

**TOWN BOARD MEETING AGENDA**  
October 20, 2021

**TOWN BOARD WORKSHOP – Board Room – 6:15 pm**

**2022 BUDGET WORKSHOP**

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**PRESENTATION: CLIFTON PARK ELKS – NATIONAL RED RIBBON WEEK  
OCTOBER 23-30**

**PRESENTATION: WEST CRESCENT FIRE DEPARTMENT PROPOSED  
EXPANSION PLANS**

**PUBLIC HEARING: AMENDING TOWN CODE TO ADD REGULATIONS  
RELATING TO INSTALLATION & OPERATIONS OF  
GENERATORS**

**PUBLIC HEARING: REGARDING THE ESTABLISHMENT OF HALFMOON  
SEWER DISTRICT #1**

**COMMUNITY EVENTS:**

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

**TRUNK OR TREAT** – Saturday, October 23<sup>rd</sup> from 5:00 – 7:00 PM in the Halfmoon Town Park. “Trick or Treaters” will stay in the car and drive around the decorated park.

**2022 BUDGET WORKSHOP**: Wednesday, November 03, 2021 at 6:15 PM in the A. James Bold Meeting Room.

**JINGLE BELL BASH with MARKETPLACE ON CANDY CANE LANE**: Saturday, December 04, 2021 at the Town Complex from 3:00pm – 7:00pm.

**MEMORIAL TREE LIGHTING CEREMONY**: at the Abele Memorial Park Sunday December 5, 2021 from 5:00pm – 7:00pm. A time to remember our loved ones.

## **TOWN MEETINGS:**

**Town Board Meetings:** 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm. Pre-meeting at 6:15 pm

**Zoning Board of Appeals:** 1<sup>st</sup> Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

**Planning Board Meeting:** 2<sup>nd</sup> & 4<sup>th</sup> Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

## **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

**John Wasielewski (Town Board Member):** (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

**Jeremy Connors (Town Board Member):** (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

**Eric Catricala: (Town Board Member):** (1) Co-Liaison to Planning Board, (2) Co-Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

**Dana Cunniff (Receiver of Taxes):** Chair of Committee on Resident Relations

**Lyn Murphy, Esq., (Town Attorney)**

**Cathy Drobny, Esq. (Town Attorney)**

**PUBLIC COMMENT (for discussion of agenda topics)**

## DEPARTMENT REPORTS –

### 1. Town Justices Suchocki

Total # Cases – 169      Total Fees Submitted to the Supervisor - \$23,157

### 2. Town Justices Fodera

Total # Cases – 96      Total Fees Submitted to the Supervisor - \$13,992

### 3. Building

Total # Permits – 53      Total Fees Submitted to the Supervisor - \$23,754

### 4. Fire

Total # Inspections – 58      Total Fees Submitted to the Supervisor - \$4,020

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Building Department. Planning Department

## CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the October 12, 2021 meeting: Approval of a Change of a Change of Use/Tenant Application for Arico & Associates, 1407 Route 9 (Nine North), Building 2, for Site Plan, Special Use Permit & Minor Subdivision Requests for Tech Electric, 570 Hudson River Road, Approval of a Minor Subdivision for 11 & 13 Corporate Drive Subdivision, 11 & 13 Corporate Drive, for a Commercial Site Plan & minor Subdivision for Gridworks by McRoberts Development, Liebich Lane.
2. **Received** from the Town of Halfmoon Zoning Board of Appeals Decisions from the October 4, 2021 meeting: approved an application seeking an area variance for the proposed expansion of the existing home at 41 Pawling Drive, approved the application for area variance as it relates to the proposed single-family home at 758 Hudson River Road, 35 Woodin Road Subdivision & Duplex, 35 Woodin Rd- Area Variance DENIED, Board held a Public Hearing and denied an application seeking an area variance for the proposed subdivision and duplex at 35 Woodin Road.
3. **Received** from the Comptroller's Office, the 2022 Preliminary Budget, filed in the Town Clerk's Office.
4. **Received** from Halfmoon Fire District #1, their adopted 2022 Budget.

## OLD BUSINESS

## NEW BUSINESS

**268. Resolution** to approve minutes of Town Board Meeting of October 06, 2021 as presented.

**Resolution Introduced by Town Clerk Bryan**

**269. Resolution** that the Town Board schedule a Public Hearing for the 2022 Preliminary Budget for November 3, 2021 at 7:00 PM or as soon as the agenda allows in the A. James Bold Meeting Room.

