

TOWN BOARD MEETING AGENDA
August 18, 2021

TOWN BOARD WORKSHOP – Board Room – 6:15 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

HONORING: EAGLE SCOUT BENJAMIN WEEKS

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

CLIFTON PARK & HALFMOON HISTORY HUNT Explore the rich history of our towns during the month of August. Take a picture of 5 locations in each town from the PASSPORT that can be obtained at the Library, the Halfmoon Town Clerk’s Office or by visiting cphreference@sals.edu submit your photos and enter to win prizes!

DRIVE-IN MOVIE NIGHT August 20th at the Halfmoon Town Park at dusk (8:30 pm) An evening of family fun under the stars!

9-11 MEMORIAL: 20TH ANNIVERSARY on Saturday, September 11, 2021 at 5:30 at the Abele Memorial Park.

SHREDDING DAY: September 11th from 9:30am to 11:30am. Free to town residents with a non-perishable donation to assist the food pantry. There is a limit of 3 boxes to be shredded. You need a sticker to gain access to the Highway Garage, located at 322 Route 146 that may be obtained at the Town Clerk’s Office.

FALL CLEANUP DATES: 9/14, 9/17, 9/18, 9/21, 9/24, 9/25. You must have a sticker to show residency to gain access to the Transfer Station, available at no cost in the Town Clerk’s Office.

HARVEST FESTIVAL AT THE HALFMOON TOWN PARK: Saturday, September 25th from 12:00pm to 4:00pm. Fall fun for the entire family!

COUNTYWIDE MUSEUM OPEN HOUSE: Saturday & Sunday September 25th & 26th. All museums in the County will be open and FREE of charge including the Halfmoon Historical Society. Stop by and see 8 displays of Halfmoon History!

HAZARDESS WASTE DAY: September 25th from 8:00 am -2:00 pm at 22 Ray Road, near the Clifton Park Transfer Station. You must register with Clifton Park by

September 22. Forms are available at the Town Clerk's Office or go to www.cliftonpark.org or call 518- 371- 6651 for more information.

CLIFTON PARK – HALFMOON LIBRARY BUDGET VOTE: Thursday, September 23rd from 7:00 am – 9:00 pm at 475 Moe Road, Clifton Park.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:15 pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

Planning Board Meeting: 2nd & 4th Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts

John Wasielewski (Town Board Member): (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Liaison to Trails and Open Space Committee, (3) Chair of Business and Economic Development Committee (4) Chair for Not For Profit Organizations

Eric Catricala: (1) Co-Liaison to Planning Board, (2) Co- Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Dana Cunniff (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS –

1. **Town Justice Fodera**
Total # Cases-164 Total Fees Submitted to the Supervisor - \$15,422.75
2. **Building Permits**
Total # Permits – 72 Total Fees Submitted to the Supervisor - \$25,748.00
3. **Fire Inspections**
Total # Inspections –17 Total Fees Submitted to the Supervisor - \$1,465.00

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) Receiver of Taxes, Animal Control, Building & Code Enforcement, Planning Department

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the August 9, 2021 meeting: Sign Applications for Popeye’s Louisiana Chicken, 1701 Route 9 and for PVA, 6 Corporate Drive, for an Addition to Site Plan Request for the Twin Bridges Parking Lot, 1626 Route 9 and DENIAL of a Minor Subdivision and Special Use Permit Request for 35 Woodin Road Duplex, 35 Woodin Road.
2. **Received** from the NYS Office of Real Property, notification that the Assessor’s Report for the assessment roll completed in 2021 for the Town of Halfmoon has been reconciled.
3. **Received** from BST their Financial Report of the Town of Halfmoon for the year ending December 31, 2020.
4. **Received** from New York State Insurance Reciprocal (NYMIR), a check in the amount of \$16,515.67 including interest from the initial capital contribution made by the Town when first joining NYMIR.
5. **Received** from Clifton Park Town Clerk’s Office, notification that Duck Hunting will be allowed in the Vischer Ferry Nature Preserve, October 16-22. Hunter’s must pre-register in the Clifton Park Town Clerk’s Office showing Hunter’s & Driver’s License, Duck Stamp and Car Registration.

