

TOWN BOARD MEETING AGENDA
August 7, 2019

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: HALFMOON PRESENTS ELECTRIC CITY CLOWNS WITH A RESOLUTION RECOGNIZING AUGUST 1, – AUGUST 7, 2019 AS INTERNATIONAL CLOWN WEEK.

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Halfmoon Farmer’s Market, every Wednesday through September 25, 2019 from 3-6 p.m. The Farmer’s Market is located at the corner of Route 236 and Harris Road at the Gazebo.

Halfmoon Diner celebrates their 30 Year Anniversary with a Ribbon Cutting Ceremony on August 7, 2019 at 8:30 a.m. for doing business in the Town of Halfmoon.

National Purple Heart Day Ceremony to be held on Wednesday August 7, 2019 at 10:00 a.m. at the Halfmoon Veterans Memorial, located in the Halfmoon Town Park, Route 236. The Town of Halfmoon is proud to be a designated “Purple Heart Town”. For further information, please call (518)371-7410 Ext. 2200

American Legion Squadron #1450 is having Chicken BBQ & Picnic Saturday, August 10, 2019 from Noon – 6 p.m. @ 275 Grooms Road, Halfmoon. (Pre-sale tickets only)

American Red Cross Blood Drive on August 23, 2019 from 1 p.m. to 6 p.m. at the Halfmoon Town Hall.

St. Luke’s On the Hill Summer Event: Water Fun Day for Kids. Saturday August 17, 2019 from 10 a.m. to 2 p.m. Please check the website events page for details at stlukesonthehill@biznycap.rr.com

“End of Summer Bash” August 23rd at the Halfmoon Town Park from 6 p.m.to

9 p.m. Concert with Dos Amigos and Fireworks to follow. Check out our website for more details www.townofhalfmoon.org

Services Members will be participating. Please go to www.townofhalfmoon.org for further information.

Hazardous Waste Day is on Saturday, September 7, 2019 @ 22 Ray Road, from 8 a.m. to 2 p.m. (Must Register by September 3rd) Register online at www.cliftonpark.org or call (518) 371-6651 for more information).

The Town of Halfmoon 17th Annual Patriot Day Ceremony, Wednesday September 11, 2019 at the Abele Memorial Park, Harris Road. Military and Emergency

2019 Fall Clean Up Dates: September 17, 20, 21, 24, 27, and 28. Halfmoon Residents can obtain the required Transfer Station Permit at the Town Clerk's Office. For further information, please go to www.townofhalfmoon-ny.gov.

Bounce Back to School – Halfmoon Recreation in conjunction with the Southern Saratoga YMCA will be hosing a kid friendly event on Sept 21st from 6 p.m. – 9 p.m. for grades 1-7 at the YMCA.

Harvest Fest Saturday September 28, 2019 from 12 pm to 4 pm at the Halfmoon Town Park. New addition this year: Take out Chicken BBQ from 4 pm to 6 pm Tickets may be purchased in advance.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Trails & Open Space Committee: 2/19, 4/15, 6/17, 8/19, 10/21, and 12/16, the 3rd Monday except Feb due to holiday.

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Liaison to Planning Board

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

Eric Catricala (Town Board Member): (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Karen Pingelski (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

1. **Town Clerk-** Total Fees Submitted to Supervisor \$10,326.98
2. **Senior Express -** Total # Meals - 639 Total # Riders –895 – Total # Calls 824
3. **Town Justice Suchocki**
Total # Cases – 227 Total Fees Submitted to the Supervisor -\$36,008.00
4. **Town Justice Fodera**
Total # Cases –168 Total Fees Submitted to the Supervisor-\$23,404.50
5. **Building Permits**
Total # Permits –74 Total Fees Submitted to the Supervisor -\$16,827.00
6. **Fire Inspections**

Total # Inspections – 47 Total Fees Submitted to the Supervisor - \$4,190.00

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Water, Receiver of Taxes, Town Clerk, Parks, Grants

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the July 22, 2019 meeting for a Sign Application for Lissmac, 17 Route 146, Change of Use/Tenant for GT Toyz, LLC, 1516 Route 9, Change of Use/Tenant for Clifton Park Church of Christ, 250 Pruyn Hill Road, Change of Use/Tenant & Sign Applications for Big G's Sweet Spot, 1602 Route 9 Rear., Curto Subdivision, 1 Nadeau Road, Site Plan for Hoffman's Car Wash, 1672 Route 9.
2. **Received** from Momentive Notice of Approval of minor permit modification.
3. **Received** from BST their Financial Report of the Town of Halfmoon for the year ending December 31, 2018
4. **Received** from Carol Hotaling a letter of appreciation for the Town of Halfmoon's support for the New York State Yellow Ribbon Day.
5. **Received** letter of resignation from Matthew Connors from his position as Parks Laborer effective August 9, 2019.
6. **Received** from NYS Department of Public Service for public hearing for NYSEG proposed rate increase.