**Resolution Introduced by Town Clerk Bryan**

**270. Resolution** that the Town Board approves the Comptroller's Report for the month of September, 2021 as presented.

**Resolution Introduced by Comptroller Hatter**

**271. Resolution** that the Town Board authorizes the Supervisor to execute any documents associated with the request for monies through the 2022 TIP Program application, being completed by MJ Engineering & Land Surveying, P.C. for \$3,940,000.00 said funds to be utilized to contribute towards the costs associated with the improvements at the intersection of State Route 236 and Guideboard Road, subject to the review and approval of the Town Attorney. The Town would be responsible for \$985,000 towards the project representing a 20% match for the project.

**Resolution Introduced by Superintendent of Highways Bryans**

**272. Resolution** that the Town Board hereby schedules a Public Hearing for the November 3, 2021, Town Board meeting, in the A. James Bold meeting room located at Town Hall, at 7:00 p.m. or as soon thereafter as their agenda allows, to discuss adopting a local law, subject to permissive referendum, to prohibit on-site cannabis consumption establishments in the Town of Halfmoon.

**Resolution Introduced by Building and Planning Development Director Harris**

**273. Resolution** that the Town Board approves waiving the 30 day waiting period for Emma Jayne's Restaurant for their application for a New York State Liquor License.

**Resolution Introduced by Town Clerk Bryan**

**274. Resolution** that the Town Board authorizes the installation of the following four (4) LED street lights and locations in the Town right-of-way, pursuant to the final approved plans of the Halfmoon Planning Board; the installation and cost of which shall be borne by the respective applicant for each project; and, that the lights shall be added to the Town inventory for purposes of billing by the respective utility company: (1) Johnson Road/Tourtise Drive (northwest corner) in the Howland Park PDD; (2) Johnson Road/Wolf Run/Staniak Road (southeast corner) in

the Howland Park PDD; (3) Plant Road/Hunter Run (northeast corner); Hunters View/Cardin Acres PDD; (4) Boyack Road/Williams Way (northeast corner); Caranfa/Boyack Road Subdivision, subject to the review and approval of the Town Attorney.

**Resolution Introduced by Building and Planning Development Director Harris**

**275. Resolution** that the Town Board approves the Road Dedication of Flagstick Drive, Chip Shot Way and a portion of Tap In Lane in the Paar Estates of Halfmoon PDD Subdivision (Current Tax Map #267.11-1-99.1). The standards as set by the Town of Halfmoon Roadway Dedication Procedure have been satisfied, with minor conditions. The required documents will be finalized and executed by the Town Attorney. The Town shall not issue certificates of occupancy or maintain, plow or otherwise care for the roads until proof of recording of the documents with the County Clerk's office are received.

**Resolution Introduced by Building and Planning Development Director Harris**

**276. Resolution** that the Town Board approves the Road Dedication for Idared Lane in the Plant Road Estates Subdivision a/k/a Orchard Pointe Tax Map #272.73-1-99.1. The standards as set by the Town of Halfmoon Roadway Dedication Procedure have been satisfied, with minor conditions. The required documents will be finalized and executed by the Town Attorney. The Town shall not issue certificates of occupancy or maintain, plow or otherwise care for the roads until proof of recording of the documents with the County Clerk's office are received.

**Resolution Introduced by Building and Planning Development Director Harris**

**277. Resolution** that the Town Board authorizes the purchase of concrete risers and catch basins from Colonie Block in the not to exceed amount of \$11,436.75 and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

**Resolution Introduced by Superintendent of Highways Bryans**

**278. Resolution** that the Town Board authorizes the purchase of plastic pipe for driveways and other related storm-water material from Chemung supply in the not to exceed amount of \$10,933.45 and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

**Resolution Introduced by Superintendent of Highways Bryans**

**279. Resolution** that the Town Board authorizes the creation of a Reserve Fund for payment of bond indebtedness, and that the Town Board hereby establishes that an expenditure from the Reserve Fund for payment of bond indebtedness may be made by appropriation pursuant to a resolution of the Town Board for payment of the principal and interest on bonds issued by the Town of Halfmoon. Subject to the review and approval of the Town Attorney.

**Resolution Introduced by Comptroller Hatter**

**280. Resolution** that the Town Board authorizes the Comptroller to make the attached Creations of Appropriations.

**Resolution Introduced by Comptroller Hatter**

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT:	Estimated Revenues	25-510	\$1,237.50
	Subsidiary: Home & Community Services		
	25-4-2189.00		\$1,237.50
CREDIT:	Appropriations	25-960	\$1,237.50
	Subsidiary: Engineering Contractors Inspections		
	25-5-1440.40		\$1,237.50

Information Only: The above was derived from the following breakdown of charges to be paid on October 28, 2021 Abstract for engineering and related fees.

NAME	AMOUNT
Summit at Halfmoon	\$330.00
Tech Electric Site Plan	\$907.50
Total	\$1237.50

**PUBLIC COMMENT (for discussion of non-agenda items)**

**ADJOURN**

