

**TOWN BOARD MEETING AGENDA**  
November 16, 2022

**TOWN BOARD WORKSHOP – Board Room – 6:15 pm**

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**PUBLIC HEARING: AMENDMENT TO THE CODE OF HALFMOON RELATING TO ZONING & CODE ENFORCEMENT**

**COMMUNITY EVENTS:**

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

**FARMER’S MARKET:** Every Wednesday from 3-6 in the Abele Park. Come visit our local farms, crafters, and vendors that will be on hand every week.

**THANKSGIVING FOOD DRIVE:** Food Baskets will be put together Saturday, Nov. 19<sup>th</sup> at 10:00am. in the Pavilion on the Town Campus. They will then be delivered to residents in Halfmoon. If you would like to help, please contact Ross MacNeil in the Recreation Department by calling (518) 371-7410 ext. 2274.

**JINGLE BELL BASH & MARETPLACE ON CANDY CANE LANE:** Saturday, December 3<sup>rd</sup> from 1pm-5pm at the Town Complex. Fun filled day for the kids with Pictures with Santa & Mrs. Claus, Sleigh Rides, Craft making & so much more & Outdoor Holiday Shopping for the Big Kids!

**HOLIDAY HAM DINNER:** Saturday, December 3<sup>rd</sup> from 4-6pm. This is a drive through event at the Senior Center. Tickets are \$12 and can be purchased at the Town Clerk’s and the Recreation Offices. For more information, please contact Ross MacNeil at (518) 371-7410 ext. 2272.

**HOLIDAY MEMORIES MEMORIAL TREE LIGHTING CEREMONY:** Sunday, December 4<sup>th</sup> from 5-7 pm at the Abele Memorial Park, Harris Road. A time to remember our loved ones.

**AN EVENING WITH MRS. CLAUS AND FRIENDS,** Hear Christmas stories told by Mrs. Claus and get Cookies & Milk from her Friends! Friday, December 16<sup>th</sup> from 6-8pm in the Town Hall Foyer.

## **TOWN MEETINGS:**

**Town Board Meetings:** 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm. Pre-meeting at 6:15 pm

**Zoning Board of Appeals:** 1<sup>st</sup> Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

**Planning Board Meeting:** 2<sup>nd</sup> & 4<sup>th</sup> Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

**Trails and Open Space Committee:** 11/21/22, at 7:00 pm in the Town Hall.

## **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

**John Wasielewski (Town Board Member):** (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

**Jeremy Connors (Town Board Member):** (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

**Eric Catricala:** (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

**Dana Cunniff (Receiver of Taxes):** Chair of Committee on Resident Relations

**Lyn Murphy, Esq., (Town Attorney)**

**Cathy Drobny, Esq. (Town Attorney)**

## **PUBLIC COMMENT (for discussion of agenda topics)**

### **DEPARTMENT REPORTS –**

1. Town Justice Suchocki

Total # Cases – 148      Total Fees Submitted to the Supervisor - \$20,035.00

2.      Town Justice Fodera  
Total # Cases – 213      Total Fees Submitted to the Supervisor - \$13,294.50

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) Planning Department, Building & Code Enforcement, Animal Control, Recreation Department, Building & Grounds, Assessor’s Office**

## **CORRESPONDENCE**

1.      **Received** from the NYS Department of Public Service, notification of a webpage dedicated to winter preparedness information to help manage energy bills, consider bill payment options and financial assistance programs to help manage costs. Go to [www.dps.ny.gov/winter](http://www.dps.ny.gov/winter) for more information.
2.      **Received** from the Saratoga County Real Property Tax Service, the 2022 Final Assessment Roll totals for the Town of Halfmoon.
3.      **Received** from the NY State Department of State, notification of their filing of Local Law #6-2022, allowing members of the Town Board and any public bodies of the Town to participate in meetings via videoconferencing on June 17, 2022.
4.      **Received** from the Town of Colonie, notification of a public hearing to be held on December 1, 2022, at 7:00 PM, regarding a proposed amendment to Section 190-51 of the Code of the Town of Colonie.

## **OLD BUSINESS**

- 320.      Resolution** that the Preliminary Budget as presented is hereby adopted as the 2023 Budget for the Town of Halfmoon.  
**Resolution Introduced by Comptroller Hatter**

## **NEW BUSINESS**

- 321.      Resolution** that the Town Board approve the minutes of Town Board Meeting of November 02, 2022, as presented.  
**Resolution Introduced by Town Clerk Bryan**
- 322.      Resolution** that the Town Board accepts the Comptroller’s Report for the month of October 2022, as presented.

### **Resolution Introduced by Comptroller Hatter**

**323. Resolution** that the Town Board hereby amends resolution #223-2022 which authorized the Highway Department to enter into an Agreement with Precision Trenchless, LLC. for CIPP lining in Northwoods in the not to exceed amount of \$76,092.46 utilizing the and Onondaga County Contract #0000004284 by increasing the cost to \$82,728.17 as the linear feet of 15” pipe was greater than expected, and to authorize the Highway Superintendent to execute any documentation necessary to effectuate the work detailed in the Agreement, subject to the review and approval of the Town Attorney.

### **Resolution Introduced by Superintendent of Highways Bryans**

**324. Resolution** that the Town Board hereby authorizes the Supervisor to enter into an agreement with National Grid to participate in the National Grid Vehicle Infrastructure Make-Ready program at both the Town Hall and the Justice Building and hereby authorizes the Supervisor to execute any documents necessary to effectuate the project, subject to the review and approval of the Town Attorney.

### **Resolution Introduced by Superintendent of Buildings & Grounds Maiello**

**325. Resolution** that the Town Board hereby authorizes the Supervisor to enter into an agreement with New York State Electric & Gas (NYSEG) to participate in the NYSEG Electric Vehicle Make-Ready program at the Town Park located at 162 Route 236 and hereby authorizes the Supervisor to execute any documents necessary to effectuate the project, subject to the review and approval of the Town Attorney.

### **Resolution Introduced by Superintendent of Buildings & Grounds Maiello**

**326. Resolution** that the Town Board hereby re-appoints Audrey Almela to the Board of Assessment Review.

### **Resolution Introduced by Assessor Zarelli**

**327. Resolution** that the Town Board hereby appoints William Herman to the Trails and Open Space Committee.

### **Resolution Introduced by Trails and Open Space Chairman Mitchell**

**328. Resolution** that the Town Board authorizes the hiring of Boomhower Construction Inc./Drain Care to provide labor and materials for the emergency replacement of the sewer pump and associated parts necessary for the proper functioning of the septic system located at the Highway Department of in the not to exceed amount of \$5,677.65 and to authorize the Town Supervisor to execute any documentation necessary to effectuate the project, subject to the review and approval of the Town Attorney.

### **Resolution Introduced by Superintendent of Highways Bryans**

**329. Resolution** that the Town Board hereby authorizes the Supervisor to renew an agreement with Matrix Communications to continue to provide software, maintenance, and service for phone system per the recommendation of the Information Technology Department at a cost not to exceed \$3,951.35, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

**Resolution Introduced by Personal Computer Technician Mikol**

**330. Resolution** that the Town Board hereby authorizes the Deputy Supervisor to approve the change order submitted by Next Generation Roofing to increase the total amount of the project from \$31,895.00 to \$36,515.00 representing an increase of \$4,620.00 due to an unexpected need to purchase 44 sheets of ½ inch plywood to complete the emergency repairs, subject to the review and approval of the Town Attorney.

**Resolution Introduced by Superintendent of Highway Bryans**

**331. Resolution** that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

**Resolution Introduced by Comptroller Hatter**

**PUBLIC COMMENT (for discussion of non-agenda items)**

**ADJOURN**

