

TOWN BOARD MEETING AGENDA
October 21, 2020

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

**PRESENTATION: CLIFTON PARK ELKS – NATIONAL RED RIBBON WEEK
OCTOBER 23 – 30**

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

THANKSGIVING FOOD DRIVE –Donation boxes will be located at the front entrance of the Town Hall or in the Recreation Office.

HALFMOON INDOOR FARMERS MARKET in the Halfmoon Town Hall Foyer from 3:00 – 6:00. Fresh produce, Crafts & more every Wednesday starting October 7th.

TRUNK OR TREAT – October 24th from 5-7pm Take an eerie drive through the Town Park. At each themed stop receive a treat from the trunk of a local business.

PAPER SHREDDING DAY – November 7th from 9am-11am at the Highway Garage. This is a FREE service but we do ask for donations of non-perishable items for the Food Pantry.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY
Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Liaison to Planning Board

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

Eric Catricala (Town Board Member): (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Karen Pingelski (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

1. **Town Justice Fodera**
Total # Cases – 177 Total Fees Submitted to the Supervisor - \$22,268

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Highway Department

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the October 13, 2020 meeting: Sign Application for T&J Electric, 419 Route 146, for Change of Use/Tenant Applications for Roots Barbershop Company LLC, 1603 Route 9, for Alta Industrial Management, 40 Farm to Market Road, for Evolution Construction, 6 Enterprise Avenue, for Tri City Construction, 40 Farm to Market Road, for Five Star Vending, Inc., 40 Farm to Market Road, for C&S Siding/Teton Roofing/Sanza

Design & Build LLC, 77 Ushers Road, for Approval of a Minor Subdivision for the Impact Athletic Center, Route 146, for Approval of a Minor Subdivision and Special Use Permit for Pagoda Subdivision, 315 Grooms Road, for Final Approval of the Change of Use/Tenant Application for Nichols Marine & TNT Boat Tops, 929 Hudson River Road, and for a Denial of a Home Occupation for Fluffy Paws Dog Grooming, 18 Cambridge Avenue.

2. **Received** from MPH Silicones LLC, 260 Hudson River Road. a public notice: NYS Department of Environmental Conservation, Notice of Complete Application for the applied for permit 1- Article 27 Title 9 Resource Conservation Recovery Act and now requesting a major modification to its 6 NYCRR Part 373 Hazardous Waste Management Permit for same facility.
3. **Received** from Michael Bartlett, his letter of resignation as laborer in the Highway Department effective October 7, 2020.
4. **Received** from the Comptroller's Office, the 2021 Preliminary Budget, filed in the Town Clerk's Office.
5. **Received** from the Saratoga County Real Property Tax Service, the 2020 Final Assessment Rolls Totals.
6. **Received** from John E. Pingelski, his letter of intent to retire as Highway Superintendent effective October 26, 2020.
7. **Received** from the Clifton Park - Halfmoon Fire District #1, their 2021 Adopted Budget.
8. **Received** from the Halfmoon – Waterford Fire District #1, their 2021 Adopted Budget.

NEW BUSINESS

257. **Resolution** to approve minutes of Town Board Meeting of October 7, 2020 as presented.

Resolution Introduced by Town Clerk Bryan

258. **Resolution** that the Town Board hereby waives all fees associated with any and all permits necessary to replace the septic system for the West Crescent Fire Department, subject to the review and approval of the Town Attorney.

Resolution Introduced by Building, Planning Development Coordinator Harris

259. **Resolution** that the Town Board of the Town of Halfmoon hereby gives notice of their intent to declare Lead Agency for the Shea Pointe Planned Development District, pursuant to the State Environmental Quality Review Act, and that the Town Supervisor for the Town of Halfmoon is hereby authorized to execute any necessary documentation to remain in compliance with the State Environmental Quality Review Act, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor Tollisen

260. **Resolution** that the Town Board schedule a Public Hearing for the 2021 Preliminary Budget for November 4, 2020 at 7:00 pm or as soon as the agenda allows in the A. James Bold Meeting Room.

Resolution Introduced by Comptroller Hatter

261. **Resolution** that the Town Board hereby appoints William B. Bryans, Jr. as the Acting Superintendent of Highways to be paid \$89,898.00 per year, pro-rated, effective 10/27/2020, provided the position of Superintendent of Highways is vacant on that date.

Resolution Introduced by Highway Superintendent Pingelski

262. **Resolution** that the Town Board hereby appoints Michael Hickok as the Deputy Superintendent of Highways Grade 8/Step 6 \$65,552.00 per year, pro-rated, effective 10/27/2020, provided the position of Deputy Superintendent of Highways is vacant on that date.

Resolution Introduced by Highway Superintendent Pingelski

263. **Resolution** that the Town Board authorizes renewing its membership with Saratoga Economic Development Corporation (SEDC) for 2020 at an annual member investment amount of \$1,126.00, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor Tollisen

264. **Resolution** that the Town Board hereby authorizes the Supervisor to enter into an agreement with West Crescent Fire District to provide transportation on Friday, October 23, 2020, utilizing Town vehicles, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor Tollisen

265. Resolution for the Town Board to approve entering into a formal Assessment Agreement between the Town of Halfmoon and CAPWEN, LLC for parcel #278.4-1-1.22 located at 1517 Route 9, Town of Halfmoon, NY reducing the 2019 assessment from \$550,600 to \$472,313 and reducing the 2020 assessment from \$501,670 to \$468,188, and to authorize the Town Attorney to execute any documents necessary to effectuate the Agreement.

Resolution Introduced by Deputy Town Attorney Drobny

266. Resolution for the Town Board to approve entering into a formal Assessment Agreement between the Town of Halfmoon and Wal-Mart Real Estate Trust #2844 for parcel #278.-2-56 located at 1549 Route 9, Town of Halfmoon, NY discontinuing the 2017, 2018 and 2019 proceedings, reducing the 2020 assessment from \$8,261,400 to \$7,911,400 and the 2020 assessment shall remain in place for 2021, 2022, and 2023, and to authorize the Town Attorney to execute any documents necessary to effectuate the Agreement.

Resolution Introduced by Deputy Town Attorney Drobny

267. Resolution that the Town Board accepts for Road Dedication Henderson Drive and Bradley Circle, together with an easement for the following areas; storm-water management, storm-water utility area and emergency access area which are located in the Eastpointe Homes PDD as all of the standards as set by the Town of Halfmoon Roadway Dedication Procedure have been satisfied, subject to the conditions listed below and the review and final approval of the Highway Superintendent for the road improvements and the Town Attorney for the Deed descriptions, closing papers, title insurance, letters of credit and all related or required documents, said documents to be executed by the Town Attorney. The Town shall not issue certificates of occupancy that allow for overnight accommodations, or maintain, plow or, otherwise care for the roads until proof of recording of all necessary documents with the County Clerk's office are received, and this approval is conditioned on the following: (1) prior to issuance of the 3rd Certificate of Occupancy (C.O.), all street signs within the development must be installed to the satisfaction of the Town; (2) prior to issuance of the 1st C.O., the sidewalk accessing Cemetery Road from the development shall be restricted from use by residents of Eastpointe Homes in a manner satisfactory to the Town, until the time that the crosswalk striping and pedestrian crossing pedestal and signage on Cemetery Road are; (3) the emergency access drive and internal sidewalks shall be installed pursuant to the approved subdivision plan no later than the issuance of the C.O.s for the residences located on the adjacent lots.

CREDIT:	Appropriations	65-960	\$900.00
	Subsidiary: Street Lighting Contractual		
	65-5-5182.40		\$900.00

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN