

TOWN BOARD MEETING AGENDA
September 01, 2021

TOWN BOARD WORKSHOP – Board Room – 6:15 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION OF THE FIRST ANNUAL DONOVAN AYOTTE AWARD

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

9-11 MEMORIAL: 20TH ANNIVERSARY REMBERANCE on Saturday, September 11, 2021 at 5:30 at the Abele Memorial Park.

SHREDDING DAY: September 11th from 9:30am to 11:30am. Free service to town residents with a non-perishable donation to assist the food pantry. There is a limit of 3 boxes to be shredded. You need a sticker to gain access to the Highway Garage, located at 322 Route 146. The sticker may be obtained at the Town Clerk’s Office.

FALL CLEANUP DATES: 9/14, 9/17, 9/18, 9/21, 9/24, 9/25. You must have a sticker to show residency to gain access to the Transfer Station, available at no cost in the Town Clerk’s Office.

HARVEST FESTIVAL AT THE HALFMOON TOWN PARK: Saturday, September 25th from 12:00pm to 4:00pm. Fall fun for the entire family!

COUNTYWIDE MUSEUM OPEN HOUSE: Saturday & Sunday September 25th & 26th from 12:00 to 5:00 pm. All museums in the County will be open including the Halfmoon Historical Society. Stop by and see 8 displays of Halfmoon History!

HAZARDESS WASTE DAY: September 25th from 8:00 am -2:00 pm at 22 Ray Road, near the Clifton Park Transfer Station. You must register with Clifton Park by September 22. Forms are available at the Town Clerk’s Office or go to www.cliftonpark.org you may call 518- 371- 6651 for more information.

CLIFTON PARK – HALFMOON LIBRARY BUDGET VOTE: Thursday, September 23rd from 7:00 am – 9:00 pm at 475 Moe Road, Clifton Park.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

John Wasielewski (Town Board Member): (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

Eric Catricala: (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Dana Cunniff (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

1. **Town Clerk** **Total Fees Submitted to the Supervisor - \$7,179.60**
2. **Senior Express** **Total # Rides – 522** **Total # Meals - 390**

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) Town Clerk, Park’s & Recreation, Highway Department, Receiver of Taxes

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the August 23, 2021 meeting: a Sign Application for On The Move Health & Fitness, 217 Guideboard Road (Country Dollar Plaza), for a Special Use Permit for the Crowther Duplex, 752 Hudson River Road, for a Special Use Permit, Change of Use/Tenant & Sign Application for Case Paving/Richard’s Paving & Fuels, 860 Hudson River Road, for Approval of a Minor Subdivision and Special Use Permit for Rockwood Lot Line Adjustment, 1460 & 1460A Crescent Vischer Ferry Road, and for Approvals of Addition to Site Plan Applications for the Sunoco Generator, 325 Route 146, for the Creekview Estates Phasing Plan, Upper Newtown Road and for Guideboard Restaurant Patio, 217 Guideboard Road.
2. **Received** from the Town of Waterford, notification that a public hearing will be held by the Waterford Town Board on September 7, 2021 at 6:45 PM at Town Hall, 65 Broad Street to hear public comments on the proposed amendments to the Town Code re: Zoning and Subdivision regulations and the related findings of the Full environmental Assessment Form (FEAF) as required by SEQRA.
3. **Received** from Anne Marie Trumball, her letter of retirement as part-time clerk for the Town of Halfmoon Justice Court, effective September 02, 2021
4. **Received** from the U.S. Army Corps of Engineers, a copy of the letter to Mr. Verdile of Tech Property Management, LLC, 570 Hudson River Road, regarding the Joint Application Form received on July 1, 2021. Based on the information provided, the proposed work may be authorized under the Department of the Army nationwide general permit number 39.
5. **Received** from the State of NY Department of State, pursuant to Section 11 of the Town Law, notification that the 2020 census results show that the population of the Town of Halfmoon is 25,662, an increase of 4,127.

6. **Received** from Jay J. Trombley, his letter of resignation as part-time Guard for the Town of Halfmoon Justice Court.

OLD BUSINESS

NEW BUSINESS

227. **Resolution** to approve minutes of Town Board Meeting of August 18, 2021 as presented.

Resolution Introduced by Town Clerk Bryan

228. **Resolution** that the Town Board authorizes the Supervisor to solicit bids for the repairs necessary to fix the damage to the highway garage, to be received by 1:00 pm on September 15, 2021. The sealed bids received will be publicly opened and read aloud at 1:30 pm the same day. The bid package is available at the Town Clerk's Office in the Town of Halfmoon and on BidNet operated through SourceSuite.

Resolution Introduced by Supervisor of Buildings and Grounds Maiello

229. **Resolution** that the Town Board accepts the Town Clerk's Certificate of No Filing for the McBride Road Water Main Extension for the Town of Halfmoon.

Resolution Introduced by Town Clerk Bryan

230. **Resolution** that the Town Board authorizes the Supervisor to enter onto an agreement with Center for Security in the amount of \$43,067.56 to upgrade existing card access system from Keri Doors 32 to new Keri NXT Platform with Doors Net Software per the recommendation of the Supervisor of Buildings & Grounds and hereby authorize the procurement of their professional services requiring technical skills which do not lend themselves to procurement through solicitation and authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor of Buildings & Grounds Maiello

231. **Resolution** that the Town Board authorizes the Supervisor to enter into an Agreement with Satch Sales, Inc. for two (2) 2022 Club Car Villager 8 Passenger Gas Vehicle pursuant to Sorcewell Contract #122220-CCR in the not to exceed amount of \$36,223.00, and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor of Buildings & Grounds Maiello

232. Resolution that the Town Board hereby appoints Christina Lane as a PT Clerk at Grade 1 Base Pay \$16.81/hr., subject to successfully completing pre-employment testing.

Resolution Introduced by Town Justices Suchocki and Fodera

233. Resolution that the Town Board hereby appoints Daniel Bense as a MEO at Grade 5 Base Pay \$22.39/hr., subject to successfully completing pre-employment testing.

Resolution Introduced by Superintendent of Highways Bryans

234. Resolution that the Town Board authorizes the revocation of the Mobile Home Park Licenses for the 2021-2022 licensing year for the Smith Road MHP.

Resolution Introduced by Town Clerk Bryan

235. Resolution that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

Resolution Introduced by Comptroller Hatter

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT:	Estimated Revenues	25-510	\$990.00
	Subsidiary: Home & Community Services		
	25-4-2189.00		\$990.00
CREDIT:	Appropriations	25-960	\$990.00
	Subsidiary: Engineering Contractors Inspections		
	25-5-1440.40		\$990.00

Information Only: The above was derived from the following breakdown of charges to be paid on September 2, 2021 Abstract for engineering and related fees.

NAME	AMOUNT
Gridworks Site Plan	\$990.00
Total	\$990.00

A resolution is necessary to amend Resolution No. 289-2019, creation dated August 7, 2019, due to NYS DOT changing the funding source for \$100,000 of the Farm to Market Road turn lane project.

DEBIT:	Estimated Revenues	35-510	\$100,000.00
	Subsidiary: State Aid, Other Transportation		
	35-4-3589.00		\$100,000.00

CREDIT:	Estimated Revenues	35-510	\$100,000.00
	Subsidiary: State Aid, Multimodal Transportation Program		
	35-4-3505.00		\$100,000.00

A resolution is necessary to create the project budgetary accounts within the Miscellaneous Capital Projects Fund for the Vosburgh Road Preserve trail in the not to exceed amount of \$10,000. The Town has been awarded a 2018 Saratoga County Trails Grant Program grant for this project.

DEBIT:	Estimated Revenues	35-510	\$10,000.00
	Subsidiary: Other Unclassified Revenues, Saratoga County Trails Grant		
	35-4-2770.10		\$10,000.00

CREDIT:	Appropriations	35-960	\$10,000.00
	Subsidiary: Special Recreation Facilities-Vosburgh Road Preserve trail		
	35-5-7180.23		\$10,000.00

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

