

TOWN BOARD MEETING AGENDA
February 19, 2020

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Ziti Dinner Fundraiser will be held on February 27th at the Halfmoon Senior Center from 4:30pm – 7pm for the Town of Halfmoon Character Counts Program. You can get your tickets at the Town Clerk’s Office. Adults \$9.00, Senior’s \$7.00, and Children under 10, \$5.00.

Two Towns - One Book Event, Getting to Know Capital Roots, is scheduled for Sunday, March 8, 2020, at 2:00 pm in the Program Rooms at the Clifton Park-Halfmoon Public Library, 475 Moe Road

Winter Farmer’s Market: Wednesday’s through May 27th inside Town Hall from 3:00pm-7:00pm. Come and check out many wonderful vendors!

Spring Cleanup Dates for Town Residents: April 14, 17, 18, 21, 24, and 25. Tues. 8am- Noon, Fri. Noon-5pm and Sat. 8am-3pm. Fees are as follows: \$5 per car load, \$10 per truck or van load, \$10 per trailer load, U-Haul type vehicles will be charged accordingly and regular household garbage will be charged the normal rate.

Paper Shredding Date: 3M Document Destruction will be held on Saturday, May 2nd from 9am-11am at the Transfer Station, 322 Route146. Residents are encouraged to bring a maximum of 3 bags/boxes to shred. There is no cost for shredding, but you are asked to bring at least one canned item per bag/box for donation to a local food pantry.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

**Halfmoon Historical Society: Last Tuesday of month at 7:00 pm starting March
Trails & Open Space Committee 2/18, 4/20, 5/18, 7/20, 9/21, and 11/16
Resident Relations Committee: TBD
Business & Economic Development Committee: TBD**

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Liaison to Planning Board

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

Eric Catricala (Town Board Member): (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Karen Pingelski (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Planning, Code Enforcement, Receiver of Taxes

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the February 10, 2020 meeting: Change of Use/Tenant Application for Tea Plus, 1683 Route 9 (St. John's Plaza), for Renewal of the Site Plan Approval for the 413 Route 146 Office Building, 413 Route 146 and for Hoffman's Car Wash, 1589 Route 9.

2. **Received** from the Town Zoning Board of Appeals Resolutions approved at the February 3, 2020 meeting: Area Variance for Calarenza Single-Family home addition, 28 Manchester Drive.

3. **Received** from New York Municipal Insurance Reciprocal (NYMIR), a letter announcing that the Town of Halfmoon has been selected to receive the NYMIR 2020 Risk Management Award. This annual award is given in recognition of a town's incorporating safety and risk management into its operation at all levels and creating a culture of safety.

4. **Received** from Snyder's Restaurant and Pub, LLC, 1717 Route 9, notification of their intent to apply for an Alcohol Beverage License to serve wine, beer and cider.

5. **Received** from Kathy Dougherty a letter of resignation as Account Clerk Typist effective February 28, 2020.

OLD BUSINESS – N/A

NEW BUSINESS

83. **Resolution** to approve minutes of Town Board Meeting of February 5, 2020 as presented.

Resolution introduced by Town Clerk Bryan

84. **Resolution** that the Town Board authorizes the Deputy Supervisor to place the 2007 Ford F-350 from the Senior Express on Auctions International as the town no longer has a need for the equipment.

Resolution introduced by Deputy Supervisor Hotaling

85. **Resolution** that the Town Board hereby schedules a Public Hearing for the March 4, 2020, Town Board meeting in the A. James Bold Room, at 7:00 pm or as soon thereafter as the agenda allows, discussing amending the local law as it relates to notifications of defects on the recommendation of NYMIR.

Resolution introduced by Town Clerk Bryan

86. **Resolution** that the Town Board authorizes the Town Supervisor to solicit bids for Truck Ultra Low Diesel Fuel, Unleaded Regular Gasoline and Kerosene (Diesel/Kerosene Blend) for Town departments for fuel effective May 1, 2020 through April 30, 2021 to be received in the Town Clerk's Office by 1:00 pm on March 17, 2020, the sealed bids received shall be publicly opened and read aloud at that time.

Resolution introduced by Highway Superintendent Pingelski

87. **Resolution** authorizing the Town Supervisor to provide an allocation of \$400 per year for clothing and for safety footwear for all full time employees in the Assessor's office who are mandated by their job description to engage in outdoor

field work. Part time employees who are mandated to engage in outdoor field work may also receive Town of Halfmoon clothes and safety footwear, if necessary, every two years, upon prior approval of the Town Supervisor. All purchases except footwear and pants shall be embroidered with the Town of Halfmoon insignia unless written authorization is received from the Department Manager to waive the insignia.

