

**TOWN BOARD MEETING AGENDA**  
November 19, 2018

**TOWN BOARD WORKSHOP – Board Room – 6:30 pm**

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**COMMUNITY EVENTS:**

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

**Civil War Display & Presentation:** Display in the Town Hall Foyer will be up until December 1<sup>st</sup>. There will be a presentation on November 27<sup>th</sup> at 7:00pm in the Town Hall Foyer Come hear stories of Elmer Ellsworth and other Halfmoon Soldiers, the Battle of Gettysburg and of course, the fantastic display itself, it is a MUST SEE!

13<sup>th</sup> Annual “Spirit of Thanksgiving”, Thursday November 22<sup>nd</sup> from 12 to 2:30pm hosted by Salty’s Pub & Bistro and the Twin Bridges Rotary Club. To make reservations call (518) 328-8358

**Holiday Stop & Shop – Small Business Saturday on November 24<sup>th</sup> at Halfmoon Town Hall from 10:00AM - 3:00PM with Local Vendors & Crafters, Food & Raffles**

**Holiday Party & Tree Lighting on December 1<sup>st</sup>. Holiday Party is from 2:00 – 6:00PM and the Memorial Tree lighting is at 6:30 – 7:30PM at the Abele Memorial Park**

**Outside Holiday Home Decorating Contest for all Halfmoon Residents. Judging will be on December 15<sup>th</sup> from 6:00 – 9:00PM. Prizes for the different categories are \$50.00 each! Good Luck!**

**TOWN MEETINGS:**

**Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm**

**Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:15 pm. Pre-meeting at 7:00 pm**

**Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm. Pre-meeting at 6:00 pm**

**Board of Assessment Review: 4<sup>th</sup> Tuesday in May**

**Senior Center Business Meeting: 1<sup>st</sup> Wednesday of month at 1:00 pm**

**Halfmoon Historical Society: November 27<sup>th</sup> at 7:00 pm in Town Hall**

**Open Space & Trails Committee:** April 16, June 18, Aug 20, Oct 15, and Dec. 17, the 3<sup>rd</sup> Monday except Feb due to holiday.

**Resident Relations Committee:** TBD

**Business & Economic Development Committee:** TBD

## **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee, (4) Chair of Safety Committee

**John Wasielewski (Town Board Member);** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Chair of Committee on Resident Relations, (4) Co-Liaison to Planning Board

**Daphne Jordan (Town Board Member):** (1) Co-Chair of Business and Economic Development (2) Animal Control (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

**Jeremy Connors (Town Board Member):** (1) Co- Liaison to Planning Board; (2) Chair of Committee on Not for Profit Organizations; (3) Co-Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives, (3) Co-Chair of Committee on Resident Relations

**Lyn Murphy, Esq., (Town Attorney)**

**Cathy Drobny, Esq. (Town Attorney)**

**PUBLIC COMMENT (for discussion of agenda topics)**

**DEPARTMENT REPORTS –**

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Highway Department, Recreation Office, Parks & Recreation**

## **CORRESPONDENCE**

1. Received from the Town Planning Board Resolutions approved at the November 13, 2018 meeting: Approval of Sign Applications for CM School of Fine Arts, 1505 Route 9 and for Chatpata Pak-Indian Cuisine, 1683 Route 9, for Approval of Change of Use/Tenant & Sign Application for Fiorello Pharmaceuticals Inc. 1675 Route 9, for a Major Subdivision for the Lands of Griner Subdivision, 32

Linden Park Drive and Issuing a Positive Recommendation for the Halfmoon Healthcare Campus Planned District Development (PDD), Route 146.

2. **Received** from Lansing Engineering, an Amendment to the Inglewood PDD called Woodloch Residential submitted with the Project Narrative and Concept Plan Rendering.
3. **Received** from Governor Cuomo as he has announced the Bridge NY projects (bridges and culverts) which were awarded funding. Please see the link:  
<https://www.governor.ny.gov/news/governor-cuomo-announces-more262-million-bridge-ny-funding-repair-and-replace-local-bridges>

## NEW BUSINESS

1. **Resolution** to approve minutes of Town Board Meeting of November 7, 2018 as presented.
2. **Resolution** that the Town Board appoints Matthew Connors as a part time Parks Laborer, to be paid \$11.00 per hour effective November 1, 2018, working less than 30 hours a week, so long as he successfully completes all pre- employment testing.
3. **Resolution** that the Town Board authorizes the Supervisor to enter into an Agreement with Planet Technologies to provide a project foundation, platform build, production migration planning and execution, knowledge transfer, and any other service necessary to complete the Office 365 migration for the Town of Halfmoon in the not to exceed amount of \$11,625 with an additional \$8785.92 for licensing from Microsoft for a total amount of \$20,410.92 and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.
4. **Resolution** that the Town Board approves the Comptrollers Report for the month of October, 2018 as presented.
5. **Resolution** to authorize the Comptroller to make the attached Creations of Appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit: Estimated Revenues 25-510 \$14,623.29  
 Subsidiary: 25-4-2189  
 Home & Community Services \$14,623.29

Credit: Appropriations 25-960 \$14,623.29  
 Subsidiary: 25-5-1440.40  
 Engineering Contractors Inspections \$14,623.29

Information Only: The above was derived from the following breakdown of charges to be paid on November 21, 2018 Abstract for engineering and related fees.

| NAME                    | AMOUNT      |
|-------------------------|-------------|
| Route 9 Storage         | \$850.00    |
| Arlington Heights       | \$425.00    |
| Dutch Lane Estates      | \$5,987.11  |
| First New York FCU      | \$170.00    |
| Giffy's Bar-B-Cue       | \$340.00    |
| Halfmoon Commercial PDD | \$243.00    |
| Hoffman Car Wash        | \$1,190.00  |
| Howland PDD             | \$1,057.65  |
| Lissmac NYS Route 146   | \$2,710.00  |
| Paar Estates            | \$1,480.53  |
| 33 Deer Run Hollow      | \$170.00    |
| Total                   | \$14,623.29 |

A resolution is necessary to close the project budgetary accounts for the Spray Park project. The project was funded by a State and Municipal Facilities Program (SAM) grant from New York State along with Special Revenue Fund, Recreation fees. Money remaining will be returned to the Special Revenue Fund.

Debit: Appropriations 35-960 \$78,079.20  
 Subsidiary: 35-5-7110.20 - \$78,079.20  
 Parks & Rec, Spray Park

Credit: Estimated Revenues 35-510 \$78,079.20  
 Subsidiary: 35-4-3089.10 - \$22,132.00  
 Other, SAM Grant  
 Subsidiary: 35-4-5031.00  
 Interfund Transfers \$55,947.20

**PUBLIC COMMENT (for discussion of non-agenda items)**

**ADJOURN**

