

TOWN BOARD MEETING AGENDA
July 06, 2022

TOWN BOARD WORKSHOP – Board Room – 6:15 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PUBLIC HEARING: CRESCENT COMMONS MIXED USE PDD

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

SPLASH PAD OPEN: The Splash Pad in the Town Park is open for the season Monday – Friday between the hours of 12pm – 7pm and Saturday & Sunday from 10am to 7pm.

FARMER’S MARKET: Every Wednesday from 3-6 in the Abele Park. Come visit our local farms, crafters, and vendors that will be on hand every week.

2022 RABIES CLINICS: August 23, October 8. At the 4-H Training Center 556 Middle line Road, Ballston Spa. Cats 5:30-6:30, Dogs 6:30-7:30
Vaccinations are FREE.

DRIVE IN MOVIE: Friday, July 8th and August 12th in Town Park near the Parks Building starting approximately at dusk 8-8:15 PM. This FREE event comes with FREE popcorn, water and a special themed giveaway for the kids. Come start the Summer Fun!

CONCERT IN THE PARK: Friday, July 22nd “YESTERDAY ONCE MORE, A TRIBUTE TO THE CARPENTERS” at the Stage in Town Park from 6:30 – 9:00 PM. Bring your chair and enjoy a concert under the stars!

CONCERT IN THE PARK with CRUISE IN: Friday, August 19th at the Stage in Town Park from 6:30 – 9:00 PM. Bring your chair and enjoy a concert under the stars!

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

Trails and Open Space Committee: 2/22, 4/18, 5/16, 7/18, 9/19, and 11/21/22, at 7:00 pm in the Town Hall.

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

John Wasielewski (Town Board Member): (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

Eric Catricala: (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Dana Cunniff (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

1. Town Clerk Total Fees Submitted to the Supervisor - \$8,862.60

2. Building Permits

Total # Permits – 77 Total Fees Submitted to the Supervisor - \$26,660.00

3. Fire Inspections

Total # Inspections – 35 Total Fees Submitted to the Supervisor - \$2,750.00

4. Town Justice Suchocki

Total # Cases – 176 Total Fees Submitted to the Supervisor - \$21,427.53

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) Animal Control, Highway Department, Planning Department, Code Enforcement

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the June 13, 2022 meeting, for an Addition to Site Plan Requests for the Rafalik Warehouse Site Plan, 9 Solar Drive and for the Emma Jayne’s Restaurant Deck Addition, 1475 Route 9, and for a Positive Recommendation for Crescent Commons PDD, 1471 & 1475 Route 9.

2. Received from the Town Planning Board Resolutions approved at the June 27, 2022 meeting, for a Change of Use/Tenant Application for Hildago Taco & Produce, 1505 Route 9 (Glennpeter Plaza), Change of Use/Tenant (Outdoor Seating) Application for Other One Brewing Company, LLC, 1505 Route 9, for a Site Plan Amendment to Park Place on the Peninsula, LLC, Beach Road, For Approval of a Site Plan Application for Prestige Vending, 4 Enterprise Avenue, for a Minor Subdivision for the Lands of Marchand Subdivision, 91 Devitt Road, for a Special Use Permit for the Grande Duplex, 116 Lower Newtown Road, and DENIAL of an Addition to Site Plan for 1605 Route 9 Site Plan, 1605 Route 9.

3. Received from the Town Sole Assessor, her signed Oath that the foregoing final assessment roll conforms in all respects to the tentative assessment roll with the exception of changes made by the Board of Assessment Review and assessments made by the State Board of Real Property Services.

4. Received from Marcia & Charles Kees, their comments and photos about the Crescent Commons Mixed Use PDD.

NEW BUSINESS

218. Resolution to approve minutes of Town Board Meeting of June 15, 2022 as presented.

Resolution Introduced by Town Clerk Bryan

219. Resolution that the Town Board authorizes the Town Supervisor to execute the documentation necessary to issue a town purchase card in the name of the Supervisor of Buildings & Grounds, for the Parks and Town Property Department and that the Supervisor of Buildings and Grounds is not authorized to incur charges on the Town of Halfmoon account without prior written approval of the Town Supervisor or the Comptroller.

Resolution Introduced by Supervisor of Buildings & Grounds

220. Resolution that the Town Board hereby removes the provisional status of Christian McMahon as a Water Distribution System Operator effective June 22, 2022, subject to the review and approval of the Town Attorney.

Resolution Introduced by Director of Water Tironi

221. Resolution that the Town Board authorizes the Supervisor to enter into an Agreement with PaintCare New York, LLC, to facilitate the management of products determined by the State of New York to be eligible for the NYS postconsumer paint collection program and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

Resolution Introduced by Highway Superintendent Bryans

222. Resolution that the Town Board authorizes Highway Superintendent Bryans to dispose of a 2008 Bobcat 435 excavator that the Town no longer has use for by placing it on Auctions International and that the Town Clerk shall update both the Town's Asset Inventory list and insurance coverage.

Resolution Introduced by Highway Superintendent Bryans

223. Resolution that the Town Board hereby appoints Laura Weeks as a Provisional Valuation Assistant, Grade 3-Step 5 to be paid \$22.18/hr.

Resolution Introduced by Assessor Zarelli

224. Resolution that the Town Board authorizes the Town of Halfmoon, hereby establishes the following as standard work days for the Town Supervisor Kevin Tollisen, Confidential Secretary to Supervisor Terri Russell, Town Justice Katherine Suchocki, Clerk to Justice Jacqueline Bigelow, Town Board members Paul Hotaling, John Wasielewski, Eric Catricala, Jeremy Connors, Town Attorney Lyn Murphy, Town Clerk Lynda Bryan, Deputy Town Clerks Kelly Catricala, Hope Coyle-Meehan, Sandra McAlonie, Superintendent of Highway William Bryans, Jr, Deputy Highway Superintendent Michael Hickok, Receiver of Taxes Dana Cunniff, Deputy Receiver of Taxes Kiva Cropsey and will report the following days worked to the New York State and Local Employee's Retirement System based on the time keeping system records or the record of activities maintained and submitted by those officials to the clerk of this body.

Resolution Introduced by Principal Account Clerk Cooper

225. Resolution that the Town Board hereby hires Justin Stephenson as a Highway Department MEO at Grade 5 Base Pay \$23.04/hr. effective July 25th, subject to successful completion of pre-employment testing.

Resolution Introduced by Highway Superintendent Bryans

226. Resolution that the Town Board authorizes the renewal of the Mobile Home Park Licenses for the 2022-2023 licensing year, per the inspection and approval of the Coordinator of Buildings, Planning and Development as follows: Arrowhead MHP.

Resolution Introduced by Coordinator of Buildings, Planning and Development Harris

227. Resolution that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

Resolution Introduced by Comptroller Hatter

A resolution is necessary to create additional appropriations within the Special Lighting District Fund 2022 Adopted Budget due to LED conversion unexpired life cost. The purpose of this creation is to provide adequate budgetary appropriations thru December 31, 2022.

DEBIT:	Unappropriated Fund Balance	65-911	\$2,000
CREDIT:	Appropriations	65-960	\$2,000
	Subsidiary: Street Lighting Contractual		
	65-5-5182.40		\$2,000

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

