



TOWN BOARD MEETING AGENDA

March 06, 2024

7:00 PM

A. James Bold Meeting Room

AGENDA

WORKSHOP - Board Room - 6:15 PM

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

COMMUNITY EVENTS

The **"BUY A BRICK"** program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

FARMER'S MARKET: Every Wednesday from 2 - 5 pm in the Town Hall Foyer. Come visit our local farms, crafters, and vendors that will be on hand every week.

HALFMOON COMPREHENSIVE PLAN Update page is now live at <https://www.planhalfmoon.com/>. Visit the website to find out more about the Halfmoon Comprehensive Plan Update, learn about upcoming meetings, review draft documents, get added to email announcements and to share your own comments about the future of Halfmoon.

ON THE ROAD AGAIN: PATSY CLINE & WILLIE NELSON TRIBUTE: March 15th at the Senior Center at 6:30 – 8:30 pm. Come & enjoy our 1st concert of the year!

EASTER "EGG" STRAVAGANZA: Saturday, March 23rd from 12 - 4:00 pm at the Town Hall Complex. Loads of FREE Activities and fun for the Kids! Pictures with the Easter Bunny, Pony Rides, Balloon Art, Face Painting with all of our Easter Friends!

PAPER SHREDDING DAY - Saturday, March 30th from 9:30 – 11:30 am at the Highway Department located at 322 Route 146. This is a FREE service to Halfmoon residents, but you are asked to bring at least one canned good for the Food Pantry for each box of shredding with a 3-box maximum. Please get your 2024 Permit Sticker at the Town Clerk's Office.

SPRING CLEANUP DATES – at the Halfmoon Transfer Station
Residents Only, No Contractors or Businesses. 2024 Permit Sticker Required
Dates: April 9, 12, 13, 16, 19 and 20.
Hours of operation: Tues. 8 am - 12 pm Friday 12 - 5 pm Sat. 8 am - 3pm
Fees: \$5 per Carload \$10 per Truck/Van \$10 per Trailer/U-Haul

CANAL CLEAN SWEEP – Saturday, April 20th from 10 am – 1 pm. Meet at the bottom of Terminal Road. Help keep the Erie Canal area clean & beautiful!

2024 SUMMER CAMP REGISTRATION DATES – April 22nd – May 3rd ONLINE ONLY. In office registration will begin May 6th by appointment only.

SPRING FLING SHOPPING BAZAAR – Saturday, May 4th from 10 am - 4 pm at Town Hall. Soooo many vendors to choose from for all your shopping pleasures!

TOWN MEETINGS:

***If a Monday meeting falls on a holiday, the meeting will be held the next day (Tuesday).**

- **Town Board: 1st and 3rd Wednesday of the month at 7:00 PM**

Pre-meeting at 6:15 PM

- **Zoning Board of Appeals: 1st Monday* of the month at 7:00 PM**

Pre-meeting at 6:45 PM

- **Planning Board: 2nd and 4th Monday* of the month at 7:00 PM**

Pre-meeting at 6:15 PM

- **Trails & Open Space Committee: 3rd Monday* of the 3rd month at 7:00 PM, unless otherwise announced. (If the Holiday falls on that Monday, the meeting will be held on the next day, Tuesday). The 2024 dates are 4/15, 7/15, and 10/21.**

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor)

- a. Chair of Personnel Committee
- b. Ethics Committee
- c. Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance)
- d. Chair for Character Counts
- e. Liaison to Comprehensive Plan Update Committee

John Wasielewski (Town Board Member)

- a. Liaison to Planning Board
- b. Chair of Committee of Emergency Services & Public Safety
- c. Liaison to Animal Control and related services

Jeremy Connors (Town Board Member)

- a. Liaison to Zoning Board
- b. Chair of Business and Economic Development Committee
- c. Chair for Not-for-Profit Organizations
- d. Liaison to Comprehensive Plan Update Committee

Eric Catricala

- a. Co-Liaison to Planning Board
- b. Co-Chair of Business and Economic Development Committee
- c. Chair for Parks and Athletics Organizations
- d. Chair for Recreation
- e. Co-Chair for Character Counts
- f. Liaison to Trails & Open Space Committee

Lynda Bryan (Town Clerk)

- a. Chair of Senior Programs
- b. Chair of Committee on Historical Archives

Dana Cunniff (Receiver of Taxes)

- a. Chair of Committee on Resident Relations

Lyn Murphy, Esq. (Town Attorney)

Cathy Drobny, Esq. (Deputy Town Attorney)

PUBLIC COMMENT (For discussion of agenda items)

DEPARTMENT REPORTS

- 1. **Senior Express Total # Meals - 646 Total # Rides - 543**
- 2. **Town Clerk Total Fees Submitted to the Supervisor - \$5,364.87**
- 3. **Town Justice Suchocki
Total # 188 Total Fees Submitted to the Supervisor - \$18,913.00**
- 4. **Building Permits
Total # Permits - 28 Total Fees Submitted to the Supervisor - \$5,158.00**
- 5. **Fire Inspections
Total # Inspections - 42 Total Fees Submitted to the Supervisor - \$5,100.00**

**DEPARTMENT MANAGER MONTHLY REPORTS (Can be viewed at the Town Clerk's Office)
Water Department, Receiver of Taxes, Town Clerk, Highway, Animal Control, Building &
Grounds, Building, Planning & Development**

CORRESPONDENCE

- 1. **Received** from the Town Planning Board Resolutions approved at the February 12, 2024, meeting.
- 2. **Received** from Shane R. Liberty, his letter of resignation from the Halfmoon Highway Department effective March 1, 2024.
- 3. **Received** from the NYS Department of Taxation and Finance, the Tentative Special Franchise Full Values for the 2024 Assessment Roll.
- 4. **Received** from the U.S. Army Corps of Engineers a copy of the response to Greg Goldstein of GT Toyz. Their review of the project indicates that an individual permit is not required but it could be accomplished under the Dept. of the Army Nationwide General Permit #39

OLD BUSINESS

NEW BUSINESS

91. Resolution that the Town Board approve the minutes of the regular Town Board Meeting of February 21, 2024 as presented

Resolution Introduced by Town Clerk Bryan

92. Resolution that the Town Board authorizes the Town Supervisor to enter into an Agreement with Mapco Enterprises Inc. to purchase, install layout, and install coatings for two shuffleboards pursuant to the proposal 24-4465 dated February 22, 2024, in the not to exceed amount of \$6,950.00, said project requires special and technical skills and expertise that does not lend itself to procurement through solicitation, and to authorize the Supervisor to execute any documentation necessary to effectuate the work detailed in the Agreement, subject to the review and approval of the Town Attorney.

Resolution Introduced by Superintendent of Buildings & Grounds Maiello

93. Resolution that the Town Board hereby authorizes the Supervisor to enter into an agreement with Siena Fence to provide fencing for the softball fields located at 12 Woodin Road pursuant to the proposal dated February 23, 2024, in the not to exceed amount of \$14,910.00, said monies to come from the Recreation Fees located in the Special Revenue Fund and further authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

Resolution Introduced by Superintendent of Buildings & Grounds Maiello

94. Resolution that the Town Board hereby authorizes the Supervisor of Buildings and Grounds to purchase, without the approval of the Town Supervisor, materials for the department in the not to exceed amount of \$2,500.00. Any purchase made by the Supervisor of Buildings and Grounds between \$2,500.00 and \$4,999.00 will be subject to the review and approval of the Town Supervisor.

Resolution Introduced by Superintendent of Buildings & Grounds Maiello

95. Resolution that the Town Board hereby approves the transfer of Shane Liberty from the Highway Department as a Working Supervisor to Building Maintenance Mechanic with the understanding that he will continue to be responsible to plow when required by the Superintendent of Highways and to maintain his CDL, Grade 5, Base pay, to remain at his current salary, effective March 2, 2024 subject to the review and approval of the Town Attorney.

Resolution Introduced by Superintendent of Buildings and Grounds Maiello

96. Resolution that the Town Board hereby schedules a Public Hearing for the March 20, 2024, Town Board meeting, in the A. James Bold Room, at 7:00 p.m. or as soon thereafter as their agenda allows, to discuss authorizing an expenditure of \$600,000 of Water Capital Reserve monies for the replacement of the water main located at the intersection of NYS Route 9 and 236, pursuant to §6-c of the General Municipal Law.

Resolution introduced by Superintendent of Water Tironi

97. Resolution that the Town Board hereby authorizes the Supervisor to enter into an agreement with Lightmart to provide light poles and accessories pursuant to proposal QU028739 dated March 1, 2024, to match the existing poles provided by Lightmart, therefore there is no possibility of competition, in the not to exceed amount of \$21,331.00, and hereby

authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor of Buildings and Grounds Maiello

98. Resolution that the Town Board hereby hires Jason Mass as a Highway Department MEO at Grade 5 Base Pay \$26.24/hr., subject to successful completion of pre-employment testing.

Resolution Introduced by Supervisor of Highways Bryans

99. Resolution that the Town Board approves the proposal from Amsure Insurance for the Town insurance coverage from carrier New York Municipal Insurance Reciprocal, for all coverage (Property, General Liability, Auto, Public Officials, etc.) in the amount of \$190,317.58 for the renewal period of March 1, 2024, through March 1, 2025, subject to review and approval of the Town Attorney.

Resolution introduced by Town Clerk Bryan

100.Resolution that the Town Board hereby hires Melissa Fulton Part-Time Clerk for the Senior Express at Grade 1 Base Pay \$20.43/hr., subject to successful completion of pre-employment testing.

Resolution introduced by Town Clerk Bryan

PUBLIC COMMENT (For discussion of non-agenda items)

ADJOURN



MAPCO ENTERPRISES INC.

99 Cordell Road • Schenectady, NY 12304
Phone (518) 346-4678 • Fax (518) 346-4796

Industrial & Commercial
Painting
Sandblasting
Protective Coatings
Shop Finishing
Industrial Floor Coatings
Tank Lining
Electrostatic Spray
Steam Cleaning

PROPOSAL TO: Town of Halfmoon
2 Halfmoon Town Plaza
Halfmoon, NY 12065
Attn: Matt Hickok

DATE: 02/22/24
NO. 24-4465

FOR WORK TO BE PERFORMED AT: Shuffleboard Courts, Halfmoon, NY

We hereby propose to furnish all the materials and perform all the labor necessary for the completion of the following work:

To purchase product, install layout and install coatings for two shuffleboard courts located in Halfmoon.
Work to include:

- Prepare concrete (concrete installed by others).
- Buff with 36 grit to remove any maintenance and create a profile to accept the epoxy shuffleboard coatings.
- Mapco to purchase 2 (two) official shuffleboard templates from Wolverine Sports. Template will be the standard shuffleboard dimensions (see attached).
- Coating system: Using 36 grit buffing paper and phosphoric acid create 3 to 4 mil profile on court surface. This creates an anchor for successive coatings to adhere to.
First coat: Nova CP 761 primer applied at manufacturer's recommendation.
Second coat: Novaplay Base Coat.
Third and fourth coats: Novaplay II finish coat.
- Apply official shuffleboard stencil with boundary lines.
- Apply one coat of Nova Line Sealer (this is done to give the finish numerals and lines a sharp finish).
- Paint numbers and boundary lines with Nova Line Paint

Gentlemen,

This is a multi-coat system from start to finish which requires a minimum of seven days, as successive coats require a minimum of 24 hours at 50° or higher to properly cure for the next coat. Therefore, it's important we wait until we get those types of temperatures so we will have a manufacturer's warranty. We want this work to last a long time.

Total Labor and Material.....\$6,950.00

(continued)



RE: PROPOSAL NO. 24-4465 -- PAGE 2

Note: The owners of Nova Sports paint recommend the darker green color as it keeps its new appearance and hides the scuffs from shuffleboard longer than other colors. Also, not all colors are available for shuffleboard use.

You can research the information on all their products and at colors@novasports.com.

Also, you can call them. The owners themselves will answer the phone and are very good at answering any questions you might have.

Ask for Bill or Bob
1-508-473-6540

Respectfully submitted,

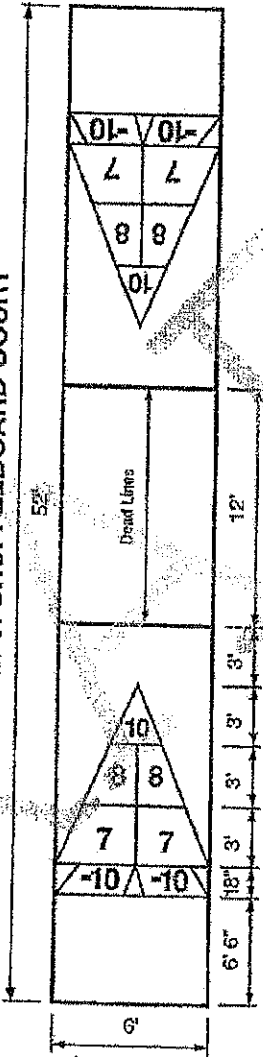
Michael J. Almond, President
Mapco Enterprises Inc.



MAPCO ENTERPRISES INC.
99 Cordell Road • Schenectady, NY 12304

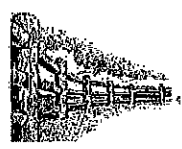


DIAGRAM OF SHUFFLEBOARD COURT



Res. 93

February 23, 2024



Siena Fence Co. Inc.

PO Box 4893 Clifton Park, New York 12065 (518) 877-4362 fax: (518) 877-3316

PROPOSAL

SUBMITTED TO:

TOWN OF HALFMOON
2 HALFMOON TOWN PLAZA
HALFMOON, NY 12065
ATTN: MATT HICKOK

WORK TO BE PERFORMED AT:

12 WOODIN ROAD
HALFMOON, NY 12065

BACKSTOP FENCE MESH: REMOVE AND REPLACE 60 +/- LINEAL FT. OF 16' HIGH, COMMERCIAL GRADE CHAIN LINK FENCE MESH. ALL EXISTING POSTS, FITTINGS AND RAILS TO REMAIN. NO GATES ARE INCLUDED. CHAIN LINK FENCE FABRIC TO BE #9 GAUGE. ALL MATERIALS TO HAVE A GALVANIZED FINISH. INCLUDED IS TO TAKE DOWN AND HAUL AWAY THE EXISTING FENCE FABRIC AS NEEDED.

16' CHAIN LINK FENCE MESH: REMOVE AND REPLACE 45 +/- LINEAL FT. OF 16' HIGH, COMMERCIAL GRADE CHAIN LINK FENCE MESH. ALL EXISTING POSTS, FITTINGS AND RAILS TO REMAIN. NO GATES ARE INCLUDED. CHAIN LINK FENCE FABRIC TO BE #9 GAUGE. ALL MATERIALS TO HAVE A GALVANIZED FINISH. INCLUDED IS TO TAKE DOWN AND HAUL AWAY THE EXISTING FENCE FABRIC AS NEEDED.

12' CHAIN LINK FENCE MESH: REMOVE AND REPLACE 90 +/- LINEAL FT. OF 12' HIGH, COMMERCIAL GRADE CHAIN LINK FENCE MESH. ALL EXISTING POSTS, FITTINGS AND RAILS TO REMAIN. NO GATES ARE INCLUDED. CHAIN LINK FENCE FABRIC TO BE #9 GAUGE. ALL MATERIALS TO HAVE A GALVANIZED FINISH. INCLUDED IS TO TAKE DOWN AND HAUL AWAY THE EXISTING FENCE FABRIC AS NEEDED. INCLUDED IS TO ADD 8' HIGH COMMERCIAL GRADE CHAIN LINK FENCE TO THE TOP OF THE DUGOUT ON THE EXISTING POSTS.

TOTAL INSTALLED: \$ 14,910.00

LEAD TIME: 10 - 12 WEEKS +/-

EXCLUDED: CLEARING, GRADING, CORE DRILLING, BUILDING PERMITS, LOCATION OF PRIVATE UNDERGROUND UTILITIES, SNOW REMOVAL, SURVEY OR LOCATION OF PROPERTY LINES, VINYL COATED MATERIALS, NEW POSTS, GATES, RAILS OR FITTINGS, TOP SOIL OR SIED, TRENCHING.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written change order, and will become an extra charge over and above the estimate. Customer is responsible for the location of all private underground utilities, all necessary building permits, tax exempt certificates, location of property lines and clearing not included in the estimate. Proposal subject to terms & conditions.

Submitted By: _____

Christopher Litchfield

A TWO YEAR WORKMANSHIP WARRANTY IS INCLUDED IN ADDITION TO ANY MANUFACTURERS WARRANTY ON MATERIALS.

Date: _____

ACCEPTANCE OF PROPOSAL

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. SIENA FENCE CO., INC. IS AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENTS WILL BE MADE AS OUTLINED ABOVE.

