

TOWN BOARD MEETING AGENDA
March 15, 2023

TOWN BOARD WORKSHOP – Board Room – 6:15 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PUBLIC HEARING: AMEND THE RESIDENCY REQUIREMENTS FOR DEPUTY TOWN CLERK

PRESENTATION: CELEBRATION COMMITTEE ASSOCIATION

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

FARMER’S MARKET: Every Wednesday from 3-6 in the Town Hall Foyer. Come visit our local farms, crafters, and vendors that will be on hand every week.

Halfmoon Comprehensive Plan Update page is now live at <https://www.planhalfmoon.com/> . Visit the website to find out more about the Halfmoon Comprehensive Plan Update, learn about upcoming meetings, review draft documents, get added to email announcements and to share your own comments about the future of Halfmoon.

March 23rd 6-8:00P PM in the A. James Bold Meeting Room – Public Visioning Workshop where there will be story board stations around this room, staff available to go over the process 101, take public comment.

April 6th 6:00 PM in the A. James Bold Meeting Room open to the public & broadcasted live with Microsoft TEAMS and a link will be provided on the town website.

EASTER “EGG”STRAVAGANZA – Saturday, April 1st from 12:00-4:00 PM at Town Hall & the Justice Building. Fun filled day for the kids! Have your picture taken with the Easter Bunny, Crafts, Pony Rides, Petting Zoo and so much more!

PAPER SHREDDING DAY: April 8th from 9:30 – 11:30 at the Highway Department located at 322 Route 146. Halfmoon residents can bring a maximum of 3 bags/boxes at NO COST but they are asked to bring canned good donations for the Food

Pantry. Registration is not required. Please get your Transfer Station sticker at the Town Clerk's Office.

YELLOW RIBBON DAY: Monday, April 10th at 11 AM at the Veterans Memorial Park, 162 Rte. 236. Donations to the Blue Star Mothers are used to make Freedom Boxes to our deployed troops. Donation boxes are in Town Hall Foyer.

SPRING CLEANUP DATES: APRIL 11, 14, 15, 18, 21, and 22 at the Transfer Station/Highway Garage located at 322 Route 146. Hours: Tuesday 8-12, Friday 12-5 and Saturday 8-3. Fees: Carload- \$5, Truck/Van/Trailer load - \$10, U Haul vehicles will be priced accordingly. Household trash charged at normal rate.

CANAL CLEAN SWEEP – Saturday, April 22nd. Help keep the Erie Canal area clean & beautiful. Meet at Terminal Road at 10:00 AM.

SUMMER CAMP REGISTRATION – Summer Camp will take place June 26th – August 4th from 9:00 AM - 3:00 PM. Online Registration starts April 24th and in office by appointment starts May 8th. For more information, contact Ross MacNeill at (518) 371-7410 ext. 2272.

SPRING FLING - VENDOR SHOPPING. Saturday, May 6th at Town Hall from 11:00 AM – 3:00 PM. Perfect for Mother's Day Gift Ideas. Vendor spaces available, email Halfmoon Celebrations.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

Trails & Open Space Committee: 3rd Monday of the 3rd month at 7:00 pm unless otherwise announced. (If the Holiday falls on that Monday, the meeting will be held on the next day, Tuesday). The proposed dates are 4/17, 7/18, and 10/16.

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

John Wasielewski (Town Board Member); (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

Jeremy Connors (Town Board Member); (1) Liaison to Zoning Board; (2) Chair of Business and Economic Development Committee (3) Chair for Not For Profit Organizations

Eric Catricala; (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts, (6) Liaison to Trails and Open Space Committee,

Lynda Bryan (Town Clerk); (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Dana Cunniff (Receiver of Taxes); Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

1. **Building Permits**
Total # Permits – 20 Total Fees Submitted to the Supervisor - \$5,590.00
2. **Fire Inspections**
Total # inspections – 35 Total Fees Submitted to the Supervisor - \$4,230.00
3. **Town Justice Suchocki**
Total # Cases – 169 Total Fees Submitted to the Supervisor – 16,893.50
4. **Town Justice Fodera**
Total # Cases – 133 Total Fees Submitted to the Supervisor – 15,148.00

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Receiver of Taxes, Animal Control, Assessor, Recreation Department

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the February 27, 2023, meeting: Change of Use/Tenant Application for Precision Valve & Automation, 5 Corporate Drive, for Special Use Permit, Change of Use/Tenant and Sign Application for AProjects USA, LLC, 430 Hudson River Road, Approval of a Minor Subdivision for the Frament Subdivision, 60 Spice Mill Boulevard and DENIAL of a minor Subdivision for the Three Jones Road Subdivision, 3 Jones Road.
2. **Received** from the Stormwater Management Technician Marlow, notification that on 1/23/23, the Annual Report of Code Enforcement Activities for the Town of Halfmoon was filed online with the NYS Department of State, Division of Building Standards and Codes, as required by Title 19 of the New York Codes, Rules and Regulations (NYCRR) Part 1203 and is available for public review in the Planning Department or email rharris@townofhalfmoon.org.
3. **Received** from the Halfmoon Fire District #1 (Hillcrest) the Notice of Adoption of Resolution No. 2023-1 for the Property Tax Exemption for Volunteer Firefighters & Ambulance Workers on February 27, 2023.
4. **Received** from Tara Atansio, her letter of resignation as part time clerk in the Town Justice Office, effective immediately.
5. **Received** from MJ Engineering and Land Surveying, P.C. their 2022 Annual Post-Closure Monitoring Report for the Town of Halfmoon Landfill, Lower Newtown Road.
6. **Received** from the NYS Department of Public Service notification that per the Comprehensive Broadband Connectivity Act of 2021 which directed the Public Service Commission to prepare an annual study on the availability, reliability, and cost of high-speed broadband service in NYS, that they are preparing the update and will hold virtual public statement hearings on March 21, 2023. Information can be found at www.dps.ny.gov.
7. **Received** from NYS Department of EnCon, a Notice of Violations of Article 24 & 71 of Environmental Conservation Law and will commence administration enforcement action against Plant Fellows LLC and John Sweeter for violations that occurred on Plant Road.
8. **Received** from Charter Communications (Spectrum Northeast, LLC) notification that they are looking forward to renewing their franchise agreement with the Town of Halfmoon, due to expire December 28, 2025.
9. **Received** from the Erie Canalway their 2022 Annual Report.

NEW BUSINESS

105. Resolution to approve minutes of Town Board Meeting of March 1, 2023, as presented.

Resolution Introduced by Town Clerk Bryan

106. Resolution authorizing the Supervisor to hire Midstate Heating and Cooling to replace a failed heating pump with an upgraded 5 ton Geostar water heat pump and to re-pipe the new unit into the existing ground loop system and refab all supply and return ductwork in the not to exceed amount of \$14,870.00 and to authorize the Supervisor to execute any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

Resolution Introduced by the Supervisor of Buildings & Grounds Maiello

107. Resolution that the Town Board hereby hires Michael Bogert as a full time Parks Laborer at Grade 1, Base Pay \$19.91/hr., effective March 27, 2023, subject to successful completion of all pre- employment testing.

Resolution Introduced by the Supervisor of Buildings & Grounds Maiello

108. Resolution that the Town Board hereby hires Austin Gerardi as a full time Parks Laborer at Grade 1, Base Pay \$19.91/hr., effective March 27, 2023, subject to successful completion of all pre- employment testing.

Resolution Introduced by the Supervisor of Buildings & Grounds Maiello

109. Resolution authorizing the disposal of the Town Clerk's records in accordance with Records Retention & Disposition Schedule LGS-01, Section 185.11, 8NYCRR (Appendix H) adopted by the Town Board on January 18, 2023, with Resolution No. 64-2023 subject to the review and approval of the Town Attorney. These records have met their minimum retention period and an inventory of these records will be kept.

Resolution Introduced by Town Clerk Bryan

110. Resolution that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

Resolution Introduced by Comptroller Hatter

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

