

TOWN BOARD MEETING AGENDA
May 19, 2021

TOWN BOARD WORKSHOP – Board Room – 6:15 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

HALFMOON HERO: LANCE SKAARUP, LANCES HAULING

SUMMIT OF HALFMOON SENIOR LIVING FACILITY – PUBLIC HEARING

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

HALFMOON FARMERS MARKET Our 4th Season running through September 2021 on Wednesdays from 3 pm to 7 pm located in Abele Park off Route 236.

To Receive a Vendor Application or for more information, please contact Ross MacNeil at 518-371-7410 ext. 2272 or rmacneil@townofhalfmoon.org

SENIOR PICNIC June 9th at the Town Park at 11:30. A BIG Welcome Back to all seniors as we celebrate fully opening the Senior Center the next day on June 10th. A fun filled day of food, festivities and live music. Please come and join us!

DRIVE-IN MOVIE NIGHT June 4th at the Halfmoon Town Park at dusk (8:30pm) An evening of family fun under the stars!

OUTDOOR CONCERT IN THE PARK June 18th at the Halfmoon Town Park from 6:30pm – 9:00pm. Music for your entire family!

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of

Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

John Wasielewski (Town Board Member); (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

Jeremy Connors (Town Board Member); (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

Eric Catricala; (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

Lynda Bryan (Town Clerk); (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Dana Cunniff (Receiver of Taxes); Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

1. Town Justice Suchocki

Total # Cases – 262 Total Fees Submitted to the Supervisor - \$34,753

2. Town Justice Fodera

Total # Cases – 223 Total Fees Submitted to the Supervisor - \$26,219

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Water Department, Animal Control for February & March

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the May 10, meeting: Sign Application for Pinebrook Hills Residential Subdivision, Farm to Market Road, for a Change of Use/Tenant Application for Wright – Pierce Engineering Consultants PC, 6 Executive Park Drive, for a Commercial Site Plan and Special Use Permit Request for the Shops of Halfmoon Fast Food, Drive Thru

Restaurant, Route 146, and for Amendment to the Final Subdivision Plan for the Eastpointe Homes Residential Subdivision, Cemetery Road.

2. **Received** from the Town Zoning Board of Appeals Resolutions approved at the May 3, meeting; an Area Variance, for Lot 6 Williams Way and 5 Williams Way.
3. **Received** from the NYS Department of Taxation and Finance, Office of Real Property, their Certificate of Final Railroad Ceiling for Town Assessment Roll to be filed in 2021.
4. **Received** a letter from Supervisor Tollisen to the Town Clerk acknowledging the receipt of the Financial Disclosure Statements from Town Officials.
5. **Received** from Saratoga County Real Property Tax Services, copies of the certificates of attendance for the BAR members that were required to complete the Board of Assessment Review training.
6. **Received** from Christine M. Phillips, an addendum to her retirement letter dated May 5, 2021 as Clerk to the Justice. Her corrected date of retirement is July 27, 2021.
7. **Received** from the City of Troy, Department of Public Utilities, the water rate for May 1, 2021 to April 30, 2022.
8. **Received** from Brian Zusy, his letter of resignation as cleaner for the Town of Halfmoon, effective June 18, 2021.

NEW BUSINESS

140. **Resolution** to approve minutes of Town Board Meeting of May 5, 2021 as presented.

Resolution Introduced by Town Clerk Bryan

141. **Resolution** that the Town Board authorizes the purchase of Participant Accident Insurance for the Town of Halfmoon Recreation Program in the not to exceed amount of \$1,601.00 from Philadelphia Insurance Companies and to authorize the Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

Resolution Introduced by Town Clerk Bryan

142. **Resolution** that the Town Board accepts the Comptroller's Report for the month of April, 2021.

Resolution Introduced by Comptroller Hatter

143. Resolution that the Town Board hereby agrees to modify the current Grade and Step for the Supervisor of Buildings & Grounds to Grade 10, Step 5, \$75,302 annually to be prorated, effective May 22, 2021, based upon an expansion of his duties and responsibilities, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor Tollisen

144. Resolution that the Town Board hereby recognizes the week of May 16-22 as EMS Week in the Town of Halfmoon.

Resolution Introduced by Supervisor Tollisen

145. Resolution that the Town Board appoints Robert D. Bush, Jr. as a part time Court Guard at Grade 6 Base Pay \$21.45/hr. effective May 22, 2021, subject to successfully completing pre-employment testing.

Resolution Introduced by Judge Suchocki & Fodera

146. Resolution authorizing the Supervisor to enter into an agreement with MJ Engineering and Land Surveying, P.C. to provide engineering services associated with a new elevated water storage tank to be erected in the southern zone of the Town's water distribution center together with an approximate 5,400 linear foot water main extension in accordance with the proposal submitted by MJ Engineering dated May 17, 2021, in the not to exceed amount of \$409,100.00 and to authorize the Supervisor to sign the agreement and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

Resolution Introduced by Director of Water Tironi

147. Resolution that the Town Board hereby appoints Chad LaCasse as a Building Maintenance Mechanic at Grade 5 Base Pay \$22.39/hr. effective May 22, 2021, subject to successfully completing pre-employment testing.

Resolution Introduced by Supervisor of Buildings & Grounds

148. Resolution that the Town Board authorizes the Town Attorney to execute any legal documents if the Town Supervisor and Deputy Town Supervisor are unavailable.

Resolution Introduced by Supervisor Tollisen

149. Resolution that the Town Board authorizes the Town Supervisor to enter into an agreement with Evolution Paving to pave the Crescent Trail from under the bridge to the parking area in the not to exceed amount of \$20,441.75, and to authorize the Town Supervisor to execute any documentation necessary to effectuate the project, subject to the review and approval of the Town Attorney.

Resolution Introduced by Director of Parks and Recreation Maiello

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

