

TOWN BOARD MEETING AGENDA
February 5, 2020

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: Bridge New York; South Main Street Culvert Project

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website at www.townofhalfmoon-ny.gov.

Clifton Park-Halfmoon Public Library Event to learn more about Essential Oils on Sunday, February 16th at 2:00pm in the Library Program Room.

Ziti Dinner Fundraiser on February 27th at the Halfmoon Senior Center from 4:30pm – 7pm for the Town of Halfmoon Character Counts Program.

Winter Farmer’s Market: Wednesday’s through May 27th inside Town Hall from 3:00pm-7:00pm. Come and check out many wonderful vendors!

Spring Cleanup Dates for Town Residents: April 14, 17, 18, 21, 24, and 25. Tues. 8am- Noon, Fri. Noon-5pm and Sat. 8am-3pm. Fees are as follows: \$5 per car load, \$10 per truck or van load, \$10 per trailer load, U-Haul type vehicles will be charged accordingly and regular household garbage will be charged the normal rate.

Paper Shredding Date: 3M Document Destruction will be held on Saturday, May 2nd from 9am-11am at the Transfer Station, 322 Route146. Residents are encouraged to bring a maximum of 3 bags/boxes to shred. There is no cost for shredding, but you are asked to bring at least one canned item per bag/box for donation to a local food pantry.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00pm. Pre-meeting at 6:30pm

Zoning Board of Appeals: 1st Monday of month at 7:00pm. Pre-meeting at 6:45pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00pm. Pre-meeting at 6:15pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00pm

Halfmoon Historical Society: Last Tuesday of month at 7:00pm starting March

Trails & Open Space Committee: 2/18, 4/20, 5/18, 7/20, 9/21, and 11/16

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Liaison to Planning Board

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

Eric Catricala (Town Board Member): (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Karen Pingelski (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq. (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS

1. **Town Justice Fodera – Year End Report**

2. **Animal Control - Year End Report**
3. **Town Clerk Total Fees Submitted to the Supervisor - \$7,212.58**
4. **Senior Express Total # Rides – 639 Total # Meals – 458**
5. **Town Justice Suchocki
Total # Cases – 250 Total Fees Submitted to the Supervisor - \$30,350**
6. **Town Justice Fodera
Total # Cases – 257 Total Fees Submitted to the Supervisor - \$25,687**
7. **Building Permits
Total # Permits - 29 Total Fees Submitted to the Supervisor -\$28,052.50**
8. **Fire Inspections
Total # Inspections (2019) - 38 Total Fees Submitted to the Supervisor - \$2,990
Total # Inspections (2020) - 14 Total Fees Submitted to the Supervisor - \$980**

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Water Department, Parks Department, Town Clerk's Office, Highway Department, Assessor, Grant Department

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the January 13, 2020 meeting: Sign Application for GT Toyz, 1537 Route 9, and for Rollin' Smoke BBQ, 222 Guideboard Road, for a Change of Use/Tenant Application for Block & Colucci Law Firm, 21 Corporate Drive, for Fleury Risk Management, 28 Corporate Drive, for Schopf & Hoffman Law Firm, 28 Corporate Drive, for Flex Financial Planning, 28 Corporate Drive, for Platinum Property Care Inc. & Bulldog Built, 1471 Route 9, for Condor Trading, 7 Freeman Lane, for a Change of Use/Tenant and Sign Application for Mane Tame, 1471 Route 9, Regarding Final Subdivision Approval for the Creekview Estates Residential PDD and for Eastpointe Homes Residential Subdivision, Cemetery Road.
2. **Received** from the Town Planning Board Resolutions approved at the January 27, 2020 meeting: Sign Application for the New York School of Nutrition, 21 Executive Park Drive, for a Change of Use/Tenant for Seasonal Outside Use at Lowe's, 476 Route 146, for Seasonal Outside Use at the Home Depot, 4 Halfmoon Crossing, for a Change of Use/Tenant Application for JP's Cutting Edge LLC, 425 Route 146, for a Site Plan Application for the Garden Gate Plaza, 1516 Route 9, for

an Addition to Site Plan Requests for the Clifton Park Church of Christ, 250 Pruyn Hill Road and for the Frank Warehouse Addition, 574 Hudson River Road.

3. **Received** from the NYS Department of State, notification of their filing of Local Law # 1-2020 for Amending Town Codes on January 30, 2020.

4. **Received** from the NYS Department of Transportation, their response to the town's request to have a study of the traffic signals at the intersection of Grooms and Woodin Roads. Their study concluded that due to the safety record, acceptable level of service and their familiarity with similar intersections, they are not currently recommending changes to the signal's operation.

5. **Received** from the Halfmoon Town Court, a letter to Town Supervisor Tollisen that the court's records and docket are available to be present for examination by the OCA's Internal Audit Services (IAS) unit, to be consistent with Section 2019-a of the Uniform Justice Act.

6. **Received** from U.S. Department of Homeland Security FEMA Region II, a letter to Saratoga County Officials stating that they are participating in the RISK MAP (Mapping, Assessment, and Planning) program for engineering analysis and flood planning mapping throughout Saratoga County from February 2020 through September 2020.

OLD BUSINESS

NEW BUSINESS

66. **Resolution** to approve minutes of Town Board Meeting of January 15, 2020 as presented.

67. **Resolution** that the Town Board hereby authorizes the Town Superintendent of Highways to enter into an agreement with the New York State Department of Transportation (NYSDOT) to provide liquid anti icing, salt brine from the NYSDOT Highway Maintenance Facility for the purpose of snow and ice control within the Town of Halfmoon and its area of responsibility in exchange for the town providing an equivalent amount of road salt and further, authorizes the Town Superintendent of Highways to execute said agreement, subject to the review and approval of the Town Attorney.

68. **Resolution** that the Town Board approves the Town entering into a service agreement for 3 years with Milton Cat for Semi-Annual service for generators at the Justice Building, Water Treatment Facility, Senior Center, Highway Department, and Town Hall at an annual cost of \$29,311 and authorize the Supervisor to execute the Agreements, subject to the review and approval by the Town Attorney.

69. Resolution that the Town Board hereby appoints Keith Butler as a full time Laborer in the Highway Department at Grade 2 Base Pay \$18.02/hr., subject to successful completion of all pre- employment testing.

70. Resolution that the Town Board hereby appoints Urmila Singh as a part time, 24 hours per week, Town Property Tax Data Collector, Grade 2 Base \$16.84/hr., effective February 18, 2020, contingent upon successful completion of all pre- employment testing.

71. Resolution that the Town Board authorizes the Supervisor to enter into an Agreement with the United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services USDA/APHIS/Wildlife Services to remove rock pigeons living in and around buildings maintained by the Town of Halfmoon and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

72. Resolution that in accordance with the recommendation from CHA, the Supervisor is hereby authorized to sign Change Order #2 increasing the cost of the SCWA Interconnection Project by \$16,879.16 to reflect additional work done by Carver Construction, Inc.

73. Resolution that the Town Board authorizes the Supervisor of Buildings and Grounds to purchase a 2020 Chevrolet Silverado MD 4WD Reg. Cab Work Truck with platform body and snow plow per the Sourcewell Contract #120716-NAF in the not to exceed amount of \$66,587.30 from National Auto Fleet Group and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

74. Resolution that the Town Board authorizes the Supervisor of Buildings and Grounds to place a 2003 Gehl Skid Steer and a 2003 John Deere 4310 Tractor on Auctions International as the town no longer has a need for the equipment.

75. Resolution that the Town Board authorizes the Supervisor to enter into an Agreement with BDG Development, LLC to provide potable water to the Creekview Subdivision and to authorize the Supervisor to execute any documents to effectuate the Agreement, subject to the review and approval of the Town Attorney.

76. Resolution that the Town Board approves sending a request for a speed reduction study on Woodin Road, currently at 40 mph. between the intersections of Grooms Road and Sitterly Road to Saratoga County Department of Public Works and the NYS Department of Transportation.

77. **Resolution** that the Town Board hereby authorizes the Town Supervisor to enter into an Agreement with the Shenendehowa Color Guard to provide an opportunity for the youth to learn to perform choreographed dances and routines while promoting the value of hard work and dedication, subject to the review and approval of the Town Attorney.

78. **Resolution** that the Town Board authorizes the Supervisor to enter into an Agreement with the Clifton Park & Halfmoon Emergency Corps, Inc. to provide emergency medical services and advanced life support care on a 24 hour per day, 7 days a week basis and to authorize the Supervisor to execute any documents necessary to enter into the Agreement, subject to the review and approval of the Town Attorney.

79. **Resolution** that the Town Board of the Town of Halfmoon hereby awards the bid for the purchase of two 2020 ¾ ton pickup trucks with service bodies to Nemer, Chrysler, Jeep, Dodge, Ram of Saratoga in the amount of \$40,749.00 per vehicle for a total of \$81,498.00, and authorizes the Supervisor to execute any and all necessary documents to proceed with this purchase, subject to the review and approval of the Town Attorney.

80. **Resolution** that the Town Board hereby approves extending the Halfmoon Healthcare Campus Planned Development District for an additional two year period, to commence development by March 20, 2022.

81. **Resolution** that the Town Board authorizes the Comptroller to make the attached Creations of Appropriations.

A resolution is necessary to reestablish appropriations in the General Fund from fund balance per resolution no. 354-2019, dated November 6, 2019 in the not exceed amount of \$100,000 (\$8,596.20 spent in 2019) for the security upgrades and equipment determined necessary during safety inspections in conjunction with the Saratoga County Sheriff's Department and the Saratoga County Office of Emergency Services.

DEBIT:	Appropriated Fund Balance	10-599	\$91,403.80
CREDIT:	Appropriations	10-960	\$91,403.80
	Subsidiary: Buildings-Equipment-Capital Outlay		
	10-5-1620.21		\$91,403.80

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

