

TOWN BOARD MEETING AGENDA
February 6, 2019

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PUBLIC HEARING: AMENDMENT TO THE SENIOR CITIZENS TAX EXEMPTION

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

YMCA Movie & Popcorn Night on February 2nd at the YMCA 1 Wall Street
YMCA Old Fashioned Gym Games on February 23rd Call 371-2139 ext 5550 for more details

Two Towns One Book Movie Event at the Clifton Park- Halfmoon Library on February 10th at 2:00 pm. This year’s winner of the Community Read is BEFORE WE WERE YOURS and the movie is STOLEN BABIES starring Mary Tyler Moore, rated PG.

Chicken Parmesan Fundraising Dinner on Friday March 1st from 5:30 – 7:30 at the Senior Center, to benefit the Character Counts Program, helping send children to Summer Camp. Adults \$10.00 and children (under 10) \$8.00

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: 2/19, 4/15, 6/17, 8/19, 10/21, and 12/16, the 3rd Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Liaison to Planning Board

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

New Board Member: (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Karen Pingelski (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

1. Town Clerk Total Fees Submitted to the Supervisor - \$7,434.58

2. Town Justice Suchocki
Total # Cases – 202 Total Fees Submitted to the Supervisor - \$30,470

3. Town Justice Fodera
Total # Cases – 208 Total Fees Submitted to the Supervisor - \$25,679

4. Building Permits
Total # Permits – 61 Total Fees Submitted to the Supervisor - \$17,454

5. Fire Inspections

Total # Inspections – 32 Total Fees Submitted to the Supervisor - \$2,120

6. Senior Express - Total # Meals - 487 Total # Riders - 657

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office): Water Department, Planning Department, Park’s Department, Town Clerk’s, Receiver of Taxes, Building/Code, Grant Department

CORRESPONDENCE

- 1. Received** from the Town Planning Board Resolutions approved at the January 14, 2019 meeting: Sign Application for Falcon Trace Lot 4, 175 & 177 Route 236, for a Change of Use/Tenant Application for Mind Matters Regional Neurofeedback Center, 175 Route 236 and for Billie’s Barber Shop, 4 Old Route 146, for Approval of Change of Use/Tenant & Sign Application for Permanent Makeup & Lashes by Lori, 1602 Route 9 and for a Minor Subdivision for the Lands of John F. & Maxine McCaden as Trustee, 128 Johnson Road.

- 2. Received** from the Town Planning Board Resolutions approved at the January 28, 2019 meeting: Sign Application for FedEx, 1549 Route 9, for a Change of Use/Tenant Application for Advanced Battery Services, 12 Firehouse Road, and for Adirondack Basement Systems, 4 Jones Road, and for Approval of a Minor Subdivision and Special Use Permit for the Upper Newtown Road Subdivision, 275 Upper Newtown Road.

- 3. Received** from the YMCA, thanking the Town of Halfmoon for their pledge for the YMCA’s Annual Campaign to help support people in need.

- 4. Received** from the Saratoga Center for the Family, their 2019 Adopted Budget.

- 5. Received** from the NYS Department of Transportation about our request for a speed study to reduce the speed on Cemetery Road. They conducted a speed limit investigation and continue to maintain that a reduction is not warranted, however they will notify the State Police and Sheriff for enforcement.

- 6. Received** from the Supervisors Office, Zoning Changes Public Workshops will be held on February 20, March 6, and March 20, 2019 at 6:00 p.m. in the Town Board Meeting Room. These changes are a result of the Zoning Review Committee, Business and Economic Development Committee and town staff efforts to make positive and strategically planned changes to the local laws of the Town of Halfmoon to ensure continued managed growth in our Town.

7. **Received** from the Zoning Board of Appeals of the Town of Colonie, notification of a public hearing on February 7th at 7:00 pm, 347 Old Niskayuna Road, Latham, NY to hear comments on the application by Verizon Wireless for their proposed communications facility.

8. **Received** from Bill & Ann Murtha, Halfmoon residents, an email thanking John Pingelski, Highway Superintendent for his quick response to their request for assistance in clearing out a fire hydrant during the last snow storm. Thanks, John!

NEW BUSINESS

1. **Resolution** to approve minutes of Town Board Meeting of January 16, 2019 as presented.

2. **Resolution** that the Town Board hereby authorizes the Supervisor to enter into an agreement with Troy & Banks for a contingency based gas, electronic, telecommunications and water/sewer audit, at no cost to the Town of Halfmoon, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney. The contingency mandates that Troy & Banks receive 30% of any refunds, credits or rebates obtained by the Town of Halfmoon as a result of the audit and 30% of any amounts saved in future bills for a period of twenty four months.

3. **Resolution** that the Town Board hereby approves the expenditure for the Town of Halfmoon Community Center in the not to exceed amount of \$89,000.00 for Task 1 – wetland delineation, surveying services and geotechnical services and Task 2 – schematic design, said monies to come from the Recreation Fees located in the Special Revenue Fund, and to authorize the Supervisor to sign and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.

4. **Resolution** that the Town Board intends to adopt Lead Agency status for the Halfmoon Community Center pursuant to the SEQRA and to authorize the Supervisor to execute any necessary documentation to remain in compliance with the State Environmental Quality Review Act.

5. **Resolution** that the Town Board intends to adopt Lead Agency status pursuant to the State Environmental Quality Review Act for the Farm to Market Road upgrades and that the Town Supervisor for the Town of Halfmoon is hereby authorized to execute any necessary documentation to remain in compliance with SEQRA.

6. **Resolution** that the Town Board authorizes payment for legal services for Nolan & Heller associated with the Appeal of Judge Young's decision dated January 23, 2019, regarding the Colonie Landfill in the not to exceed amount of \$10,000.00, at a billable rate of \$200.00 per hour, and authorize the Town Supervisor to sign any necessary documentation, subject to the review and approval of the Town Attorney.

7. **Resolution** that the Town Board authorizes the Highway Superintendent to submit a Streetlight Request Form to NYSEG to be installed at the intersection of Route 236 and Fellows Road and sign any necessary documents to effectuate obtaining the streetlight, subject to the review and approval of the Town Attorney. The expenditure for the lighting is and will be a proper charge to the Town of Halfmoon and will be paid for from the Town of Halfmoon general fund.

8. **Resolution** that the Town Board hereby schedules a Public Hearing for the February 20, 2019, Town Board meeting, in the A. James Bold Room, at 7:00 p.m. or as soon thereafter as their agenda allows, to discuss authorizing an amendment to the Code of the Town of Halfmoon to protect the health, safety and general welfare of the people by regulating the maintenance of fire alarm systems.

9. **Resolution** that the Town Board hereby authorizes the Supervisor to enter into an agreement with CHA Design/Construction Solutions to perform environmental monitoring at the Lower Newtown Road Landfill for 2019 as a cost of \$6,500.00, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

10. **Resolution** that the Town Board of the Town of Halfmoon records and expresses deep appreciation to the American Legion Lt. Fred H. Clark Post 91 and the Saratoga County American Legion for highlighting the 76th anniversary of the tragedy of the sinking of the U.S.A.T. Dorchester and the heroism of the four chaplains that brought light to the darkness surrounding those deaths.

11. **Resolution** that the Town Board hereby approves Change Order #1 submitted by MJ Engineering and Land Surveying, P.C. to reflect a decrease in cost for the Angle Lane Water Storage Tank Rehabilitation in the amount of \$6,000.00; and authorizes the Supervisor to sign any and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney

12. **Resolution** that the Town Board authorizes the Water Department to purchase a 2019 Chevy 2500HD per the State Contract #RFB2018-132 in the not to exceed amount of \$40,000 from Joe Basil Chevrolet and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

13. **Resolution** that the Town Board authorizes the Superintendent of Highways to purchase a 2019 Ford F-350 Regular Cab 4x4 with a 8' box using Onondaga bid #7974 2019 from Van Bortel Ford for \$31,355.50, and to authorize the Highway Superintendent to execute any necessary documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

14. **Resolution** that the Town Board authorizes the Superintendent of Highways to purchase a 2019 Ford F-350 Super Cab 4x4 with a 6.75' box using Onondaga bid #7974 2019 from Van Bortel Ford for \$33,466.00, and to authorize the Highway Superintendent to execute any necessary documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

15. **Resolution** that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

A resolution is necessary to reduce the project budgetary accounts for the Waterfront Connection Railroad Crossing capital project in the amount of the NYS DOS Local Waterfront Revitalization Program grant of \$90,795. And to further reduce the project in the amount created on July 18, 2018 from Recreation Fees within the Special Revenue Fund and return to said Fund in the amount of \$75,000. The project is no longer fiscally feasible due to the increase in costs by the railroad since project inception.

DEBIT:	Appropriations	35-960	\$165,795
	Subsidiary: Culture & Recreation- Trails		
	35-5-7150.21		\$165,795

CREDIT:	Estimated Revenues	35-510	\$165,795
	Subsidiary: Culture & Recreation-Capital Projects-Grant		
	35-4-3897.00		\$90,795
	Subsidiary: Interfund transfers		
	35-4-5031.00		\$75,000

DEBIT:	Appropriations:	25-960	\$75,000
	Subsidiary: Transfer to Capital Projects		
	25-5-9950.90		\$75,000

CREDIT:	Appropriated Fund Balance	25-599	\$75,000
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A resolution is needed to appropriate a grant awarded from the 2018-2019 NYS Justice Court Assistance Program in the amount of \$12,079. The Town is planning to purchase courtroom & office chairs, filing cabinets, label printer, computer hardware and a battery backup/emergency lights for the Justice Court. These purchases will be subject to the Town procurement requirements as applicable.

DEBIT:	Estimated Revenues	10-510	\$12,079
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Subsidiary: Other General Government State Aid
10-4-3089.10 \$12,079.00

CREDIT: Appropriations 10-960 \$12,079
Subsidiary: Justice Suchocki Equipment
10-5-1110.20 \$6,039.50
Justice Fodera Equipment
10-5-1111.20 \$6,039.50

A resolution is necessary to create appropriations within the Special Revenue Fund from Recreation Fees in the not to exceed amount of \$89,000 for the Halfmoon Community Center. Per resolution approved 2/6/2019 MJ Engineering and Land Surveying, P.C. will perform architectural and engineering services associated with Wetland Delineation, Surveying Services, Geotechnical Services and the Schematic Design Phase.

DEBIT: Appropriated Fund Balance 25-599 \$89,000

CREDIT: Appropriations 25-960 \$89,000
Subsidiary: Engineering Fees
25-5-1440.40 \$89,000

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

