

**TOWN BOARD MEETING AGENDA**  
**July 17, 2019**

**TOWN BOARD WORKSHOP – Board Room – 6:30 pm**

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**PRESENTATION: HALFMOON HEROS- NANCY MORRIS**

**COMMUNITY EVENTS:**

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

Halfmoon Farmer’s Market, every Wednesday through September 25, 2019 from 3-6 p.m. The Farmer’s Market is located at the corner of Route 236 and Harris Road at the Gazebo.

Saratoga County Fair will be held from July 23<sup>rd</sup> to July 28<sup>th</sup>, located at the Saratoga Fair Grounds. Signs will be placed throughout the town with more details.

Join us July 26<sup>th</sup>, for our “Community Night & Family Movie Night” at the Halfmoon Town Park. Bounce House, crafts and many other kid friendly activities. There will also be a great opportunity for residents to learn about volunteering in our community, by visiting the tables of various volunteer organizations that will be at the Town Park. Later on, plan to stay and enjoy Family Movie Night. Check out our website for more details: [www.townofhalfmoon.org](http://www.townofhalfmoon.org)

23<sup>rd</sup> Annual Halfmoon Fire Department Golf Tournament Saturday, August 3<sup>rd</sup>. Go to [www.Halfmoonfire.org](http://www.Halfmoonfire.org) for more details.

National Purple Heart Day Ceremony to be held on Wednesday August 7, 2019 at 10:00 a.m. at the Halfmoon Veterans Memorial, located in the Halfmoon Town Park, Route 236. The Town of Halfmoon is proud to be a designated “Purple Heart Town”. For further information, please call (518)371-7410 Ext. 2200

St. Luke’s On the Hill Summer Event: Water Fun Day for Kids. Saturday August 17, 2019 from 10am to 2pm. Please check the website events page for details at [stlukesonthehill@biznycap.rr.com](mailto:stlukesonthehill@biznycap.rr.com)

“End of Summer Bash” August 23<sup>rd</sup> at the Halfmoon Town Park. Concert and Fireworks! Check out our website for more details [www.townofhalfmoon.org](http://www.townofhalfmoon.org)

The Town of Halfmoon 17<sup>th</sup> Annual Patriot Day Ceremony, Wednesday September 11, 2019 at the Abele Memorial Park, Harris Road.

Military and Emergency Services Members will be participating. Please go to [www.townofhalfmoon.org](http://www.townofhalfmoon.org) for further information.

2019 Fall Clean Up Dates: September 17, 20, 21, 24, 27, and 28. Halfmoon Residents can obtain the required Transfer Station Permit at the Town Clerk’s Office. For further information, please go to [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov). Hazardous Waste Day will also be in September. Please check the website for updated information.

Harvest Fest Saturday September 28, 2019 from 12 pm to 4 pm at the Halfmoon Town Park. New addition this year: Take out Chicken BBQ from 4 pm to 6 pm Tickets may be purchased in advance.

Halfmoon Fire Company is sponsoring a bus trip on October 13, 2019 to the Met Life Stadium for Dallas Cowboys VS. New York Jets. Game time 4:25 pm, seating in Section 224B. Cost is \$205.00, which includes transportation, game ticket, and catered food for tailgate party at stadium. SEATING IS LIMITED TO 56 SEATS. Please contact Steve Kane at 518-210-1797, or Don Espy at 518-429-3700 to sign up.

#### TOWN MEETINGS:

Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm except for July 3<sup>rd</sup> meeting will be held on Tuesday July 2<sup>nd</sup>.

Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4<sup>th</sup> Tuesday in May

Senior Center Business Meeting: 1<sup>st</sup> Wednesday of month at 1:00 pm

Halfmoon Historical Society: September 24<sup>th</sup> at 7:00 pm

Trails & Open Space Committee: 2/19, 4/15, 6/17, 8/19, 10/21, and 12/16, the 3<sup>rd</sup> Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

#### REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

**John Wasielewski (Town Board Member):** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Liaison to Planning Board

**Jeremy Connors (Town Board Member):** (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

**Eric Catricala (Town Board Member):** (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

**Karen Pingelski (Receiver of Taxes):** Chair of Committee on Resident Relations

**Lyn Murphy, Esq., (Town Attorney)**

**Cathy Drobny, Esq. (Town Attorney)**

**PUBLIC COMMENT (for discussion of agenda topics)**

**DEPARTMENT REPORTS – (Can be viewed at the Town Clerk’s Office)**

1. Town Justice Suchocki

Total # Cases – 214      Total Fees Submitted to the Supervisor - \$27,591.00

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) Town Clerk’s Report**

**CORRESPONDENCE**

1. Received from the Town Planning Board Resolutions approved at the July 8, 2019 meeting. Approval for a Sign Application for Consolidated Waste Management (Twin Bridges), 1626 Route 9, Approval of a Minor Subdivision (Lot-Line Adjustment) for Kislowski Sub division, 1878 Route 9; Approval of a Minor Subdivision (Lot-Line Adjustment) for Subdivision of the Lands of Thomas and Sharon Tibbetts, 46 Clamsteam Road; Approval of a Minor Subdivision for the 14 Corporate Drive Subdivision, 14 Corporate Drive; Approval for a Change of Use/Tenant & Sign Applications for Garden Gate Florist, 1516 Route 9.

2. **Received** from NYS Department of Taxation and Finance, the 2019 Final Special Franchise Full Values Report for the 2019 Assessment Roll.

## **NEW BUSINESS**

1. **Resolution** to approve minutes of Town Board Meeting of July 02, 2019 as presented.

2. **Resolution** that the Town Board authorizes the Supervisor to enter into an Agreement with nCourt, LLC to provide an electronic payment processing program which provides software that permits government agencies to collect citation, parking, and other payments online via the web or mobile device, and build, host and maintain a Town of Halfmoon Justice Court website to be paid through a user fee included in payment transactions by the payee, and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

3. **Resolution** amending Resolution No.252-2019 authorizing the letting of bids for the project to add a turning lane at the intersection of Route 9 and Farm to Market Road to acknowledge that the Town will be accepting sealed bids until 2:00 pm on July 26, 2019, and publicly opening and reading them aloud on or about 2:00 pm on July 26, 2019.

4. **Resolution** that the Town Board request DOT to do a traffic study on Anthony road to determine if a speed limit reduction is necessary.

5. **Resolution** that the Town Board authorizes renewing its membership with Saratoga Economic Development Corporation (SEDC) for 2019 at an annual member investment amount of \$1093.00, subject to the review and approval of the Town Attorney.

6. **Resolution** that the Town Board hereby authorizes the Supervisor to enter into an agreement with CHA to host and maintain the web-based GIS application for a period of six (6) months at a cost of \$2,000.00, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

7. **Resolution** that the Town Board of the Town of Halfmoon identifies the addition of a left turn lane at the intersection of Farm to Market Road and Route 9 as a necessary traffic improvement project to be included in the Northern Halfmoon GEIS Capital Improvement Plan.

8. **Resolution** that the Town Board approves the expenditure in the not to exceed amount of \$224,000.00 for the bidding and construction of the First Responders Memorial, said monies to come from the Recreation Fees located in the Special Revenue Fund, and to authorize the Supervisor to sign any and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.

9. **Resolution** that the Town Board authorizes the Supervisor to solicit bids beginning July 31, 2019, for the First Responders Memorial, to be received by 3:00 pm on August 26, 2019. The sealed bids received shall be publicly opened and read aloud at 3:00 pm the same day.

10. **Resolution** that the Town Board approves the Comptroller's Report for the month of June 2019 as presented.

11. **Resolution** that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

**PUBLIC COMMENT (for discussion of non-agenda items)**

**ADJOURN**