

TOWN BOARD MEETING AGENDA
December 16, 2020

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: FOREST LANE PDD AMENDMENT

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

HALFMOON INDOOR FARMERS MARKET in TOWN HALL FOYER from 3:00 - 6:00 pm. Stop by and find Fresh produce, Crafts & more every Wednesday.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Liaison to Planning Board

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

Eric Catricala (Town Board Member): (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Karen Pingelski (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

1. **Town Justice Fodera**
Total # Cases – 189 Total Fees Submitted to the Supervisor - \$19,599

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Building & Planning

CORRESPONDENCE

1. **Received** from the Halfmoon – Waterford Fire District No. 1, a copy of the Certificate of Results of the Ballots cast at the Annual Election held on December 8, 2020 electing Christopher Putnam, Commissioner for a five (5) year term commencing January 1, 2021 through December 31, 2025
2. **Received** from Lansing Engineering, an application for an amendment to the Boyajian Planned Development District for Summit at Halfmoon – Senior Living Facility, including Project Narratives and Site Plans.
3. **Received** from the Clifton Park - Halfmoon Fire District No. 1, a copy of the Certificate of Results of Canvass from the Annual Election held on December 8, 2020 electing Harold Martin, Fire District Commissioner for a five (5) year term commencing January 1, 2021 through December 31, 2025 and to approve a resolution of the Board of Fire Commissioners to increase the LOSAP contribution.
4. **Received** from the Town of Clifton Park, Office of the Attorney, a Notice of Public Hearing for January 11, 2021 for a proposed Local Law regarding a 6 month

moratorium on commercial sized ground-mounted solar systems within the Town of Clifton Park.

5. **Received** from the West Crescent Fire District, a copy of the Certificate of Results of the Ballots cast at the Annual Election held on December 8, 2020 electing John Meehan, Commissioner for a five (5) year term commencing January 1, 2021 through December 31, 2025.

6. **Received** from Judy Gardner, a thank you card to the Supervisor for all of the things that are done for the people at the Senior Center and a donation to help with the dinners.

7. **Received** from Joyce Montgomery, a thank you card to the Supervisor and staff for the great Thanksgiving lunch.

8. **Received** from the Halfmoon Fire District #1 (Hillcrest), a copy of the Certificate of Results of the Ballots cast at the Annual Election held on December 8, 2020 electing Joseph Maiello, Commissioner for a five (5) year term commencing January 1, 2021 through December 31, 2025.

9. **Received** from the Halfmoon Fire District #1 (Hillcrest), the Public Notice for the 2021 Organizational Meeting to be held at 6:30 PM on January 4, 2021 at the Hillcrest Fire Department, 145 Prun Hill Road, Mechanicville.

NEW BUSINESS

297. **Resolution** that the Town Board approve the minutes of Town Board Meeting of December 2, 2020 as presented.

Resolution Introduced by Clerk Bryan

298. **Resolution** that the Town Board of the Town of Halfmoon shall conduct a Public Hearing on January 20, 2021 in the A. James Bold room, at the Halfmoon Town Hall located at 2 Halfmoon Town Plaza, Halfmoon, New York to consider the Map, Plan and Report to extend the existing Consolidated Water District to include those developments which connected to the Town water system since the previous water district extension in 2017, as well as to include town residents who are currently within the water district due to previous water main extensions, or upcoming water main extensions, in accordance with Article 12 of Town Law. The areas to be incorporated into this district extension include: Tabor Road Mixed Use, Dutch Lane, Pinebrook Hills, Creekview Estates, and Betts Farm (Phase 1). Miscellaneous properties along Staniak Road will also be incorporated into the district extension as a result of water main projects completed previously and

authorizes the Town Supervisor for the Town of Halfmoon to execute the any documents necessary to adopt the extension.

Resolution Introduced by Director of Water Tironi

299. Resolution the Town Board of the Town of Halfmoon approves the contract for the placement of a 32ft x 20ft Calhoun Super Structure CC Series Building at a cost of \$9,097.61.

that must be completed prior to the arrival of inclement weather; and to waive the purchasing policy as set forth in section VII(H) of the Town of Halfmoon Employee Manual as the Highway Superintendent has attempted to obtain three written quotes for the purchase of the structure to provide protection from the elements for the top soil maintained at the Highway Garage and has only been able to obtain two written quotes; and that the Town Supervisor may execute the documentation necessary to effectuate the construction, and the Comptroller's Office is hereby authorized to pay for the construction and placement prior to the delivery of the building due to the economic impact of COVID-19.

Resolution Introduced by Highway Superintendent Bryans

300. Resolution that the Town Board hereby authorizes the Supervisor to enter into an agreement with CivicPlus to provide website hosting services per the recommendation of the Information Technology Department at a cost not to exceed \$2,625.00, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

Resolution Introduced by Personal Computer Technician Mikol

301. Resolution that the Town Board approves the Comptroller's Report for the month of November, 2020, as presented.

Resolution Introduced by Comptroller Hatter

302. Resolution the Town Board authorizes the Comptroller to make the attached Creations of Appropriations.

Resolution Introduced by Comptroller Hatter

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT:	Estimated Revenues	25-510	\$2,545.00
	Subsidiary: Home & Community Services		
		25-4-2189.00	\$2,545.00

CREDIT: Appropriations 25-960 \$2,545.00
 Subsidiary: Engineering Contractors Inspections
 25-5-1440.40 \$2,545.00

Information Only: The above was derived from the following breakdown of charges to be paid on December 17, 2020 Abstract for engineering and related fees.

NAME	AMOUNT
4 Liebich Lane Warehouse Plan	\$1,485.00
Hanks Hollow Subdivision	\$790.00
Mott Orchard	\$270.00
Total	\$2,545.00

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

