

TOWN BOARD MEETING AGENDA  
December 5, 2018

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: WOODLOCH RESIDENTIAL PDD (AMENDMENT TO THE INGLEWOOD PDD)

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon.ny.gov](http://www.townofhalfmoon.ny.gov).

Outside Holiday Home Decorating Contest for all Halfmoon Residents. Judging will be on December 15<sup>th</sup> from 6:00 – 9:00PM. Prizes for the different categories are \$50.00 each! Good Luck!

TOWN MEETINGS:

Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4<sup>th</sup> Tuesday in May

Senior Center Business Meeting: 1<sup>st</sup> Wednesday of month at 1:00 pm

Halfmoon Historical Society: No meetings in December & January

Open Space & Trails Committee: April 16, June 18, Aug 20, Oct 15, and Dec. 17, the 3<sup>rd</sup> Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee, (4) Chair of Safety Committee

**John Wasielewski (Town Board Member);** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Chair of Committee on Resident Relations, (4) Co-Liaison to Planning Board

**Daphne Jordan (Town Board Member):** (1) Co-Chair of Business and Economic Development (2) Animal Control (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

**Jeremy Connors (Town Board Member):** (1) Co- Liaison to Planning Board; (2) Chair of Committee on Not for Profit Organizations; (3) Co-Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives, (3) Co-Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

**PUBLIC COMMENT (for discussion of agenda topics)**

**DEPARTMENT REPORTS –**

1. Town Justice Suchocki –  
Total # Cases – 166 Total Fees Submitted to the Supervisor - \$22,067.50
2. Town Justice Fodera –  
Total # Cases – 192 Total Fees Submitted to the Supervisor - \$24,032.00
3. Building  
Total # Permits – 58 Total Fees Submitted to the Supervisor - \$52,195.00
4. Fire Inspections  
Total # Permits – 25 Total Fees Submitted to the Supervisor - \$3,520.00
5. Town Clerk - Total Fees Submitted to the Supervisor - \$7,302.80
6. Senior Express Total # Riders - 411 Total # Meals - 580

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office – Receiver of Taxes, Town Clerk, Parks Department, Planning Department, Building/Code Enforcement Department**

**CORRESPONDENCE**

1. Received from the Town Planning Board Resolutions approved at the November 26, 2018 meeting: Approved for a sign application, Maple Leaf Childcare Center, located at 41 Werner Road, for a Sign Application for P&M Construction, located at 1004 Hudson River Road, for a Change of Use/Tenant Application for Beauty Lounge, located at 175 Route 236, for a Special Use Permit for the Klapija Duplex, located at 281 Grooms Road, for a Site Plan for Duke's Grove, located at 486 Hudson River Road, for a Site Plan for Giffy's Bar-B-Q/Powers Pub, located at 130 Meyer Road, for an In Home Occupation for Lightning in the woods, located at 41 Outlook Drive South, and for a Minor Subdivision for the Lands of Tabor Road LLC Subdivision, Tabor Road.

2. Received from the Clifton Park-Halfmoon Fire District #1, Notice of their Annual Election on December 11, 2018 from 6:00 – 9:00pm at the Firehouse located at 38 Old Route 146, for the purpose of electing one (1) Commissioner for a five (5) year term, commencing on January 1, 2019 and ending on December 31, 2023 and electing one (1) Commissioner for a three (3) year term, commencing on January 1, 2019 and ending on December 31, 2021.

3. Received from the Halfmoon Fire District #1, (Hillcrest) Notice of their Annual Election on December 11, 2018 from 6:00 – 9:00pm at the Firehouse located 145 Pruyn Hill Road, for the purpose of electing one (1) Commissioner for a five (5) year term, commencing on January 1, 2019 and ending on December 31, 2023 and electing one (1) Commissioner for a four (4) year term, commencing on January 1, 2019 and ending on December 31, 2022.

4. Received from the Board of Fire Commissioners of the Halfmoon- Waterford Fire District #1, calls a Special Election on November 27, 2018 from 6:00 – 9:00pm at the Fire District located at 315 Middletown Road for the purpose of voting on the proposition authorizing (A) the fire district to construct a 20,000 sq. ft. fire station at said location at a maximum estimated cost of \$13,375,000, (B) expend such sum for such purpose including the expenditure of \$1,043,437 from the Capital Reserve Fund, (C) levy the necessary tax, and (D) in anticipation of collecting of such tax, issue bonds and notes of the Fire District in the principal amount of \$12,331,563 and levy a tax to pay the interest on said obligations when due, be approved.

5. Received from the Halfmoon- Waterford Fire District #1, the results of the above Special Election on November 27, 2018:

Total number of Ballots Cast	678
Number of Yes Votes	312
Number of No Votes	366

6. Received from Saratoga County Water Authority Notice of Public Hearing on the SCWA's proposal to increase the water rate by 1.5% per the subject contract on

December 20, 2018, at the Saratoga County Board of Supervisors meeting room, Bldg. 1, 40 McMaster Street, Ballston Spa, N.Y.

## NEW BUSINESS

1. **Resolution** to approve minutes of Town Board Meeting of November 19, 2018 as presented.
2. **Resolution** that the Town Board authorizes the Supervisor to enter into an Agreement with American Fireworks Display, LLC, to provide an aerial fireworks display, including all fireworks, equipment, labor, transportation and insurance coverage on January 26, 2019, or any rescheduled date, in the not to exceed amount of three thousand dollars (\$3,000.00) and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.
3. **Resolution** that the Town Board approves updating the Town Seal as authorized pursuant to Town Law §64 and to authorize the Supervisor to sign any documentation necessary to effectuate this change, subject to the review and approval of the Town Attorney.
4. **Resolution** authorizing the Supervisor to enter into an agreement with Kevin Weed, PLS from Gilbert VanGuilder Land Surveyors, PLLC regarding flagging the limits of state and/or federal wetlands and submitting the necessary information to the necessary agencies to proceed with the Vosburgh Road Preserve Project in the not to exceed amount of five thousand dollars (\$5,000.00) and to authorize the Supervisor to sign the agreement and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.
5. **Resolution** that the Town Board approves holding a public hearing for the Halfmoon HealthCare Campus PDD for January 16, 2019 at 7:00pm or as soon as the agenda allows in the A. James Bold meeting Room.
6. **Resolution** that the Town Board of the Town of Halfmoon hereby authorizes CHA to proceed with the permitting, SEQRA and design work for the Champlain Canal Trail-Northern segment, in the not to exceed amount of sixty one thousand dollars (\$61,000.00), and authorizes the Town Supervisor to execute any documents necessary to effectuate this project, subject to the review and approval of the Town Attorney.
7. **Resolution** that the Town Board authorizes the Town Attorney to execute any documents associated with the acquisition of property associated with the improvements planned for the intersection of Sitterly Road and Woodin Road.

8. **Resolution** that the Town Board hereby authorizes payment in the not to exceed amount of \$2,025.00 to Francis & Company, Real Estate Appraisers and Consultants, representing one half of the cost of a supplemental trial ready appraisal report, for the property known as Halfmoon Heights Manufactured Home Park to be utilized to defend the 2016 and 2017 Article 7 property tax proceedings, and to authorize the Supervisor to execute any documentation necessary to conduct the appraisal, subject to the review and approval of the Town Attorney. The other half of the cost for the appraisal shall be paid by the Shenendehowa School District.

9. **Resolution** that the Town Board authorizes the Town Supervisor to pay Nolan & Heller for legal services relating to Colonie Landfill expansion and extension and to authorize the Town Supervisor to execute any documents necessary to effectuate the representation, subject to the review and approval of the Town Attorney. The Town will be billed a flat rate of \$200.00 per hour for the legal services.

10. **Resolution** that the Town Board approves a project to install a turning lane at the intersection of State Route 236 and State Route 146 and is eligible for funding under the New York State's Multi-Modal Program administered by NYS Department of Transportation and authorizes the Town of Halfmoon to pay in the first instance 100% of the federal and non-federal share of the cost of construction work and to appropriate \$125,000 from Highway fund.

11. **Resolution** that the Town Board honors Senator Kathleen A. Marchione for all of her many accomplishment's as she retires after 39 years of public service.

12. **Resolution** to authorize the Comptroller to make the attached Creations of Appropriations.

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$671.72
	Subsidiary: 25-4-2189		
	Home & Community Services		\$671.72
Credit:	Appropriations	25-960	\$671.72
	Subsidiary: 25-5-1440.40		
	Engineering Contractors Inspections		\$671.72

Information Only: The above was derived from the following breakdown of charges to be paid on December 6, 2018 Abstract for engineering and related fees.

<b>NAME</b>	<b>AMOUNT</b>
Glen Meadow	\$671.72
Total	\$671.72

**PUBLIC COMMENT (for discussion of non-agenda items)**

**ADJOURN**