

**TOWN BOARD MEETING AGENDA**  
February 1, 2023

**TOWN BOARD WORKSHOP – Board Room – 6:15 pm**

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**PRESENTATION: VOLUNTEER FIREFIGHTER EXEMPTION**

**COMMUNITY EVENTS:**

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

**FARMER’S MARKET:** Every Wednesday from 3-6 in the Town Hall Foyer. Come visit our local farms, crafters, and vendors that will be on hand every week.

**COMPREHENSIVE PLAN MEETING:** February 2<sup>nd</sup> at 6:00 PM in the Bold Meeting Room. The public is welcome to attend.

**WINTER CAMP:** Tuesday-Friday, February 21-24 from 8:30am to 3:30pm at Halfmoon Town Hall with daily field trips. For more information contact Ross MacNeil at 518-371-7410 ext. 2274 or [rmacneil@townofhalfmoon.org](mailto:rmacneil@townofhalfmoon.org).

**YELLOW RIBBON DAY:** Monday, April 10<sup>th</sup> at 11 AM at the Veterans Memorial Park, 162 Rte. 236. Donations to the Blue Star Mothers are used to make Freedom Boxes to our deployed troops. Donation boxes are in Town Hall Foyer.

**TOWN MEETINGS:**

**Town Board Meetings:** 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm. Pre-meeting at 6:15 pm

**Zoning Board of Appeals:** 1<sup>st</sup> Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

**Planning Board Meeting:** 2<sup>nd</sup> & 4<sup>th</sup> Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

**Trails & Open Space Committee:** 3<sup>rd</sup> Monday of the 3<sup>rd</sup> month at 7:00 pm unless otherwise announced. (If the Holiday falls on that Monday, the meeting will be held on the next day, Tuesday). The proposed dates are 1/17/23, 4/17, 7/17, and 10/16.

## REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Personnel Committee (2) Ethics Committee, (3) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (4) Co-Chair for Character Counts, (6) Liaison to Comprehensive Plan Update Committee

**John Wasielewski (Town Board Member):** (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

**Jeremy Connors (Town Board Member):** (1) Liaison to Zoning Board; (2) Chair of Business and Economic Development Committee (3) Chair for Not-for-Profit Organizations, (4) Liaison to Comprehensive Plan Update Committee

**Eric Catricala:** (1) Co-Liaison to Planning Board, (2) Co-Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts, (6) Liaison to Trails and Open Space Committee

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

**Dana Cunniff (Receiver of Taxes):** Chair of Committee on Resident Relations

**Lyn Murphy, Esq., (Town Attorney)** Attorney to the Comprehensive Plan Update Committee

**Cathy Drobny, Esq. (Town Attorney)**

**PUBLIC COMMENT (for discussion of agenda topics)**

**DEPARTMENT REPORTS –**

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Building & Grounds**

## CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the January 23, 2023, meeting: Change of Use/Tenant Application for Trutovic Hobbies, Farm to Market Storage Center, Building 6C, 40 Farm to Market Road, for Mr.

Paint, Farm to Market Storage Center, Building 5A, 40 Farm to Market Road, for Cartwheels Gymnastics Center, 4 Enterprise Avenue, for Seasonal Outside Use at the Home Depot, 4 Halfmoon Crossing, for Marley Gift & Tobacco, 1525 Route 9, for Accord Automotive, 1514 & 1516 Crescent Road, for a Site Plan Application for the Toyota Service Building Addition, 202 NYS Route 146, Regarding a Positive Recommendation for the Dawson Senior Center PDD, Pruyn Hill Road & Farm to Market Road, and a DENIAL of a Special Use Permit for the Hickok Duplex, \$ & 6 Lansing Lane.

2. **Received** from the Town of Stillwater notification of their Notice of Application for Site Plan Review Special Use Permit for Telecommunications Facility Application of Cello Partnership d/b/a Verizon Wireless, 45 West Street, Stillwater.
3. **Received** from the Halfmoon Celebrations Committee a thank you card with their gratitude for the Town of Halfmoon's support for 2022. They had a very successful year making smiles for thousands of children.
4. **Received** from Governor Kathy Hochul an announcement that the State Dept of Environmental Conservation Climate Smart Communities Grant Program awarded the Town of Halfmoon \$232,000 for the Erie Canal Towpath Trail Link. It will complete a 4,175' bike trail segment along the Mohawk Towpath Scenic Byway.
5. **Received** from NYS Dept. of Public Service Commission and Consumer Advocate will hold virtual public forums on Jan. 31, 2023 and in-person on Feb. 1, 2023 to solicit input & comments regarding billing, meter reading & service issues for NYSEG customers. For more information go to [www.dps.ny.gov](http://www.dps.ny.gov) click "Search" and enter the number (23-00068).
6. **Received** from the Building, Planning & Development Department, notification that they are in receipt of a Special Use Permit application for Hickok Duplex, 4 & 6 Lansing Lane, and Milczarek Subdivision, 12 English Road.
7. **Received** from the Building, Planning & Development Department, notification that they are in receipt of a Special Use Permit application for the lands of Tang Subdivision & Duplex, 20 Stone Quarry Road – Minor Subdivision & Special Use Permit (Duplex).
8. **Received** from Rachel Wait, her letter of resignation as part-time Clerk for the Justice Office effective January 24, 2023.

**NEW BUSINESS**

68. **Resolution** to approve minutes of Town Board Meeting of January 18, 2023, as presented.

**Resolution Introduced by Town Clerk Bryan**

69. **Resolution** that the Town Board hereby authorizes the Supervisor to enter into 3-year agreements with Southworth-Milton, Inc. d/b/a Milton Cat to provide inspections and preventive maintenance to equipment owned by the Town of Halfmoon, in the not to exceed amount of \$62,690.83, and hereby authorizes the Supervisor to execute said agreements, subject to the review and approval of the Town Attorney.

**Resolution Introduced by Highway Superintendent Bryans**

70. **Resolution** that the Town Board authorizes the Highway Superintendent to purchase a 2024 dump/plow truck from Tracey Road Equipment, Inc. pursuant to Onondaga County bid #8996 in the not to exceed amount of \$232,076.90 and to authorize the Highway Superintendent to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney

**Resolution Introduced by Highway Superintendent Bryans**

71. **Resolution** that the Town Board authorizes the Highway Superintendent to purchase a 2023 Ford F-550 regular cab as detailed in the proposal dated January 13, 2023, from Van Bortel Ford pursuant to Onondaga County bid ONGOV-106-19 in the not to exceed amount of \$73,707.45 and to authorize the Highway Superintendent to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

**Resolution Introduced by Highway Superintendent Bryans**

72. **Resolution** that the Town Board hereby appoints Laurie Barton as an alternate to the Town of Halfmoon Planning Board, subject to the review and approval of the Town Supervisor.

**Resolution Introduced by Building, Planning Development Coordinator Harris**

73. **Resolution** that the Town Board authorizes the Superintendent of Highways to repair a 2010 Mack GU713 at Gabrielli Truck Sales in the not to exceed amount of \$10,994.45 and to authorize the Highway Superintendent to execute any documentation necessary to effectuate the repairs, subject to the review and approval of the Town Attorney.

**Resolution Introduced by Highway Superintendent Bryans**

74. **Resolution** that the Town Board hereby schedules a Public Hearing for the February 15, 2023, Town Board meeting, in the A. James Bold Room, at 7:00 p.m. or as soon thereafter as their agenda allows, to discuss authorizing an expenditure in the not to exceed amount of \$375,000.00 from Water Capital Reserve fund for the

replacement of the existing water main on Brigantine Drive, subject to the review and approval of the Town Attorney.

**Resolution Introduced by Director of Water Tironi**

**75. Resolution** that the Town Board hereby schedules a Public Hearing for the February 15, 2023, Town Board meeting, in the A. James Bold Room, at 7:00 p.m. or as soon thereafter as their agenda allows, to discuss authorizing a Local Law enacting Real Property Tax Law §466a granting a property tax exemption for volunteer firefighters and ambulance workers, subject to the review and approval of the Town Attorney.

**Resolution Introduced by Assessor Zarelli**

**76. Resolution** that the Town Board authorizing the Town Supervisor to award the Donovan Ayotte Firefighter of the Year Award based on committee's recommendation, said name to be announced at one of the Department's annual installation banquets.

**Resolution Introduced by Supervisor Tollisen**

**PUBLIC COMMENT (for discussion of non-agenda items)**

**ADJOURN**