Accepted By: _____ Date: _____

**TOWN OF HALFMOON
NYS ROUTE 9 AND 236 WATER MAIN REPLACEMENT
SARATOGA COUNTY, NEW YORK**

MJ Project Number:
964.XX

Rough Order of Magnitude (ROM) Estimate

DRAFT

**MJ Engineering & Land Surveying, P.C.
21 Corporate Drive
Clifton Park, NY 12065**



February 16, 2024

Project: NYS ROUTE 9 AND 236 WATER MAIN REPLACEMENT
Clients: TOWN OF HALFMOON
Project Phases: Rough Order of Magnitude (ROM) Estimate
Prepared By: MJ Engineering and Land Surveying, P.C.
MJ PN: 964.XX

TECHNICAL ASSUMPTIONS

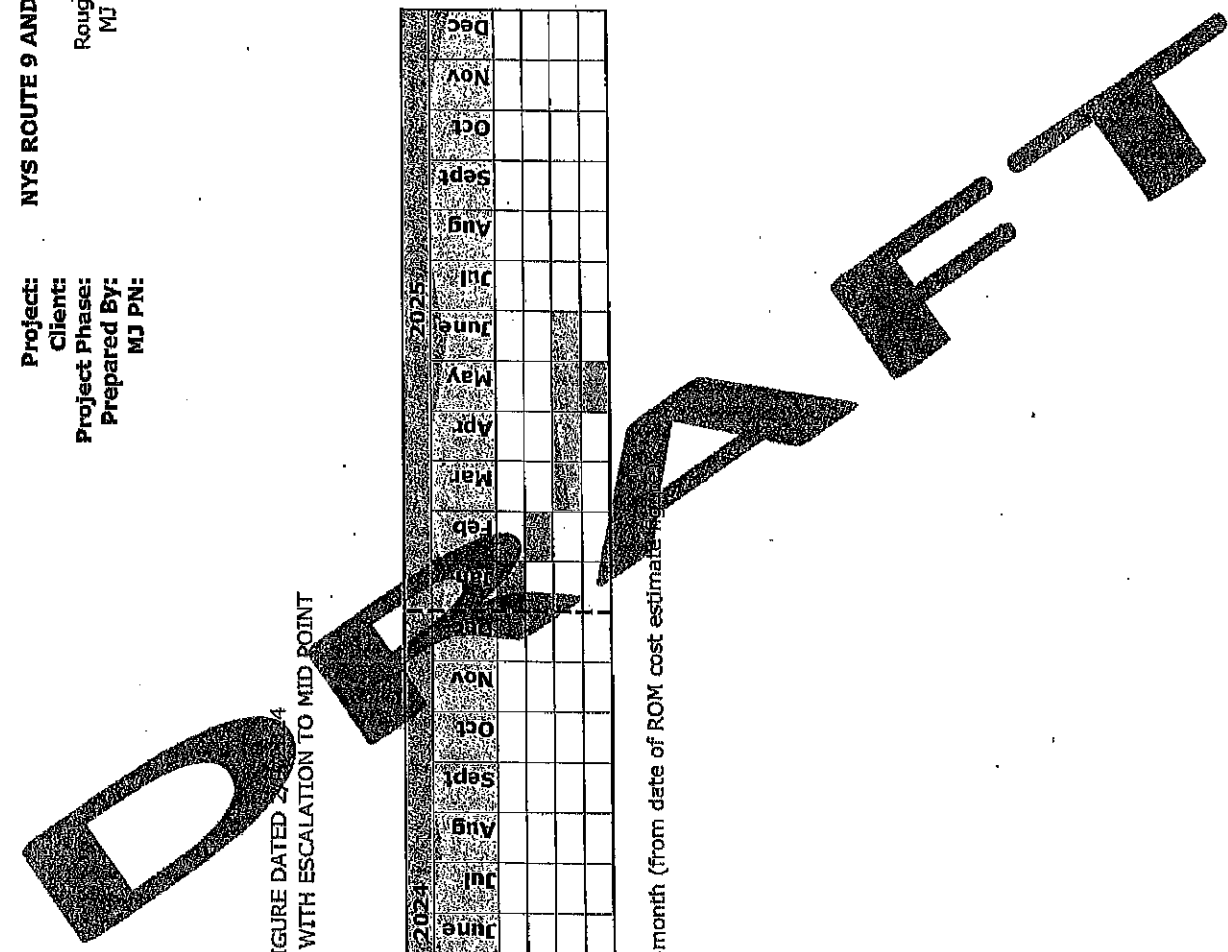
HAZARDOUS MATERIALS EXCLUDED
 ESTIMATE IS BASED ON ROM COST ESTIMATE FIGURE DATED 2/20/24
 CONSTRUCTION PERIOD ASSUMED TO BE 2025, WITH ESCALATION TO MID POINT

ESCALATION

Task	2024												2025											
	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sept	Oct	Nov	Dec
Bidding																								
Contract Execution																								
Construction																								
Midpoint																								

Escalation 15 months @ 0.25% per month (from date of ROM cost estimate)

Escalation # 3.75%



**TOWN OF HALFMOON
NYS ROUTE 9 AND 236 WATER MAIN REPLACEMENT**

PROJECT ESTIMATE SUMMARY SHEET

Phase Report: Rough Order of Magnitude (ROM) Estimate
Prepared By: MJ Engineering and Land Surveying, P.C.
MJ PN: 964.XX

CSI DIVISION	DIVISION TITLE	SUBTOTAL	TOTAL
Base Bid Work			
010000	General Conditions	\$ 85,000	
020000	Existing Conditions	\$ 2,800	
310000	Earthwork	\$ 77,750	
320000	Exterior Improvements	\$ 900	
330000	Utilities	282,850	
	Subtotal		\$ 385,325
		SUBTOTAL ESTIMATE	\$ 385,325
PROJECT CONTINGENCY:		\$ 77,065	
ENGINEERING, LEGAL, FISCAL, ADMIN: 20%		\$ 77,065	
CONSTRUCTION OBSERVATION		\$ 37,200	
EVALUATION 3.75%		\$ 14,450	
		TOTAL PROJECT COST ESTIMATE	\$ 591,000

¹Assumes 240 hours of construction observation @ \$155/hour for NICET Level IV Inspector

²Estimate is based on utilizing horizontal directional drill installation methods

³Estimate assumes this work is performed prior to NYS Route 236 and Guideboard Road roundabout construction.

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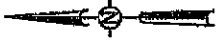
Project:
Client:
Project Phase:
Prepared By:
MJ PN:

NYS ROUTE 9 AND 236 WATER MAIN REPLACEMENT
TOWN OF HALFMOON
Rough Order of Magnitude (ROM) Estimate
MJ Engineering and Land Surveying, P.C.
964.XX

DETAILED ESTIMATE

Construction Contract

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
010000 General Conditions				
Mobilization and Demobilization	1	LS	\$ 25,000.00	\$ 25,000
Work Zone Traffic Control (NYS DOT and Town)	1	LS	\$ 55,000.00	\$ 55,000
Record Documentation	1	LS	\$ 5,000.00	\$ 5,000
020000 Existing Conditions				
Test Pit	3	EA	\$ 1,000.00	\$ 2,800
310000 Earthwork				
Unclassified Excavation (Directional Drill Installation)	135	CY	\$ 20.00	\$ 2,700
Suitable Excavation Backfill	135	CY	\$ 45.00	\$ 6,075
Stormwater and Erosion Control	1	LS	\$ 5,000.00	\$ 5,000
320000 Exterior Improvements				
Topsail and Seeding	60	SY	\$ 15.00	\$ 900
330000 Utilities				
8" DR11 HDPE Watermain (Furnish and Install Only)	1,400	LF	\$ 120.00	\$ 168,000
12"x12"x8" Cut In Tee Connection to Existing 12" DIP Water Main at Guideboard Road			\$ 15,000.00	\$ 15,000
Direct Connection to Existing 8" GV on 8" DR11 HDPE Water Main at NYS Route 9		LS	\$ 10,000.00	\$ 10,000
12" Gate Valve (Furnish and Install)		EA	\$ 5,000.00	\$ 5,000
8" Gate Valve (Furnish and Install)		EA	\$ 4,500.00	\$ 9,000
Hydrant and Valve Assembly Replacement (Furnish and Install)	2	EA	\$ 12,500.00	\$ 25,000
Concrete Thrust Collar	2	EA	\$ 3,000.00	\$ 6,000
Miscellaneous MJ Fittings and Bells	1	LS	\$ 5,000.00	\$ 5,000
Water Service Disconnect	7	EA	\$ 300.00	\$ 2,100
1" Water Service Replacement (Same Side)	5	EA	\$ 3,250.00	\$ 16,250
1" Water Service Replacement (Opposite Side)	1	EA	\$ 5,500.00	\$ 5,500
6" Water Service Replacement (Same Side)	1	EA	\$ 8,000.00	\$ 8,000
Water Main Activation	1	LS	\$ 8,000.00	\$ 8,000
TOTAL DIRECT COST				\$ 385,325



