

TOWN BOARD MEETING AGENDA
May 04, 2022

SENIOR APPRECIATION DAY!

TOWN BOARD WORKSHOP – Board Room – 2:00 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: DR. ROBINSON – SHEN SCHOOL BUDGET

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon.ny.gov.

BLOOD DRIVE: Tuesday, May 17 from 1:00 PM to 6:00 PM at Halfmoon Town Hall. To schedule an appointment call 1-800-RED CROSS or visit redcrossblood.org and use sponsor code HALFMOONTOWNHALL.

FARMER’S MARKET: Every Wednesday from 3-6 inside Town Hall. Starting June 1st they will move back outside at the Abele Park.

2022 RABIES CLINICS: May 17, June 28, August 23, October 8. At the 4-H Training Center 556 Middle line Road, Ballston Spa. Cats 5:30-6:30, Dogs 6:30-7:30 Vaccinations are FREE.

TWO TOWNS ONE BOOK – Nominate your favorite book for the 2023 Community Read online by going to cphfriends+nycap.rr.com@ccsend.com

DRIVE IN MOVIE: Friday, June 3rd in Town Park near the Parks Building starting approximately at dusk 8-8:15 PM. This FREE event comes with FREE popcorn, water and a special themed giveaway for the kids. Come start the Summer Fun!

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

Trails & Open Space Committee: 5/16, 7/18, 9/18, and 11/21 at 7:00 PM in Town Hall.

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

John Wasielewski (Town Board Member); (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

Eric Catricala: (1) Co-Liaison to Planning Board, (2) Co-Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Dana Cunniff (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

1. Town Justice Fodera
Total # Cases – 190 Total Fees Submitted to the Supervisor - \$17,742.00

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Highway Department, Buildings & Grounds, Water Department, Receiver of Taxes, Animal Control

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the April 25, 2022 meeting: Approval of a Change of Use/Tenant Applications for Spotless Boat Detailing, 9 Morris Lane (Mabey's) for Aurora Tattoo Society, 457 Route 146, for Anchor Physical Therapy, 1471 Route 9 (Crescent Commons), and for Upstate Occupational Therapy, 1471 Route 9 (Crescent Commons), for Approval of Site Plan Applications for DelSignore Paving, 47 Clamsteam Road, and for Northway 8 Golf Pavilion, 1519 Crescent-Vischer Ferry Road/Progress Drive.
2. Received from the Assessor's Office that the Assessment inventory and valuation data is available for inspection and review. Please make an appointment by calling (518) 371-7410 ext. 2242.
3. Received from the Assessor's Office that the Tentative Roll will be open to the public starting May 3rd weekdays from 9am-3pm and on Saturday, May 14th from 9am-1pm. Grievance Day is May 24th between 1pm-3pm and 6pm-8pm. To schedule an appointment call (518) 371-7410 ext.2242.
4. Received from the West Crescent Fire District, their Canvass of Votes on Proposition at the Special Election held on April 26, 2022 and the Certificate of Election Inspectors.
5. Received from the Town of Halfmoon, the Annual Financial Report for the fiscal year ending December 31, 2021 and available for review in the Town Clerk's Office.
6. Received from Amsure, a copy of the Governmental Insurance Disclosure Statement which has been filed for the 2021 calendar year.
7. Received from NYS Agriculture and Markets, the Dog Control Officer Inspection Report completed on 4/18/ 2022 stating that the DCO services were rated "Satisfactory".
8. Received from Shenendehowa Central Schools, their 2022-23 Budget.
9. Received from NY Department of State notification that Local Law #1-2022 for the Zoning and Code Amendments was filed on April 14, 2022.

OLD BUSINESS

NEW BUSINESS

162. Resolution that the Town Board approve the minutes of Town Board Meeting of April 20, 2022 as presented.

Resolution Introduced by Town Clerk Bryan

163. Resolution that the Town Board authorizes the Supervisor to enter into an Agreement with Bruce Tanski Construction to provide potable water to the Hank's Hollow Cluster Subdivision and to authorize the Supervisor to execute any documents to enter into the Agreement, subject to the review and approval of the Town Attorney.

Resolution Introduced by Director of Water Tironi

164. Resolution that the Town Board hereby authorizes the Supervisor to enter into an agreement with C.T Male Associates, Engineering, Surveying, Architecture, Landscape Architecture & Geology, D.P.C., to provide engineering services associated with the improvements to the Town Highway Garage, in the not to exceed amount of \$191,750.00 pursuant to the Professional Service Agreement dated January 19, 2022, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

Resolution Introduced by Superintendent of Highways Bryans

165. Resolution that the Town Board authorizes the Supervisor to enter into a Service Agreement with Spectrum to upgrade Internet services for the Town of Halfmoon in the not to exceed amount of a monthly reoccurring total of two thousand six hundred twenty five dollars (\$2,625) and to authorize the Personal Computer Tech to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

Resolution Introduced by Personal Computer Technician Mikol

166. Resolution that the Town Board hereby approves the expenditure in the not to exceed amount of \$100,000.00 in match fees for the Canal Road Trailhead Expansion project, said monies to come from the Recreation Fees located in the Special Revenue Fund, and to authorize the Supervisor to sign and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor of Buildings and Grounds Maiello

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN


AIA Document G802™ – 2017
Amendment to the Professional Services Agreement

PROJECT: <i>(name and address)</i> Town of Halfmoon Highway Facility Highway Garage Improvements 322 NYS Route 146 Halfmoon, New York 12065	AGREEMENT INFORMATION: Date: September 15, 2021	AMENDMENT INFORMATION: Amendment Number: 001 Date: January 19, 2022
OWNER: <i>(name and address)</i> Town Of Halfmoon 2 Halfmoon Town Plaza Halfmoon, New York 12065	ARCHITECT: <i>(name and address)</i> C.T. Male Associates, Engineering, Surveying, Architecture, Landscape Architecture & Geology, D.P.C. 50 Century Hill Dr., Latham NY 12110	

The Owner and Architect amend the Agreement as follows:

The Scope of work is amended to add Final Design, Bid Phase and Construction Administration phase services as outlined in the attached AIA B201 Standard Form of Architect's Services: Design and Construction Contract Administration.

The Scope of Work is based on the Preliminary Design Phase Documents, dated December 3, 2021 and includes:

- Pre-Design Drawings (12 Sheets),
- Pre-Design Narrative (9 pages), and
- Preliminary Opinion of Probable Construction Cost, (1 pages).

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

Design Phase:	\$ 117,300.00
Bid Phase:	\$ 8,200.00
Construction Administration Phase:	\$ 37,400.00
SUB-TOTAL:	\$ 162,900.00

Topographic Survey:	\$ 7,900.00
Geotechnical Services:	\$ 8,000.00
Wetland Delineation Services:	\$ 6,950.00
Cost Estimate Contingency:	\$ 6,000.00
TOTAL FEE:	\$ 191,750.00

Schedule Adjustment:

No Schedule has been developed at this time.

Additional Terms and Conditions:


As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. Time limits established by the schedule shall be modified as may be needed to accommodate impacts as a result of the COVID-19 pandemic subject to the availability of labor, material and project financing. In the event the Project is suspended, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

Construction Administration Phase Services as outlined in the attached AIA B201 Standard Form of Architect's Services: Design and Construction Contract Administration, shall not be interpreted as Construction Management Services or Project Coordination Services. These services are anticipated to be performed by a third party individual.

SIGNATURES:

C.T. Male Associates

ARCHITECT *(Firm name)*



SIGNATURE

Nicholas Lobosco, R.A.

PRINTED NAME AND TITLE

1/19/2022

DATE

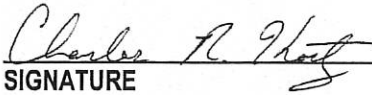
Town of Halfmoon

OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE



SIGNATURE

Charles R. Kortz, VP

PRINTED NAME AND TITLE

1/19/2022

DATE

#165



SERVICE ORDER

THIS SERVICE ORDER ("Service Order"), is executed and effective upon the date of the signature set forth in the signature block below ("Effective Date") and is by and between Charter Communications Operating, LLC on behalf of those operating subsidiaries providing the Service(s) hereunder ("Spectrum") and Customer (as shown below) and is governed by and subject to the Spectrum Enterprise Commercial Terms of Service posted to the Spectrum Enterprise website, <https://enterprise.spectrum.com/> (or successor url) or, if applicable, an existing services agreement mutually executed by the parties (each, as appropriate, a "Service Agreement"). Except as specifically modified herein, all other terms and conditions of the Service Agreement shall remain unamended and in full force and effect.

Spectrum Enterprise Contact Information

Contact: Cassidy Maynard
Telephone: (518) 419-1559
Email: cassidy.maynard@charter.com

Customer Information

Customer Name TOWN OF HALFMOON		Order # 13126163
Address 2 HALFMOON TOWN PLZ CLIFTON PARK NY 12065		
Telephone (518) 371-7410	Email: admin@townofhalfmoon.org	
Contact Name Douglas Mikol	Telephone (518) 371-7410	Email: admin@townofhalfmoon.org
Billing Address 2 HALFMOON TOWN PLZ CLIFTON PARK NY 12065		



NEW AND REVISED SERVICES AT 2 Town Plz, Unit Town Hall, Clifton Park NY 12065				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
EP-LAN 200Mbps	36 Months	1	\$ 625.00	\$ 625.00
Fiber Internet 200Mbps	36 Months	1	\$ 950.00	\$ 950.00
Hub - ELINE Master	36 Months	1	\$ 0.00	\$ 0.00
Static IP 5 5 Static IP	36 Months	1	\$ 0.00	\$ 0.00
Static IP 61 61 Static IP	36 Months	1	\$ 0.00	\$ 0.00
TOTAL*				\$1,575.00

NEW AND REVISED SERVICES AT 322 Route 146, Unit Highway, Halfmoon, NY 12065				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
EP-LAN 100Mbps	36 Months	1	\$ 525.00	\$ 525.00
Spoke	36 Months	1	\$ 0.00	\$ 0.00
TOTAL*				\$525.00

NEW AND REVISED SERVICES AT 8 Brookwood Dr, Unit brookwood Pump, Halfmoon, NY 12065				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
EP-LAN 100Mbps	36 Months	1	\$ 525.00	\$ 525.00
Spoke	36 Months	1	\$ 0.00	\$ 0.00
TOTAL*				\$525.00



1. **TOTAL CHARGE(S).** Total Monthly Recurring Charges and Total One-Time Charges are due in accordance with the monthly invoice.
2. **TAXES.** Plus applicable taxes, fees, and surcharges as presented on the respective invoice(s).
3. **SPECIAL TERMS.**

