

TOWN BOARD MEETING AGENDA
May 18, 2022

TOWN BOARD WORKSHOP – Board Room – 6:15 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION OF THE DONOVAN AYOTTE AWARD TO JAKE HOULE

**PUBLIC HEARING: TO ADOPT A LOCAL LAW TO PERMIT
VIDEOCONFERENCING FOR ALL BOARDS OF THE TOWN**

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

SHREDDING & DRUG TAKE BACK DAY: May 21st from 11am – 2pm at the Senior Center Parking area sponsored by Assemblywoman MaryBeth Walsh.

CHICKEN BBQ: May 21st the Sons of the American Legion Squadron #1450, 275 Grooms Road will host a Chicken BBQ Dinner from 4pm – 6pm for \$12.00 per person. Pre-Sale ONLY. Tickets available until May 16th. See the Bartender in the Lounge for tickets.

SPLASH PAD OPENING: The Splash Pad in the Town Park will open for the season on May 28th. The hours of operation are 10am – 7pm.

SENIOR BAZAAR: June 11th from 9am – 2pm at the Senior Center. Grandma’s Treasure’s, Wonderful crochet & knitted items, the Best Baked Goods around and much more. Come out and support our seniors!

FARMER’S MARKET: Every Wednesday from 3-6 inside Town Hall. Starting June 1st they will move back outside in the Abele Park.

2022 RABIES CLINICS: June 28, August 23, October 8. At the 4-H Training Center 556 Middle line Road, Ballston Spa. Cats 5:30-6:30, Dogs 6:30-7:30
Vaccinations are FREE.

TWO TOWNS ONE BOOK – Nominate your favorite book for the 2023 Community Read online by going to cphfriends+nycap.rr.com@ccsend.com

DRIVE IN MOVIE: Friday, June 3rd in Town Park near the Parks Building starting approximately at dusk 8-8:15 PM. This FREE event comes with FREE popcorn, water and a special themed giveaway for the kids. Come start the Summer Fun!

CONCERT IN THE PARK: Friday, June 24th at the Stage in Town Park from 6:30 – 9:00 PM featuring TS Ensemble, an eight piece group playing music from Sinatra to today's dance hits. Bring your chair and enjoy a concert under the stars!

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

Trails and Open Space Committee: 7/18, 9/19, and 11/21/22, at 7:00 pm in the Town Hall.

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

John Wasielewski (Town Board Member): (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

Eric Catricala: (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Dana Cunniff (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

1. **Town Clerk** **Total Fees Submitted to the Supervisor - \$16,626.68**

2. **Town Justice Suchocki**

Total # Cases – 141 **Total Fees Submitted to the Supervisor - \$16,537.47**

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) Town Clerk, Building/Code Enforcement, Planning Department, Animal Control, Assessor’s, Receiver of Taxes

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the May 9, 2022 meeting: Change of Use/ Tenant Applications for M and C Electrical Solutions, 13 Morris Lane (Maybe’s), and for Curvy Girls Food Truck, 1472 Crescent-Vischer Ferry Road, for Change of Use/Tenant & Sign Application for Keystone Novelties Fireworks Tent Sale, 994 Hudson River Road, for a Minor Subdivision for Lands of Johnson-Subdivision of Lot 2, 115 Farm to Market Road, for Site Plan Applications for Forest Lane Apartments PDD, 300 Forest Lane, and for Beeche Properties LLC, 367 Hudson River Road and for an Addition to Site Plan Request for Beeche Logistics, 356 Hudson River Road

2. **Received** from NYS Department of Taxation and Finance, Office of Real Property, their Certificate of Final Railroad Ceiling for Town Assessment Roll to be filed in 2022.

3. **Received** from the Town Planning Board receipt of two Special Use Permit applications for the Bridgewater Solar project, including Bridgewater 1 Solar (22.043) and Bridgewater 2 Solar (22.042), proposed to be located at 4 and 6 Brookwood Road.

4. **Received** from the Shenendehowa Central School District, the 2022-23 Budget Newsletter.

5. **Received** from the Clifton Park – Halfmoon Library, their Annual Report for 2021.

6. **Received** from the NYS Department of Transportation, a response to the Town of Halfmoon's Application regarding the Transportation Improvement Program (TIP) for Improvements of the Intersection of Route 236 & Guideboard Road.
7. **Received** from the City of Troy, Department of Public Utilities, the water rate for May 1, 2022 to April 30, 2023.
8. **Received** from NYS Department of Taxation & Finance, Office of Real Property, the Certificate of Final Railroad Ceiling for the Town Assessment Roll to be filed in 2022.
9. **Received** from NYS Department of State notification that Local Law #2-2022, Amendment to the Town Code of the Town of Halfmoon and Regulations for Construction Standards Relating to Water was filed on April 25, 2022.
10. **Received** from Harriet Rothstein, a thank you card and generous donation to the Senior Express for assisting her when she was unable to drive.
11. **Received** from the U.S. Army Corps of Engineers, copy of their letter to John L. Hallock, Jr., NYS DOT stating that they have reviewed their request for reauthorization and updated application form for Bridge NY 2018 Culvert Replacements. The work may be performed without further authorization from their office provided the activity complies with the terms and conditions of the Nationwide Permits (NWP).
12. **Received** from the NYS Department of Taxation & Finance, notification that they have established a final State equalization rate of 47.50 for the Town of Halfmoon.

OLD BUSINESS

170. **Resolution** that the Town Board and the Highway Superintendent award Bid #2-2022 for the contract period from June 1, 2022 to May 31, 2023: for Truck Ultra Low Sulfur Diesel Fuel, Unleaded Regular Gasoline & Kerosene (for Diesel/Kerosene Blend) for Town Departments, received and opened May 4, 2022 to low bidder, G.A. Bove & Sons, Inc., 76 Railroad Street, Mechanicville, NY at bid markup from JOC low posting in plus amount of .26 per gallon, and further authorizes the Deputy Supervisor to sign any all documents necessary to effectuate the agreement.

Resolution Introduced by Highway Superintendent Bryans

NEW BUSINESS

171. **Resolution** that the Town Board approves the minutes of Town Board Meeting of May 4, 2022 as presented.

Resolution Introduced by Town Clerk Bryan

172. **Resolution** that the Town Board hereby provisionally appoints Paul Buckley as a full time Code Enforcement Officer at Grade 6 Base Pay \$25.01/hr., subject to successful completion of all pre-employment testing.

Resolution Introduced by Building, Planning Development Coordinator Harris

173. **Resolution** that the Town Board authorizes the Highway Department to purchase a diagnostic tool kit pursuant to Sourcewell contract #013020-SNP in the not to exceed amount of \$17,603.55 from Snap-on Industrial and to authorize the Highway Superintendent to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

Resolution Introduced by Superintendent of Highways Bryans

174. **Resolution** that the Town Board authorizes the renewal of the Mobile Home Park License for the 2022-2023 licensing year, per the inspection and approval of the Director of Code Enforcement as follows: Gregoire MHP, Mid-Way MHP, Crescent Gardens MHP.

Resolution Introduced by Coordinator of Building, Planning & Development Harris

175. **Resolution** that the Town Board approves the Comptroller's Report for the month of April, 2022.

Resolution Introduced by Comptroller Hatter

176. **Resolution** that the Town Board hereby recognizes the week of May 16-22 as EMS Week in the Town of Halfmoon.

Resolution Introduced by Supervisor Tollisen

177. **Resolution** that the Town Board authorizes the Town Supervisor to solicit bids for filling the pool in the Justice Building, all bids shall be received in the Town Clerk's Office until 1:00 pm on June 1, 2022. The sealed bids received shall be publicly opened and read out loud at 1:05 pm.

Resolution Introduced by Superintendent of Buildings and Grounds Maiello

178. **Resolution** that the Town Board authorizes the Town Supervisor to solicit bids for new fencing and gates for the athletic courts located at 2 Halfmoon Town Plaza. Bid packages are available at the Town Clerk's Office in the Town of Halfmoon and on BidNet operated through SourceSuite until 1:00 pm on June 1, 2022, and will be publicly opened and read aloud on or about 1:05 pm.

Resolution Introduced by Superintendent of Buildings and Grounds Maiello

179. Resolution that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.
Resolution Introduced by Comptroller Hatter

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN