

TOWN BOARD MEETING AGENDA
April 1, 2020

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

Board of Assessment Review: 4th Tuesday in May

Trails & Open Space Committee: 4/20, 5/18, 7/20, 9/21, and 11/16

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Liaison to Planning Board

Jeremy Connors (Town Board Member): (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

Eric Catricala (Town Board Member): (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

Karen Pingelski (Receiver of Taxes): Chair of Committee on Resident Relations

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS

1. Town Justice Suchocki

Total # Cases – 172 Total Fees Submitted to the Supervisor - \$27,863

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Receiver of Taxes

CORRESPONDENCE

1. **Received** from the U.S. Army Corps of Engineers, a copy of the Permit Application for the Canadian Pacific Railway and based on the information provided it appears that the proposed work may be authorized under the Dept. of the Army permit #3 and valid until March 18, 2022 unless the permit is modified, reissued or revoked.
2. **Received** from the NYS Department of Agriculture & Markets their Dog Control Officer Inspection Report completed on 3/12/2020 that was rated Satisfactory.
3. **Received** from Saratoga County Sewer District #1, a letter to notify Supervisor Tollisen that the Sewer District is planning to rehabilitate approximately 15 miles of its existing sewer interceptor from the City of Saratoga Springs to the SCSD Wastewater Treatment (WWTP) in Halfmoon and would like a meeting with him to discuss the scope of work and/or public input or meetings that may be required.
4. **Received** from Ellen Kennedy, her Letter of Resignation as Town of Halfmoon Historian, effective March 20, 2020.
5. **Received** from New York State Department of State, notification that Local Law #2-2020, Notification of Defects, was filed in their office on March 10, 2020.

OLD BUSINESS

141. **Resolution** that the Town Board and the Superintendent of Highways award Bid. #3-2020, for the period of May 1, 2020 to April 30, 2021; Premium Ultra Low Sulfur Diesel Fuel and Unleaded Regular Gasoline, and Kerosene (Diesel/Kerosene Blend) received and opened March 17, 2020, to low bidder, G.A. Bove & Sons, Inc., 76 Railroad Street, Mechanicville, NY, at bid markup from JOC low posting in plus amount of .23 per gallon.

Resolution introduced by Highway Superintendent Pingelski

NEW BUSINESS

142. Resolution to approve minutes of Town Board Meeting of March 18, 2020 as presented.

Resolution introduced by Clerk Bryan

143. Resolution for the Town Board to amend prior resolution #399-2019 and approve entering into a stipulation of settlement between the Town of Halfmoon and First Garden Development Limited Partnership for the reduction of property values for the 2014, 2015, 2016, 2017, 2018 and 2019 assessments for parcel numbers #266-1-11, 266-1-12, 272-1-1 and 272-1-3 as detailed in the Stipulation of Settlement and the Settlement Chart attached hereto and to authorize the town attorney to execute any documents necessary to effectuate the settlement subject to the review and approval of the town attorney.

Resolution introduced by Town Assessor Zarelli

144. Resolution authorizing delaying the issuance of water bills until July 2020 and to waive any fees that may have been assessed for nonpayment of the April fees, subject to the review and approval of the Town Attorney.

Resolution introduced by Director of Water Tironi

144. Resolution that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

Resolution introduced by Comptroller Hatter

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT:	Estimated Revenues	25-510	\$3,132.50
	Subsidiary: Home & Community Services		
		25-4-2189.00	\$3,132.50
CREDIT:	Appropriations	25-960	\$3,132.50
	Subsidiary: Engineering Contractors Inspections		
		25-5-1440.40	\$3,132.50

Information Only: The above was derived from the following breakdown of charges to be paid on April 9, 2020 Abstract for engineering and related fees.

NAME	AMOUNT
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Impact Athletic Center Chazen	\$3,132.50
Total	\$3,132.50

A resolution is necessary to amend Resolution No. 139-2020 to accurately create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT:	Estimated Revenues	25-510	\$9,646
	Subsidiary: Home & Community Services		
	25-4-2189.00		\$9,646
CREDIT:	Appropriations	25-960	\$9,646
	Subsidiary: Engineering Contractors Inspections		
	25-5-1440.40		\$9,646

Information Only: The above was derived from the following breakdown of charges that were paid on March 26, 2020 Abstract for engineering and related fees.

NAME	AMOUNT
Betts Farm	\$1,080.00
Brookwood Subdivision PH II	\$3,076.00
Creek View Estates	\$720.00
Frank Warehouse	\$540.00
Garden Gate Plaza	\$900.00
Woodloch Residential	\$1,620.00
J.Dunn Group Site Plan	\$450.00
Martin Site Plan	\$900.00
Plant Road PDD	\$360.00
Total	\$9,646.00

2019 Creation:

A resolution is needed to close the budgetary accounts for the Erie Canal Community Connector-LWRP project. The Town of Halfmoon and Clifton Park collaborating to construct a multi-use trail on the north shore of the Mohawk River. The project required \$400,000 of additional funding for the Halfmoon portion of the trail. A \$200,000 grant was awarded through the Local Waterfront Revitalization program of the Department of State, from the Capital Regional Economic Development Council and the Town was

required to match \$200,000. The Town's match was funded from Recreation Fees held in the Town of Halfmoon Special Revenue Fund. The final project cost totaled \$138,412.03 of which the Town contributed half. The remaining funds will be returned to Recreation Fees in 2020.

DEBIT:	Appropriations	35-960	\$400,000
	Subsidiary: Spec Rec Facilities-Trail-Erie Canal LWRP		
	35-5-7150.24		\$400,000
CREDIT:	Estimated Revenues	35-510	\$400,000
	Subsidiary: Interfund Transfers		
	35-4-5031.00		\$200,000
	State Aid, Other LWRP Grant		
	35-4-3089.00		\$200,000

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

