall not issue more than one (1) certificate of occupancy or maintain, plow or otherwise care for the roads until proof of recording of the documents with the County Clerk’s office are received.

Resolution Introduced by Building & Planning Director Harris

258. Resolution that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

Resolution Introduced by Comptroller Hatter

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

