

TOWN BOARD MEETING AGENDA
May 17, 2023

TOWN BOARD WORKSHOP – Board Room – 6:15 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

HALFMOON HERO AWARD

PUBLIC HEARING: AUTHORIZING AN EXPENDITURE OF WATER CAPITAL RESERVE MONIES FOR WATER SYSTEM IMPROVEMENTS

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

FARMER’S MARKET: Every Wednesday from 3-6 in the Town Hall Foyer. Come visit our local farms, crafters, and vendors that will be on hand every week. The Farmer’s Market will be back outside on

Halfmoon Comprehensive Plan Update page is now live at <https://www.planhalfmoon.com/> . Visit the website to find out more about the Halfmoon Comprehensive Plan Update, learn about upcoming meetings, review draft documents, get added to email announcements and to share your own comments about the future of Halfmoon.

COMPREHENSIVE PLAN MEETINGS:

- Public Workshop #2 - May 25th
- Committee Meeting #3 – June 15th

SUMMER CAMP REGISTRATION – Summer Camp will take place June 26th – August 4th from 9:00 AM - 3:00 PM. Online Registration started April 24th and in office by appointment starts May 8th. For more information, contact Ross MacNeill at (518) 371-7410 ext. 2272.

VETERANS BREAKFAST – In honor of Memorial Day, and in recognition of the courageous service and sacrifice of America’s Armed Forces, the Town of Halfmoon will host a complementary Veterans Breakfast on Saturday, May 20th at 9am at the Halfmoon Senior Center, located at 285 Lower Newtown Road.

MOVIE NIGHT IN THE PARK – Friday, June 9th in the Town Park near the Parks Building starting at dusk 8-8:30. This is a FREE event! We provide the popcorn and a special themed giveaway. Come and bring the kids and start the SUMMER FUN!

CONCERT IN THE PARK – Friday, June 23rd at the Stage in the Town Park from 6:30-9:00. Bring your chair and enjoy a concert under the stars!

MOVIE NIGHT – July 7th at Dusk at the Town Park Weather Permitting

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

Trails & Open Space Committee: 3rd Monday of the 3rd month at 7:00 pm unless otherwise announced. (If the Holiday falls on that Monday, the meeting will be held on the next day, Tuesday). The proposed dates are 7/17, and 10/16.

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (4) Co-Chair for Character Counts, (6) Liaison to Comprehensive Plan Update Committee

John Wasielewski (Town Board Member): (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services.

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Chair of Business and Economic Development Committee (3) Chair for Not-for-Profit Organizations, (4) Liaison to Comprehensive Plan Update Committee

Eric Catricala: (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts, (6) Liaison to Trails and Open Space Committee

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Dana Cunniff (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney) Attorney to the Comprehensive Plan Update Committee

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS

1. **Town Justice Fodera**

Total # Cases – 123 Total Fees Submitted to the Supervisor - \$19,073.00

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) Building, Planning & Development, Zoning Board, Assessor’s Office, Receiver of Taxes

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the May 8, 2023, meeting: Sign Application for Glennpeter Jewelers, 1505 Route 9, for a Change of Use/Tenant Application for Book Binders LLC, Farm to Market Storage Center, Bldg. 7C, 40 Farm to Market Road, for Approval of a Commercial Site Plan for Next Generation Roofing Co., Route 9 and for a Site Plan Application for Crescent Commons PDD, Phase I, 1471 & 1475 Route 9.

2. **Received** from the Town Planning Board notification that they are in receipt of a Special Use Permit application for Moore’s Tree Service & Company, 1000 Hudson River Road.

3. **Received** from Shenendehowa Central Schools, their 2023-2024 Budget and Newsletter.

4. **Received** from many of our Senior’s, thank you’ s for the beautiful Mother’s Day Tea & Luncheon. It was beyond expectations!

5. **Received** from NYS Taxation & Finance, Office of Real Property their Certificate of Final Railroad Ceiling for the Town Assessment Roll to be filed in 2023.

6. **Received** from the City of Troy, Department of Public Utilities, the water rate for May 1, 2023, to April 30, 2024.

7. **Received** from NYS Ag & Markets, their Dog Control Officer Inspection completed on 4/21/2023 was rated “Satisfactory”.

OLD BUSINESS

151. **Resolution** that the Town Board and the Highway Superintendent award Bid #3-2023 for the contract period from June 1, 2023 to May 31, 2024: for Truck Ultra Low Sulfur Diesel Fuel, Unleaded Regular Gasoline & Kerosene (for Diesel/Kerosene Blend) for Town Departments, received and opened May 11, 2023 to low bidder, G.A. Bove & Sons, Inc., 76 Railroad Street, Mechanicville, NY at bid markup from JOC low posting in plus amount of .30 per gallon for Ultra Low Sulfur Diesel Fuel and Unleaded Regular Gasoline, and bid markup from JOC low posting with no indication of plus/minus amount of .30 per gallon for Kerosene (for Diesel/Kerosene Blend) in accordance with the bid opened, and further authorizes the Deputy Supervisor to sign any all documents necessary to effectuate the agreement, per the review and approval of the Town Attorney.

Resolution Introduced by Highway Superintendent Bryans

NEW BUSINESS

152. **Resolution** that the Town Board approves the minutes of Town Board Meeting of May 3, 2023, as presented.

Resolution Introduced by Town Clerk Bryan

153. **Resolution** that the Town Board accepts the Town Clerk’s Certificate of No Filing for the expenditure of Water Capital Reserve monies for the replacement of the existing water main on Brigantine Drive.

Resolution Introduced by Town Clerk Bryan

154. **Resolution** that the Town Board authorizes the Supervisor to enter into an agreement with MJ Engineering and Land Surveying, P.C. to provide engineering services associated with the replacement of the existing water main on Brigantine Drive submitted by MJ Engineering dated March 15, 2023, in the not to exceed amount of \$50,800.00 and to authorize the Supervisor to sign the agreement and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

Resolution Introduced by Director of Water Tironi

155. **Resolution** that the Town Board authorizes a cash advance from the Consolidated Water District to the Church Hill Road Water Main Replacement

Capital Project up to the amount of \$150,000 to be repaid upon receipt of proceeds from the sale of bonds for the project, subject to the review and approval of the Town Attorney.

Resolution Introduced by Director of Water Tironi

156. Resolution authorizing the Supervisor to enter into an agreement with MJ Engineering and Land Surveying, P.C. to provide engineering services associated with the replacement of the existing water mains on Church Hill Road submitted by MJ Engineering dated May 10, 2023, in the not to exceed amount of \$110,200.00 and to authorize the Supervisor to sign the agreement and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

Resolution Introduced by Director of Water Tironi

157. Resolution that the Town Board authorizes the renewal of the Mobile Home Park License for the 2023-2024 licensing year, per the inspection and approval of the Director of Code Enforcement as follows: Arrowhead MHP, Crescent Gardens MHP, Gregoire MHP, Hanson's Halfmoon MHP, Martindale MHP and Crescent MPH.

Resolution Introduced by Coordinator of Building, Planning & Development Harris

158. Resolution that the Town Board hereby recognizes the week of May 21-27 as EMS Week in the Town of Halfmoon.

Resolution Introduced by Supervisor Tollisen

159. Resolution that the Town Board approves the Comptroller's Report for the month of April 2023.

Resolution Introduced by Comptroller Hatter

160. Resolution that that the Town Board authorizes the Supervisor to solicit bids for the Crescent Park Trailhead Expansion to be received by 10:00 am on June 9, 2023, the sealed bids received shall be publicly opened and read aloud at 10:00 am the same day.

Resolution Introduced by Building & Grounds Supervisor Maiello

161. Resolution that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

Resolution Introduced by Comptroller Hatter

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN