

TOWN BOARD MEETING AGENDA
July 07, 2021

TOWN BOARD WORKSHOP – Board Room – 6:15 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

HALFMOON FARMERS MARKET Our 4th Season starting May 12th, running through September 2021 on Wednesdays from 3 pm to 7 pm located in Abele Park off Route 236. To Receive a Vendor Application or for more information, please contact Ross MacNeil at 518-371-7410 ext. 2272 or rmacneil@townofhalfmoon.org

CLIFTON PARK & HALFMOON HISTORY HUNT Explore the rich history of our towns during the month of July. Take a picture of 5 locations in each town from the PASSPORT that can be obtained at the Library, the Halfmoon Town Clerk’s Office or by visiting cphreference@sals.edu submit your photos and enter to win prizes!

OUTDOOR CONCERT IN THE PARK July 9th at the Halfmoon Town Park from 6:30 pm – 9:00 pm. Music for your entire family!

DRIVE-IN MOVIE NIGHT July 23rd at the Halfmoon Town Park at dusk (8:30 pm) An evening of family fun under the stars!

OUTDOOR CONCERT IN THE PARK August 6th at the Halfmoon Town Park from 6:30 pm – 9:00 pm. Music for your entire family!

DRIVE-IN MOVIE NIGHT August 10th at the Halfmoon Town Park at dusk (8:30 pm) An evening of family fun under the stars!

FALL CLEANUP DATES: 9/14, 9/17, 9/18, 9/21, 9/24, 9/25. You must have a sticker to show residency to gain access to the Transfer Station, available at no cost in the Town Clerk’s Office.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

John Wasielewski (Town Board Member): (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

Eric Catricala: (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Dana Cunniff (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

1. Senior Express Total # Rides – 444 Total # Meals – 595
2. Town Clerk Total Fees Submitted to the Supervisor - \$9,520.47
3. Building Permits
Total # Permits – 81 Total Fees submitted to the Supervisor - \$24,618.00

4. Fire Inspections

Total # Inspections – 81 Total Fees submitted to the Supervisor - \$1,155.00

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) Animal Control, Highway Department, Assessor, Buildings & Grounds, Town Clerk, Receiver of Taxes

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the June 14, 2021 meeting: Sign Applications for Arise, 1707 Route 9, Shops of Halfmoon, for Change of Use/Tenant Applications for DN Hardscaping, 40 Farm to Market Road, for Advanced Controls & Automation, 40 Farm to Market Road, for Saratoga Roofing Contractors, 40 Farm to Market Road, for Empire Building Products of NY, 40 Farm to Market Road, for Smart Car Motors Inc., 9 Morris Lane, for Window Genie, 9 Morris Lane, for JB Exceleration LLC, 9 Morris Lane, for the Lot 2 Subdivision, Shops of Halfmoon, 1707 Route 9, for a Site Plan Application for the 113 Tabor Road Flex Space, 113 Tabor Road.

For Denial of a Site Plan Application from Delsignore Paving, 47 Clamsteam Road and Denial for a Home Occupation Request for Full Mac Guns, 37C Pointe West Drive.

2. Received from the Saratoga County Industrial Development Agency (SCIDA) a copy of the Payment in Lieu of Tax Agreement (PILOT) Agreement for Litchfield Holdings, LLC (Impact Athletics Center).

3. Received from the NYS Canal Corporation, as Lead Agency, has completed the Draft Generic Environmental Impact Study document for the proposed Barge Canal Earthen Embankment Integrity Program for review by the public or download at http://www.canals.ny.gov/Earthen_Embankment.

4. Received from Hope Coyle-Meehan, her letter of resignation as part-time clerk at the Senior Center, effective June 30, 2021.

5. Received from New York State Department of Taxation and Finance the 2021 Final Special Franchise Full Values for the 2021 Assessment Roll.

OLD BUSINESS

NEW BUSINESS

170. **Resolution** to approve minutes of Town Board Meeting of June 16, 2021 as presented.

