

**TOWN BOARD MEETING AGENDA**  
March 17, 2021

**TOWN BOARD WORKSHOP – Board Room – 6:30 pm**

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**PRESENTATION: DAVE MAXFIELD - HALFMOON CELEBRATIONS ASSOCIATION, INC.**

**PRESENTATION: SUMMIT OF HALFMOON SENIOR LIVING FACILITY**

**COMMUNITY EVENTS:**

The **“BUY A BRICK”** program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

**HIPPITY-HOPPITY EASTER SPECTACULAR:** Saturday, March 27, 2021 from 2:00-4:00 pm at the Halfmoon Town Park. This is a “Trunk or Treat” themed event that you remain in your vehicle and drive through the park and visit local business who will be giving treats to the children.

**SPRING CLEANUP** for Halfmoon Residents on April 13, 16, 17, 20, 23, and 24. Tues. 8am- Noon, Fri. Noon-5pm and Sat. 8am-3pm Fees are as follows: \$5 per carload, \$10 per truck or van load, \$10 per trailer load, U-Haul type vehicles will be charged accordingly and regular household garbage will be charged the normal rate. Transfer Station Sticker Needed. Call the Town Clerk’s Office at (518) 371-7410. Face Covering is required.

**YELLOW RIBBON DAY** April 9, 2012 at 11 a.m. in the Veteran’s Memorial Park at the Halfmoon Town Park, 162 Route 236. Covid-19 guidelines will be followed, and masks are required. Donations will be accepted for Blue Star Mothers. Donations will be used to send Freedom Boxes to deployed troops. For more information contact Supervisor Kevin Tollisen’s Office (518) 371-7410 ext. 2200

**PAPER SHREDDING DAY** for Halfmoon Residents on April 10, 2021 from 9am – 11am at the Halfmoon Highway Department located at 322 Route 146. You are encouraged to bring up to a maximum of 3 bags/boxes. This is a FREE service but residents are asked to bring 1 canned item for donation to a local food pantry per bag/box to be shredded. Registration is NOT required. Face covering is required.

**SHOP LOCAL EVENT** Saturday, May 1, 2021 at the Town of Halfmoon Municipal Center from 11:00 am – 4:00 pm. Local Halfmoon businesses offering Free Samples,

Giveaways, Demonstrations, Kids activities and more. To be a part of this event call Ross at (518) 371-7410 ext. 2272 or [rmacneil@townofhalfmoon.org](mailto:rmacneil@townofhalfmoon.org).

2021 SUMMER CAMP Halfmoon Summer Recreation Resident Registration Dates: April 12<sup>th</sup>-May 2<sup>nd</sup> by Mail Only. In-office registration will begin May 3<sup>rd</sup> by appointment Only. For more information, contact Ross MacNeil, Recreation Director at 518-371-7410 ext.2274

HALFMOON FARMERS MARKET Our 4<sup>th</sup> Season starting May 12<sup>th</sup>, running through September 2021 on Wednesdays from 3 pm to 7 pm located in Abele Park off Route 236. To Receive a Vendor Application or for more information, please contact Ross MacNeil at 518-371-7410 ext. 2272 or [rmacneil@townofhalfmoon.org](mailto:rmacneil@townofhalfmoon.org)

## TOWN MEETINGS:

Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

## REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

**John Wasielewski (Town Board Member):** (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

**Jeremy Connors (Town Board Member):** (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

**Eric Catricala:** (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

**Karen Pingelski (Receiver of Taxes):** Chair of Committee on Resident Relations

**Lyn Murphy, Esq., (Town Attorney)**

**Cathy Drobny, Esq. (Town Attorney)**

**PUBLIC COMMENT (for discussion of agenda topics)**

**DEPARTMENT REPORTS –**

1. **Town Justice Suchocki**  
**Total # Cases – 130      Total Fees Submitted to the Supervisor - \$19,532.00**
2. **Town Justice Fodera**  
**Total # Cases – 122      Total Fees Submitted to the Supervisor - \$17,404.00**
3. **Town Clerk**                      **Total Fees Submitted to the Supervisor - \$ 5,163.42**

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office)**

**CORRESPONDENCE**

1. **Received** from the Town Planning Board Resolutions approved at the March 8, 2021 meeting: Sign Applications for Cooley Commercial Trucks, 1627 Route 9, for Envision Salon, 1673 Route 9, for Fast Lane Automotive, 1540 Route 9, for Approval of a Change of Use/Tenant Applications for 293 Middletown Road, for Edward Jones, 21 Corporate Dr., for 518 Acupuncture, 12 Corporate Dr., for Upstate Canine Academy, 24 Corporate Dr., for Precision Valve & Automation, 5 Corporate Dr., Approval of an Addition to Site Plan Application for Atlantic Testing Laboratories, 22 Corporate Dr., and for Co-location of Telecommunications Equipment for T-Mobile, 13 Solar Dr.
2. **Received** from the Town Zoning Board of Appeals Resolutions approved at the March 1, 2021 meeting: Use Variance, MCA Development, 293 Middletown Road.
3. **Received** a thank you from Falcon Trace for the Senior Express bringing them breads and goodies that Hannaford very graciously donates to Halfmoon seniors every week.

