

**TOWN BOARD MEETING AGENDA**  
**September 20, 2017**

**TOWN BOARD WORKSHOP – Board Room – 6:30 pm**

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**PRESENTATION: PINEBROOK HILLS PDD**

**PUBLIC HEARING: EXPENDING \$325,000 OF GENERAL CAPITAL RESERVE MONIES FOR THE PURCHASE OF EQUIPMENT & VEHICLES IN 2018**

**COMMUNITY EVENTS:**

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

Fall Cleanup at the Town of Halfmoon Transfer Station dates: September 19, 22, 23, 26, 29 & 30. Please pick up your FREE permit sticker at the Town Clerk’s Office.

The Friends of the Clifton Park-Halfmoon Library will hold a used book sale Friday, September 22<sup>nd</sup> 1:00 pm - 5:00 pm, Saturday, September 23<sup>rd</sup> 10:00 am - 4:00 pm and Sunday, September 24<sup>th</sup> 12:00 pm - 3:00 pm.

Town of Halfmoon Veterans Memorial Park Dedication will be held on Saturday September 23<sup>rd</sup> at 10:00 am in the Town of Halfmoon Town Park.

Fall Festival on Saturday September 23<sup>rd</sup> from 1:00 pm-5:00 pm at the Town Park. Family fun activities planned for all ages.

St. Luke's Recovery Resource Center will host four Recovery Sponsors from Cape Cod who will speak about the disease of addiction to alcohol on Saturday, September 30<sup>th</sup> at 6:00 pm.

The Friends of the Clifton Park-Halfmoon Library Annual Crossing Culture potluck luncheon will be held Wednesday, October 18, 2017 from 11:45 am - 2:00 pm in Rooms A & B.

Town of Halfmoon Recreation 1<sup>st</sup> annual Trunk or Treat Event, Saturday, October 28<sup>th</sup> from 3:00 pm-5:00 pm at the Halfmoon Town Plaza. Local businesses will

decorate their trunks and provide treats for our young trick or treaters. Inside Town Hall will be many fun activities for all to enjoy!

#### **TOWN MEETINGS:**

**Town Board Meetings:** 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

**Zoning Board of Appeals:** 1<sup>st</sup> Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

**Planning Board Meeting:** 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

**Board of Assessment Review:** 4<sup>th</sup> Tuesday in May

**Senior Center Business Meeting:** 1<sup>st</sup> Wednesday of month at 1:00 pm

**Halfmoon Historical Society:** Last Tuesday of month at 7:00 pm

**Open Space & Trails Committee:** October 16<sup>th</sup>, December 18<sup>th</sup>

**Resident Relations Committee:** TBD

**Business & Economic Development Committee:** TBD

#### **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Supervisor):** (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

**John Wasielewski (Town Board Member):** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Chair of Committee on Resident Relations, (4) Liaison to Planning Board

**Daphne Jordan (Town Board Member):** (1) Co-Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

**Jeremy Connors (Town Board Member):** (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

**Lyn Murphy, Esq., (Town Attorney)**

**Cathy Drobny, Esq. (Town Attorney)**

## **PUBLIC COMMENT (for discussion of agenda topics)**

### **DEPARTMENT REPORTS – month of August**

#### **DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office)**

**Month of August: Code Enforcement, Town Clerk, Receiver of Taxes and Highway Department**

### **CORRESPONDENCE**

1. **Received** from the Town Planning Board Resolutions approved at the September 11, 2017 meeting: Sign Application for Merrill Lynch, 453 Route 146(Parkford Square 2); Change of Use/Tenant and Sign Applications for Total Mortgage, LLC, 10 Executive Park Drive; Change of Use/Tenant Application for the Garage Sale, 45 Route 146; Home Occupation request for Superior Sedan, 10 Cooks Court; Site Plan for Dorrough Construction, 77 Ushers Road.
2. **Received** from Cypress Creek Renewables a letter of notification of their intent to construct two (2) solar energy systems located on 98 and 100 Pruyn Hill Road.
3. **Received** James C. Boni, Design Supervisor, Region 1 NYS Department of Transportation a letter regarding Empire State Trail Signing & Striping initiative to enhance bicycle and pedestrian access throughout New York State and more specifically in the Town of Halfmoon along routes 4 & 32.
4. **Received** from Lansing Engineering, PC an application for an amendment to the Tabor Road and Flex Terminal Park PDD.
5. **Received** from Art Hayner a letter indicating his last day as Senior Van Chauffeur will be September 29, 2017.

### **OLD BUSINESS**

### **NEW BUSINESS**

1. **Resolution** to approve and order paid all vouchers # 1955 - 2055.
2. **Resolution** to approve minutes of Town Board Meeting of September 6, 2017 as presented.

3. **Resolution** that the Town Board reaffirms a negative declaration for SEQRA for the Crescent Gardens Mobile Home Park Expansion Application which was approved on January 7, 2015 by resolution no. 25.
4. **Resolution** that the Town Board reaffirms approval of the Crescent Gardens Mobile Home Park Expansion Application which was approved on September 6, 2017 by resolution no. 322.
5. **Resolution** that the Town Board of the Town of Halfmoon recognizes September 17 – 23, 2017 as Constitution Week in the Town of Halfmoon.
6. **Resolution** that the Town Board congratulates Norma Seguin, Phyllis Ann McDonald and Patricia Keyrouze, Halfmoon residents who are receiving Lifetime Achievement Awards, presented by the Capital District Senior Issues Forum.
7. **Resolution** that the Town Board authorizes the Supervisor to sign the credit application for Albany Steel Inc., per the review and approval of the Town Attorney.
8. **Resolution** that the Town Board amends resolution 240-2017 to clarify that the Town Board awarded the low bidder, Peter Luizzi & Bros. Contracting Inc., the Water District No. 1 Replacement project in the not to exceed amount of \$1,818,130.00 which includes Add Alternate 1 authorizing the expenditure \$303,455.00 towards the water line connection with the Saratoga County Water Authority.
9. **Resolution** that the Town Board hereby authorizes payment in the not to exceed amount of \$400.00 to A & G Title and Settlement Services for a title search of the ownership history of parcel id 284.15-1-23 and parcel id 284.15-1-23 in the Sandy Rock Subdivision.
10. **Resolution** that the Town Board hereby schedules a public hearing to amend the Town's Local Law as it relates to Veteran's Exemptions on October 4, 2017 at 7 p.m. or as soon thereafter as the agenda allows.
11. **Resolution** that the Town Board of the Town of Halfmoon hereby proclaims the week of September 17-23, 2017 as "Sheriffs Week" in the Town of Halfmoon, and further expresses its sincere appreciation and gratitude to Sheriff Michael Zurlo and the members of the Saratoga County Sheriff's Department for their service and dedication to the safety and security of the citizens of our Town.
12. **Resolution that** the Town Board of the Town of Halfmoon hereby authorizes the closure of the cul de sac portion of Green Fields Drive on November 11, 2017 from 10:00 am until 5:00 pm to hold an event benefiting the Toys for Tots program.

13. **Resolution** that the Town Board hereby authorizes the Town Supervisor to execute any and all documents necessary to effectuate the transfer from Group Insurance Agency dba HANYYS Benefit Services to Nicholas J. Marino & Co., Inc.

14. **Resolution** that the Town Board authorizes the Supervisor to make the attached Creation of Appropriations.

**PUBLIC COMMENT (for discussion of non-agenda items)**

**ADJOURN**

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:            Estimated Revenues            25-510                            \$16,955.47  
                    Subsidiary: 25-4-2189 Home &  
   Community Services            \$16,955.47

Credit:           Appropriations                            25-960                            \$16,955.47  
                    Subsidiary: 25-5-1440.40 Engineering  
   Contractors Inspections       \$16,955.47

Information Only: The above was derived from the following breakdown of charges to be paid on the September Abstract for engineering and related fees

NAME	AMOUNT
Linden Village	\$3,054.20
Arlington Heights	\$300.00
Crescent Gateway	\$85.00
Crescent Gardens	\$595.00
Dorrough	\$850.00
Ellseworth	\$340.00
Glen Meadow	\$340.00
Kensington	\$1,525.00
Paar Estates	\$7,051.15
Stone Crest (Barbera)	\$300.00
Swatling Falls	\$17.12
Sysco	\$170.00

Pinebrook Hills Traffic Study	\$2,328.00
<b>TOTAL</b>	<b>\$16,955.47</b>