Resolution Introduced by Town Clerk Bryan

171. **Resolution** that the Town Board appoints Hope Coyle-Meehan as Deputy Town Clerk at Grade 3 Base Pay - \$40,362, retroactive to July 1, 2021.

Resolution Introduced by Town Clerk Bryan

172. **Resolution** that the Town Board authorizes the renewal of the Mobile Home Park Licenses for the 2021-2022 licensing year, per the inspection and approval of the Coordinator of Building, Planning & Development as follows: D&R MHP, LaValley MHP; Martindale MHP, and Midway MHP.

Resolution Introduced by Coordinator of Building, Planning & Development Harris

173. **Resolution** that the Town Board hereby schedules a Public Hearing for the July 21, 2021, Town Board meeting, in the A. James Bold Room, at 7:00 p.m. or as soon thereafter as their agenda allows, to discuss authorizing an expenditure of \$1,174,250 of Water Capital Reserve monies for the McBride Road Water Main Extension.

Resolution Introduced by Director of Water Tironi

174. **Resolution** authorizing the Supervisor to enter into an agreement with MJ Engineering and Land Surveying, P.C. for the Mobile Mapping and Geographic Information System (GIS) Development in the not to exceed amount of ninety thousand dollars (\$90,000.00) and to authorize the Supervisor to sign the agreement dated June 22, 2021, and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

Resolution Introduced by Director of Water Tironi

175. **Resolution** authorizing the Supervisor to enter into an agreement with MJ Engineering and Land Surveying, P.C. for the Lower Newtown Road Water Main Extension in the not to exceed amount of one hundred twenty nine thousand dollars (\$129,000.00) and to authorize the Supervisor to sign the agreement dated June 22, 2021, and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

Resolution Introduced by Director of Water Tironi

176. **Resolution** that the Town Board authorizes the Highway Superintendent to purchase a 2018 Vibroscreen, Model SCMO40 from the A Montano Company in the not to exceed amount of \$54,900, acknowledging that there is no possibility of competition for the procurement of this asset, and authorize the Highway Superintendent to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

Resolution Introduced by Highway Superintendent Bryans

177. **Resolution** that the Town Board approves the Comptroller's Report for the month of May 2021, as presented.

Resolution Introduced by Comptroller Hatter

178. **Resolution** that the Town Board hereby appoints Benjamin Cuitta as a Highway Department MEO at Grade 5 Base Pay \$22.39/hr., as he has received his Commercial Driver's License, effective immediately.

Resolution Introduced by Highway Superintendent Bryans

178. **Resolution** that the Town Board appoints Hope Meehan-Coyle as Sub Registrar of Vital Statistics for the Town Clerk's Office.

Resolution Introduced by Town Clerk Bryan

179. **Resolution** that the Town Board hereby appoints Carrie Milano as a full time Principal Clerk at Grade 5, Base Pay \$22.39/hr. subject to successful completion of all pre-employment testing, effective July 31, 2021.

Resolution Introduced by Supervisor Tollisen

180. **Resolution** authorizing Evan J. Fairclough to engage in an internship whereby he will receive hands-on training regarding Code Enforcement, and authorizing the Supervisor to enter into an agreement with the Intern clarifying the details of the internship, subject to the review and approval of the Town Attorney.

Resolution Introduced by Building, Planning Development Director Harris

181. **Resolution** that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

Resolution Introduced by Comptroller Hatter

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT:	Estimated Revenues	25-510	\$1978.98
	Subsidiary: Home & Community Services		
	25-4-2189.00		\$1978.98
CREDIT:	Appropriations	25-960	\$1978.98
	Subsidiary: Engineering Contractors Inspections		
	25-5-1440.40		\$1978.98

Information Only: The above was derived from the following breakdown of charges to be paid on July 8, 2021 Abstract for engineering and related fees.

NAME	AMOUNT
Paar Estates of Halfmoon PDD	\$540.00
Plant Road PDD	\$841.04
Popeyes Traffic Study	\$597.94
Total	\$1,978.98

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