Legend

Surveyed - Hydrants



Record Not Found

Surveyed - Gate Valves



Record Not Found

Record - Hydrants



Record - Water Valves



Record - Waterlines

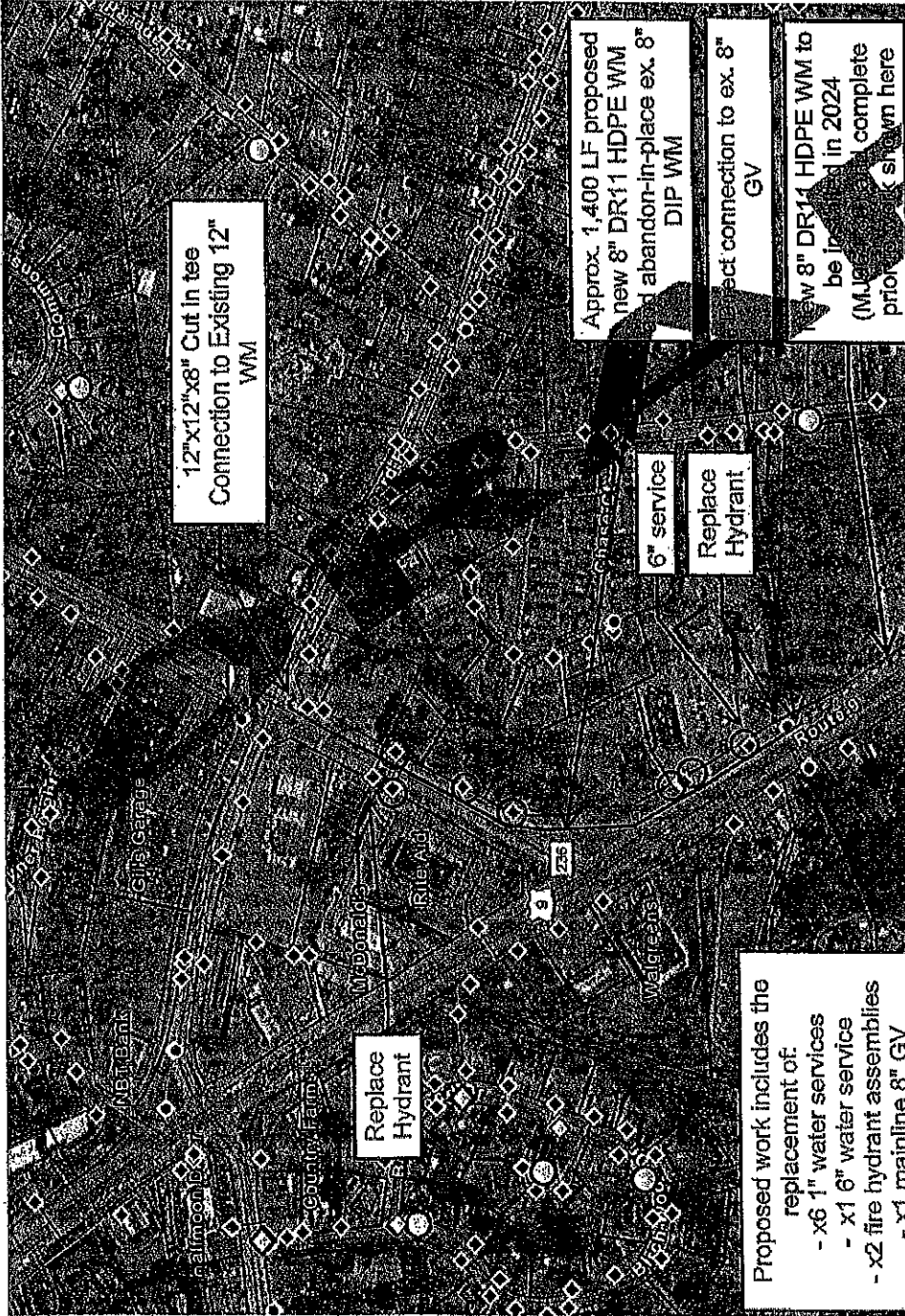
- 6
- 8
- 10
- 12
- 16
- 24
- Other

Muni Tax Parcels 2023



Existing Conditions

Proposed Work



Source: Town of Halfmoon ArcGIS



mjteam.com

NYS ROUTE 9 AND ROUTE 236 WATER MAIN REPLACEMENT
MJ PROJECT #: 964.XX
TOWN OF HALFMOON, NY

COST ESTIMATE FIGURE

Date: 2/9/2024

Not to Scale



Lightmart
 1881 Rose Road
 Lake Zurich IL 60047 United States

Quote
 #QUO28739
 3/1/2024

Bill To
 Paul
 Town Of Half Moon NY
 2 Half Moon Town Plaza
 Clifton Park NY 12065 United States
 (518) 339-0444

TOTAL
\$21,331.00
 Expires: 3/31/2024

Expires: 3/31/2024 Exp. Close: 3/1/2024 Sales Rep: 1071 Mark Kulper

QTY	Item	Options	Rate	Amount
10	61060 Oxford Decorative Base Cover For 3-Inch Pole Color Black		\$235.00	\$2,350.00
12	PKDEC06AB-14-100W Stratford Anchor Base Decorative LED Pole Kit with Lantern Fixture With 100 Watt Bulb, 4 Inch Diameter, 14'		\$1,201.00	\$14,412.00
	COMPONENTS:			
12	QS4ALAB-14-Tenon3 14 Ft 4 Inch Round Aluminum Light Pole, Anchor Base, 3 Inch Tenon, No Base Cover, Black Powder Coat			
	COMPONENTS:			
12	AL4-T300 Aluminum Tenon Reducer 4 Inch to 3 Inch Round Poles, Color Black Powder Coat			
12	QS4ALABY 4 Inch Round Straight Aluminum Light Pole, 16 Foot, Anchor Base, Black Powder Coat			
36	HHCS-M8-1.25 x 25mm - BO Hex Head Cap Screw, M8 x 1.25 x 25 mm, FT (full thread), Dln 933, 18-8 SS (stainless steel)			
12	AB34-17 SET OF 4 3/4 x 17 x 3 Inch Galvanized Steel Anchor Bolt Set For Anchor Base Light Poles			
12	HHC4-AL-BLK Hand Hole Cover for 4 Inch Round Aluminum Light Poles, Black Powder Coat			
12	61070 Stratford Decorative Base Cover For 4-Inch Pole			



QUO28739



Lightmart
 1881 Rose Road
 Lake Zurich IL 60047 United States

Quote
 #QUO28739
 3/1/2024

QTY	Item	Options	Rate	Amount
12	DP1050-MOG LED Lantern Light Fixture, Mogul Socket Base Only			
12	CB100MOG4K 100 Watt LED Retrofit Bulb - Corn Bulb - , Equivalent to 400 Watt HID -- Mogul extended base (EX39) -- Field Adjustable Watts - 63W / 80W / 100W CCT - 3000K/4000K/5000K			
12	AABA-34-BLACK Advanced Anchor Base Adapter with 3/4 Inch Mounting Bolts - Black Powder Coat --- Optional Base Cover - see Item 1829 ---		\$377.00	\$4,524.00
1	AB34-17 SET OF 4 3/4 x 17 x 3 Inch Galvanized Steel Anchor Bolt Set For Anchor Base Light Poles		\$45.00	\$45.00
1	FSH Free Shipping		\$0.00	\$0.00
NOTE Ships in 1 week....transit time is approximately 2 weeks to arrive after order ships				

DRAFT

Subtotal \$21,331.00

Tax Total (%) \$0.00

Total \$21,331.00

DELIVERY INFORMATION: Lightmart and its freight carriers do not unload products. Unloading is the sole responsibility of the recipient and/or customer and recipient and/or customer is required to provide all necessary equipment and/or manpower at the time of delivery. **DELIVERY CLAIMS:** Claims must be made within 7 days of delivery to avoid claim denial. Please make sure all items are received in good condition and that there is no concealed damage prior to signing for the delivery. Notation of damage must be made on the carrier's delivery document. **RETURNS:** New products with their packaging intact may be returned at customer's expense only if you notify us in writing within 14 days of receipt of product and you obtain a Return Authorization number; A minimum restocking fee of 25% will apply to all returns. All poles, brackets, and custom or built-to-order products are **NON-RETURNABLE** and **NON-REFUNDABLE**.



