

TOWN BOARD MEETING AGENDA
June 2, 2021

TOWN BOARD WORKSHOP – Board Room – 6:15 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

SPRAY PAD in the Town Park is open for the season!

The **“BUY A BRICK”** program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

HALFMOON FARMERS MARKET Our 4th Season running through September 2021 on Wednesdays from 3 pm to 7 pm located in Abele Park off Route 236. To Receive a Vendor Application or for more information, please contact Ross MacNeil at 518-371-7410 ext. 2272 or rmacneil@townofhalfmoon.org

SENIOR PICNIC June 9th at the Town Park at 11:30. A BIG Welcome Back to all seniors as we celebrate fully opening the Senior Center the next day on June 10th. A fun filled day of food, festivities and live music. Please come and join us!

DRIVE-IN MOVIE NIGHT June 4th at the Halfmoon Town Park at dusk (8:30 pm) An evening of family fun under the stars!

OUTDOOR CONCERT IN THE PARK June 18th at the Halfmoon Town Park from 6:30 pm – 9:00 pm. Music for your entire family!

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of

Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

John Wasielewski (Town Board Member); (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

Jeremy Connors (Town Board Member); (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

Eric Catricala; (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

Lynda Bryan (Town Clerk); (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Dana Cunniff (Receiver of Taxes); Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

1. Town Clerk Total Fees Submitted to the Supervisor - \$8,220.18
2. Senior Express Total # Rides - 385 Total # Meals - 460

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Assessor, Recreation, Building/Planning Department, Animal Control, Water Department, Building & Grounds, Receiver of Taxes, Water Department

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the May 24, meeting: Approval of Change of Use/Tenant & Sign Applications for Ambiance Salon, 23 Executive Park Drive, for David Kobylar CPA, 4 Executive Park Drive, Denial of a Site Plan Application, 217 Guideboard Road.

2. **Received** from NYS Department of State, notification that Local Law #2-2021 for the Forest Lane Apartments PDD Amendment was filed on May 13, 2021.

3. **Received** from Daniel Bagrow from NYS Parks, Recreation & Historic Preservation, the following:

“It’s my privilege to let you know that as of today the Church Hill Historic District is now listed on the National Register of Historic Places. Congratulations!”

4. **Received** from the Clifton Park & Halfmoon Emergency Corps Inc., a letter to Supervisor Tollisen thanking him for his visit to the station, bringing bagels to the staff and the proclamation in appreciation of their hard work from the Town to help celebrate EMS Week 2021.

OLD BUSINESS

1. Summit of Halfmoon – Senior Living Facility PDD Amendment. No action taken at the May 19, 2021 Town Board meeting.

NEW BUSINESS

152. **Resolution** to approve minutes of Town Board Meeting of May 19, 2021 as presented.

Resolution Introduced by Town Clerk Bryan

153. **Resolution** that the Town Board hereby authorize that the previously approved paving of the Crescent trail by Evolution Paving at a cost of \$20,441.75 shall be paid utilizing monies from the Recreation Fees located in the Special Revenue Fund, and to authorize the Supervisor to sign and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor of Buildings & Grounds Maiello

154. **Resolution** that the Town Board hereby authorizes the Supervisor to enter into an agreement with Siewert Equipment to repair the grinder pump at Vandenburg Park at a cost not to exceed \$2,960.00 and further authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor of Buildings & Grounds Maiello

155. **Resolution** that the Town Board authorizes the renewal of the Mobile Home Park Licenses for the 2021-2022 licensing year, per the inspection and approval of

the Coordinator of Building, Planning & Development as follows: Gregoire MHP and Crescent Gardens MHP.

Resolution Introduced by Coordinator of Building, Planning & Development Harris

156. Resolution that the Town Board hereby Isabelle Cucinella as a part time Recreation Leader, Grade 2 Base pay at \$17.68/hr. effective June 3, 2021.

Resolution Introduced by Recreation Director MacNeil

157. Resolution that the Town Board hereby appoints Benjamin Cuttita as full time Laborer at the Highway Department at Grade 2 Base Pay \$18.86/hr. effective June 14, 2021 subject to successful completion of pre-employment testing.

Resolution Introduced by Superintendent of Highways Bryans

158. Resolution that the Town Board authorizes the Supervisor to enter into an Agreement with Sport Court, a Gerflor Company, to provide modular athletic surfacing and court components pursuant to Sourcewell contract 060518-CSC in the not to exceed amount of \$145,790.00, said funds to be paid utilizing monies from the Recreation Fees located in the Special Revenue fund and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor of Buildings & Grounds Maiello

159. Resolution that the Town Board hereby authorizes the Supervisor to enter into an agreement with the New York State Electric & Gas Corporation (NYSEG) to replace existing street lights owned by the Town with light emitting diode street lights and hereby authorizes the Supervisor to execute any documents necessary to effectuate the project, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor Tollisen

160. Resolution that the Town Board hereby appoints Robert McCrea as a part time Court Guard at Grade 6 Base Pay \$21.45/hr., subject to successfully completing pre-employment testing.

Resolution Introduced by Judges Suchocki & Fodera

161. Resolution that the Town Board hereby waives the applicable fees associated with applying for an Area Variance with the Zoning Board of Appeals for Danna Bowen due to an administrative error that was not the fault of the applicant, subject to the review and approval of the Town Attorney.

Resolution Introduced by Coordinator of Building, Planning & Development Harris

162. Resolution authorizing the Town Supervisor to execute an easement granting Key Valley, LLC, ingress and egress rights to the 60 foot wide paper street, owned by the Town of Halfmoon further described as Eleanor Court and to permit

construction, maintenance, and repair of a private drive within the 60 foot paper street, subject to the review and approval of the Town Attorney.

Resolution Introduced by Superintendent of Highways Bryans

163. Resolution that the Town Board of the Town of Halfmoon recognizes and thanks the Clifton Park Lodge 2466 of the Benevolent and Protective Order of Elks for their 50 years of service to our community.

Resolution Introduced by Supervisor Tollisen

164. Resolution that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

Resolution Introduced by Comptroller Hatter

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT:	Estimated Revenues	25-510	\$23,251.48	Subsidiary:
	Home & Community Services			
	25-4-2189.00		\$23,251.48	
CREDIT:	Appropriations	25-960	\$23,251.48	
	Subsidiary: Engineering Contractors Inspections			
	25-5-1440.40		\$23,251.48	

Information Only: The above was derived from the following breakdown of charges to be paid on June 10, 2021 Abstract for engineering and related fees.

NAME	AMOUNT
Brookwood Subdivision Phase II	\$540.00
Creekview Estates Inspection	\$6,152.96
Pinebrook Hills Construction	\$8,171.14
Swatling Falls PDD	\$965.50
Popeyes – Traffic Impact	\$7,421.88
Total	\$23,251.48

A resolution is necessary to close the project budgetary accounts within the Capital Projects Fund for the Champlain Canal Water Main Extension which provided a loop in the existing water transportation system to better enable the Town to deliver potable water to residents

and offer alternative ways to transport water in the case of an emergency. The project was funded by Serial Bonds and the remaining monies will be used to pay down debt.

DEBIT:	Appropriations	35-960	\$3,000,000
	Subsidiary:		
	Transmission & Distribution-Champlain Canal Water Main Extension		
	35-5-8340.24		\$3,000,000
CREDIT:	Estimated Revenues	35-510	\$3,000,000
	Subsidiary: Serial Bonds		
	35-4-5710.00		\$3,000,000

A resolution is necessary to increase appropriations within the Special Revenue fund from Recreation Fees in the not to exceed amount of \$20,441.75 per resolution dated 6/2/2021 for the walking path under the Crescent Bridge to the parking lot on Canal Road as part of the Crescent Park Trail Restoration project.

DEBIT:	Estimated Revenues	25-510	\$10,000.00
	Subsidiary: Other Unclassified Revenues, Saratoga County Grant- Crescent Park Trail Restoration		
	25-4-2770.10		\$10,000.00
	Unappropriated Fund Balance	25-911	\$10,441.75
CREDIT:	Appropriations	25-960	\$20,441.75
	Subsidiary: Special Recreation Facilities- Crescent Park Trail Restoration		
	25-5-7180.21		\$20,441.75

A resolution is necessary to increase appropriations within the Special Revenue fund from Recreation Fees in the not to exceed amount of \$145,790 per resolution dated 6/2/2021 for modular athletic surfacing and court components pursuant to Sourcewell contract 060518-CSC to be provided by Sport Court East.

DEBIT:	Unappropriated Fund Balance	25-911	\$145,790.00
CREDIT:	Appropriations	25-960	\$145,790.00
	Subsidiary: Parks		
	25-5-7110.20		\$145,790.00

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