NEW BUSINESS

1. **Resolution** to approve minutes of Town Board Meeting of July 17, 2019 as presented.
2. **Resolution** that the Town Board hereby appoints the Principal Account Clerk as the Title VI Coordinator, at no additional compensation.
3. **Resolution** that the Town Board authorizes the Supervisor to enter into an Agreement with American Fireworks Display, LLC, to provide an aerial fireworks display, including all fireworks, equipment, labor, transportation and insurance coverage on August 23, 2019, or any rescheduled date, in the not to exceed amount of four thousand dollars (\$4,000.00), to waive any fees associated with the display, and to authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

4. **Resolution** that the Town Board appoints Paul Marlow be permanent Sr. Planning/Storm Water Management Technician effective immediately to be paid at current salary, as he has successfully completed his Civil Service Exam.
5. **Resolution** to authorize the implementation, and funding in the first instance of the State Multi-Modal Program-aid and State administered federal program-aid for eligible costs for the Farm to Market and Route 9 Intersection Improvements, and appropriating funds from Miscellaneous Capital Project Funds and advanced from the General Fund in the sum of \$250,000.00 and the sum of \$148,000.00 is hereby appropriated from Miscellaneous Capital Project Funds and advanced from the General Fund and/or the Special Revenue Fund and authorize the Supervisor of the Town of Halfmoon to execute all necessary Agreements, Certifications or Reimbursement Requests for Federal aid and/or Multi-Modal Program Funding on behalf of the Town of Halfmoon with NYSDOT in connection with the advancement or approval of the Project, per the review and approval of the Town Attorney.
6. **Resolution** that the Town Board hereby awards the low bid to James H Maloy, Inc for the improvements at the U.S. Route 9 and Farm to Market Road intersection in the amount of \$398,000.00.
- 7.. **Resolution** that the Town Board hereby modifies the Town of Halfmoon Employee Manual to include a detailed Credit/Purchase Card policy and §VII(H)(7) relating to General Information as it relates to purchasing to add a reference to the amended Credit Card Policy, subject to the review and approval of the Town Attorney.
8. **Resolution** that the Superintendent of Highways has determined that a 2002 Sweeper and 2019 pick-up “box”only, owned by the Town of Halfmoon are equipment that should be sold or otherwise disposed of on Auctions International as they are no longer of use to the Town.
9. **Resolution** that the Town Board of the Town of Halfmoon hereby recognizes the Halfmoon Diner for all of the wonderful accomplishments they have achieved over the last thirty years and expresses deep appreciation for their contributions to the Town of Halfmoon and the surrounding communities.
10. **Resolution** that the Town Board hereby appoints Cody King as a full time Parks Laborer at Grade 1, Base Pay \$16.92/hr subject to successful completion of all pre- employment testing.
11. **Resolution** that the Town Board hereby adopts the Town of Halfmoon Zoning Map proposed by CHA dated August 2019, subject to the review and approval of the Town Attorney.

12. **Resolution** that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations:

A resolution is needed to create the following budget amendment of appropriations and revenues in the Highway Fund for CHIPS (Consolidated Highway Improvement Program) and PAVE NY.

DEBIT:	Estimated Revenues	20-510	\$260.24
	Subsidiary: 20-4-3501 State Aid		
	CHIPS		\$260.24
CREDIT:	Appropriations	20-960	\$260.24
	Subsidiary: 20-5-5112.22 Improvements		
	Capital Outlay CHIPS		\$260.24

A resolution is necessary to close the project budgetary accounts for the Safe Routes to School- Pruyn Hill Sidewalks project. The Town of Halfmoon constructed an approximately 1200 foot long sidewalk along the north side of Pruyn Hill Road and intersect with the Middle School Main Entrance sidewalk and a 350 foot long sidewalk along the western side of Pruyn Avenue. The project totaled approximately \$388,000, which was funded by a Federal and State reimbursement program administered by the State of New York Department of Transportation with the balance coming from General Fund and Special Revenue Fund-Recreation Fees. Money remaining will be returned to the General Fund and Special Revenue Fund – Recreation Fees.

DEBIT:	Appropriations	35-960	\$439,359.60
	Subsidiary: 35-5-5410.20		
	Sidewalks - Pruyn Hill		\$425,465.00
	Subsidiary: 35-5-9901.90		
	Interfund Transfers		\$ 13,894.60
CREDIT:	Estimated Revenues	35-510	\$439,359.60
	Subsidiary: 35-4-3589.00		
	Transportation State Grant		\$ 22,352.00
	Subsidiary: 35-4-4589.00		
	Transportation Federal Grant		\$392,172.00
	Subsidiary: 35-4-5031.00		
	Interfund Transfers		\$ 24,835.60

A creation of appropriations is necessary to create the budgetary accounts for the Farm to Market Road turn lane project. The Town of Halfmoon will add a turning

lane at the intersection of Route 9 and Farm to Market Road. The total project cost is estimated at \$433,500 of which \$398,000 will be funded by the New York State Department of Transportation Multi-Modal program and the remainder from the Special Revenue Fund GEIS-Inside (traffic). The general fund will be used to advance the money for the project and will be reimbursed after payment is received.

DEBIT:	Estimated Revenues	35-510	\$433,500.00
	Subsidiary: 35-4-3505.00 -		\$350,000.00
	State Aid, Multimodal Transportation Program		
	Subsidiary: 35-4-5031.00 -		\$ 83,500.00
	Interfund transfers		
CREDIT:	Appropriations	35-960	\$433,500.00
	Subsidiary: 35-5-5112.22 -		\$433,500.00
	Highway Improvements-Farm to Market Turn Lane		

Create budgetary accounts from Special Revenue Fund-GEIS- Inside (traffic):

DEBIT:	Unappropriated Fund Balance	25-599	\$83,500.00
CREDIT:	Appropriations	25-960	\$83,500.00
	Subsidiary: 25-5-9950-90 -		\$83,500.00
	Transfer to Capital Projects		

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