OLD BUSINESS

NEW BUSINESS

219. Resolution to approve the minutes of the Town Board Meeting of August 04, 2021 as presented.

Resolution Introduced by Town Clerk Bryan

220. Resolution that the Town Board authorizes a cash advance from the Special Revenue Fund from Recreation Fees to the Vosburgh Road Preserve Trail Capital Project up to the amount of \$20,000 to be repaid upon receipt of grant monies from the County of Saratoga and the Hudson River Valley Greenway, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor of Buildings and Grounds Maiello

221. Resolution that the Town Board authorizes the Town of Halfmoon, hereby establishes the following as standard work days for the Receiver of Taxes Dana Cunniff and Deputy Receiver of Taxes Kiva Cropsey and will report the following days worked to the New York State and Local Employee's Retirement System based on the time keeping system records or the record of activities maintained and submitted by those officials to the clerk of this body.

Resolution Introduced by Comptroller Hatter

222. Resolution that the Town Board authorizes the Supervisor to enter into an agreement with Adirondack Cabling and Security in the amount of \$3,231.00 to upgrade the cameras at the Highway Department, the Veterans Memorial, the Clubhouse and the Lighthouse Park and hereby authorize procurement of their professional services requiring technical skills which do not lend themselves to procurement through solicitation and authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

Resolution Introduced by Personal Computer Technician Mikol

223. Resolution that the Town Board authorizes the Supervisor to enter onto an agreement with Adirondack Cabling and Security in the amount of \$9,535.00 to replace all equipment and wiring that was damaged during storm at the Highway Department pursuant to NYS Contract #PT68748 and the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

Resolution Introduced by Personal Computer Technician Mikol

224. Resolution that the Town Board approves the Comptroller's report for the month of July, 2021 as presented.

Resolution Introduced by Comptroller Hatter

225. Resolution that the Town Board amends Resolution #36-2021 to read approving the expenditure for Historical Markers for the Town of Halfmoon, changing the annual amount from \$5,000 to \$6,000 using Recreation Fees from the Special Revenue Fund, subject to review and approval of the Town Attorney.
Resolution Introduced by Historian Bryan

226. Resolution that the Town Board authorizes the Supervisor to execute any documents associated with the request for monies through the TAP/CMAQ funding for non-motorized transportation projects grant application for \$1,319,240.00 representing the entire cost of the program with \$263,848 in matching funds by the Town, said funds to be utilized to contribute towards the costs associated with the Sitterly Road Crosstown Pedestrian Safety Project, subject to the review and approval of the Town Attorney.
Resolution Introduced by Superintendent of Highways Bryans

227. Resolution that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.
Resolution Introduced by Comptroller Hatter

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT:	Estimated Revenues	25-510	\$6,386.36
	Subsidiary: Home & Community Services		
	25-4-2189.00		\$6,386.36
CREDIT:	Appropriations	25-960	\$6,386.36
	Subsidiary: Engineering Contractors Inspections		
	25-5-1440.40		\$6,386.36

Information Only: The above was derived from the following breakdown of charges to be paid on August 19, 2021 Abstract for engineering and related fees.

NAME	AMOUNT
Betts Farm PDD	\$5,663.86
Creekview Estates Inspection	\$382.50
Plnebrook Hills Construction	\$340.00
Total	\$6,386.36

A resolution is necessary to create appropriations within the Special Revenue fund from Recreation Fees in the not exceed amount of \$6,000 per resolution dated August 18, 2021 for the purchase of historical markers to be placed throughout the Town.

DEBIT:	Unappropriated Fund Balance	25-911	\$6,000
CREDIT:	Appropriations	25-960	\$6,000
	Subsidiary: Historian- Equipment		
		25-5-7150.20	\$6,000

COMMENT (for discussion of non-agenda items)

ADJOURN