4. **Received** notification from Momentive Performance Materials that on February 26, 2021 NYS Dept. of En Con (NYSDEC) authorized MPM to perform a one-time water cleaning procedure to remove accumulated liquids and solids from a hazardous waste tank wagon located on their facility in Waterford, NY. This procedure will be completed on or before May 19, 2021.
5. **Received** a thank you card and donation from Charleen Zetena, a rider on the Senior Express thanking them for the great service.
6. **Received** from the Building, Planning & Development Director Harris, a Memorandum on the Consultant Selections Recommendations for the Erie Canal Towpath Trail Link. The Town received four (4) proposals. The Review Team, and after careful review and due diligence, recommend that the Town Board select MJ Engineering & Land Surveying for the services.
7. **Received** from the Halfmoon – Waterford Fire District No.1, a Correction Notice that the Board of Fire Commissioners Meetings will be held virtually Skype ONLY. Members of the public may join the meeting by emailing [meeting@halfmoonfire.org](mailto:meeting@halfmoonfire.org), an automatic reply will be generated to you with a link to the meeting. BOC meetings are held the 2<sup>nd</sup> and 4<sup>th</sup> Monday of every month unless otherwise specified.
8. **Received** notification that the NY State Review Board has approved, by unanimous consent, nomination of the Church Hill Historic District to the National Register of Historic Places. Congratulations!
9. **Received** from the Saratoga County Clerk's Office notification that their office is collaborating with the Saratoga County Chamber, Veterans Business Council, and Hannaford stores in Saratoga County to coordinate a countywide Yellow Ribbon Day Donation Drive benefiting our local chapter of Blue Star Mothers of America. For further information, please contact the Saratoga County Clerk's Office at 518-885-2213.

## **OLD BUSINESS**

## **NEW BUSINESS**

90. **Resolution** the Town Board approves the minutes of the Town Board Meeting of March 3, 2021 as presented.  
**Resolution Introduced by Town Clerk Bryan**

**91. Resolution** the Town Board authorizes the Supervisor of Buildings and Grounds Maiello to place a 2010 Dodge 5500 on Auctions International as the Town no longer has a use for it and that the Town Clerk shall update both the Town's Asset Inventory list and insurance coverage

**Resolution Introduced by Supervisor of Buildings and Grounds Maiello**

**92. Resolution** authorizing the Supervisor to enter into an agreement with MJ Engineering and Land Surveying, P.C. for the Erie Canal Towpath Trail Link (RFP # 192094) in the not to exceed amount of sixty thousand two hundred fifty dollars (\$60,250.00), with the understanding that if right of way issues arise, an additional eight thousand dollars (\$8,000.00) may be necessary to complete the project, and to authorize the Supervisor to sign the agreement and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

**Resolution Introduced by Building, Planning Development Coordinator Harris**

**93. Resolution** for the Town Board to approve entering into a formal Assessment Agreement between the Town of Halfmoon and MRK Real Property, LLC for the parcels located at 1-9 Chase Court, 15 Plank Road, 11/13 Circle Lane, and 15 Circle Lane, reducing the 2017, 2018, 2019 and 2020 assessment pursuant to the attached chart of values, and to authorize the Town Attorney to execute any documents necessary to effectuate the Agreement.

**Introduced by Assessor Zarelli**

**94. Resolution** for the Town Board to approve entering into a formal Assessment Agreement between the Town of Halfmoon and Freihofer Sales Co. for the parcel located at 20 Corporate Drive, reducing the 2019 assessment from \$750,015 to \$650,000 and the 2020 assessment from \$700,770 to \$650,000, and to authorize the Town Attorney to execute any documents necessary to effectuate the Agreement.

**Introduced by Assessor Zarelli**

**95. Resolution** that the Town Board authorizes Deputy Town Clerk, Kelly Catricala to sign vouchers for the Town Clerk's Office and the Senior Express while the Town Clerk is out of the office, per the review of the Town Attorney

**Introduced by Town Clerk Bryan**

**96. Resolution** that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations

**Resolution Introduced by Town Comptroller Hatter**

DATE: March 17, 2021  
TO: Town Board  
Town of Halfmoon  
FROM: Bonnie Hatter  
Comptroller  
SUBJECT: Creation of Appropriations

A resolution is necessary to increase appropriations within the Special Revenue fund from Recreation Fees in the not to exceed amount of \$6,646 per resolution no. 87-2021 passed March 3, 2021 for payment of site lighting system at the Halfmoon Town Park to ensure walkways next to and behind Field 2 are adequately illuminated for night use.

DEBIT:	Appropriated Fund Balance	25-599	\$5,566.00
CREDIT:	Appropriations	25-960	\$5,566.00
	Subsidiary: Parks		
		25-5-7110.20	\$5,566.00

**PUBLIC COMMENT (for discussion of non-agenda items)**

**ADJOURN**

