

TOWN BOARD MEETING AGENDA
December 7, 2022

TOWN BOARD WORKSHOP – Board Room – 6:15 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

FARMER’S MARKET: Every Wednesday from 3-6 in the Town Hall Foyer. Come visit our local farms, crafters, and vendors that will be on hand every week.

AN EVENING WITH MRS. CLAUS AND FRIENDS, Hear Christmas stories told by Mrs. Claus and get Cookies & Milk from her Friends! Friday, December 16th from 6-8pm in the Town Hall Foyer.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

John Wasielewski (Town Board Member); (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

Eric Catricala: (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Dana Cunniff (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

1. **Senior Express** **Total # Meals – 445** **Total # Meals – 527**

2. **Building Permits**
Total # Permits – 46 **Total Fees Submitted to the Supervisor - \$18,864.00**

3. **Fire Inspections**
Total # Inspections – 69 **Total Fees Submitted to the Supervisor - \$4,750.00**

4. **Town Justice Suchocki**
Total # Cases – 119 **Total Fees Submitted to the Supervisor - \$16,100.00**

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Town Clerk, Receiver of Taxes, Water Department, Highway Department, Planning Department, Building & Code Enforcement

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the November 14, 2022 meeting: Sign Applications for Graybar Electric, 2 Werner Road and for Extra Space Storage, 1406A Route 9, Approval of a Change of Use/Tenant Applications for Trucking Association of New York, 3 Corporate Drive, for Care

Access Lyme Disease Study, 7 Parkford Drive and for Skinkle Construction, Farm to Market Storage Center, 40 Farm to Market Road, for an Upgrade of Telecommunications Equipment for Verizon Wireless, 7 Vosburgh Road, for a Minor Subdivision for the Lands of Greene Subdivision, 217 Fellows Road, for Approval of a Minor Subdivision (Lot-Line Adjustment) for the Staniak Subdivision, 26 Staniak Road and DENIAL of a Site Plan Application for the Toyota Service Building Addition, 2002 NYS Route 146.

2. **Received** from Dorothy Gaydos, an Election Inspector, a thank you letter for making working the elections a pleasure.
3. **Received** from the Halfmoon Fire District #1 (Hillcrest), notification of their Annual Fire District Election to be held on December 13, 2022, between 6:00pm-9:00pm at the Hillcrest Fire Station, 145 Pruyn Hill Road, Mechanicville, NY to elect one (1) Commissioner for a five (5) year term commencing on January 1, 2023 and ending December 31, 2027.
4. **Received** from the Clifton Park - Halfmoon Fire District #1, notification of their Annual Fire District Election to be held on December 13, 2022, between 6:00pm-9:00pm at the Clifton Park Fire House located at 38 Old Route 146, Clifton Park, NY to elect one (1) Commissioner for a five (5) year term commencing on January 1, 2023 and ending December 31, 2027 and one (1) Commissioner to complete a five (5) year term ending on December 31, 2025.
5. **Received** from the Building, Planning & Development Coordinator Harris, notification that the Halfmoon Planning Board is in receipt of a Special Use Permit application (22.181) for the Stone Management, proposed at 428 Hudson River Road.
6. **Received** from the Halfmoon-Waterford Fire District No.1 notification that they will be holding the Commissioners Election on December 13, 2022, from 6:00 – 9:00 P.M. at the Firehouse location at 315 Middletown Road Waterford, NY.
7. **Received** from Cracker Barrel Old Country Store, the 30-day notice that they intend to submit a Class Change Application to the NY State Liquor Authority to change their license from a Restaurant Wine license to an On Premises license.
8. **Received** from the West Crescent Fire District, notification of their Annual Fire District Election to be held on December 13, 2022, between 6:00pm-9:00pm at the West Crescent Fire Department at 1440 Crescent Road, Halfmoon, NY to elect one (1) Commissioner for a five (5) year term commencing on January 1, 2023 and ending December 31, 2027 and one (1) Commissioner to complete a five (5) year term ending on December 31, 2023.

9. **Received** from the NYS Canal Corporation notification that they as Lead Agency, has completed the Final Generic Environmental Impact Statement document for the Barge Canal Earthen Embankment Integrity Program and releasing a Guidebook that can be found at <https://www.nyscanalintegrity.org>

OLD BUSINESS

334. Resolution that the Town Board of the Town of Halfmoon hereby awards the bid for the general construction for the improvements to the Town Highway Garage to Gallo Construction in the total bid amount \$1,692,400.00 and authorizes the Supervisor to execute any and all necessary documents to proceed with this project, subject to the review and approval of the Town Attorney.

Resolution Introduced by Highway Superintendent Bryans

335. Resolution that the Town Board of the Town of Halfmoon hereby awards the bid for the plumbing for the improvements to the Town Highway Garage to JW Danforth in the total bid amount of \$231,400.00 and authorizes the Supervisor to execute any and all necessary documents to proceed with this project, subject to the review and approval of the Town Attorney.

Resolution Introduced by Highway Superintendent Bryans

336. Resolution That the Town Board of the Town of Halfmoon hereby awards the bid for the electrical for the improvements to the Town Highway Garage to Stilsing Electric in the total bid amount of \$129,500.00 and authorizes the Supervisor to execute any and all necessary documents to proceed with this project, subject to the review and approval of the Town Attorney.

Resolution Introduced by Highway Superintendent Bryans

337. Resolution that the Town Board of the Town of Halfmoon hereby awards the bid for the HVAC for the improvements to the Town Highway Garage to JW Danforth in the total bid amount of \$186,500.00 and authorizes the Supervisor to execute any and all necessary documents to proceed with this project, subject to the review and approval of the Town Attorney.

Resolution Introduced by Highway Superintendent Bryans

NEW BUSINESS

338. Resolution that the Town Board approve the minutes of Town Board Meeting of November 16, 2022, as presented.
Resolution Introduced by Town Clerk Bryan

339. Resolution that the Town Board authorizes the Supervisor to authorize payment to Dell Inc. in the not to exceed amount of \$14,357.07 for the Microsoft Office 365 renewal for 2023 pursuant to NYS Contract #PS68202 and authorize the Supervisor to execute any documents necessary to effectuate the payment, subject to the review and approval of the Town Attorney.
Resolution Introduced by Personal Computer Technician Mikol

340. Resolution that the Town Board authorizes the Supervisor to enter into an agreement with General Control Systems Integration Service (GCS) to provide upgrades to the CPU of the SCADA system at the Water Department in the not to exceed amount of \$14,840.00 subject to the review and approval of the Town Attorney.
Resolution Introduced by Director of Water Tironi

341. Resolution that the Town Board hereby authorizes the Supervisor to enter into an agreement with MJ Engineering and Land Surveying, P.C., to provide professional services associated with the post-closure monitoring and inspection of the Town's closed landfill, located on Lower Newtown Road in accordance with the proposal dated 11/22/2022, in the not to exceed amount of \$6,700.00, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.
Resolution Introduced by Supervisor of Buildings and Grounds Maiello

342. Resolution that the Town Board authorizes the Supervisor to enter into a contract with Sendtek Inc. for the lease of the postage-mailing machine for the Town of Halfmoon for a 63-month contract period at \$60.00 per month, with the first three months free, commencing January 1, 2023, per the review and approval of the Town Attorney.
Resolution Introduced by Town Clerk Bryan

343. Resolution that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.
Resolution Introduced by Comptroller Hatter

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

