

TOWN BOARD MEETING AGENDA
March 4, 2020

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PUBLIC HEARING: AMENDING THE LOCAL LAW AS IT RELATES TO NOTIFICATIONS OF DEFECTS

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Two Towns - One Book Event, Getting to Know Capital Roots, is scheduled for Sunday, March 8, 2020, at 2:00 pm in the Program Rooms at the Clifton Park-Halfmoon Public Library, 475 Moe Road.

Chicken BBQ at the American Legion Post #1450, 275 Groom Road on March 21st from 4:00pm-7:00pm. Pre-Register by March 16th, Cost \$10.00 per person.

Donny Elvis is in the Building! That is...the Senior Center building, on Wednesday, March 25th from 6:30pm - 9:00pm. Come join the fun at this free concert put on by the Halfmoon Celebrations Committee. Lite fare will be available to purchase.

Winter Farmer’s Market: Wednesday’s through May 27th inside Halfmoon Town Hall from 3:00pm-7:00pm. Come and check out many wonderful vendors!

2020 Summer Camp Program Resident registration dates are Saturday, April 4th from 8am-11am, Tuesdays, April 7th & 14th from 6pm-8pm and Saturday, May 2nd from 9:00 am until Noon. All registrations are held at the Halfmoon Town Hall.

Yellow Ribbon Day will be held on Thursday April 9th at 11:00 am at the Halfmoon Town Hall. This year’s donations are being requested for the Blue Star Mother’s Freedom Boxes to be sent to the Troops: Microwave mac & cheese, snack packs, granola bars, hard candy, beef jerky & trail mix.

Senior Center Spring Bazar-Saturday, April 4, 2020 from 9:00 am to 2:00 pm at the Senior Center. Please come out and support our seniors with their spring fundraiser. They will have many different crafts, Grandma’s Treasures, Quilting, and wonderful Baked Goods.

Easter Eggstravaganza will be held Saturday, April 4, 2020 from 12:00 pm to 4:00 pm at the Halfmoon Town Hall. An Easter Egg Hunt will be held throughout the whole event behind the Town Hall.

Annual Clam Chowder Dinner at St. Luke's on the Hill, 40 McBride Road will take place on Friday, April 3rd from 4:30pm -6:30 pm. Eat in dinners are \$7.00 and take out quarts are \$10.00. Pre-orders are encouraged. Please call 518-664-4834.

Spring Cleanup Dates for Town Residents: April 14, 17, 18, 21, 24, and 25. Tues. 8am- Noon, Fri. Noon-5pm and Sat. 8am-3pm. Fees are as follows: \$5 per car load, \$10 per truck or van load, \$10 per trailer load, U-Haul type vehicles will be charged accordingly and regular household garbage will be charged the normal rate.

Paper Shredding Date: 3M Document Destruction will be held on Saturday, May 2nd from 9am-11am at the Transfer Station, 322 Route146. Residents are encouraged to bring a maximum of 3 bags/boxes to shred. There is no cost for shredding, but you are asked to bring at least one canned item per bag/box for donation to a local food pantry.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm starting March

Trails & Open Space Committee: 4/20, 5/18, 7/20, 9/21, and 11/16

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Liaison to Planning Board

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

Eric Catricala (Town Board Member): (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Karen Pingelski (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq. (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

Building

Total # Permits - 53 Total Fees Submitted to the Supervisor - \$17,439

Fire

Total # Inspections - 42 Total Fees Submitted to the Supervisor - \$3,150

Town Clerk

Total Fees Submitted to the Supervisor - \$5,224.36

Town Justice Suchocki

Total # cases – 220 Total Fees Submitted to the Supervisor - \$28,564

Town Justice Fodera

Total # cases – 244 Total Fees Submitted to the Supervisor - \$31,522

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Receiver of Taxes, Town Clerk, Grant Department, Recreation Director

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the February 24, 2020 meeting: Sign Application for Kenworth Parts & Service, 1 Rexford Drive, for Change of Use/Tenant Applications for Hope Energy Group, 13 Morris Lane, and for Wise Financial LLC, 7 Executive Park Drive, for a Change of Use/Tenant and Sign Application for American Promotional Events, 1549 Route 9 (Walmart), for the Shadick Subdivision, 23 Werner Road, and for Renewal of the Site Plan Approval for the 207 Route 146 Office Building, 207 Route 146.

2. **Received** from the Town of Clifton Park, notice of a public hearing regarding a proposed 6 month moratorium on subdivision approval in western Clifton Park on March 9, 2020 at 7:05pm in the Wood Memorial Meeting Room located at One Town Hall Plaza.

3. **Received** from the Erie Canalway National Heritage Corridor, their 2019 Annual Report.

4. **Received** from the Town of Clifton Park, a letter stating that the Planning Board has received a Site Plan Application to construct a medical office/bank/restaurant from CP Landmark, LTD, for construction at NYS Route 9 & Old Route 146.

5. **Received** from Lynn Pratt, her letter of resignation from the Comptroller's Office as of March 6, 2020.

OLD BUSINESS

NEW BUSINESS

103. **Resolution** to approve minutes of Town Board Meeting of February 19, 2020 as presented.

Resolution Introduced by Town Clerk Bryan

104. **Resolution** that the Town Board authorizes the Town Supervisor to sign the School Bus Lease Agreement with Shenendehowa Central School District for the transportation of participants for the 2020 Summer Recreation Program, per the review and approval of the Town Attorney.

Resolution Introduced by Recreation Director MacNeil

105. **Resolution** that the Town Board hereby amends resolution 88-2020 to change the dollar amount of the grant the Town was awarded for the Erie Canal Towpath Link from \$145,000 to \$241,000.

Resolution introduced by Supervisor Tollisen

106. Resolution that the Town Board hereby gives notice of their intent to seek Lead Agency status for the Erie Canal Towpath Link and authorizes the Town Supervisor to execute any documentation necessary, subject to the review and approval of the Town Attorney.

Resolution introduced by Supervisor Tollisen

107. Resolution that the Town Board appoints Alissa C. Mastropietro as a part time Temporary Court Officer at Grade 6 Base Pay \$20.11/hr. effective March 5, 2020, per successful completion of all pre- employment testing.

Resolution introduced by Judge Fodera

108. Resolution that the Town Board authorizes the Highway Superintendent to purchase two(2) truck bodies for a total of \$51,462.00 per Resolution 203-2010 which awarded the bid to T&T Sales and to authorize the Highway Superintendent to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

Resolution introduced by Highway Superintendent Pingelski

109. Resolution that the Town Board approves the Hudson River Valley Greenway proposal to increase the amount they are providing the Town of Halfmoon from two million four hundred and seventy thousand dollars (\$2,470,000) for complete design and construction of a new section of the Champlain Canalway Trail, comprising approximately 1.4 miles from Upper Newtown Road to State Route 4 & 32 at no cost to the Town of Halfmoon consistent with the Draft Design Report previously completed to two million nine hundred thousand thirty dollars (\$2,930,000.00) and authorizes the Town Supervisor to execute any documents necessary to effectuate this agreement subject to the review and approval of the Town Attorney.

Resolution introduced by Supervisor Tollisen

110. Resolution that the Town Board authorizes the Supervisor to execute any documents associated with the request for \$7,400.00 for a Saratoga County Economic Development Committee, said funds to be utilized to contribute towards the costs associated with upgrading the Town Complex, subject to the review and approval of the Town Attorney.

Resolution introduced by Supervisor Tollisen

111. Resolution that the Town Board authorizes the Supervisor to enter into an Agreement with Lifesong, Inc. pursuant to which Lifesong, Inc. will operate and assist in the organization, promotion, and management of the Halfmoon Farmers' Market for 2020 and authorize the Supervisor to execute any documents necessary to enter into the Agreement, subject to the review and approval of the Town Attorney.

Resolution introduced by Supervisor Tollisen

112. Resolution that the Town Board of the Town of Halfmoon hereby awards the bid for the Champlain Canal Water Main Extension to Carver Construction Inc., the apparent low bidder for the Project with a base bid of \$2,088,250.00 with an additional 338,500.00 for Add Alternate 1 and authorizes the Supervisor to execute any and all necessary documents to proceed with this project, subject to the review and approval of the Town Attorney.

Resolution introduced by Supervisor Tollisen

113. Resolution that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

Resolution introduced by Comptroller Hatter

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT:	Estimated Revenues	25-510	\$3,590.93
	Subsidiary: Home & Community Services		
	25-4-2189.00		\$3,590.93
CREDIT:	Appropriations	25-960	\$3,590.93
	Subsidiary: Engineering Contractors Inspections		
	25-5-1440.40		\$3,590.93

Information Only: The above was derived from the following breakdown of charges to be paid on March 12, 2020 Abstract for engineering and related fees.

NAME	AMOUNT
Impact Athletic Center Traffic Study	\$3,590.93
Total	\$3,590.93

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

