

TOWN BOARD MEETING AGENDA
September 18, 2019

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: HALFMOON HERO - ALAN AYOTTE

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Halfmoon Farmer’s Market, every Wednesday through September 25, 2019 from 3 p.m. to 6 p.m. The Farmer’s Market is located at the corner of Route 236 and Harris Road at the Gazebo.

2019 Fall Clean Up Dates: September 17, 20, 21, 24, 27, and 28. Halfmoon Residents can obtain the required Transfer Station Permit at the Town Clerk’s Office. For further information, please go to www.townofhalfmoon-ny.gov.

Active Shooter Drill will be held on September 19th at 6:00pm in the A. James Bold Meeting Room. This is conjunction with the Saratoga County Sheriff’s Department. All are encourage to attend.

Bounce Back to School – Halfmoon Recreation in conjunction with the Southern Saratoga YMCA will be hosting a kid friendly event on Sept 21st from 6 p.m. – 9 p.m. for grades 1-7 at the YMCA. Must pre-register.

Clifton Park Halfmoon Public Library Budget Vote will take place on September 26, 2019 located at the library between the hours of 7 a.m. and 9 p.m.

Harvest Fest Saturday September 28, 2019 from 12 p.m. to 4 p.m. at the Halfmoon Town Park. New addition this year: Take out Chicken BBQ from 4 p.m. to 6 p.m. Tickets may be purchased in advance.

Veterans Memorial Annual Recognition Ceremony, Saturday October 12th at 10 a.m.at the Veterans Memorial Park, Halfmoon Town Park

Halfmoon-Waterford Fire Department will be hosting their Open House on October 12th . This year there will be a Wet Down Ceremony for Engine 32-1 at approximately 3 p.m.

TRUNK or TREAT October 26. Come dressed for Halloween and enjoy all of the surprises and activities in Town Hall.

Thanksgiving Food Drive, Food donation Boxes in Town Hall from November 4th through November 22nd.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Trails & Open Space Committee: 2/19, 4/15, 6/17, 8/19, 10/21, and 12/16, the 3rd Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Liaison to Planning Board

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

Eric Catricala (Town Board Member): (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Karen Pingelski (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT MANAGER MONTHLY REPORTS – – (Can be viewed at the Town Clerk’s Office) Animal Control, Planning, Parks Department

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the September 9, 2019 meeting: Sign Application for Empire Asset Management Group, LLC, 6 Executive Park Drive, for a Change of Use/Tenant & Sign Application for Wellnow Urgent Care, 1694 Route 9 and for Preliminary Subdivision approval for the Eastpointe Home Residential Subdivision, Cemetery Road.
2. **Correction** from the Town Zoning Board of Appeals Resolutions at the August 5, 2019 meeting: Area Variances, **Denied** 19 Old Route 146 Office Building, 19 Old Route 146, and Approved for Barnum Single Family Home, Tabor Road.
3. **Received** from the Clifton Park – Halfmoon Public Library, their Notice of Election on September 26, 2019 from 7 AM until 9 PM, 475 Moe Road.
4. **Received** from Theresa Mincher, a thank you card & donation to the Senior Express in appreciation of their excellent service.
5. **Received** from Park Place on the Peninsula (Formerly Halfmoon Yacht Club), notification that work will be commencing shortly on the 6” force main along portions of Beach, Clamsteam, Dunsbach, & Woodin Roads and Breski Lane.
6. **Received** from the Halfmoon-Waterford Fire District, their 2020 Proposed Budget.
7. **Received** from the Halfmoon Fire District #1 (Pruyn Hill Road), their 2020 Proposed Budget.
8. **Received** from John and Celina Bilinski a letter of request to revisit the determination of passing and no passing lanes on Harris Road. .

9. **Received** from Bonnie Hatter, Comptroller, filing of the 2020 Tentative Town Budget document and transmitted to the Town Board as required by Town Law.

NEW BUSINESS

1. **Resolution** that the Town Board approves the minutes of Town Board Meeting of September 4, 2019 as presented.
2. **Resolution** that the Town Board act as Lead Agency pursuant to SEQRA and declare a Negative Declaration for the Water Main Extension and Champlain Canal Trail Project.
3. **Resolution** authorizing the Supervisor to enter into an agreement with CHA to provide services associated with the Guideboard Road, Route 236 and Route 9 intersections including data collections, traffic analysis, and traffic reports which will provide two alternatives for improvements to the Guideboard Road 236 intersection as detailed in their letter dated May 28, 2019, for the not to exceed amount of \$34,500.00 and to authorize the Supervisor to sign the agreement and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.
4. **Resolution** that the Town Board hereby appoints Anne Marie Zarelli as the Sole Assessor, Grade 8-Step Base Pay \$55,421 per year, pro-rated, effective 9/30/2019.
5. **Resolution** that the Town Board hereby creates the position of Provisional Valuation Assistant and appoints Laura Weeks to the position, Grade 3-Step 4 to be paid \$20.11/hr. effective 9/30/2019.
6. **Resolution** that the Town Board approves the Comptroller's Report for the month of August, 2019 as presented.
7. **Resolution** that the Town Board appoints Patricia Finigan as a part time Clerk to the Town Court at Grade 1 Step Base Pay \$15.58/hr., not to exceed 19.5 hours effective, 09/23/2019.
8. **Resolution** that the Town Board authorizes the Supervisor to execute the Agreement with MJ Engineering for construction management and inspection services for the Sitterly Road at Woodin Road and the Crossings "Road Improvement Project" in an amount to not to exceed \$229,000.00.
9. **Resolution** that the Town Board approves a Resolution amending Resolution No. 313-2019 which authorizes the Supervisor to enter into an Agreement with Grethen-Cahrenger Memorials, to provide three granite monuments and one

granite plaza inlay to increase the cost from \$59,500.00 to \$64,400.00 based upon additional requests for the project, subject to the review and approval of the Town Attorney.

10. Resolution that the Town Board appoints Gene Morrissey as a full time MEO for the Highway Department at a Grade 5 Step Base Pay \$21.03/hr., per completion of pre-employment testing.

11. Resolution that the Town Board authorizes the Supervisor to enter into an Agreement with Uncle Sam Chorus to furnish at least ten men on their parade float with towing vehicle and sound system on September 28, 2019, or any rescheduled date, in the not to exceed amount of five hundred seventy five dollars (\$575.00), and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

12. Resolution that the Town Board approves the Change Order #1 submitted by CHA to increase cost of SCWA Interconnection Project by \$104,312.24 and authorizes the Supervisor to sign any and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.

13. Resolution that the Town Board hereby authorizes the Supervisor to enter into an agreement with BST & Co. CPAs, LLP to provide auditing services as detailed in their letter dated August 27, 2019, and authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN