

**TOWN BOARD MEETING AGENDA**  
April 4, 2018

**TOWN BOARD WORKSHOP – Board Room – 6:30 pm**

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**BID OPENING: HIGHWAY FUEL**

**BID OPENING: WATER BRASS**

**COMMUNITY EVENTS:**

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

Paper shredding day is April 7th from 9:00 am-11: am at the Transfer Station

Yellow Ribbon Day will be held on Tuesday April 10<sup>th</sup> at 11:00 am at the Halfmoon Town Hall. This year’s donations are requested for the Blue Star Mother’s Freedom Boxes to be sent to the troops: Microwave mac & cheese, snack packs, granola bars, hard candy, beef jerky & trail mix.

2018 Summer Camp Program Resident registration dates are April 14<sup>th</sup> & 21<sup>st</sup> from 9am-noon and April 17<sup>th</sup> & 24<sup>th</sup> from 6pm-8pm. All registrations are held at the Halfmoon Town Hall.

2018 Spring Clean-up dates: April 17, 20, 21, 24, 27, & 28 at the Transfer Station

13<sup>th</sup> Annual Canal Clean Sweep: Saturday, April 21<sup>st</sup>. Meet at Crescent Park at 10 a.m.

Senior Center Spring Bazaar – April 21, from 9:00 am to 2:00 pm at the Senior Center. Please come out and support our seniors with their spring fundraiser. They have many different crafts, Grandmas Treasurers, quilting and baked goods!

Two Town-One Book will be hosting their annual Books & Lunch on April 21<sup>st</sup> at the Vista from 11:30 – 2:00pm. Topic is Energy Meets History: Renewable Energy Efficient Restoration of a Local 19th Century House. Cost : \$27.00 Reservations can be made through the Library

## **TOWN MEETINGS:**

**Town Board Meetings:** 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm. Pre-meeting at 6:30 pm

**Zoning Board of Appeals:** 1<sup>st</sup> Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

**Planning Board Meeting:** 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

**Board of Assessment Review:** 4<sup>th</sup> Tuesday in May

**Senior Center Business Meeting:** 1<sup>st</sup> Wednesday of month at 1:00 pm

**Halfmoon Historical Society:** Last Tuesday of month at 7:00 pm

**Open Space & Trails Committee:** April 16, June 18, Aug 20, Oct 15, and Dec. 17, the 3<sup>rd</sup> Monday except Feb due to holiday.

**Resident Relations Committee:** TBD

**Business & Economic Development Committee:** April 25 at 7 pm.

## **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (2) Chair of Recreation and Character Counts, (3) Chair of Personnel Committee, (4) Chair of Safety Committee

**John Wasielewski (Town Board Member);** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Co-Chair of Committee on Resident Relations, (4) Co-Liaison to Planning Board

**Daphne Jordan (Town Board Member):** (1) Co-Chair of Business and Economic Development (2) Animal Control (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

**Jeremy Connors (Town Board Member):** (1) Co- Liaison to Planning Board; (2) Chair of Committee on Not for Profit Organizations; (3) Co-Chair of Business and Economic Development Committee (4) Chair of Parks and Athletic Organizations

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives, (3) Co-Chair of Committee on Resident Relations

**Lyn Murphy, Esq., (Town Attorney)**

**Cathy Drobny, Esq. (Town Attorney)**

**PUBLIC COMMENT (for discussion of agenda topics)**

**DEPARTMENT REPORTS – month of March**

1. **Town Justice Suchocki**  
**Total # Cases – 235**      **Total Fees Submitted to the Supervisor - \$33,171**
  
2. **Town Justice Fodera**  
**Total # Cases – 197**      **Total Fees Submitted to the Supervisor - \$32,219**

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) Parks, Assessor, Tech Dept.,**

**CORRESPONDENCE**

1. **Received** from the Town Planning Board Resolutions approved at the March 26, 2018 meeting: Approval of Sign Applications for Architectural Glass and Metal, 3 Liebich Lane, for Walmart, 1549 Route 9, for Change of Use/Tenant Applications for Halliday Financial, 4 Executive Park Drive, for the W Management Group, LLC, 1471 Route 9, for Keystone Novelties, 1516 Route 9, for Mother Theresa Academy, 1 Executive Park Drive, for American Promotional Events, 1549 Route 9 (Walmart), for Seasonal Outside Use at Walmart, 1549 Route 9, for Seasonal Outside Use at Lowe’s, 476 Route 146, for Re-Approval of a Change of Use/Tenant and Sign Application for Halfmoon Petroleum, Inc. 1493 Route 9, for Co-Location of Telecommunications Equipment for Verizon Wireless, 15 Route 236, for Sprint, 7 Vosburgh Road, and for T-Mobile, 13 Solar Drive, for a Site Plan Amendment for Mama’s Express Family Pizza, 77 Dunsbach Road, Regarding a Positive Recommendation for the Halfmoon Self-Storage Center PDD, Route 146 & Farm to Market Road and for a Denial of a Site Plan Request for the 25 Route 146 Duplex, 25 Route 146.
  
2. **Received** from the NYS Department of State, their notification that Local Law #1-2018 for the 421 Halfmoon Flex Park Modification has been filed with the state on 3/6/2018.
  
3. **Received** from the NYS Department of State, their notification that Local Law #3-2018 for the Creekview Estates PDD has been filed with the state on 3/6/2018.
  
4. **Received** from the NYS Agriculture & Markets, their Dog Control Officer Inspector Report completed on 3/09/2018. Our Dog Control Officer services were rated “Satisfactory”.
  
5. **Received** from Dan Rourke, Executive Director of the Saratoga County Sewer District #1, a letter in response to Supervisor Tollisen’s concerns over constant odors on the Hudson River Road. Completed construction of the new \$1.4 million

dollar biofilter is slated for the beginning of May that should expel a majority of odors at the WWTP.

6. **Received** from the NYS DEC notification that a Final Environmental Impact Statement has been accepted by the Department of Environmental Conservation, as lead agency for the proposed Town of Colonie Landfill – Area 7 Landfill Expansion.
7. **Received** from the Town of Halfmoon Planning Department, the MS4 Annual Report that is available for review in the Planning Department from April 4th-May 4th-2018
8. **Received** from Advanced Engineering & Surveying, PLLC the Overall Site Plan for the Halfmoon Storage Facility & Warehouse on Farm to Market Road.

## NEW BUSINESS

1. **Resolution** to approve minutes of Town Board Meeting of March 21, 2018, as presented.
2. **Resolution** that the Town Board approves that the normal working day for the Code Enforcement Officers shall commence at 7:00 a.m. and end at 3:00 p.m. to permit the Officers to better accommodate the needs of our residents during such times as deemed appropriate by the Town Supervisor, based upon the needs of residents.
3. **Resolution** that the Town Board hereby schedules a Public Hearing for the April 18, 2018, Town Board meeting, in the A. James Bold Room, at 7:00 p.m. or as soon thereafter as their agenda allows, to discuss authorizing an expenditure of \$1,300,000 of Water Capital Reserve monies for the Owl Creek Culvert repair and the rehabilitation of the Angle Lane Water Storage Tank, subject to permissive referendum.
4. **Resolution** that the Town Board approves issuing a town purchase card to the Superintendent of Highways to pay for costs associated with the Highway Department. The Superintendent of Highways shall comply with the Purchasing policies of the Town of Halfmoon when utilizing the town purchase card and the Town Supervisor may execute the documentation necessary to issue the purchase card.
5. **Resolution** that the Town Board authorizes the Town Supervisor to enter into an agreement with Halfmoon Baseball for the 2018 season and to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

6. **Resolution** that the Town Board authorizes hiring Nolan & Heller for legal services relating to Colonie Landfill expansion and extension and to authorize the Town Supervisor to execute any documents necessary to effectuate the representation, subject to the review and approval of the Town Attorney. The Town will be billed a flat rate of \$200.00 per hour for the legal services, not to exceed 200 hours.

7. **Resolution** that the Town Board recognizes April 9<sup>th</sup> as Yellow Ribbon Day in the Town of Halfmoon and will be observed on Tuesday April 10<sup>th</sup> at 11:00 am in Town Hall

8. **Resolution** that Town Board intends to adopt Lead Agency status for the Amendments to the Local Laws the Town of Halfmoon and the Zoning Map, and intends to act as Lead Agency for the Project. The Supervisor for the Town of Halfmoon is hereby authorized to execute any necessary documentation to remain in compliance with the State Environmental Quality Review Act (SEQRA).

9. **Resolution** that the Town Board authorizes the Town Supervisor to purchase two 13" Solar Evolis Radar Speed Signs with Programmable Message Display in the not to exceed amount of \$5,821.00 from Elan City, and to authorize the Town Supervisor to execute any necessary documentation, subject to the review and approval of the Town Attorney.

10. **Resolution** authorizing the Supervisor to enter into an agreement with CHA regarding engineering design for the Schematic Design Phase of the Champlain Canal Trail Section from Upper Newtown Road to Route 4/32 in the not to exceed amount of forty two thousand dollars (\$42,000.00) and to authorize the Supervisor to sign the agreement and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

11. **Resolution** that the Town Board authorizes the Supervisor to advertise for Requests for Proposals (RFP) for the Crescent Park Car-Top Boat Launch project for Design, Construction and Construction Inspection Services. Responses can be submitted to the Town Clerk's Office by 4:00pm, Friday, April 27, 2018.

12. **Resolution** that the Town Board authorizes the disposal of Town Clerk's records in accordance with Records Retention Schedule MU- 1, adopted by the Town Board in 1989. These records have met their minimum retention period and an inventory of these records will be kept.

13. **Resolution** that the Town Board authorizes the Supervisor to sign the school bus lease agreement with Shenendehowa Central School District for the

transportation of students in the 2018 Summer Recreation Program, per the review and approval of the Town Attorney.

**14. Resolution** authorizing the Superintendent of Highways to enter into an agreement with Gilbert Van Guilder & Associates regarding the legal location of Myrtle Street and Briggs Lane based upon deeds to permit the proper paving of both roads in the not to exceed amount of fifteen hundred dollars (\$1,500.00) and to authorize the Superintendent of Highways to sign the agreement and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

**15. Resolution** that the Town Board approves waiving all fees for the Nick's Fight to be Healed Carnival on June 5<sup>th</sup> – 10<sup>th</sup> at the Town Park.

**PUBLIC COMMENT (for discussion of non-agenda items)**

**ADJOURN**

