

TOWN BOARD MEETING AGENDA
November 15, 2017

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: TRAILS & OPEN SPACE COMMITTEE

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

Thanksgiving Food Drive will be delivering the baskets on Saturday, November 18th. Food donations are now being accepted in the boxes in Town Hall Foyer

Recovery Speakers Series Guest Speakers at St. Luke’s on the Hill for November 18th at 6:00pm are Stephanie Campbell, Greg Spencer and Judy Moffit. Contact Father David Haig for more information at 508-237-3491

Knockerball Soccer Game fund-raiser for the St. Luke’s Recovery Resource Center to be held November 24th from 11am to 3pm at the Halfmoon Town Soccer fields. Call Mark Polsinello at 518-441-6634 for more information

Holiday Stop and Shop (Small Business Saturday) on November 25th from 10:00am to 3:00pm in the town Hall

Holiday Party (2:00 – 6:00pm in Town Hall) & Tree Lighting (6:30 – 7:30pm at the Abele Memorial Park) on December 2nd

Jingle Bell Run, Saturday December 2, 2017 at Halfmoon Town Park. To register go to www.jbr.org/Halfmoon

Parents Night Out will be held on December 9th in the A. James Bold meeting room to give parents a night out before the holiday. For more information, please contact the Recreation Department at 518-371-7410 ext.2272

Outdoor Holiday Home Decorating Contest for all Halfmoon Residents. Judging will be on December 16th from 6:00pm – 9:00pm. \$50.00 prize for each category

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Trails & Open Space Committee: December 18

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

Jeremy Connors (Town Board Member): (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS – month of October

1. Town Clerk Total Fees Submitted to the Supervisor - \$8,837.07
2. Building
Total # Permits – 118 Total Fees Submitted to the Supervisor - \$34,568
3. Fire
Total # Permits – 18 Total Fees Submitted to the Supervisor - \$1,350
4. Fire Inspections
Total # Permits – 81 Total Fees Submitted to the Supervisor - \$5,040

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) month of
October – Receiver of Taxes, Town Clerk, Planning, Highway**

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the November 13, 2017 meeting:
2. **Received** from the Saratoga County Sheriff's Office, their monthly Statistic Report for the month of October 2017 and the October 2016 comparison
3. **Received** from the Saratoga County Sheriff's Office, notification that they have been collaborating with the NYS Office of Alcoholism and Substance Abuse Services (OASAS) and are offering NARCAN training for anyone who would like to schedule an event.
4. **Received** from the Highway Superintendent, John Pingelski, notification that the Highway Department will return to their fall/winter hours of Monday through Friday 7am -3pm as of November 20, 2017. Transfer Station hours will remain the same.

OLD BUSINESS

1. **Resolution** to approve the Pinebrook Residential Hills PDD
2. **Resolution** that the Preliminary Budget as amended be and is hereby adopted as the 2018 Budget for the Town of Halfmoon, and further;
Resolution that the 2018 Budget be copied in its entirety in the 2017 Minutes Book of the Town of Halfmoon.

NEW BUSINESS

1. **Resolution** to approve minutes of Town Board Meeting of November 1, 2017 as presented.
2. **Resolution** that the Town Board honors Arthur L. DeVoe from the Town of Halfmoon for his years of service to his country at the "Honor Our Deceased Veteran" program at the County on November 21st at 2:30 pm.
3. **Resolution** that the Town Board appoint Dana Cunniff as Deputy Town Clerk part-time at Grade 3 Base Pay \$16.35 per hour, per completion of pre-employment testing.
4. **Resolution** that the Town Board waives the purchasing policy for the purchase and installation of the awning on the Justice Building.
5. **Resolution** that the Town Board of the Town of Halfmoon has identified that Kevin Tollisen, Paul Hotaling, Bonnie Hatter and Laurie Sullivan be authorized as signatories on the Key Bank Accounts necessary to effectuate the duties of their respective positions on behalf of the Town of Halfmoon, and are hereby authorized to sign any and all documents necessary to become signatories, subject to the review and approval of the Town Attorney.
6. **Resolution** to authorize the Supervisor to make the attached Transfers.

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN

