

TOWN BOARD MEETING AGENDA
December 19, 2018

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Winter Carnival – January 26th at Halfmoon Town Hall from 2-5:00pm with Fireworks, Mac & Cheese Cook-off, Live Music, Ice Sculpture Demonstration, Bonfire and much more for the kids!

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Next meeting February 20th

Open Space & Trails Committee: Feb. 19, April 15, June 17, Aug. 19, Oct. 21, and Dec. 16th the 3rd Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee, (4) Chair of Safety Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Chair of Committee on Resident Relations, (4) Co-Liaison to Planning Board

Daphne Jordan (Town Board Member): (1) Co-Chair of Business and Economic Development (2) Animal Control (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Committee on Not for Profit Organizations; (3) Co-Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives, (3) Co-Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town

CORRESPONDENCE

- 1. Received** from the Town Planning Board Resolutions approved at the December 10, 2018 meeting: Sign Application for Advanced Auto Parts, 1695 Route 9, for a Change of Use/Tenant Application for FEDEX, 1549 Route 9 (WalMart), for a Change of Use/Tenant & Sign Application for Ted's Fish Fry, 1663 Route 9, and for a Commercial Site Plan for the Lissmac Corporation, Route 146.
- 2. Received** from the US Army Corps of Engineers, a copy of the letter sent to Ivan Zdrahal from Halfmoon Holdings, LLC for the Pinebrook PDD.
- 3. Received** from the NYS DOT the results of the traffic light study that the Town of Halfmoon requested for Route 146 & Parkford Drive. They have done previous studies of this area and updated their information by collecting current volume counts, observing the flow of traffic during peak travel periods, measuring sight distance and a collision diagram from 3 years of DMV accident data and have concluded that a signal is not warranted
- 4. Received** from the Saratoga County Water Authority, notification of the public hearing on December 20th, 2018 at the Board of Supervisor's meeting room, Bldg. 1, 40 McMaster Street, Ballston Spa for the SCWA's proposal to increase water rates by 1.5%.

5. **Received** from Gale Hayner, her letter stating that she is retiring from the Town of Halfmoon after 31 years. She will be missed!
6. **Received** from the Halfmoon – Waterford Fire District #1, the Certificate of the Results of Canvass of the Election held on December 11th, 2018 electing John D'Alessandro to a five (5) year term as Fire Commissioner for the period of January 01, 2019 to December 31, 2023.
7. **Received** from the Halfmoon Fire District #1 (Hillcrest), the Certificate of the Results of Canvass of the Election held on December 11th, 2018 electing James McBride to a five (5) year term as Fire Commissioner for the period of January 01, 2019 to December 31, 2023, and also electing Donald M. Carola to a four (4) year term as Fire Commissioner for the period of January 01, 2019 to December 31, 2022.
8. **Received** from the Clifton Park - Halfmoon Fire District #1, the Certificate of the Results of Canvass of the Election held on December 11th, 2018 electing James Ryan to a five (5) year term as Fire Commissioner for the period of January 01, 2019 to December 31, 2023, and also electing Thomas Meehan to a three (3) year term as Fire Commissioner for the period of January 01, 2019 to December 31, 2021.

NEW BUSINESS

1. **Resolution** to approve minutes of Town Board Meeting of December 5, 2018 as presented.
2. **Resolution** that the Town Board authorizes the Supervisor to sign the credit card authorization and contract with Dave & Buster's for the Winter Camp Program, per the review and approval of the Town Attorney.
3. **Resolution** authorizing the Town Supervisor to execute an easement granting the Town of Halfmoon access to property owned by Graybar Electric Company, Inc. for utility purposes and to terminate the current easement due to the relocation of utilities consistent with the approved site plan, subject to the review and approval of the Town Attorney.
4. **Resolution** that the Town Board hereby adopts the 2019 salary grids for salaried, hourly and part time employees, subject to the review and approval of the Town Attorney.
5. **Resolution** that the Town Board honors Gale Hayner for her 31 years of service to the Town of Halfmoon.

6. **Resolution** that the Town Board hereby approves the expenditure in the not to exceed amount of \$10,000.00 for the Vosburgh Road Preserve, said monies to come from the Recreation Fees located in the Special Revenue Fund, and to authorize the Supervisor to sign and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.

7. **Resolution** that the Town Board of the Town of Halfmoon hereby honors the YMCA on its 25th Anniversary and thanks them for their service and dedication to our community.

8 **Resolution** that the Town Board authorizes the Comptroller to execute any documents associated with the grant funds awarded to Saratoga County Water Authority from the New York State Environmental Facilities for the water connection between the Water Authority and the Town of Halfmoon necessary to obtain Halfmoon's portion of the grant monies received and to provide the Water Authority the documentation required to receive reimbursement, subject to the review and approval of the Town Attorney.

9. **Resolution** that the Town Board of the Town of Halfmoon hereby honors and thanks Lindsey's Country Store & Sweet Shoppe for thirty years of serving our community by providing sweet creations, unique hostess gifts, custom baskets, gifts, greeting cards, and so many other wonderful items and for always greeting our community with a warm smile.

10. **Resolution** that the Town Board approves the Comptrollers Report for the month of November, 2018 as presented.

11. **Resolution** to authorize the Comptroller to make the attached Creations of Appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$1,330.53
	Subsidiary: 25-4-2189		
	Home & Community Services		\$1,330.53
Credit:	Appropriations	25-960	\$1,330.53
	Subsidiary: 25-5-1440.40		
	Engineering Contractors Inspections		\$1,330.53

Information Only: The above was derived from the following breakdown of charges to be paid on December 20, 2018 Abstract for engineering and related fees.

NAME	AMOUNT
Giffy's Bar B Cue	\$85.00
Howland PDD	\$18.53
Lawrence Circle Site Plan	\$547.00
Lissmac NYS Route 146	\$680.00
Total	\$1,330.53

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Debit: Estimated Revenues 25-510 \$40,000.00
Subsidiary: 25-4-2189 Home &
Community Services \$40,000.00

Credit: Appropriations 25-960 \$40,000.00
Subsidiary: 25-5-1440.40 Engineering
Contractors Inspections \$40,000.00

A resolution is needed to create the following budget amendment of appropriations and revenues in the Highway Fund for CHIPS (Consolidated Highway Improvement Program), PAVE NY and Extreme Winter Recovery (EWR).

Debit: Estimated Revenues 20-510 \$26,910.40
Subsidiary: 20-4-3501 State Aid
CHIPS \$26,910.40

Credit: Appropriations 20-960 \$26,910.40
Subsidiary: 20-5-5112.22 Improvements
Capital Outlay CHIPS \$26,910.40

A resolution is necessary to create appropriations within the Special Revenue fund from Recreation Fees in the not to exceed amount of \$10,000 per resolution passed December 19, 2018 for the Vosburgh Road Preserve trail. The Town received a \$10,000 grant from Hudson River Valley Greenway for this project which requires a \$10,000 local match.

DEBIT: Appropriated Fund Balance 25-599 \$10,000

CREDIT: Appropriations 25-960 \$10,000
Subsidiary: 25-5-1440.40
Engineering Fees \$10,000

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

