

TOWN BOARD MEETING AGENDA
August 3, 2016

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: CHRIS MEYERS – LEADERSHIP SARATOGA EMS COUNCIL PROJECT

PRESENTATION: BILL HOBLOCK – THE KENSINGTON AT HALFMOON II PDD

PUBLIC HEARING: PARCLAND ESTATES PDD AMENDMENT

PUBLIC HEARING: MODIFICATION OF TOWN CODE FOR SOIL DISTURBANCE PERMITS

Modification of the Code of the Town of Halfmoon §165-42 to permit an applicant to apply for a soil disturbance permit after receipt of preliminary approval for any subdivision submitted pursuant to the Code of the Town of Halfmoon §143-6 Major Subdivisions. All other applications shall receive final approval prior to the issuance of a soil disturbance permit when application is under review by the Town Board or the Planning Board.

COMMUNITY EVENTS:

August 11th – Today's Hits Cover Band - Town Park from 6:30 – 9:00pm
FIREWORKS TO FOLLOW

American Legion Lobster Bake – August 13th Pre-sale tickets available at the Legion on Grooms Road

The 5th Annual Champlain Canalway Trail Bicycle Tour will take place on Sunday August 14th from 9:00 am to 4:30 pm and begin at Hudson Crossing near Lock 5 north of Schuylerville

2nd Annual Water Fun Day at St. Luke's on the Hill on August 27th from 10:00 - 3:00 pm

American Red Cross Blood Drive, August 30th in the Town of Halfmoon A. James Bold Meeting Room

Labor Day Concert – Navy Band Northeast Ceremonial Band playing at SPAC on Monday, September 5th at 2:00. This concert is Free to the public and tickets are available at all Saratoga County Stewart’s locations and Halfmoon Town Hall.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm.

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm.

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: August 15, September 21, October 17 & November 16th.

Resident Relations Committee: March 30 at 7:00 pm at Town Hall

Business & Economic Development Committee:

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

Jeremy Connors (Town Board Member): (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

Amanda Smith (Recreation Director): (1) Liaison to Halfmoon Celebrations Committee

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS – month of July

1. Senior Express Total # Riders – 316 Total # Meals – 617

2. Town Justice Wormuth
Total # Cases – 194 Total Fees Submitted to the Supervisor - \$25,133

3. Town Justice Suchocki
Total # Cases – 245 Total Fees Submitted to the Supervisor - \$35,282.25

4. Building
Total # Permits – 109 Total Fees Submitted to the Supervisor - \$16,106.50

5. Fire
Total # Permits – 10 Total Fees Submitted to the Supervisor - \$750

6. Safety Inspections
Total # Permits – 69 Total Fees Submitted to the Supervisor - \$3,400

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) month of July

Receiver of Taxes, Town Clerk, Grant Department, Water Department, Planning Department, and Animal Control

CORRESPONDENCE

1. Received from the Town Planning Board Resolutions approved at the July 25, 2016 meeting: Sign Application for Financial Engines, 1581 Route 9, for a Change of Use/ Tenant Application for Justin's Automotive Repair and Services, LLC, 930 Hudson River Road, for Approval of a Special Use Permit for Jon & Diane Riedel, 55 Plank Road and Regarding a Negative Recommendation for Kensington at Halfmoon II PDD

2. Received from Michael Buonanno his letter of resignation from the Highway Department, effective August 31, 2016.

3 Received from the NYS Department of Transportation notification that they have received our requests for traffic studies at the intersections of Route 9 & Stone Quarry Road and Route 146 & Werner Road. They state that they have also received requests from private citizens and will be waiting to collect the traffic volume data until after the start of the 2016-2017 school year in September and will notify us with their conclusions.

OLD BUSINESS

1. Resolution that the Town Board awards the bid to Alpine Construction, LLC for the construction of the project entitled Preservation of the Champlain Canal Structures, per the review and approval of the Town Attorney that was TABLED from the July 20, 2016 meeting.

2. Resolution that the Town Board hereby approves a modification to the Fellows Road Planned Development District to permit two of the previously approved duplex lots to be used for single family homes instead of duplexes thereby reducing the residential units at the location from four units to two units and finds that this modification is consistent with the previous SEQRA determination.

NEW BUSINESS

1. Resolution to approve and order paid all vouchers # 1533 - 1644

2. Resolution that the Town Board approves the minutes of Town Board Meeting of July 20, 2016 as presented.

3. Resolution that the Town Board approves the proposal extending the Tax Exemption Agreement for 32 units of affordable low-income housing at \$450 per unit, dated June 19, 2001 for fifteen years made between the Town of Halfmoon and Halfmoon BDC Limited (Belmont Management CO.) for an additional fifteen years as follows:

2018-2022 \$600 per unit

2023-2027 \$650 per unit

2018-2032 \$700 per unit

4. Resolution to appoint Don Roberts as Chairman of the Planning Board effective immediately.

5. Resolution that the Town Board authorizes the renewal of Mobile Home Park Licenses for the 2016-2017 licensing year per the inspection and approval of the Director of Code Enforcement as follows: Crescent City Mobile Home Park, Crescent Garden Mobile Home Park and Martindale Mobile Home Park.

6. **Resolution** that the Town Board approves the expenditure of an \$4,800.00 for the services of Weston & Sampson involving a project/feasibility concept design for a dog park in the Town of Halfmoon, said monies to come from the recreation fund, and to authorize the Supervisor to sign and all documentation needed to proceed with this project.

7. **Resolution** that the Town Board authorizes the Supervisor to sign the Paar Estates PDD Water Extension Agreement, per the review and approval of the Town Attorney.

8. **Resolution** that the Town Board authorizes letting bids for a 2016 Braun Entervan rear loading wheelchair accessible van, or its reasonable equivalent for the Senior Center to be opened Tuesday August 16, 2016 at 2:00pm, per the review and approval of the Town Attorney.

9. **Resolution** that the Town Board authorizes the Town Supervisor to execute any and all documentation necessary to accept the grant from the Office for the Aging for partial payment of a handicap accessible van for the Senior Center.

10. **Resolution** to appoint Weston & Sampson to perform architect and design services for the creation of a Veterans Memorial to be paid out of Special Fund Recreation Fees in the amount not to exceed \$12,600, and for the Town Supervisor to sign said sign said agreement on behalf of the Town, subject to review and final approval of the Town Attorney.

11. **Resolution** that the Town Board authorizes the Supervisor to enter into a proposed settlement of Case No. 1:09-cv-00228 entitled Town of Halfmoon against General Electric Company based upon payment from General Electric Company to the Town of Halfmoon of five million six hundred thousand dollars and to authorize the Supervisor to execute any documents necessary to settle the pending law suit, subject to the review and approval of the Town Attorney.

12. **Resolution** that the Town Board authorizes the Supervisor to enter into a proposed settlement of Index No. 20123709 entitled Water Commissioners of the Town of Waterford against Town of Halfmoon, to pay the Water Commissioners of the Town of Waterford the sum of \$400,000 on or before December 31, 2016, \$200,000 on or before December 31, 2017, \$200,000 on or before December 31, 2018 and \$100,000 on or before December 31, 2019 and to authorize the Supervisor to execute any documents necessary to settle the pending law suit, subject to the review and approval of the Town Attorney.

13. **Resolution** that the Town Board authorizes the Supervisor to enter into an Agreement with the Town of Waterford whereby the Town of Halfmoon shall accept ownership of the waterline currently transmitting potable water from the City of

Troy to the Towns of Waterford and Halfmoon and to authorize the Supervisor to execute any documents necessary to acquire ownership of the line, subject to the review and approval of the Town Attorney.

14. Resolution that the Town Board authorizes the Supervisor to enter into an Agreement with the City of Troy pursuant to which the City of Troy will provide potable water to the Town of Halfmoon and to authorize the Supervisor to execute any documents to enter into the Agreement, subject to the review and approval of the Town Attorney.

15. Resolution that the Town Board appoints Christina Pack as part-time Senior Van Dispatcher at Grade 1 Base Pay @ \$13.20/hr., effective immediately upon completion of pre-employment testing.

16. Resolution to authorize the Supervisor to make the attached Creation of Appropriations.

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$680
	Subsidiary: 25-4-2189 Home & Community Services	\$680	
Credit:	Appropriations	25-960	\$680
	Subsidiary: 25-5-1440.40 Engineering Contractors Inspections	\$680	

Information Only: The above was derived from the following breakdown of charges to be paid on the August Abstract for engineering and related fees

NAME	AMOUNT
Angle Lane Subdivision	\$680.00
Total	\$680.00

A creation of appropriations is necessary to increase the project budgetary accounts for the Preservation of Historic Champlain Canal Structures. The Town of Halfmoon will preserve and rehabilitate the stone arch culvert and wastewater weir of the Historic Champlain Canal located over McDonald Creek. The increase is \$150,000 which is a grant from the NYS Canal Corporation's 2011 Canalway Grant Program.

Debit:	Estimated Revenues	35-510	\$150,000
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Subsidiary: 35-4-3089.00 - \$150,000
Other NYS Grants

Credit: Appropriations 35-960 \$150,000
Subsidiary: 35-5-7150.27 - \$150,000
Culture & Recreational – Parks

The following creation of appropriations is needed in the General Fund based on money received for newsletter advertising to date. This creation is for the quarterly distribution of the Halfmoon Navigator.

DEBIT: Estimated Revenues 10-510 \$2,200
Subsidiary: Other, Misc-Newsletter
10-4-2770.10 – \$2,200

CREDIT: Appropriations 10-960 \$2,200
Subsidiary: Public Information & Serv
10-5-1480.40 - \$2,200

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN