

**TOWN BOARD MEETING AGENDA**  
November 2, 2022

**TOWN BOARD WORKSHOP – Board Room – 6:15 pm**

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**PUBLIC HEARING: 2023 PRELIMINARY BUDGET**

**PRESENTATION: COMPREHENSIVE PLAN UPDATE**

**COMMUNITY EVENTS:**

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

**FARMER’S MARKET:** Every Wednesday from 3-6 in the Town Hall Foyer. Come visit our local farms, crafters, and vendors that will be on hand every week.

**THANKSGIVING FOOD DRIVE:** Donations will be collected in Town Hall until Nov. 16<sup>th</sup>. Baskets will be put together and delivered on Saturday Nov. 19<sup>th</sup> at 11:00am. If you would like to help please contact Ross MacNeil in the Recreation Department or by calling (518) 371-7410 ext. 2274.

**SENIOR CENTER HOLIDAY BAZAAR:** Will be held Saturday, November 12<sup>th</sup> from 9am – 2pm. They will have wonderful crafts quilting, woodworking, Grandma’s Treasures & the Best Baked Goods in Town! Come out and support our seniors!

**JINGLE BELL BASH & MARETPLACE ON CANDY CANE LANE:** Saturday, December 3<sup>rd</sup> from 1pm-5pm at the Town Complex. Fun filled day for the kids with Pictures with Santa & Mrs. Claus, Sleigh Rides, Craft making & so much more & Outdoor Holiday Shopping for the Big Kids!

**HOLIDAY HAM DINNER:** Saturday, December 3<sup>rd</sup> from 4-6 pm. This is a Drive-thru event at the Senior Center. Tickets are \$12.00 and can be purchased at the Town Clerk’s Office and at the Recreation Office.

**HOLIDAY MEMORIES MEMORIAL TREE LIGHTING CEREMONY:** Sunday, December 4<sup>th</sup> from 5-7 pm at the Abele Memorial Park, Harris Road.

**AN EVENING WITH MRS. CLAUS AND FRIENDS, Hear Christmas stories told by Mrs. Claus and get Cookies & Milk from her Friends! Friday, December 16<sup>th</sup> from 6-8 pm in the Town Hall Foyer.**

**TOWN MEETINGS:**

**Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm. Pre-meeting at 6:15 pm**

**Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:00 pm. Pre-meeting at 6:45 pm**

**Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).**

**Trails and Open Space Committee: 11/21/22, at 7:00 pm in the Town Hall.**

**REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

**John Wasielewski (Town Board Member):** (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

**Jeremy Connors (Town Board Member):** (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

**Eric Catricala:** (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

**Dana Cunniff (Receiver of Taxes):** Chair of Committee on Resident Relations

**Lyn Murphy, Esq., (Town Attorney)**

**Cathy Drobny, Esq. (Town Attorney)**

**PUBLIC COMMENT (for discussion of agenda topics)**

**DEPARTMENT REPORTS –**

1. **Senior Express**  
Total # Rides – 461      Total # Meals - 432

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) Buildings & Grounds, Assessors, Animal Control, Water Department, Highway Department, Receiver of Taxes, Town Clerk**

**CORRESPONDENCE**

1. **Received** from the Town Planning Board Resolutions approved at the October 24, 2022 meeting: Change of Use/Tenant Application for Rollin’ Smoke Hand Crafted BBQ, 1613 Route 9 and for a Minor Subdivision (Lot-Line Adjustment) for Lands of Crescent Commons PDD, 17 Circle Labe & 1475 Route 9.
2. **Received** from the Clifton Park – Halfmoon Fire District #1, their 2023 Adopted Budget Summary.
3. **Received** from the Halfmoon – Waterford Fire District #1, their 2023 Adopted Budget.
4. **Received** from the NYS Office of Real Property Tax Services, the Assessor’s Report for the Assessment Roll completed in 2022.
5. **Received** from the Trails & Open Space Committee Topics of their July 18, 2022 meeting: Updates on Grant projects, Town Sponsored Trail Walks on the Zim Smith and Champlain Canalway Trail, Vosburgh & Swatling Falls Preserve Status, Hanks Hollow, Creekview Estates, Betts Farm, Mott Orchard active PDD’s but no trail work yet. Open discussion.
6. **Received** from Shenendehowa Central Schools, an invitation to join them in recognizing those who have served our country and community with a Veterans Day program in the High School East Auditorium on Thursday, Nov.10<sup>th</sup> at 8:40 am.

**NEW BUSINESS**

313. **Resolution** that the Town Board approve the minutes of Town Board Meeting of October 19, 2022 as presented.  
**Resolution Introduced by Town Clerk Bryan**

**314. Resolution** that the Town Board authorizes the Highway Department to enter into an Agreement with Precision Trenchless, LLC. for CIPP lining and CCTV of 20 LF of 30" pipe, in Glen Meadows in the not to exceed amount of \$15,599.00 utilizing the and Onondaga County Contract #0000004284, and to authorize the Highway Superintendent to execute any documentation necessary to effectuate the work detailed in the Agreement, subject to the review and approval of the Town Attorney.

**Resolution Introduced by Superintendent of Highways Bryans**

**315. Resolution** that the Town Board authorizes Building, Planning and Development Coordinator Harris to place a 2014 Ford F-150 for sale on Auctions International as it is no longer of use to the Town of Halfmoon. The Clerk shall update both the Town's Asset Inventory list and insurance coverage.

**Resolution Introduced by Building, Planning and Development Coordinator Harris**

**316. Resolution** that the Town Board hereby authorizes the Supervisor to enter into an agreement with Tyler Technologies for ERP Pro powered by Incode, ERP Pro 9 Customer Relationship Management Suite, and related services in the not to exceed amount of \$29,999.00, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

**Resolution Introduced by Personal Computer Technician Mikol**

**317. Resolution** that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

**Resolution Introduced by Comptroller Hatter**

**PUBLIC COMMENT (for discussion of non-agenda items)**

**ADJOURN**

