

**TOWN BOARD MEETING AGENDA**  
July 15, 2020

**TOWN BOARD WORKSHOP – Board Room – 6:30 pm**

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**PRESENTATION: JASON KEMPER ON THE ZIM SMITH TRAIL**

**COMMUNITY EVENTS:**

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

**HALFMOON FARMERS MARKET** at the Abele Park on Harris Road from 3:00 – 7:00. Fresh produce, Crafts & more. Rain or Shine every Wednesday through September 30<sup>th</sup>.

**TOWN MEETINGS:**

**Town Board Meetings:** 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

**Zoning Board of Appeals:** 1<sup>st</sup> Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

**Planning Board Meeting:** 2<sup>nd</sup> & 4<sup>th</sup> Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

**REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

**John Wasielewski (Town Board Member):** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Liaison to Planning Board

**Jeremy Connors (Town Board Member):** (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

**Eric Catricala (Town Board Member):** (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

**Karen Pingelski (Receiver of Taxes):** Chair of Committee on Resident Relations

**Lyn Murphy, Esq., (Town Attorney)**

**Cathy Drobny, Esq. (Town Attorney)**

**PUBLIC COMMENT (for discussion of agenda topics)**

**DEPARTMENT REPORTS –**

- |    |                       |                        |  |
|----|-----------------------|------------------------|--|
| 1. | Senior Express        | Total # Rides – 331    | Total # Meals – 586                                  |
| 2. | Building Permits      | Total # Permits -88    | Total Fees Submitted to the Supervisor -\$23,685.00  |
| 3. | Fire Inspections      | Total # Inspections-40 | Total Fees Submitted to the Supervisor -\$ 3,070.00  |
| 4. | Town Justice Suchocki | Total # Cases – 84     | Total Fees Submitted to the Supervisor - \$11,705.00 |
| 5. | Town Justice Fodera   | Total # Cases –75      | Total Fees Submitted to the Supervisor - \$13,669.00 |

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) Planning Department, Parks Department, Recreation Department, Building & Code Department, Grant Department, Water Department.**

**CORRESPONDENCE**

1. Received from NYS Department of State, notification of their filing of Local Law #3-2020 Impact Athletic Center, PDD on July 3, 2020.

2. **Received** from NYS Dept. of Taxation and Finance their Certificate of Final Telecommunications Ceiling for town assessment roll to be filed in 2020.
3. **Received** from Carm Basile, Chief Executive Officer of CDTA, an update on the CDTA service plan and changes they are making to keep customers and community safe as they begin to reopen and their schedule of routes.
4. **Received** from NYS Agriculture and Markets, their Municipal Shelter Inspection Report completed on June 29, 2020 that was rated “Satisfactory”.
5. **Received** from Clifton Park & Halfmoon Emergency Corps Inc., a thank you letter to the Supervisor and Town Board for the recognition with a resolution in honor of EMS Week and for the delicious goodies that they delivered. They were very appreciative.

## **NEW BUSINESS**

204. **Resolution** to approve minutes of Town Board Meeting of July 1, 2020 as presented.
205. **Resolution** that the Town Board request DOT to do a traffic study on Werner Road to determine if a speed limit reduction is necessary.
206. **Resolution** that the Town Board hereby waives all fees associated with the issuance of a permit for a fireworks display associated with the Mechanicville High School Graduation Ceremony, subject to the review and approval of the Town Attorney.
207. **Resolution** that the Town Board hereby authorizes the Town Supervisor to enter into an agreement with Halfmoon Softball for the 2020 season to provide for a recreation softball program and to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.
208. **Resolution** that the Town Board approves the Comptroller’s Report for the month of June as presented.
209. **Resolution** that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project.

This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT:	Estimated Revenues	25-510	\$4,027.50
	Subsidiary: Home & Community Services		
		25-4-2189.00	\$4,027.50
CREDIT:	Appropriations	25-960	\$4,027.50
	Subsidiary: Engineering Contractors Inspections		
		25-5-1440.40	\$4,027.50

Information Only: The above was derived from the following breakdown of charges to be paid on July 16, 2020 Abstract for engineering and related fees.

NAME	AMOUNT
Mott Orchard	\$4,027.50
Total	\$4,027.50

**PUBLIC COMMENT (for discussion of non-agenda items)**

**ADJOURN**

