

TOWN BOARD MEETING AGENDA
January 16, 2019

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

RESOLUTION - HONORING IAN PARKER, EAGLE SCOUT

PUBLIC HEARING: HALFMOON HEALTH CARE CAMPUS PDD

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Used Book Sale at the Clifton Park-Halfmoon Library on January 25th (1-5pm), 26th (10-4pm), & 27th (12-3pm)

Winter Carnival – January 26th at Halfmoon Town Hall from 2-5:00pm with Fireworks, Mac & Cheese Cook-off, Live Music, Ice Sculpture Demonstration, Bonfire and much more for the kids!

Recovery Behind the Walls – From Incarceration to Recovery at St. Luke’s on the Hill, 40 McBride Road on January 26th at 4:00pm. For more information call (518) 664-4834.

Blood Drive to be held on January 29th from 1-6:00 pm at Halfmoon Town Hall. All donors will receive a \$5 Dunkin Donuts Gift Card! To schedule an appointment call 1-800-RED CROSS & use sponsor code HALFMOONTOWNHALL

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm starting in February

Open Space & Trails Committee: 2/19, 4/15, 6/17, 8/19, 10/21, and 12/16, the 3rd Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Liaison to Planning Board

New Board Member: (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Karen Pingelski (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS – December

1. **Town Justice Fodera**
Total # Cases – 158 Total Fees Submitted to the Supervisor - \$21,194
2. **Town Justice Suchocki and Year End Report**
Total # Cases – 137 Total Fees Submitted to the Supervisor - \$17,855.50
3. **Building**

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|----------------------------|---------------------------------|--|
| | Total # Permits – 26 | Total Fees Submitted to the Supervisor - \$8,399 |
| 4. Fire | Total # Inspections – 82 | Total Fees Submitted to the Supervisor - \$6,010 |
| 5. Town Clerk - | | Total Fees Submitted to the Supervisor - \$7,152.60 |
| 6. Senior Express – | Total # Riders – 360 | Total # Meals - 601 |

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office: Parks & Town Property, Town Clerk, Animal Control, Highway Department, Grants Department

CORRESPONDENCE

NEW BUSINESS

1. **Resolution** to approve minutes of Town of Halfmoon Organizational Meeting of January 2, 2019 as presented.
2. **Resolution** to approve minutes of the regular Town Board Meeting of January 2, 2019 as presented.
3. **Resolution** for the Town Board to approve entering into a formal Assessment Agreement between the Town of Halfmoon and Casey and Rebecca McCanta for the parcel located at 10 Foxhound Circle, parcel number 267.17-1-28, reducing the assessment from \$392,000 to \$356,000 in 2017, and from \$404,900 to \$364,000 in 2018, and to authorize the execution of any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.
4. **Resolution** that the Town Board hereby authorizes the Supervisor to enter into an agreement with T TECH, LLC to provide automated clearing house services to permit the use of E-checks and authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.
5. **Resolution** that the Town Board approves the January 2019 Water Report for usage as submitted by the Director of Water.
6. **Resolution** that that the Town Board authorizes the Supervisor to solicit bids for the disposal privileges for household garbage, construction and demolition material collected at the Town of Halfmoon Residential Transfer Station on roll off containers, provided by the Town of Halfmoon and delivered to the bidders premises by the Town of Halfmoon, to be received by 1:00 pm on February 20, 2019, the

sealed bids received shall be publicly opened and read aloud at 7:00 pm on or about February 20, 2019.

7. **Resolution** that the Town Board authorizes the Highway Department to purchase sewer vacuum, hydro-excavation, and street sweeper equipment, with related accessories and supplies off of Sourcewell contract #122017-FSC in the not to exceed amount of \$249,258.00 from Joe Johnson Equipment, LLC, and to authorize the Highway Superintendent to execute any necessary documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

8. **Resolution** that the Town Board hereby approves the updated Comprehensive Emergency Management Plan that reflects the current Fire Department Chiefs upon the recommendation of the Emergency Management Coordinator John Cooper.

9. **Resolution** that the Town Board hereby schedules a Public Hearing for the February 6, 2019, Town Board meeting, in the A. James Bold Room, at 7:00 p.m. or as soon thereafter as their agenda allows, to discuss authorizing an amendment to Chapter 149 Taxation, Article I Senior Citizen's Tax Exemption, §149-8 Extension for Filing to permit the time period wherein a senior citizen must file an application from the third Tuesday in May in each and every year in which an application is required for renewal of the senior citizen real property tax exemption, to the fourth Tuesday in May.

10. **Resolution** that the Town Board authorizes eight (8) Town employees to attend the Association of Towns 2019 Training School and Annual Meeting in New York City on February 17 – 20, 2019 and authorize payment of \$125.00 registration fee for each employee attending, subject to the review and approval of the Town Supervisor.

11. **Resolution** that that the Town Board authorizes the Supervisor to solicit bids for the uniforms for the Town of Halfmoon Highway Department, bids to be received by 1:00 pm on February 20, 2019, the sealed bids received shall be publicly opened and read aloud on February 20th at 7:00 pm or as soon as the agenda allows on February 20, 2019.

12. **Resolution** that the Town Board hereby authorizes the Supervisor to enter into an agreement with Brycer, LLC to provide access to The Compliance Engine which is an internet tool for Code Enforcement/Fire Prevention to track and drive code compliance, reduce false alarm activity and provide a safer community per the recommendation of the Emergency Services Coordinator and authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

CREDIT:	Estimated Revenues	35-510	\$221,575.00
	Subsidiary: 35-4-5031.00		
	Interfund Transfers		\$221,575.00

A resolution is necessary to create the project budgetary accounts within the Miscellaneous Capital Projects Fund for the Vosburgh Road Preserve trail in the not to exceed amount of \$17,500.00. The Town received a \$10,000 grant from Hudson River Valley Greenway for this project which requires a \$10,000 local match. (\$2,500 spent in 2018 budget from appropriation code 25-5-1440.40 reducing the amount for 2019 to \$7,500)

DEBIT:	Estimated Revenues	35-510	\$17,500
	Subsidiary: 35-4-3897.00		\$10,000
	Culture & Recreation-Capital Project-Grant		
	Subsidiary: 35-4-5031.00		\$7,500
	Interfund Transfers		

CREDIT:	Appropriations	35-960	\$17,500
	Subsidiary: 35-5-7180.23		
	Special Recreation Facilities-Vosburgh Road Preserve trail		\$17,500

A resolution is necessary to create appropriations within the Special Revenue fund from Recreation Fees in the not to exceed amount of \$7,500 (\$10,000 approved in 2018 budget - \$2,500 spent in 2018 budget) per resolution #369-2018 passed December 19, 2018 for the Vosburgh Road Preserve trail. .

DEBIT:	Appropriated Fund Balance	25-599	\$7,500
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CREDIT:	Appropriations	25-960	\$7,500
	Subsidiary: 25-5-9950.90		
	Transfer to Capital Projects		\$7,500

A resolution is necessary to create appropriations within the Special Revenue fund from Recreation Fees in the not to exceed amount of \$10,000 per resolution passed January 16, 2019 for Weston & Sampson to complete a Limited Topographic Survey and Schematic Design for the Emergency Services Memorial.

DEBIT:	Appropriated Fund Balance	25-599	\$10,000
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CREDIT:	Appropriations	25-960	\$10,000
	Subsidiary: 25-5-7180.20		
	Special Recreation Facilities-Parks-Emergency Services Memorial		\$10,000

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

