

TOWN BOARD MEETING AGENDA
February 7, 2024

TOWN BOARD WORKSHOP – Board Room – 6:15 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Halfmoon Comprehensive Plan Update page is now live at <https://www.planhalfmoon.com/> . Meetings at the Halfmoon Town Hall.
Comprehensive Plan Update Committee Meeting is Thursday, February 15, at 6:00 p.m.
Comprehensive Plan Update Public VIRTUAL Workshop, Monday, March 18 at 6:00 p.m.
Comprehensive Plan Update Public IN PERSON Workshop, Tuesday, March 19 at 6:00

FARMER’S MARKET: Every Wednesday from 2-5 in the Town Hall Foyer. Come visit our local farms, crafters, and vendors that will be on hand every week.

LEAP YEAR BREAKFAST: Sunday, February 18th from 8-11:00 am at the Senior Center \$10.00 per person. Eggs, Homefries, Sausage/Bacon, Pancakes, Toast, Coffee/Juice. Come and join us!

BLOOD DRIVE: February 22nd from 1-6:00 pm at Halfmoon Town Hall. To schedule an appointment, please call 1-800-Redcross or visit redcrossblood.org and use the Sponsor Code HALFMOONTOWNHALL.

TWO TOWNS – ONE BOOK BROWNIE BAKEOFF at the Clifton Park-Halfmoon Library, Sunday, February 25th at 2:00 pm. This year’s Community Read is **LESSONS IN CHEMISTRY** and the competition will be against her brownie recipe in the book! Come and taste some fabulous brownies and you be the judge!

ON THE ROAD AGAIN: PATSY CLINE & WILLIE NELSON TRIBUTE: March 15th at the Senior Center at 6:30 – 8:30. Come & enjoy our 1st concert of the year!

EASTER “EGG”STRAVAGANZA”: Saturday, March 23rd from 12-4:00 pm at the Town Hall Complex. Loads of FREE Activities and fun for the Kids! Pictures with the Easter Bunny, Pony Rides, Balloon Art, Face Painting with all of our Easter Friends!

PAPER SHREDDING DAY - Saturday, March 30th from 9:30 – 11:30 am at the Highway Department located at 322 Route 146. This is a **FREE** service to Halfmoon residents, but you are asked to bring at least one canned good for the Food Pantry for each box of shredding with a 3-box maximum. Please get your 2024 Permit Sticker at the Town Clerk's Office.

SPRING CLEANUP DATES – at the Halfmoon Transfer Station
Residents Only, No Contractors or Businesses. 2024 Permit Sticker Required
Dates: April 9, 12, 13, 19 and 20.
Hours of operation: Tues. 8-12 Friday 12-5 Sat. 8-3
Fees: \$5 per Carload \$10 per Truck/Van \$10 per Trailer/U-Haul

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of the month at 7:00 pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

Trails & Open Space Committee: 3rd Monday of the 3rd month at 7:00 pm unless otherwise announced. (If the Holiday falls on that Monday, the meeting will be held on the next day, Tuesday). The 2024 dates are 1/16, 4/15, 7/15, and 10/21.

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee (3) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (4) Chair for Character Counts, (5) Liaison to Comprehensive Plan Update Committee

John Wasielewski (Town Board Member): (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services.

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Chair of Business and Economic Development Committee (3) Chair for Not-for-Profit Organizations (4) Liaison to Comprehensive Plan Update Committee

Eric Catricala: (Town Board Member): (1) Co-Liaison to Planning Board, (2) Co-Chair of Business and Economic Development Committee (3) Chair for Parks and

Athletic Organizations, (4) Chair for Recreation (5) Liaison to Trails and Open Space Committee

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Dana Cunniff (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney) Attorney for the Comprehensive Plan Update Committee

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

1. **Town Clerk Total Fees Submitted to the Supervisor - \$5,778.98**
2. **Senior Express**
Total # Rides – 591 Total # Meals – 584
3. **Building Permits**
Total # Permits – 53 Total Fees Submitted to the Supervisor - \$12,146.00
4. **Fire Inspections**
Total # Inspections – 62 Total Fees Submitted to the Supervisor - \$4,600.00
5. **Town Justice Fodera**
Total # Cases – 95 Total Fees Submitted to the Supervisor - \$14,899.00

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Town Clerk, Water Department, Highway Department, Building, Planning & Development, Receiver of Taxes

CORRESPONDENCE

1. **Received from the Town Planning Board Resolutions approved/denied at the January 22, 2024, meeting.**
2. **Received from the Clifton Park – Halfmoon Memorial Post No. 1498, their requesting a stipend of \$1,000.00 for the year 2024.**

3. Received from RISE Halfmoon, located at the Watkins Plaza, 1675 Route 9, Halfmoon, Ny 12065, their Notification to Municipality of their intent to submit the Alteration of Existing Licensed Premise.
4. Received from the Clifton Park-Halfmoon Public Library notification that the Board of Trustees passed a resolution to approve the Partial Property Tax Exemption for eligible volunteer firefighters and ambulance workers.
5. Received from Austin Gerardi, his letter of resignation from the Parks Department effective February 9, 2024.
6. Received from MJ Engineering and Land Surveying, P.C., their 2023 Annual Post-Closure Monitoring Report for the Town of Halfmoon Landfill.

NEW BUSINESS

71. Resolution that the Town Board approve the minutes of the regular Town Board Meeting of January 17, 2024, as presented.

Resolution Introduced by Town Clerk Bryan

72. Resolution that the Town Board hereby schedules a Public Hearing for the February 21, 2024, Town Board meeting, in the A. James Bold Room, at 7:00 p.m. or as soon thereafter as their agenda allows, to discuss authorizing an amendment to the Code of the Town of Halfmoon add regulations relating the issuance of Soil Disturbance Permits.

Resolution Introduced by Building & Planning Coordinator Harris

73. Resolution that the Town Board hereby authorizes the Supervisor to enter into an Agreement with Snyder Printer to provide printing services for the Spring edition of the Halfmoon Navigator \$6,705.00, with the understanding that if postage rates increase, the Town would be responsible for paying for the additional postage and hereby authorizes the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor Tollisen

74. Resolution that the Town Board hereby appoints Austin Gerardi as a full time Laborer at the Highway Department at Grade 2 Base Pay \$22.61/hr. effective 2/10/2024.

Resolution Introduced by Highway Superintendent Bryans

75. Resolution that the Town Board authorizes the Supervisor to enter into an Agreement with SHI International Corp. to provide a Barracuda Filtering Web and Barracuda Web Data Backup pursuant to New York State contract 47QTCA19D00MM in the not to exceed amount of \$6,297.48 and to authorize the

Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

Resolution Introduced by Personal Computer Technician Mikol

76. **Resolution** that the Town Board authorizes a cash advance from the General Fund to the Church Hill Road Water Main Project in the not to exceed amount of \$500,000 to be repaid upon receipt of proceeds from the sale of bonds, subject to the review and approval of the Town Attorney.

Resolution Introduced by Comptroller Hatter

77. **Resolution** that the Town Board authorizes the Supervisor to enter into an Agreement with Q-Mation for AVEVA Customer First Support, in the not to exceed amount of \$3,322.00 and in accordance with invoice PB109888, and to authorize the Supervisor to execute any documentation necessary to effectuate the work detailed in the Support Agreement 111921, subject to the review and approval of the Town Attorney.

Resolution Introduced by Director of Water Tironi

78. **Resolution** that the Town Board approves the committee recommendation of the Donovan Ayotte Award.

Resolution Introduced by Supervisor Tollisen

79. **Resolution** that the Town Board appoints Gary Krause as part-time Senior Express Chauffeur at Grade 3 Base Pay at \$22.47/hr., per completion of all pre-employment testing.

Resolution Introduced by Town Clerk Bryan

80. **Resolution** that the Town Board authorizes the Supervisor to enter into an Agreement with Dell Technologies for VLA Citrix Virtual Apps SVC Advanced CLDS Concurrent in the not to exceed amount of \$4,507.35 and in accordance with invoice 10726442440, and to authorize the Supervisor to execute any documentation necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

Resolution Introduced by Director of Water Tironi

81. **Resolution** that the Town Board appoints James Hayes, IV as full-time provisional Recreation Director for the Town of Halfmoon Department of Aging and Youth at Grade 10 Base Pay \$76,658, per completion of all pre-employment testing.

Resolution Introduced by Supervisor Tollisen

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN



Pricing Proposal
 Quotation #: 24290119 #75
 Reference #: 12/15/2023
 Created On: Dec-15-2023
 Valid Until: Feb-15-2024

NY-Town of Halfmoon

Inside Account Executive

Douglas Mikol
 Phone:
 Fax:
 Email: admin@townofhalfmoon.org

Patrick Burdziak
 Phone: 732-868-5841
 Fax:
 Email: patrick_burdziak@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 BARRACUDA NETWORKS:Barracuda Backup Server Appliance 390 Unlimited Cloud Storage Subscription 1 Month Barracuda - Part#: BBS390A-B Contract Name: GSA - Synnex Contract #: 47QTCA19D00MM Serial #: 1012083 Coverage Term: Jan-08-2024 – Jan-07-2025	12	\$151.61	\$1,819.32
2 BARRACUDA NETWORKS:Barracuda Backup Server Appliance 390 Energize Updates Subscription 1 Month Barracuda - Part#: BBS390A-E Contract Name: GSA - Synnex Contract #: 47QTCA19D00MM Serial #: 1012083 Coverage Term: Jan-08-2024 – Jan-07-2025	12	\$54.27	\$651.24
3 BARRACUDA NETWORKS:Barracuda Backup Server Appliance 390 Instant Replacement Subscription 1 Month Barracuda - Part#: BBS390A-H Contract Name: GSA - Synnex Contract #: 47QTCA19D00MM Serial #: 1012083 Coverage Term: Jan-08-2024 – Jan-07-2025	12	\$66.33	\$795.96
4 BARRACUDA NETWORKS:Barracuda Web Security Gateway Appliance 410 Energize Updates Subscription 1 Month Barracuda - Part#: BYF410A-E Contract Name: GSA - Synnex Contract #: 47QTCA19D00MM Serial #: 1936418 Coverage Term: May-31-2024 – Jan-07-2025	8	\$141.98	\$1,135.84
5 BARRACUDA NETWORKS:Barracuda Web Security Gateway Appliance 410 Advanced Threat Protection Subscription 1 Month Barracuda - Part#: BYF410A-A Contract Name: GSA - Synnex Contract #: 47QTCA19D00MM Serial #: 1936418 Coverage Term: May-31-2024 – Jan-07-2025	8	\$123.18	\$985.44

Barracuda - Part#: BYF410A-H
Contract Name: GSA - Synnex
Contract #: 47QTCA19D00MM
Serial #: 1936418
Coverage Term: May-31-2024 -- Jan-07-2025

Total \$6,297.48

Additional Comments

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

DRAFT

#77



Invoice ID: PB109888
Date: 1/29/2024
Order No: 111196
F.O.B: Horsham, PA
Packlist ID:

(formerly dba Wonderware North)
425 Caredean Drive
Horsham, PA 19044
877-900-4996
www.q-mation.com

Sold To
TOWN OF HALFMOON
ATTN: ACCOUNTS PAYABLE
2 HALFMOON PLAZA
HALFMOON, NY 12065
USA

Ship To
PAULA WAIT

DUPLICATE

CUSTOMER ID HALFMOON		CUSTOMER PO CF# 111921		PAYMENT TERMS Net 30		FREIGHT TERMS Freight: Billed	
SALES REP ID MARKM		SHIPPING METHOD Electronic by Email		SHIP DATE		INVOICE DUE DATE 02/28/2024	
QUANTITY	ORD	SHP	BCK	PART	DESCRIPTION	UNIT PRICE	EXTENDED PRICE

1.00					STANDARD SUPPO AVEVA STANDARD LEVEL SUPPORT RENEWAL OF CFA# 1111921 EFFECTIVE: 04/01/2022 TO 03/31/2025		\$3,322.00
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ORDER SPECIFICATIONS

CONTACT: PAULA WAIT

SUB TOTAL: \$3,322.00 (USD)

TOTAL AMOUNT DUE: \$3,322.00 (USD)

PLEASE REFERENCE THIS INVOICE NUMBER ON YOUR CHECK AND REMIT TO:

Q-MATION
425 CAREDEAN DRIVE
HORSHAM, PA 19044

For all invoice questions, remittance advice or if you would like to make payment by ACH or wire, please email AR@q-mation.com
Effective January 1, 2022: Payments by CREDIT CARD will incur a 2% processing fee (this does not apply to payments by debit card).

We appreciate your business!

December 13, 2023

Company Name **Town Of Halfmoon**
 Contact **Paula Wait**
 Support Agreement ID **111921**
 Support Level **Standard**
 Current Expiration Date **March 31, 2024**
 Reference **TownOfHalfmoon_111921_Wait_03312024WCF**

Paula:

Thank you for your investment in AVEVA products and participation in the **AVEVA Customer FIRST Support Program**. The Customer FIRST Support Program ensures that you continue to get the most value from your investment by providing access to software license upgrades along with convenient access to highly skilled resources to remedy any issues you experience as you install, fine-tune, and upgrade your AVEVA software. Through any phase of your application lifecycle, Customer First membership gives you the support, services, and resources you need to be successful.

AVEVA Standard Customer FIRST includes the following benefits:

- Free software version upgrades, fixes, patches and service packs keep your AVEVA software current and secure, leveraging new features and ensuring that existing applications keep running
- Access to award-winning live phone and email technical support, with expert assistance throughout the software lifecycle (currently 8:00am EST to 8:00pm PST)
- Access to CHAT support via www.q-mation.com
- Software Utilities – Leverage a growing stable of software utilities, including: the Software Asset Manager, to quickly and easily track and manage your AVEVA software licenses and apply security and performance software updates at multiple locations

PLUS with a Premium or Elite Customer First Support Agreement, enjoy access to Emergency (Plant Down) 24/7/365 technical support (delivered after hours by dialing a special support number, entering credentials and receiving a callback in approximately 20-30 minutes via an answering service)

Customer First Support Agreements will carry no "grace period" beyond a support agreement expiry date. If an agreement lapses, the customer has the following 30 days to renew with a mandatory 10% penalty fee. Beyond 30 days, renewal still requires a 10% penalty AND the agreement loses its license volume-based discount. Beyond 60 days, a new quote will need to be created to include penalties plus upgrades.

Customer FIRST Support Renewal

Current Expiration Date: March 31, 2024
Renewed Expiration Date: March 31, 2025

Standard Level Support

The renewal quotation below is based on the attached list of licenses registered to your site. Licenses not on the agreement will be ineligible for support/version upgrades.

Below is the price to maintain your current level of support.

Part Number	Description	Price
WWGFS-2000	AVEVA Customer FIRST Agreement – Standard Level – One Year	8,322

A budgetary number for planning purposes for the upcoming support year(s) can be provided at request. The final support agreement pricing for the next year is typically based on an inflationary (0-10%) increase in license value as well as licenses purchased during the support agreement term.

Simply call or e-mail me if you have any questions.

Best Regards,

Suzie Boos
 Q-mation, Inc.
 sboos@q-mation.com

Reference WCF Support Agreement ID111921 and address your order to Q-mation (Wonderware North)

DRAFT

<p>Town Of Halfmoon Ordering Information</p> <p>Q-mation DBA Wonderware North 425 Caredean Drive Horsham, PA 19044</p> <p>Email sales@q-mation.com Phone (877) 900-4996</p>	<p>Terms & Conditions</p> <ol style="list-style-type: none"> 1. Quotation is valid thru the last day of active Customer First 2. Payment terms are Net 30 Days 3. Transportation is prepaid and added 4. F.O.B. is Q-mation, Horsham, PA 5. Quotation does not include any taxes. Tax exemption number must be on file or applicable taxes will be added. 6. Tax ID: 23-2549974
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Customer First Support Agreements will carry no "grace period" beyond a support agreement expiry date. If an agreement lapses, the customer has the following 30 days to renew with a mandatory 10% penalty fee. Beyond 30 days, renewal still requires a 10% penalty AND the agreement loses its license volume-based discount. Beyond 60 days, a new quote will need to be created to include penalties plus upgrades.

(Halfmoon, NY) - License List

Part Number	Part Description	Software License Number
InTch-05-C-20	UpgC, InTouch HMI 2020 Wrkst 3000 Tag with I/O	840356-5
InTch-05-C-20	UpgC, InTouch HMI 2020 Wrkst 3000 Tag with I/O	875798-4
InTch-09-C-20	UpgC, InTouch HMI 2020 Wrkst 3000 Tag no I/O	875799-4

DRAFT

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DELLTechnologies

DELL MARKETING L.P.
One Dell Way
Round Rock, TX 78682

FID Number: 74-2616805
Inquiries: www.dell.com/ordersupport/
Dell Online: <http://www.dell.com>

Invoice

BILL TO:

TOWN OF HALFMOON
ACCOUNTS PAYABLE
2 HALFMOON TOWN PLZ
HALFMOON, NY 12065-6550

SHIP TO:

TOWN OF HALFMOON
BONNIE HATTER
2 HALFMOON TOWN PLAZA
HALFMOON, NY 12065

PLEASE REVIEW DELL'S TERMS & CONDITIONS OF SALE AND POLICIES, WHICH GOVERN THIS TRANSACTION.
VIEW YOUR ORDER DETAILS ONLINE

Invoice No: 10726442440 Customer No: 6103219 Order No: 346101098 Page 1 of 1

Purchase Order: 21-01103 Sales Rep: J. GREER
Payment Terms: 30 Days Inv. Customer Agreement #: Dell Standard Terms and Conditions
Due Date: 02/23/2024 Contract Code: 000000006563
Invoice Date: 01/24/2024 Waybill Number: ANNUITY-I
Order Date: 12/30/2021 Contract Name: Dell Standard Terms and Conditions

Item Number	Description	Qty	Unit	Unit Price	Amount
AB869813	VLA CITRIX VIRTUAL APPS SVC ADVANCED CLDS CONCURRENT MfgPartNum : 6000360 MfgName : CITRIX***DO NOT USE*** CONTRACT CODE : XXXXXX- OPEN MARKET.	1	EA	4,507.35	4,507.35

To make a payment or access your account details online, please visit MyFinancials at <https://mfm.dell.com>

FOR SHIPMENTS TO CALIFORNIA A STATE ENVIRONMENTAL FEE OF UP TO \$6 PER ITEM WILL BE ADDED TO INVOICES FOR ALL ORDERS CONTAINING A DISPLAY GREATER THAN 4 INCHES. PLEASE KEEP ORIGINAL BOX FOR ALL RETURNS. COMPREHENSIVE ONLINE CUSTOMER CARE INFORMATION AND ASSISTANCE IS A CLICK AWAY AT WWW.DELL.COM/PUBLIC-ECARE TO ANSWER A VARIETY OF QUESTIONS REGARDING YOUR DELL ORDER.

		USD
Sub-Total:	\$	4,507.35
Ship. &/or Handling:	\$	0.00
ENVIRO FEE:	\$	0.00
Taxable:		
\$ 0.00	Tax:	
Non-Taxable:	\$	0.00
\$ 4,507.35		
Invoice Total:	\$	4,507.35

DELLTechnologies

DETACH AT LINE AND RETURN WITH PAYMENT
Invoice No: 10726442440
Customer Name: TOWN OF HALFMOON
Customer No. 6103219
PO No: 21-01103
Order Number: 346101098

Make check payable / remit to :
Dell Marketing L.P.
C/O Dell USA L.P.
PO Box 643561
Pittsburgh, PA 15264-3561

Electronics Payments
Dell Marketing L.P.
PNC Bank
ABA#: 043-000-096
Acct#: 1017304611
Swift code : PNCCUS33

Online ACH Payment
Log in to your MyFinancials account <https://mfm.dell.com/>

		USD
Sub-Total:	\$	4,507.35
Ship. &/or Handling:	\$	0.00
ENVIRO FEE:	\$	0.00
Taxable:		
\$ 0.00	Tax:	
Non-Taxable:	\$	0.00
\$ 4,507.35		
Invoice Total:	\$	4,507.35
Balance Due:	\$	4,507.35
Amount Enclosed:		

0107264424400000000450735000000061032190