

TOWN BOARD MEETING AGENDA  
August 16, 2017

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

CONTINUATION OF PUBLIC HEARING FOR GRAYBAR ELECTRIC PDD  
Amendment to the Saratoga Economic Development Corp. that was TABLED from  
the August 2nd, 2017 Town Board Meeting

COMMUNITY EVENTS:

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2233 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

Kid’s Water Fun Day at St. Luke’s on the Hill, 40 McBride Road, Saturday, August 19<sup>th</sup> from 10am to 2pm. Firetruck, Magician, Slip N’ Slide, Free Hotdogs, Hamburgers & Watermelon. Bring water toys. Transportation will be available by calling 518-664-4834. All are welcome.

6<sup>th</sup> Annual Champlain Canalway Trail Bicycle Tour on Sunday, August 20 starting at 9:00 am at the Hudson Crossing Park. For more information go to: [www.hudsoncrossingpark.org](http://www.hudsoncrossingpark.org)

Mosquito Dunks: It is that time of year again! The Town of Halfmoon is offering Mosquito Dunks FREE of charge to residents. Please stop by at the Town Clerk’s Office to fill out a short application and pick yours up today!

Household Hazardous Waste Day on September 9, from 8am to 2pm at the Clifton Park Transfer Station located at 22 Ray Road. Applications are available on line and at the Town Clerk’s Office and must be submitted to the Clifton Park Town Clerk’s Office or online at [www.cliftonpark.org](http://www.cliftonpark.org) by September 1<sup>st</sup>

10<sup>th</sup> Annual Pet Fest – Home Show of Clifton Park on Saturday September 16 from 10am to 3pm at St. Edwards Church, 569 Clifton Park Center Road

FREE Emergency Medical Technician (EMT) Certification Course being offered to Military Veterans by Saratoga County EMS Council. This 6 month course will start Sept. 19<sup>th</sup> at Clifton Park – Halfmoon EMS. Go to [emtveteran@gmail.com](mailto:emtveteran@gmail.com) for more information

## TOWN MEETINGS:

Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm except May 7<sup>th</sup> at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4<sup>th</sup> Tuesday in May

Senior Center Business Meeting: 1<sup>st</sup> Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: June 19, August 21, October 16, December 18

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

## REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

Jeremy Connors (Town Board Member): (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS – month of July

1. Town Clerk Total Fees Submitted to the Supervisor - \$15,459.68
  
2. Building  
Total # Permits – 89 Total Fees Submitted to the Supervisor - \$15,803.17
  
3. Fire  
Total # Permits – 11 Total Fees Submitted to the Supervisor - \$825.00
  
4. Fire Inspections  
Total # Permits – 37 Total Fees Submitted to the Supervisor - \$1,640.00

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) month of July: Code Enforcement

CORRESPONDENCE

1. Received from Mike Moll, Mary A. Opela, Dana & Michael Melvin & Charles & Linda VanVorst, residents of Staniak Road, the same letters of support for the proposed Pinebrook Hills PDD, as Staniak Road Water Main Extension is a proposed public benefit
  
2. Received from Fred Bahr, 29 Willowbrook Terrace, an email stating his reasons for opposing the Graybar Electric project on Werner Road
  
3. Received from Saratoga County Dept. of Public Works, notification of the closing of a section of Church Hill Road on Wednesday, August 24<sup>th</sup> from 6 am to 5 pm. for repaving of the road.

OLD BUSINESS

1. Resolution that the Town Board hereby awards the bid for the Pedestrian Safety Improvements on Pryun Hill to New Castle Paving, LLC, low bidder for the Project with a total bid of \$312,287.50, and authorizes the Supervisor to execute any and all necessary documents to proceed with this project, subject to the review and approval of the Town Attorney.

NEW BUSINESS

1. Resolution to approve and order paid all vouchers #1664 - 1814

2. Resolution to approve minutes of Town Board Meeting of July 19, 2017 as presented.
3. Received from minutes of Town Board Meeting of August 2, 2017 as presented.
4. Resolution that the Town Board approves extending the Shared Service Agreement for Animal Control with the Town of Clifton Park for Animal Control coverage on a case by case for one year until August 31, 2018, and authorize the Supervisor to sign said Agreement on behalf of the town, subject to the review and approval of the Town Attorney.
5. Resolution that the Town Board appoints Dianne Hurtt and Michael Gallo as part-time Senior Van Drivers at Grade 3 Base Pay at \$16.35 per hour, effective immediately per completion of pre-employment testing.
6. Resolution that the Town Board approves placing the 2007 Jeep Liberty vehicle on Auctions International for sale as the Town no longer has use for it.
7. Resolution that the Town Board schedule a Public Hearing on September 6<sup>th</sup> at 7:00 pm or as soon as the schedule allows in the A. James Bold meeting room regarding the proposed expenditure from the General Fund Capital Reserve in the not to exceed amount of \$40,500 for the purchase of computer software from Business Automation Services (BAS), subject to permissive referendum, and waive the formal bid letting process as this is a professional service which requires special or technical skills which therefore does not lend itself to procurement through solicitation. Three companies were reviewed to determine which had the necessary technical skills to provide this service.
8. Resolution that the Town Board hereby approves entering into a contract with GTM Payroll Service for payroll services, and to authorize the Supervisor to sign and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.
9. Resolution that the Town Board authorizes placing in the Daily Gazette, the Notice of Intent to apply for a federal grant for the purchase of vehicles to transport seniors to necessary appointments/locations to meet the needs of the elderly individuals and individuals with disabilities.
10. Resolution that the Town Board authorizes the Supervisor and any other Town Official or employee to execute any documents necessary to enter into an Agreement and effectuate the receipt of \$98,641.00 awarded by the Dormitory Authority of New York for the purchase of a Heavy Duty Pickup Truck and a Light

Duty Dump Truck through the State Municipal Facilities Program (SAM), subject to the review and approval of the Town Attorney.

11. Resolution for the Town Board to approve entering into a formal Assessment Agreement between the Town of Halfmoon and Halfmoon Sunoco, LLC for the following parcel: 325 Route 146, tax map number 273.-1-62.2 reducing the 2016 assessment of \$644,900 to \$585,000

12. Resolution approving the Change Order that Greenman-Pederson, Inc., Construction Manager/Engineering consultant for the Erie Canal Community Connector Trail Project has recommended to adjust the date of substantial completion and related construction deadlines which results in no additional cost to the Town of Halfmoon, and authorize the Supervisor to sign any documentation necessary to effectuate the Change Order, subject to the review and approval of the Town Attorney.

13. Resolution that the Town Board approves the Supervisor's Report for the month of July, 2017 as presented.

14. Resolution that the Town Board waives the building permit fees to build the dugouts for the purpose of Halfmoon Softball.

15. Resolution that the Town Board approves Change Order #3 for the Veterans Memorial at Halfmoon Town Park extending the substantial completion date for the project to September 20, 2017

16. Resolution that the Town Board authorizes the renewal of the Mobile Home Park License for the 2017-2018 licensing year, per the inspection and approval of the Director of Code Enforcement as follows: Hollner Mobile Home Park

17. Resolution to authorize the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations.

**PUBLIC COMMENT (for discussion of non-agenda items)**

**ADJOURN**