

TOWN BOARD MEETING AGENDA  
November 4, 2020

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PUBLIC HEARING: 2021 PRELIMINARY BUDGET

PUBLIC HEARING: LOCAL LAW REGARDING OUTDOOR STORAGE OF  
MOTOR VEHICLES

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

THANKSGIVING FOOD DRIVE –Donation boxes will be located at the front entrance of the Town Hall or in the Recreation Office.

November 21<sup>st</sup>:

11:00 Baskets will be put together in the A. James Bold Meeting Room

1:00 Baskets will be delivered

HALFMOON FARMERS MARKET in TOWN HALL FOYER from 3:00 - 6:00. Fresh produce, Crafts & more every Wednesday.

PAPER SHREDDING DAY – November 7<sup>th</sup> from 9am-11am at the Highway Garage. This is a FREE service but we do ask for donations of non-perishable items for the Food Pantry.

TOWN MEETINGS:

Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:00 pm. Pre-meeting at 6:45 pm

Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of the month at 7:00pm. Pre-meeting at 6:15pm. (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Town Infrastructure & Safety (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee

**John Wasielewski (Town Board Member):** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Liaison to Planning Board

**Jeremy Connors (Town Board Member):** (1) Co- Liaison to Planning Board; (2) Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

**Eric Catricala (Town Board Member):** (1) Animal Control, (2) Liaison to Trails and Open Space Committee, (3) Zoning Board Liaison, (4) Chair for Not For Profit Organizations

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives

**Karen Pingelski (Receiver of Taxes):** Chair of Committee on Resident Relations

**Lyn Murphy, Esq., (Town Attorney)**

**Cathy Drobny, Esq. (Town Attorney)**

**PUBLIC COMMENT (for discussion of agenda topics)**

**DEPARTMENT REPORTS –**

1. Town Clerk Total Fees Submitted to the Supervisor - \$7,307.75
2. Senior Express Total # Rides – 431 Total # Meals – 151
3. Building  
Total # Permits – 91 Total Fees Submitted to the Supervisor - \$34,933
4. Fire Inspections  
Total # Permits – 60 Total Fees Submitted to the Supervisor - \$4,290

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) Receiver of Taxes, Grant Department, Planning Department, Code Enforcement**

## CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the October 26, 2020 meeting: Sign Application for Paar Estates Residential Sign, Farm to Market Road, for Change of Use/Tenant Applications for Teta Auto Repair, 1516 Crescent Road, for Al Amin Asian Supermarket, Country Dollar Plaza, 217 Guideboard Road, for Fast Lane Auto, 1534 Route 9, for a Change of Use/Tenant and Sign Application for Common Ground Barber Company, Crescent Commons, 1471 Route 9 and for Approvals of a Minor Subdivision for the Barnum Subdivision, Tabor Road and for the Karratt/Vaid Lot Line Adjustment, 23/25 Siena Drive.
2. Received from the Halfmoon Fire District #1 (Hillcrest) their 2021 Budget Summary.
3. Received from the Blue Star Mothers of America, Inc. a letter of thanks and gratitude for all that the Town of Halfmoon does for the veterans, military and especially for the Blue Star Mothers.
4. Received from the Saratoga County Attorney a copy of the Notice of Public Hearing for the 2021 scale of sewer user charges by the Saratoga County Sewer District No. 1 for November 12, 2020 at 9:00 am at the Board of Supervisor's Chamber in Ballston Spa.

## NEW BUSINESS

272. Resolution that the Town Board approves the minutes of Town Board Meeting of October 21, 2020 as presented.  
**Resolution Introduced by Town Clerk Bryan**
273. Resolution that the Town Board authorizes the Supervisor to enter into an Intermunicipal Agreement for mutual aid and assistance with the Village of Round Lake for mutual aid and assistance services between the Town of Halfmoon Highway Department and the Village of Round Lake Department of Public Works, subject to the review and approval of the Town Attorney.  
**Resolution Introduced by Superintendent of Highways Bryans**
274. Resolution that the Town Board hereby approves the expenditure in the not to exceed amount of \$2,000.00 for additional Privacy Fencing for the Dog Park from Siena Fence to match the existing fence, said monies to come from the Recreation Fees located in the Special Revenue Fund, and to authorize the Supervisor to sign and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.  
**Resolution Introduced by Animal Control Officer Abramson**

275. Resolution that the Town Board hereby authorizes the Supervisor to enter into an agreement with Matrix Communications to provide software, maintenance and service for phone system per the recommendation of the Information Technology Department at a cost not to exceed \$3,951.35, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

**Resolution Introduced by Information Technician Mikol**

276. Resolution that the Town Board hereby approves extending the Kensington at Halfmoon Phase II Planned Development District for an additional one year period, to commence development by September 21, 2021.

**Resolution Introduced by Building, Planning Development Coordinator Harris**

277. Resolution that the Town Board authorizes the Highway Department to enter into a contract with Precision Industrial Maintenance, Inc. for CIPP lining of 765' LF of 15" pipe, CIPP lining of 45' LF of 18" pipe, and CIPP lining of 922' of 21" for storm pipe on Cambridge Drive in the not to exceed amount of \$236,034.45 utilizing the Onondaga County bid reference #8714 and Onondaga County Contract #3089, and to authorize the Highway Superintendent to execute any necessary documentation necessary to effectuate the repairs detailed in the contract, subject to the review and approval of the Town Attorney.

**Resolution Introduced by Highway Superintendent Bryans**

278. Resolution that the Town Board hereby appoints Kurt Schneider as a full time Working Supervisor in the Highway Department at Grade 7 Step 3, \$26.45/hr., effective 11/7/2020.

**Resolution Introduced by Highway Superintendent Bryans**

279. Resolution that the Town Board authorizes the Highway Department to purchase a hydroseeder per the Sourcewell Contract #1050/3076 for \$34,377.00 from Hydrograss Corp and to authorize the Highway Superintendent to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

**Resolution Introduced by Highway Superintendent Bryans**

280. Resolution that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations

**Resolution Introduced by Comptroller Hatter**

A resolution is necessary to create appropriations within the Special Revenue fund from Recreation Fees in the not to exceed amount of \$2,000 per resolution passed November 4, 2020 for payment of additional privacy fencing for the Dog Park.

DEBIT:	Appropriated Fund Balance	25-599	\$2,000.00
CREDIT:	Appropriations	25-960	\$2,000.00
	Subsidiary: Parks- Dog		
	25-5-7110.20		\$2,000.00

**PUBLIC COMMENT (for discussion of non-agenda items)**

**ADJOURN**