QUO28739

TOWN OF HALFMOON

2 Halfmoon Town Plaza
Halfmoon, New York 12065

VOUCHER

DEPARTMENT _____

CLAIMANTS Amsure
NAME 31 Church Street 4th FL
AND PO Box 336
ADDRESS Saratoga Springs, NY 12866

Terms: _____

(CLAIMANT - DO NOT WRITE IN THIS AREA)		VOUCHER NO. _____
DATE VOUCHER RECEIVED _____		
FUND - APPROPRIATION	AMOUNT	
TOTAL		

DATE	DESCRIPTION	Unit Price		Amount	
02/29/2024	Cyber Policy Renewal			\$9,639.38	
(See Instructions on Reverse Side)		TOTAL		\$9,639.38	

CLAIMANT'S CERTIFICATION
Ann T. Maher of Amsure, certify that the above account in the amount of \$ 9,639.38 is true and correct; that the items, services and disbursements charged were rendered to or for the Town of Halfmoon on the dates stated; that no part has been paid or collected; that taxes from which the municipality is exempt, are not included; and that the amount claimed is actually due.
 02/29/2024 DATE Ann T. Maher SIGNATURE Commercial Lines Account Manager TITLE
 (Space Below for Municipal Use)

DEPARTMENT APPROVAL
 The above services or materials were rendered or furnished to the town on the dates stated and the charges are correct.

 DATE AUTHORIZED OFFICIAL

APPROVAL FOR PAYMENT
 This claim is approved and ordered paid from the appropriations indicated above.

 ABSTRACT DATE



AMSURE.

Remit to: PO Box 336, Saratoga Springs, NY 12866
Or pay online at <https://amsurelns.epaypolicy.com>

INVOICE

Town of Halfmoon
2 Halfmoon Town Plaza
Halfmoon, NY 12065

Invoice Date 02/29/24
Invoice No. 133903
Bill To Code TOWNHAL
Client Code TOWNHAL
Inv Order No. 100*143230

Named Insured: Town of Halfmoon

Amount Remitted:

Please return this portion with your payment.

AMSURE

Effective Date	Policy Period	Coverage Description	Transaction Amount
03/01/24	03/01/24	Lloyd's of London Underwriters	
	to	Policy No. W31BCF230201	
	03/01/25	*Renewal - Cyber Liability	8,800.00
		Company Pol. Fee - Cyber Liability	250.00
		Ex. Lines Tax - Cyber Liability	325.80
		Ex. Lines Fee - Cyber Liability	13.58
		Agency Policy Fee - Cyber Liability	250.00
		Cyber Policy Renewal	
		Invoice Number: 133903	Amount Due: 9,639.38

*Premiums Due and Payable on Effective Date

Adirondack Trust Co Financial Services Inc.
31 Church Street
Saratoga Springs, NY 12866

NOTICE OF EXCESS LINE PLACEMENT

Date: March 1, 2024

Town of Halfmoon
2 Halfmoon Town Plaza
Halfmoon, NY 12065

Consistent with the requirements of the New York Insurance Law and Regulation 41, Town of Halfmoon is hereby advised that all or a portion of the required coverages have been placed by Adirondack Trust Co Financial Services Inc., with insurers not authorized to do an insurance business in New York and which are not subject to supervision by this State. Placements with unauthorized insurers can only be made under one of the following circumstances:

- a) A diligent effort was first made to place the required insurance with companies authorized in New York to write coverages of the kind requested; or
- b) NO diligent effort was required because i) the coverage qualifies as an "Expert List" risk, or ii) the insured qualifies as an "Exempt Commercial Purchaser."

Policies issued by such unauthorized insurers may not be subject to all of the regulations of the Superintendent of Financial Services pertaining to policy forms. In the event of insolvency of the unauthorized insurers, losses will not be covered by any New York State security fund.

TOTAL COST FORM (NON-TAX ALLOCATED PREMIUM TRANSACTION)

In consideration of your placing my insured as described in the policy referenced below, I agree to pay the total cost below which includes all premiums, inspection charges⁽¹⁾, and a service fee that includes taxes, stamping fees, and (if indicated) a fee⁽¹⁾ for compensation in addition to commissions received, and other expenses⁽¹⁾.

I further understand and agree that all fees, inspection charges and other expenses denoted by⁽¹⁾ are fully earned from the inception date of the policy and are non-refundable regardless of whether said policy is cancelled. Any policy changes which generate additional premium are subject to additional tax and stamping fee charges.

Re: Policy No. <u>TBD (reference # 3857802)</u>	Insurer:	Lloyd's of London (CFC)
Policy Premium	\$	8,800.00
Insurer Imposed Charges:		
Policy Fees ⁽¹⁾	\$	250.00
Inspection Fees ⁽¹⁾	\$	
Total Taxable Charges	\$	9,050.00
Service Fee Charges:		
Excess Line Tax (3.60%)	\$	325.80
Stamping Fee	\$	13.58
Broker Fee ⁽¹⁾	\$	250.00
Inspection Fee ⁽¹⁾	\$	
Other Expenses (specify) ⁽¹⁾		
Total Policy Cost	\$	9,639.38

Lynda A Bryan

(Signature of Insured)

⁽¹⁾ = Fully earned

TOWN OF HALFMOON
 2 Halfmoon Town Plaza
 Halfmoon, New York 12065

(CLAIMANT - DO NOT WRITE IN THIS AREA)

VOUCHER NO. _____

DATE VOUCHER RECEIVED _____

VOUCHER

DEPARTMENT _____

CLAIMANTS NAME AND ADDRESS
 Amsure
 31 Church Street 4th FL
 PO Box 336
 Saratoga Springs, NY 12866

Terms: _____

FUND APPROPRIATION	AMOUNT
TOTAL	

DATE	DESCRIPTION	Unit Price	Amount
03/05/2024	Auto Renewal Policy		\$45,663.00
03/05/2024	Umbrella Renewal Policy		\$16,251.00
03/05/2024	OCP		\$ 275.00
(See the conditions on Reverse side)		TOTAL	\$62,189.00

CLAIMANTS CERTIFICATION

I, Ann T. Maher of Amsure, certify that the above account in the amount of \$ 62,189.00 is true and correct; that the items, services and disbursements charged were rendered to or for the Town of Halfmoon on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

DATE
03/05/2024

SIGNATURE
Ann T. Maher

TITLE
Commercial Lines Account Manager

(Space Below for Municipal Use)

DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the town on the dates stated and the charges are correct.

APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.

DATE

AUTHORIZED OFFICIAL

ABSTRACT DATE



AMSURE.

Remit to: PO Box 536, Saratoga Springs, NY 12866
Or pay online at <https://amsureins.epaypolicy.com>

----- INVOICE -----

Town of Halfmoon
2 Halfmoon Town Plaza
Halfmoon, NY 12065

Invoice Date 03/05/24
Invoice No. 13400
Billing Code TOWNHAL
Client Code TOWNHAL
Inv Order No. 100*143376

Named Insured: Town of Halfmoon

Amount Remitted:

Please retain this portion with your payment.

Amsure

Effective Date	Policy Period	Coverage Description	Transaction Amount
03/01/24	03/01/24 to 03/01/25	NYMIR Policy No. MCATHALF002 *Renewal - Commercial Package NY Auto Fee Commercial Package Auto Renewal Policy	45,033.00 630.00
		Invoice Number: 14002	Amount Due: 45,663.00

*Premiums Due and Payable on Effective Date



AMSURE.

Remit to: PO Box 336, Saratoga Springs, NY 12868
Or pay online at <https://amsurelns.epaypolicy.com>

----- INVOICE -----

Town of Halfmoon
2 Halfmoon Town Plaza
Halfmoon, NY 12065

Invoice Date 03/05/24
Invoice No. 134003
Bill to Code TOWNHAL
Client Code TOWNHAL
Inv Order No. 100*143377

Named Insured: Town of Halfmoon

Amount Remitted:

Please return this portion with your payment.

Amsure

Effective Date	Policy Period	Coverage Description	Transaction Amount
03/01/24	03/01/24 to 03/01/25	NYMIR Policy No. MCATHALF002 *Renewal - Commercial Package Umbrella Renewal Invoice Invoice Number: 134003	16,251.00
		Amount Due:	16,251.00

*Premiums Due and Payable on Effective Date



AMSURE.

Remit to: PO Box 336, Saratoga Springs, NY 12866
Or pay online at <https://amsureins.epaypolicy.com>

-----INVOICE-----

Town of Halfmoon
2 Halfmoon Town Plaza
Halfmoon, NY 12065

Invoice Date 03/05/24
Invoice No. 134004
Bill To Code TOWNHAL
Client Code TOWNHAL
Inv Order No. 100*143378

Named Insured: Town of Halfmoon

Amount Remitted:

Please return this portion with your payment.

Amsure

Effective Date	Policy Period	Coverage Description	Transaction Amount
03/01/24	03/01/24 to 03/01/25	NYMIR Policy No. MCATHALF002 *Renewal - Commercial Package OCP Renewal Policy	275.00
		Invoice Number: 134004 Amount Due:	275.00

*Premiums Due and Payable on Effective Date

TOWN OF HALFMOON
 2 Halfmoon Town Plaza
 Halfmoon, New York 12065

VOUCHER

DEPARTMENT _____

CLAIMANT'S Name: Amsure
 NAME: 31 Church Street 4th FL
 AND: PO Box 336
 ADDRESS: Saratoga Springs, NY 12866

Terms: _____

(CLAIMANT - DO NOT WRITE IN THIS AREA)

VOUCHER NO. _____

DATE VOUCHER RECEIVED _____

FUND APPROPRIATION	AMOUNT
TOTAL	

Unit Price	Amount	
03/01/24	Renewal Package Policy	118,271.00
	NY Fire Fee	218.20
TOTAL		\$118,489.20

(See Instructions on Reverse Side)

CLAIMANTS CERTIFICATION

I, Ann T. Maher of Amstine certify that the above account in the amount of \$ \$118,489.20 is true and correct; that the items, services and disbursements charged were rendered to or for the Town of Halfmoon on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

03/04/2024

Ann T. Maher

Commercial Lines Account Manager

DATE

SIGNATURE

TITLE

(Space Below for Municipal Use)

DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the town on the dates stated and the charges are correct.

APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.

DATE

AUTHORIZED OFFICIAL

ABSTRACT DATE



AMSURE.

Remit to: PO Box 336, Saratoga Springs, NY 12866
Or pay online at <https://amsureins.epypolicy.com>

INVOICE

Town of Halfmoon
2 Halfmoon Town Plaza
Halfmoon, NY 12065

Invoice Date 03/01/24
Invoice No. 134000
Bill To Code TOWNHAL
Client Code TOWNHAL
Inv Order No. 100*14337

Named Insured: Town of Halfmoon

Amount Remitted:

Please return this portion with your payment.

Amsure

Effective Date	Policy Period	Coverage Description	Transaction Amount
03/01/24	03/01/24	NYMIR	
	to	Policy No. MCATHALF002	
	03/01/25	*Renewal Commercial Package	118,271.00
		NY Fire Fee Commercial Package	218.20
		Renewal Package Policy	
		Invoice Number: 134000	
		Amount Due:	118,489.20
*Premiums Due and Payable on Effective Date			