Resolution introduced by Town Assessor Zarelli

88. Resolution, that the Town of Halfmoon is authorized and directed to accept the grant funds in an amount not to exceed amount of \$145,000.00 for the Erie Canal Towpath Link project and agree to the terms and conditions of any required deed of easement granted to OPRHP that affects title to real property owned by the municipality and improved by the grant funds, and that the Town Board of the municipality delegates signing authority to execute the Master Contract and any amendments thereto, any required deed of easement, and any other certifications to the Town Supervisor.

Resolution introduced by Town Supervisor Tollisen

89. Resolution that the Town Board authorizes the Highway Department to purchase a 2020 Ford F-550 truck off of the Onondaga County Bid #ONGOV-016-19-2020 Quote # 30206 in the not to exceed amount of \$46,653.36 from Van Bortel Ford and to authorize the Highway Superintendent to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

Resolution introduced by the Highway Superintendent Pingelski

90. Resolution that the Town Board authorizes the Highway Department to purchase a plow package off of Sourcewell contract #080818-VCM Quote # 80786 in the not to exceed amount of \$59,537.50 from Viking Cives and to authorize the Highway Superintendent to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

Resolution introduced by the Highway Superintendent Pingelski

91. Resolution that the Supervisor is hereby authorized to sign Change Order #2 to increase the cost of the First Responders Memorial/Abele Park upgrades by \$1,017.00 as prepared and recommended by Weston & Sampson, PE, LS, LA, PC, subject to the review and approval of the Town Attorney.

Resolution introduced by the Town Supervisor Tollisen

92. Resolution that the Town Board hereby authorizes the Supervisor to enter into an agreement with Via Aquarium for admission to Via Aquarium for the Summer Recreation Program on July 1, 2020, in the not to exceed amount of \$1,500.00, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

Resolution introduced by Recreation Director MacNeil

93. Resolution that the Town Board hereby authorizes the Supervisor to enter into an agreement with Dave & Buster's for a Youth Playoff Party Package, Youth Playoff Package Power Card, Area Rental and Unlimited Video Game Play Add-On for the Summer Recreation Program on July 7, 2020, in the not to exceed amount of \$2,709.00, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

Resolution introduced by Recreation Director MacNeil

94. Resolution that the Town Board authorizes the Supervisor to renew an Agreement with County Waste to provide disposal privileges for household garbage, construction and demolition material and vehicle tires for the Town of Halfmoon at the current rate for an additional one (1) year period and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

Resolution introduced by Highway Superintendent Pingelski

95. Resolution authorizing the Town Supervisor to sign a Deed Covenant for storm water management system maintenance with Graybar Electric Company, Inc. located at 2 Werner Road in the Town of Halfmoon, subject to the review and approval of the Town Attorney.

Resolution introduced by Building, Planning Development Coordinator Harris

96. Resolution that the Town Board hereby appoints Paula Wait as a full time Senior Account Clerk in the Comptroller's Office at Grade 3, Step Base, Pay \$18.49/hr., subject to successful completion of all pre-employment testing.

Resolution introduced by Comptroller Hatter

97. Resolution that the Town Board acknowledges that the required audit was conducted by the Comptroller's office in compliance with Section 2019-a of the Uniform Justice Court Act for the Justice Court records for fiscal year ending December 31, 2019.

Resolution introduced by Comptroller Hatter

98. Resolution that the Town Board authorizes the Supervisor to enter into an Agreement with Auctions International, Inc. to provide their professional skills, knowledge, and experience to the best advantage of both parties in preparing for and conducting online sales for the Town of Halfmoon at no cost to the Town of Halfmoon, and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

Resolution introduced by Highway Superintendent Pingelski

99. Resolution that the Town Board authorizes the Town to place the phones previously utilized by the Town on Auctions International as the town no longer has a need for the equipment.

Resolution introduced by Building & Grounds Supervisor Maiello

100. Resolution that the Town Board authorizes the Supervisor to enter into an Agreement with Bounce Around to provide various equipment on 5 different dates through the Recreation Program for the Town of Halfmoon for a cost in the not to exceed amount of \$2,249.00, and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

Resolution introduced by Recreation Director MacNeil

101. Resolution, that the Town Board hereby authorizes the Town Supervisor to enter into an agreement with Halfmoon Baseball for the 2020 season to provide for a recreation baseball program and to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

Resolution introduced by Building & Grounds Supervisor Maiello

102. Resolution that the Town Board hereby authorizes the Supervisor to enter into an agreement with Mad Science for a Workshop at the Clubhouse for the Summer Recreation Program on July 24, 2020, in the not to exceed amount of \$450.00, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

Resolution introduced by Recreation Director MacNeil

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN