

**TOWN BOARD MEETING AGENDA**  
**February 21, 2024**

**TOWN BOARD WORKSHOP – Board Room – 6:15 pm**

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**PUBLIC HEARING: AMENDING TOWN CODE AS IT RELATES TO SOIL DISTURBANCE PERMITS**

**COMMUNITY EVENTS:**

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

Halfmoon Comprehensive Plan Update page is now live at <https://www.planhalfmoon.com/> . Meetings at the Halfmoon Town Hall.  
**Comprehensive Plan Update Public VIRTUAL Workshop, Monday, March 18 at 6:00 p.m.**  
**Comprehensive Plan Update Public IN PERSON Workshop, Tuesday, March 19 at 6:00**

**FARMER’S MARKET:** Every Wednesday from 2-5 in the Town Hall Foyer. Come visit our local farms, crafters, and vendors that will be on hand every week.

**BLOOD DRIVE:** February 22<sup>nd</sup> from 1-6:00 pm at Halfmoon Town Hall. To schedule an appointment, please call 1-800-Redcross or visit [redcrossblood.org](http://redcrossblood.org) and use the Sponsor Code HALFMOONTOWNHALL.

**TWO TOWNS – ONE BOOK BROWNIE BAKEOFF** at the Clifton Park-Halfmoon Library, Sunday, February 25<sup>th</sup> at 2:00 pm. This year’s Community Read is **LESSONS IN CHEMISTRY** and the competition will be against her brownie recipe in the book! Come and taste some fabulous brownies and you be the judge!

**ON THE ROAD AGAIN: PATSY CLINE & WILLIE NELSON TRIBUTE:** March 15<sup>th</sup> at the Senior Center at 6:30 – 8:30. Come & enjoy our 1<sup>st</sup> concert of the year!

**EASTER “EGG”STRAVAGANZA”:** Saturday, March 23<sup>rd</sup> from 12-4:00 pm at the Town Hall Complex. Loads of **FREE** Activities and fun for the Kids! Pictures with the Easter Bunny, Pony Rides, Balloon Art, Face Painting with all of our Easter Friends!

**PAPER SHREDDING DAY -** Saturday, March 30<sup>th</sup> from 9:30 – 11:30 am at the Highway Department located at 322 Route 146. This is a **FREE** service to Halfmoon

residents, but you are asked to bring at least one canned good for the Food Pantry for each box of shredding with a 3-box maximum. Please get your 2024 Permit Sticker at the Town Clerk's Office.

**SPRING CLEANUP DATES – at the Halfmoon Transfer Station**

**Residents Only, No Contractors or Businesses. 2024 Permit Sticker Required**

**Dates: April 9, 12, 13, 16, 19 and 20.**

**Hours of operation: Tues. 8-12 Friday 12-5 Sat. 8-3**

**Fees: \$5 per Carload \$10 per Truck/Van \$10 per Trailer/U-Haul**

**TOWN MEETINGS:**

**Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm. Pre-meeting at 6:15 pm**

**Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:00 pm. Pre-meeting at 6:45 pm**

**Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).**

**Trails & Open Space Committee: 3<sup>rd</sup> Monday of the 3<sup>rd</sup> month at 7:00 pm unless otherwise announced. (If the Holiday falls on that Monday, the meeting will be held on the next day, Tuesday). The 2024 dates are 1/16, 4/15, 7/15, and 10/21.**

**REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Personnel Committee (2) Ethics Committee (3) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (4) Chair for Character Counts, (5) Liaison to Comprehensive Plan Update Committee

**John Wasielewski (Town Board Member):** (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services.

**Jeremy Connors (Town Board Member):** (1) Liaison to Zoning Board; (2) Chair of Business and Economic Development Committee (3) Chair for Not-for-Profit Organizations (4) Liaison to Comprehensive Plan Update Committee

**Eric Catricala: (Town Board Member):** (1) Co-Liaison to Planning Board, (2) Co-Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Liaison to Trails and Open Space Committee

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

**Dana Cunniff (Receiver of Taxes):** Chair of Committee on Resident Relations

**Lyn Murphy, Esq., (Town Attorney)** Attorney for the Comprehensive Plan Update Committee

**Cathy Drobny, Esq. (Town Attorney)**

### **PUBLIC COMMENT (for discussion of agenda topics)**

#### **DEPARTMENT REPORTS –**

- 1. Town Justice Suchocki**  
Total # Cases – 165      Total Fees Submitted to the Supervisor - \$17,057

#### **DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Buildings & Grounds, Assessor**

#### **CORRESPONDENCE**

- 1. Received** from the Town Planning Board Resolutions approved at the February 12, 2024, meeting.
- 2. Received** from the Halfmoon-Waterford Fire District No. 1 notification of a Public Hearing on February 27<sup>th</sup> at 7:00 PM to consider the proposed exemption of 10% of assessed value of property owned by qualifying volunteer firefighters as per Real Property tax law section 466-A.
- 3. Received** from the Planning Board of the Town of Clifton Park notification of their receipt of an application for Site Plan, Subdivision or SUP on Roberts Lane (Synergy Phase 4) that is within 500' of the Town of Halfmoon boundaries.

#### **NEW BUSINESS**

**82. Resolution** that the Town Board approve the minutes of the regular Town Board Meeting of February 7, 2024, as presented.

#### **Resolution Introduced by Town Clerk Bryan**

**83. Resolution** that the Superintendent of Highways has determined that a 2002 International School Bus VIN#4DRBBRAAN32A947430 and two 1,000-gallon plastic storage containers to be auctioned separately, owned by the Town of Halfmoon are equipment and a vehicle that should be sold or otherwise disposed of

on Auctions International as they are no longer of use to the Town, subject to the review and approval of the Town Attorney.

**Resolution Introduced by Highway Superintendent Bryans**

84. **Resolution** that the Town Board hereby approves the lateral transfer of Kyle Andrus from the Highway Department as an MEO to the Water Department as an MEO with the understanding that he will continue to be responsible to plow when required by the Superintendent of Highways and to maintain his CDL, to remain at his current Grade 5 Step 6 hourly rate, subject to the review and approval of the Town Attorney.

**Resolution Introduced by Director of Water Tironi**

85. **Resolution** that the Town Board strongly supports National Grid's Community Benefits Plan for the Clean Resilience Link grant application, submitted by the New England States and New York to the Department of Energy under GRIP Topic Area 3. National Grid has met with Town Planners and Trail advocates multiple times as part of developing their proposal. As part of the Community Benefits Plan National Grid will work with the Town of Halfmoon to explore construction of an off-road multi-use path and trail head parking areas in the Town of Halfmoon, to connect and extend existing trails, and connect neighborhoods to existing trail systems. If the grant is successful, National Grid and the Town of Halfmoon will continue to work in good faith to find trail opportunities in the transmission right of way of this project.

**Resolution Introduced by Supervisor of Buildings & Grounds Maiello**

86. **Resolution** that the Town Board authorizes the Supervisor to enter into an Agreement with BST & Co. CPAs, LLP for an audit for the Justice Department pursuant to §2019-a of the Uniform Justice Court Act of the State of New York for the year ended December 31, 2023, in the not to exceed amount of \$4,500.00, and to authorize the Supervisor to execute any documentation necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

**Resolution Introduced by Comptroller Hatter**

87. **Resolution** that the Town Board hereby hires Travis Weaver as a full-time Parks Laborer at Grade 1, Base Pay \$21.91/hr., subject to successful completion of all pre-employment testing.

**Resolution Introduced by Supervisor of Buildings & Grounds Maiello**

88. **Resolution** that the Town Board authorizes the Supervisor to enter into an agreement with Civic Plus for the Municode Meeting annual fee in the not to exceed amount of \$4,914.00, and to authorize the Supervisor to execute and documentation necessary to effectuate the agreement, subject to review and approval of the Town Attorney.

**Resolution Introduced by Personal Computer Technician Mikol**

89. **Resolution** that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

**Resolution Introduced by Comptroller Hatter**

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT:	Revenues	25-980	\$660.00
	Subsidiary: Home & Community Services		
	25-4-2189.00		\$660.00
CREDIT:	Appropriations	25-960	\$660.00
	Subsidiary: Engineering Contractors Inspections		
	25-5-1440.40		\$660.00

Information Only: The above was derived from the following breakdown of charges to be paid on February 29, 2024, Abstract for engineering and related fees.

NAME	AMOUNT
Shea Point Traffic Evaluation	\$660.00
Total	\$660.00

**PUBLIC COMMENT (for discussion of non-agenda items)**

**ADJOURN**

